

**TOWNSHIP OF WHITEWATER REGION  
Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday December 7, 2005**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  1. John MacGregor –MacGregor Septic Pumping
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Dept., Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
  - a) Ad Hoc Planning Committee
  - b) Muskrat Lake Sub Committee
11. **Bylaws**
12. **Misc Correspondence**
  1. Letter of Appreciation – 2 Service Battalion
  2. Press Release - Canada's Largest Christmas Tree
13. **New/Unfinished Business**
  1. Notice of Public Meeting – Horton Township
  2. Power Line Construction – Kohlsmith Road Landfill Site
  3. 2005 Reserve Allocation
  4. Winter Road Maintenance – Mapleview Court
  5. Municipal Office Christmas Hours
  6. January Council Meetings
  7. Road Closing Proposal – Lavallee
  8. Control Burn – Springfield Drive
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors – Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joseph Trimm, Beulah Wright.

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict – None Reported

**Adoption of the Agenda**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2005-281 “Be it Resolved that the Council of the Township of Whitewater Region adopt the agenda dated December 7<sup>th</sup>, 2005 for the Regular Council Meeting submitted with the addition of:**

**13.7) Road Closing proposal – Lavallee**

**13.8) Control Burn – Springfield Drive”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Minutes**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2005-282 “Be it Resolved that the minutes of the previous Regular Council Meeting dated November 16<sup>th</sup>, 2005 be adopted as circulated.”**

Carried  
Donald Rathwell

### **Adoption of Accounts**

Moved by Jack Ferguson, Beulah Wright

**2005-283 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period November 1 – November 30, 2005, in the amount of \$977,431.71 in general purposes and \$110,008.39 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell  
Reeve

### **Delegation**

#### **1. John MacGregor, MacGregor Septic Pumping**

Mr. MacGregor of MacGregor Septic Pumping was presented. He updated Council on his preparation for 2008.

Reeve Rathwell detailed what has been done at County Council as well as what the Township of Whitewater Region has done up to date.

Mr. MacGregor stated that he felt that there is a possibility that a 200,000 Gallon tank would be needed to store Whitewater Region Winter Septic Hauling.

Short discussion on the possibility of a Reed Bed technology

Some discussion on a lime solution was explored.

### **Departmental Reports**

Departmental Reports were reviewed and discussed

#### **Waste Management Department**

Monthly Activities:

Hydro One completed the Staking Design early November for the introduction of Hydro to the Ross Site and produced a letter of commitment.

November 1<sup>st</sup>, 2005, determined position of trench (Phase One) at the Ross Site to prepare for trench excavating. Paced off, incorporating 30 meter buffer and positioned stakes accordingly.

Golder Associates into the Ross Site early in the month to do Fall monitoring well sampling. They will be doing Cobden later in the month.

Kevin Mooder with Jp2g has prepared and submitted his response to the Ministry of Environment, Assessment and Approvals Branch with respect to the Draft Certificate of Approval for the Ross Site.

I have prepared and submitted a letter of response to Margaret Wojcik, Senior Waste Engineer with MOE, Assessment and Approvals Branch. She requires some clarification and further information on some operational items with respect to the Ross Site, all of which influence the Draft C of A.

I've got Buchanan's D6 in the Ross Site for several weeks carving out what will be a portion of the Phase One trench. All sand and clay is deposited in berms on either side of the trench perimeter. Eventually there will be a gradual slope down the centre where a road will be situated for access to the bottom grade. More dozer work as well as road construction still needs to be carried out by Buchanan's. Progress is good and this excavation should last a considerable amount of time before another needs to be carried out.

Received many loads of sand from the Public Works Department for use as daily cover at Westmeath. The sand was removed from the Ross Site trench excavation.

Remaining capacity at the Westmeath Site is maintaining. As we are now waiting on further correspondence from Assessment and Approvals in Toronto for the Ross C of A, this space is truly important. I am withholding picking and confirming a closure date on Westmeath until there is more verification on how the draft C of A is materializing. The space is available to get us into the New Year at Westmeath.

The excavator is functioning well although there has been evidence for quite some time that there is an issue with the hydraulics. I believe there may perhaps be a bypass as the boom is becoming increasingly slow to lift or lower. There is so much hydraulic fluid present where the control linkages enter the hydraulic pumps that it is impossible to even tell where the leak(s) originate.

There is also the deterioration and damage of the rubber gasket around the circumference of the swing mechanism under the machine. Much fluid seeps out of this area. I believe this is 80W-90 Gear oil and levels are routinely checked and topped up. We also put a 20 liter bucket of hydraulic fluid into the reservoir approximately every three (3) weeks.

I have begun the process of looking into the availability of larger used excavators in the local market.

Hydro One has provided a specifications design package for Hydro installation at the Ross Site. Included is the design, specifications and cost of the connection work that they must perform as well as the design, specifications and their cost to carry out the utility installation along Kohlsmith Rd.

DEPARTMENT:TREASURER

DATE: NOVEMBER 2005

MONTHLY ACTIVITIES

FUNDING

The 4<sup>th</sup> and final instalment of the Ontario Municipal Partnership Funding (OMPF) was received in November. We have received \$1,478,180.00. - Which is 100% of the budgeted amount. We have received \$ 63,566.93 in the Gas Tax Revenue.

INVESTMENT

We have invested \$1,000,000.- in a cashable GIC. Part of this money will be cashed on December 15<sup>th</sup> to pay for County and School Boards.

BANK CHARGES

The Township has been notified that the bank charges for Scotia Connect will be increased from \$63.00 to \$195.00 per month. A meeting was held with our commercial representative to discuss a package consolidating bank charges. A new Scotia Connect program will be installed as the one we have is out of date and the bank no longer sells it. Therefore the large increase in support charges.

Department Head Signature.....Randi Keith

**Whitewater Region Departmental Fire Report**

**Fire Chief Wayne Heubner Date November 30, 2005**

**Chief/Deputy Chief's Monthly Activities**

- Nov 1/05 Chief Moore attended Westmeath practice x5
- Nov 1/05 Chief's Heubner/Moore met re: Budget/Paperwork
- Nov 1/05 Chief Heubner spoke to Whitewater – Bromley Health Centre Staff on safety issues
- Nov 1/05 Chief's Heubner/Moore met with Ross Muirhead concerning burning at Lakewood Hamlet
- Nov 2/05 Chief Heubner attended Cobden and Beachburg practices
- Nov 5/05 Chief Heubner attended firefighter Sean Smith's wedding.
- Nov 23/05 Chief's Heubner/Moore met with staffing at Timminco concerning fire plan.
- Nov 24/05 Chief's Heubner, Moore met with Fire Specialist Bill Howles and went over O.G.'S. A draft will be presented to Council shortly.
- Nov 30/05 Chief's Heubner/Moore met with Westmeath Fire Assoc. on fund raising.

**TOTAL EMERGENCY (STATION) RESPONSES FOR NOVEMBER, 2005**

- STN. # 1 Haley's**
- Nov 7 (MVA Highway #17) East of Cobden/Logos Land.
- STN. #2 Cobden**
- Nov 7 (MVA Highway # 17) East of Cobden/Logos Land
- Nov 8 (Bush Fire) 4 Kms west of Indian Road.
- STN #3 Foresters Falls**
- STN #4 Beachburg**
- Nov 18 (Chimney Fire) 556 Bayview Drive
- Nov 25 (Brush Fire) Corner Zion Line Beachburg Road
- Nov 28 (Chimney Fire) 43 Sunset Trail
- STN #4 Westmeath**
- Nov 18 (Chimney Fire) 556 Bayview Drive
- Nov 28 (Chimney Fire) 43 Sunset Trail

**Truck/Hall Report**

- Haley's STN. 1** Haley's Tanker 9719 repairs completed.
- Cobden STN 2** Cobden Pumper #9733 had minor repairs with battery done
- F. Falls STN 3** Pumper/Tanker truck #9640 is going for safety.
- Beachburg STN 4**
- Westmeath STN 5** Furnace needs repairs again.

Recommendations/Motions to be brought forward: A Pumper will be brought to Whitewater Region late December for Council to look at.

Department Head Signature.....Wayne Heubner

We have graded the gravel roads in preparation for freeze up. After the steady rain during the last weeks of October our gravel roads were in need of attention. With the temperatures going up and down from freezing to thawing as they have been doing, it was not possible to get the desired result at the end of the month. We tried to grade some of the roads after receiving many complaints but they turned to mush with all the moisture and have bigger holes and wheel rutting.

The plow equipment is installed and has been tested a few times.

So far every weather response (3) has been plagued with breakdowns causing delays.

We spent a week cold patching and we have most of the holes on the paved roads repaired. (This job is continuous.)

Catch basin lids have been cleaned and marked so that they will be easier to get into operation in the spring at the beginning of the thaw.

We have provided 288cu. yards of sand to the Westmeath waste site for cover, this month.

Most of the snow fence has been put up and this has also been delayed by water laying in the land owners fields, we try not to damage their property. (As should be expected, in the past taking liberties with owners has caused problems)

The Xmas Decoration, lights have been put up in Beachburg. We assisted Ottawa River Power to put them up and will assist North Renfrew Telephone when they are taken down We would like to thank these two companies for taking time from their hectic schedules to provide this service. The tender for a new tandem has been let and is due on December 16<sup>th</sup> /05 at 1300hr.

Hal Johnson CRS

Public Works Supervisor

**Department Head Signature.....Hal Johnson**

**Department: Water and Sewage**

**Date : November, 2005**

Monthly Activities:

Normal operation and maintenance activities for the month of November included the following:

The problem with the blocked filter underdrain strainers, at the Cobden Water Plant, continued this month. The MOE approved a shorter disinfection procedure and replacement filter media and strainers were ordered and in transit to the plant, however the problem became critical and required immediate action. A device was made to try flushing individual strainers from underneath the filter bed. A flushing rate and pressure was selected that might clear the strainers without breaking any and the filters were flushed one at a time. The operation proved somewhat successful by restoring the filters to a condition which hopefully may last until upgrades are completed.

A problem with the high lift pump automatic valve has received a temporary repair since it will be replaced with upgrades.

The Ministry of Natural Resources has reported the occurrence of zebra mussel veligers in the Muskrat River inlet to Muskrat lake.

The heating problem at the Beachburg Water Plant was due to an improperly sized disconnect switch and not an electric furnace. Valley Automation is replacing it.

The Ministry of the Environment conducted its annual inspection at the Beachburg plant. Some issues that were identified should appear in their forthcoming report.

Surveyors located lot lines and new well drilling sites at the Haley Water Plant. A new 55 meter well was drilled with pumping tests to be conducted early in December. The water from the pumping tests will be discharged to a nearby low lying swampy area.

A new roof was installed at the Cobden Wastewater Treatment Plant. During the removal of the old roofing, the contractor discovered that bridging from the roof flashing to the wall was missing around the roof perimeter. Since this gap had been allowing rain water to blow in along the walls under certain weather conditions, it was decided to have the contractor install galvanized steel bridging at an additional cost of \$766.00.

Greg and Shane attended a Canadian Enviro-Courses chlorination workshop in Kingston this month fulfilling the annual requirement for training.

A new MOE regulation requires the completion, every three years, of a special certificate renewal course entitled "Preventing Water Borne Illnesses". Arrangements for attendance of this one day course will be made for 2006.

Recommendations:

It is recommended that our engineers be contacted with regard to initiating plans for some form of zebra mussel control at the Cobden WTP. The zebra mussel veligers have been detected entering the lake via Muskrat River and the adult mussels will follow. The Ministry of Natural Resources should have their report on this summers sampling ready in January, 2006.

**Department Head Signature..... Dave Simmons**

**DEPARTMENT: Building and By-law Enforcement**

**DATE: December 1, 2005**

**MONTHLY ACTIVITIES:**

-Doing many building inspections for all types of permits issued.

-Issued 16 Building Permits at a value of \$ 375 000.00 in total. 2 new single family dwellings, 7 addition/renovation to existing residential, 1 residential demolition, 1 accessory agricultural building, 1 new agricultural building, and 4 residential accessory buildings.

-Attended a workshop in Kempville put on by AMCTO which was titled "Dangerous Dogs Legislation Readiness Training" in regards to Bill 132. The workshop was based on Municipal Implementation

-Attended our local Chapters Ontario Building Official Association meeting which was held at The City of Pembroke and met with all the local building inspectors. We had more discussion on the requirements of Bill 124 and how each municipality will implement it and if all Municipality will increase or adjust their fees as permitted by the new Bill 124. Our Municipality will meet with Committee and Trow Associates Inc. to review our Building By-law fees.

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

Departmental Head Signature.....Jacques Benoit

**Committee Reports**

**a) Ad Hoc Planning Committee**

**Ad Hoc Planning Committee**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2005-284 “Be it Resolved that the Council of the Township of Whitewater Region proceed with Stage One background review – issues and analysis as identified in Mr. Whitehead’s report of September, 2005. As well that, two members of the “Citizens for the future of Whitewater Region” be asked to sit on this committee with the Ad Hoc Planning Committee of Council. In addition that Mr. Whitehead of JP2G be requested to act as consultant to the committee.”**

Carried  
Donald Rathwell  
Reeve

**b) Muskrat Lake Sub Committee – Information was given**

**By-Laws** - None

**Miscellaneous Correspondence**

- 1) **Letter of Appreciation** – Acknowledged as received
- 2) **Press Release** – Acknowledged as received

**New/Unfinished Business**

- 1) **Notice of Public Meeting – Horton Township** – Information was

**Power Line Construction**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-285 “Be it Resolved that the Council of the Township of Whitewater Region agree to proceed with the tendering of the construction of a hydro line along Kohlsmith Road from Mineview Road to the Landfill Site by way of invited tender. The three to be invited shall be Hydro One, Ottawa River Power Corp. and Crozier Electric.”**

Carried  
Donald Rathwell  
Reeve

**2005 Reserve Allocation**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-286 “Be it Resolved that Council of the Township of Whitewater Region put into reserves: \$63,566.93 into Gas Tax Revenue (20-04-2635). \$21, 000.00 into Working Capital (20-04-2610). \$15,000.00 into Fire Purposes (20-04-2720). \$90,000.00 into Reserve for Truck Replacement (20-04-2630). \$7,000.00 into Reserve for Planning and Property (20-04-2750). \$9,000.00 into Sewer Upgrades (20-04-2700). \$30,000.00 to be put into Reserves for Waste Management (20-04-2620), and \$8,000.00 into Reserves for Waterworks Upgrades (10-30-2410). Total \$243,556.93”**

Carried  
Donald Rathwell  
Reeve

**Winter Road Maintenance**

Moved by Joey Trimm, Seconded by Jacob Rook

**2005-287 “Be it Resolved that the Council of the Township of Whitewater Region agree to maintain Mapleview Court for the winter of 2005/06. The township does not assume any liability for damages that may occur by way of this process.”**

Carried

**Municipal Office Christmas Hours**

Moved by Joey Trimm, Seconded by Jacob Rook

**2005-288 “Be it Resolved that the Council of the Township of Whitewater Region approve the Municipal Office and Landfill Site Christmas Hours of Operation as presented.”**

Carried  
Donald Rathwell  
Reeve

**January Council Meetings** – Information was given

**Road Closing Proposal – Lavallee**

Moved by Beulah Wright, Seconded by Jim Labow

**2005-289 “Be it Resolved that the Township of Whitewater Region agree to the proposal from Keith and Thelma Lavallee to transfer land regarding an encroachment on our Road Allowance. In turn the Township would proceed with the closure of identified as Pt. Road Allowance bt Conc 3 and 4, fronting Lot 23, Ross.**

Carried  
Donald Rathwell  
Reeve

**Control Burn – Springfield Drive**

Moved by Ron Lowe, Seconded by Art Cobb

**2005-290 “Be it Resolved that the Township of Whitewater Region agree to permit an application by Trevor Dick, Pt Lot 7 Con 3 Ross to conduct a control brush burn. That the fire chief be recommended to view and approve the site. All safety precautions identified in Mr. Dick’s letter be implemented.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

**Adjournment**

Moved by Joey Trimm, Seconded by Jacob Rook

**2005-291 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated December 7<sup>th</sup>, 2005 be adjourned at 3:00 p.m.”**

Carried  
Donald Rathwell  
Reeve

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REEVE

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CAO/CLERK