

CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION

By Law # 06-08-247

A By-law to Authorize a user fee schedule for all Municipal Departments

WHEREAS Section 390 and 391 of the Municipal Act 2001 authorizes the Council and Local Boards to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality or the Local Board and for the use of its property;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION DOES HEREBY ENACT AS FOLLOWS:

1. That By-Laws # **04-04-154** & # **04-10-171** are hereby rescinded in its entirety:
2. That all Council resolutions or similar expressions, whether formal or informal, inconsistent with this By-law shall be deemed to be rescinded.
3. The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Schedule A - Administration Department
Schedule B - Building and Bylaw Enforcement Department
Schedule C - Public Works Department
Schedule D - Waste Management Department
Schedule E - Water and Sewer Department

4. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
5. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
6. Council does hereby delegate to the Chief Administrative Officer of The Township of Whitewater Region, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
7. The fees set out in this By-Law shall be increased at the rate of inflation, based upon the Consumer Price Index for Ontario, when Council deems it appropriate.
8. This By-law shall come into force and effect upon being passed.

READ a FIRST, SECOND and finally passed on the THIRD reading this 2nd day of August, 2006

REEVE

CAO/CLERK

SCHEDULE "A"
TO BY-LAW NUMBER 06-08-247

The user fees charged by the Administration Department shall be as follows:

| | | |
|-------|-----------------------------------|---|
| I) | Commissioning Documents | \$3.00 / 1 st page \$1.00 / add. page |
| II) | Use of Council Chambers | \$20.00 / day |
| III) | Burial Permits | \$10.00 |
| IV) | Photocopies | \$0.25 / page |
| V) | Faxes | \$1.00 / document – Local \$1.00 / page – Long Distance |
| VI) | Tax Certificates | \$25.00 |
| VII) | Memorial Hall | \$150.00 / day rental \$25.00 / hour rental |
| VIII) | NSF Cheques | \$30.00 |
| IX) | Blue Boxes | \$8.00 |
| X) | Recycling Cart | \$125.00 |
| XI) | Garbage Bags | \$3.00 / bag |
| XII) | Garbage Bag Distributor | \$2.75 / bag |
| XIII) | Cobden Memorial Park Camping Fees | \$15.00 / night |

Municipal Tax Sales

| | | |
|-------------|--|----------|
| I) | Title Search and all Lawyers Fees | Actual |
| II) | Prior to First Notice | \$400.00 |
| | 1. Includes all Registered Letters | |
| | 2. Preparation of a Tax Arrears Certificate | |
| | 3. Registration of a Tax Arrears Certificate | |
| | 4. Preparation of Cancellation Certificate | |
| | 5. Registration of Cancellation Certificate | |
| | 6. plus Actual Costs in Item # 1 | |
| III) | Prior to Final Notice | \$600.00 |
| | 1. Includes all items in # II | |
| | 2. Mailing of First Notice of Registration | |
| | 3. Preparation of Statutory Declaration | |
| | 4. Registration of Statutory Declaration | |
| IV) | After Final Notices | \$900.00 |
| | 1. Includes all Items in # III | |
| | 2. Preparation of Final Notice of Registration | |
| | 3. Mailing of a Final Notice of Registration | |
| | 4. Preparation of a Statutory Declaration | |
| | 5. Registration of a Statutory Declaration | |

V) Preparation of Extension Agreement \$100.00

VI) Sale by Tender

| | | |
|----|---|----------|
| 1. | After Final Notice | \$900.00 |
| 2. | Advertising Expenses | * |
| 3. | Preparing a Tax Deed | * |
| 4. | Registration of a Tax Deed | * |
| 5. | Preparation of a Statutory Declaration | Included |
| 6. | Registration of a Statutory Declaration | * |
| 7. | Payment into District Court of Sale Proceeds | * |
| 8. | Administrative Costs for any or all items 2-7 | \$250.00 |

VII) Sale by Auction

| | | |
|----|--|----------|
| 1. | After Final Notice | \$900.00 |
| 2. | Advertising Expenses | * |
| 3. | Auctioneer's Fees | * |
| 4. | Preparing a Tax Deed | * |
| 5. | Registration of a Tax Deed | * |
| 6. | Preparation of a Statutory Declaration | Included |
| 7. | Registration of a Statutory Declaration | * |
| 8. | Payment into District Court of Sale Proceeds | * |
| 9. | Administrative Costs for any or all of items 2-8 | \$250.00 |

*Actual Fees and Disbursement Charges

SCHEDULE "B"
TO BY-LAW NUMBER 06-08-247

The user fees charged by the Building and By-law Enforcement Department shall be as follows:

1. PLANNING

| | | |
|------|-------------------------|----------|
| i) | Official Plan Amendment | \$600.00 |
| ii) | Zoning By-law Amendment | \$450.00 |
| iii) | Letters of Tolerance | \$50.00 |
| iv) | Zoning Opinion | \$25.00 |
| v) | Site Plan Agreement | \$600.00 |

Documents and Publications

| | | |
|-----|----------------------|---------|
| i) | County Official Plan | \$40.00 |
| ii) | Zoning By-law | \$40.00 |

2. BUILDING

a) Building Permit fees shall be as follows:

- (i) **Residential** – New, Additions or Extensive Renovations
.35 per square foot (plumbing permit included)
- ii) **Residential** – Accessory Buildings
.30 per square foot
- iii) **Commercial/Industrial/Institutional** – New, Additions or Extensive Renovations
.40 per square foot
- iv) **Commercial/Industrial/Institutional** – Accessory Buildings/Decks
.30 per square foot
- v) **Agricultural** – New Construction, Additions or Extensive Renovations
.12 per square foot
- vi) **Agricultural** – Accessory Buildings – Storage Containers (Silos)
.10 per square foot

**All above categories shall have a minimum building permit fee of \$100.00

| | | |
|-------|--|---------|
| vii) | Agricultural – Dry Storage Containers (Grain Silos) | \$50.00 |
| viii) | Installation of Solid Fuel Burning Appliance | \$50.00 |
| ix) | Demolition Permits 600 square foot or less Plus \$2.00 for each additional 100 square feet | \$30.00 |

- x) Additional Inspection \$30.00
- xi) Occupancy Permit or Final Inspection after Permit has been revoked. \$50.00
- xii) Change of Use \$150.00
- xiii) Pool Permit \$30.00
- xiv) Transfer of Permit \$30.00
- xv) Deferral of Revocation of Permit \$30.00
- xvi) Transmitter towers & equipment, Tele-communication towers & \$6.00 per thousand equipment, pumping stations, Hydro Sub-stations of construction value
- xvii) New Property Identification Sign and Post for 911 Purposes \$25.00
- xviii) Residential patio decks less than 400 sq. ft. \$50.00

b) **Plumbing Permit Fees** – shall be as follows:

- i) Basic Plumbing Fee \$30.00
 Plus \$4.00 per fixture
 Fixtures included: water closets, bathtubs, shower stalls, wash basin, kitchen sinks, slop sinks, urinals, automatic washers, laundry tubs, drinking fountains, floor drains, roof hoppers, and rain water leaders
- ii) Repair or alteration of plumbing system \$30.00
- iii) Additional Inspection \$30.00

c) Refunds – Withdrawal of Application or Abandoned Application

90% - No Review
 50% - Plans Reviewed & Permit Issued
 Permit refunds of less than \$30.00 shall not be issued
 Reviewed Permits – No Refund

Surcharge: 20% surcharge applies to all of the above fees if permit application is received after work has begun.

SEWAGE SYSTEM

| TYPE OF APPLICATION | FEE |
|---|--|
| For approval of a plan of subdivision under the Planning Act R.S.O. 1990 CH. 13 | \$75.00 for each lot or block shown on the proposed plan of subdivision |
| For approval of a condominium | \$125.00 for each on-site sewage system that is proposed for installed up to 10,000 L. |
| For Approval For Consents Under the Planning Act | \$100.00 for each severance application |

| TYPE OF APPLICATION | FEE |
|--|---|
| Septic Permit for a class 2 sewage system | \$100.00 |
| Septic Permit for a class 3 sewage system | \$100.00 |
| Septic Permit for a class 4 sewage system using a leaching bed | \$245.00 for each bed installed using a leached bed |
| Septic Permit for a class 4 sewage system using a filter bed | \$280.00 for each bed installed using a filter bed |
| Septic Permit for a class 5 sewage system | \$150.00 |
| File search fees | \$55.00 |
| Investigations | \$30.00 per hour |
| Septic permit for a tank change only | \$100.00 per tank |

Surcharge: 20% surcharge applied to all of the above fees if permit application is received after work has begun.

3. **ANIMAL CONTROL**

DOG LICENSE – FEES

For all Sterilized Dogs: Before March 31st in any year \$15.00
 After March 31st in any year \$22.00

For all Unsterilized Dogs: Before March 31st in any year \$20.00
 After March 31st in any year \$27.00

Any such license and registration shall expire on December 31st of each year.

REPLACEMENT TAGS (lost or stolen) \$2.00

IMPOUNDMENT – FEES

(a) First day of impoundment or part thereof
 or all costs incurred whichever is greater \$30.00

(b) Each additional day of impoundment or
 or all costs incurred whichever is greater \$8.00

KENNEL LICENSE – FEES \$50.00

Live Trap Rental \$20.00 – per week
 \$10.00 – add week
 (4 week maximum)

4. LOTTERY LICENSES

| | |
|---------------------------------|--|
| Bazaar Gaming Event | 1.5% of prizes for a bingo 1.5% of prizes for a raffle \$10.00 per wheel of fortune per day |
| Bingo | 2% of prizes |
| Break Open Ticket | \$12.00/unit |
| Fair of Exhibition Gaming Event | \$5.00 per blackjack table per day \$5.00 per wheel of fortune per day \$50.00 per merchandise bingo |
| Loonie Progressive Game | Total number of sessions x \$1.00 |
| Media Bingo | 1.5% of prizes |
| Progressive Bingo Game | Total number of sessions x \$6.00 |
| Raffle | 1.5% of prizes (\$5.00 minimum) |
| Social Gaming Event | \$2.00 per blackjack table \$2.00 per wheel of fortune 1.5% of prizes for a raffle conducted in conjunction with the Social Gaming Event |
| Special (Monster) Bingo | 1.5% of prizes |
| Super Jackpot | (Full Super Jackpot prize + line prizes) x the number of events x 40% x 1.5% |
| Total Board Bingo | Number of sessions, multiplied by the maximum payout, multiplied by 1.5% |

SCHEDULE "C"
TO BY-LAW NUMBER 06-08-247

The user fees charged by the Public Works Department shall be as follows:

- | | |
|-----------------------|-----------------|
| i) Sewer Snake Rental | \$10.00 per day |
| ii) Water Turn on | \$20.00 |

SCHEDULE "D"
TO BY LAW NUMBER 06-08-247

The user fees charged by the Waste Management Department shall be as follows:

1) **Municipal Domestic Garbage**

Residential Curbside Garbage Pickup – Yellow Municipal Garbage Bag \$3.00
*All Domestic Garbage delivered to the Landfill Site in bags other than the the curbside yellow municipal garbage bag will be assessed at \$3.00 per bag.

2) No person shall dump waste at the Whitewater Region Landfill Site without paying for each load, the following charges:

- a) All IC&I waste entering the site in large Containers or Dumpsters NOT COMPACTED shall be assessed at a rate of \$0.35 per cubic foot.
FORMULA (Width x Height x Depth)
Or 1 cubic Yard = 27 cubic feet
- b) IC&I waste in Compactor Truck \$0.60 per cubic foot
- c) General Residential Waste (not in bags) \$0.35 per cubic foot
- c) Refrigerated and Non-Refrigerated Appliances \$5.00 per item
- d) Discarded Furniture \$5.00 per item

3) A surcharge for payment at the landfill site will apply to the following:

- a) Request to open Landfill Site \$20.00 per Opening

4) **CONTAMINATED SOIL:** Hydrocarbon contaminated soil shall be considered a special waste and will be subject to a fee of \$0.60 per cubic foot

5) **CONSTRUCTION & DEMOLITION WASTE:** Subject to a fee of \$0.35 per cubic foot as defined in Section #2 above

6) **BRUSH, LEAF & YARD WASTE:** No Charge

7) **SCRAP METAL:** No Charge

6) **TIRES:** Tires will be subject to the following fees. No mounted tires on Rims will be accepted.

| TYPE OF TIRE (ONLY) | TIRE (NO RIM) | RIM |
|---|----------------------|------------|
| Passenger & Light Truck Tires Definition: Have letter P or LT in size of Tires up to and including 18" | \$4.00 | No Charge |
| Truck Tires Definition: Sizes 18" to 25" | \$10.00 | No Charge |
| Tractor Tires – Front | \$10.00 | No Charge |
| Tractor Tires – 6' Rear or larger | \$20.00 | No Charge |

RECYCLING

| | |
|---|----------|
| Residential Recycling Blue Box | \$8.00 |
| Commercial Recycling Blue Bin (96 gallon tippable cart) | \$110.00 |

SCHEDULE "E"
TO BY-LAW NUMBER 06-08-247

The user fees charged by the Water and Sewer Department shall be as follows:

| | | |
|------|------------------------------|---|
| i) | Water Sales | \$6.06 per 1000 gallons + |
| | -Private | \$20.00 Loading Fee |
| | -Fire Department | |
| | -Roads Department | |
| ii) | RV Waste Discharge | \$15.00 |
| iii) | Contaminated Ground Water | \$10.00 per 1000 litres |
| iv) | Sewage Holding Tank Transfer | \$100.00 per 1000 litres + \$20.00 off loading |