

**TOWNSHIP OF WHITEWATER REGION**

**Date: Wednesday February 2, 2005      Start Time: 3:30 p.m.**

**REGULAR COUNCIL MEETING MINUTES**

- A. Public Meeting
  - i) Zoning Amendment - Pt Lot 30, East Front 'B' – Westmeath - Robertson
- 1. Call to Order
- 2. Prayer
- 3. Roll Call
- 4. Disclosure of Pecuniary Interest
- 5. Adoption of the Agenda
- 6. Adoption of the Minutes of the Last Meeting
- 7. Adoption of the Accounts
- 8. **Delegation**
  - 1. Dave Shields – Public School Trustee – Proposed Ross Mineview Closure
- 9. **Committee Reports**
  - a) Waste Management Committee
- 10. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
- 11. **Bylaws**
  - 1. 05-02-182 Zoning Amendment - Pt Lot 30, East Front 'B' – Westmeath Robertson
  - 2. 05-02-183 Formulation of a Emergency Management Program
  - 3. 05-02-184 Adoption of an Emergency Plan
  - 4. 05-02-185 Tile Drain Loan - Lot 19 Conc 8 – Poisson
  - 5. 05-02-186 Interim Tax Levy
- 12. **Misc Correspondence**
- 13. New/Unfinished Business
- 14. Closed Meeting to discuss litigation , potential litigation, labour relations and the security of the property of the municipality.
- 15. **Adjournment**

**PUBLIC MEETING**

**Zoning Amendment - Pt Lot 30, East Front 'B' – Westmeath - Robertson**

**Convene into Public Meeting**

Moved by Beulah Wright, Seconded by Jim Labow

**2005-28 “Be it Resolved that the Township of Whitewater Region Public Meeting to rezone Part Lot 30, East Front 'B' – Westmeath be opened.”**

Carried  
Donald Rathwell  
Reeve

Clerk reviewed the amendment and notification.  
No comments were made.

**Adjourn Public Meeting**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2005-29 “Be it Resolved that the Township of Whitewater Region Public Meeting dated February 2, 2005 be adjourned at 3:35 p.m.”**

Carried  
Donald Rathwell  
Reeve

## COUNCIL MEETING

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present :- Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

### **Adopt Agenda**

Moved by Jim Labow, Seconded by Daryl McLaughlin

**2005-30 “Be it resolved that Council of the Township of Whitewater Region adopt the agenda dated February 2<sup>nd</sup> 2005 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell  
Reeve

### **Adoption of Minutes**

Moved by Daryl McLaughlin, Seconded by Jim Labow

**2005-31 “Be it Resolved that the minutes of the previous Regular Council Meeting dated January 19<sup>th</sup> 2005 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

### **Approval of Accounts**

Moved by Jack Ferguson, Seconded by Jim Labow

**2005-32 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period January 1 – January 28, 2005, in the amount of \$264,718.29 in general purposes and \$10,143.46 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell  
Reeve

**Delegation - Dave Shields – Public School Trustee – Proposed Ross Mineview Closure**

Reasons why the school is proposed to close were brought forward.

Mr. Shields described the process to date, conducted by the Board.

Stated that if the Township would like to make a presentation, there should be a typed copy of the presentation made for the board and be no longer than 15 minutes.

This meeting will be scheduled in Pembroke sometime in March.

The report was reviewed and questions were posed to Mr. Shields.

Possible options were presented and briefly discussed.

1. Boundary Change
2. Mothballing a portion of the school
3. Closure of one school.

Deputy Reeve Ron Lowe assumed the Reeve chair, in his absence.

**Committee Reports**

Waste Management Committee

**Excavator Repairs**

Moved by Joey Trimm, Seconded by Art Cobb

**2005-33 “Be it resolved that Council of Whitewater Region authorize the Manager of Waste Management to approve the necessary repairs to the excavator at a cost of \$24,000.00 + tax and to be floated to the Westmeath Landfill Site.”**

Carried  
Ron Lowe  
Deputy Reeve

**Westmeath Landfill Site Closure Plan**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-34 “Be it resolved that the Council of the Township of Whitewater Region accept the draft copy of the Westmeath Landfill Site Closure Plan re Certificate of Approval A 413602 presented at the Waste Management Meeting dated January 19 2005.”**

Carried  
Ron Lowe  
Deputy Reeve

**Friday Closing of Landfill Site**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-35 “That we approve the recommendation from the Manager of the Landfill Site that the Landfill Site be closed on Fridays except for extraordinary circumstances and that the affected persons be notified. This is to be starting February 4<sup>th</sup>, 2005.”**

Carried  
Ron Lowe  
Deputy Reeve

**CPAC**

Jacob Rook reported on CPAC Meeting

**Departmental Reports**

Reports were presented and discussed.

Reeve Rathwell returned to the Chair.

**DEPARTMENT: Building and By-law Enforcement**

**DATE: January 27, 2005**

**MONTHLY ACTIVITIES:**

- Continuing on my building inspections for all types of permits issued.
- Issued 5 Building Permits at a value of \$184 000.00 in total. 2 commercial accessory building, 1 commercial renovation, 1 addition or renovation to existing residential buildings and 1 residential accessory building.
- Went to Admaston/Bromley’s municipal office for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had a discussion on the requirements of Bill 124 and what other courses we require to have before July 1, 2005. We are planning to host a testing site with Algonquin College instead of driving to North Bay or Ottawa for the provincial testing. I have been preparing and setting up for our first Committee of Adjustment meeting scheduled for February 16, 2005.

**Department Head Signature ..... Jacques Benoit**

**DEPARTMENT: TREASURER**

**DATE: JANUARY, 2005**

**MONTHLY ACTIVITIES**

**BUDGET**

The Auditor has just finished the Audit of the Township’s books. We finished the year with small surplus of \$ 2,100.00 in the general account. Revenue was \$ 4,489,489.00 versus a budgeted amount of \$ 4,346,736. Expenditures was \$ 4,487,389 versus a budgeted amount of \$4,346,736.- We have received \$ 7,000.00 more in Supplementary taxes than budgeted for. Revenue for Administration is higher than budgeted for due to a higher amount in machine time. We did not collect as much in building permits, but dog licenses are up. Waste Management revenue is down due to free disposal days.

Council’s budget is in line. Administration is over budget due to larger capping and tax write off. Fire department is under budget by approximately \$ 15,000.00 Building, Protection to Property and Planning is under budget by approximately \$ 6,000.00. Transportation is \$12,778.00 over budget. Sewer is under budget by \$ 6,000.00. Waste Management is over budget by \$ 40,000.00. Parks and Recreation is over budget due to work done on the beach that had not been budgeted for.

The Water Works department has a surplus of \$ 11,454.00 for Cobden, a surplus of \$ 9,919.00 for Beachburg and a surplus of \$ 5,264.00 for Haley.

CRF Reconciliation

We still have not heard anything from the Province with regards to the CRF reconciliation.

**Department Head ..... Randi Keith**

**FIRE DEPARTMENTAL REPORT**

**31<sup>st</sup> January, 2005**

**Chief/Deputy Fire Chief's Monthly Activities**

- Jan 3/05 Deputy Chief Moore attends Westmeath Stn. Practice x 4
- Jan 5/05 Chief Heubner Meets with Cobden & Beachburg Stns.
- Jan 9/05 Chief Heubner met with Deputy Chief, and head Trainer Facilitator Cory MacKenzie
- Jan 10/05 Chief's Heubner & Moore met with all Trainer Facilitators in Cobden Stn. Re: 2005 training.
- Jan 12/05 Chief Moore attended Beachburg practice
- Jan 19/05 Chief Heubner attended Cobden Stn. Practice and later met with Deputy Chief in Beachburg
- Jan 22/05 Chief's Heubner/Moore met re: training and practices
- Jan 24/05 Chief's Heubner/Moore along with Chair Jim Labow met with Peter Somerton of Fort Garry Fire Truck
- Jan 25/05 Chief's Captains meeting Beachburg Hall

**TOTAL EMERGENCY (STATION) RESPONSES FOR JANUARY - 9**

**Stn. # 1 Haley's**

- Jan 11 (Washing Machine Fire) 585 Heather Place

**Stn. # 2 Cobden**

- Jan 20 (Carbon Monoxide) 1 Crawford St. Cobden
- Jan 22 (Methane Gas) 2 Crawford St. Cobden
- Jan 22 (Smoke Detector Activation) 24 Astrolabe Rd.
- Jan 24 (Carbon Monoxide) 517 Micksburg Rd.
- Jan 29 (Peat Moss Burn) 49 Pembroke St. Cobden
- Jan 30 (Barn Fire) 1670 Gore Line

**Stn. # 3 Foresters Falls**

- Jan 30 (Barn Fire) 1670 Gore Line

**Stn. # 4 Beachburg**

- Jan 8 (Chimney Fire) 1543 Rapid Rd.
- Jan 24 (Carbon Monoxide) 12 Vera Crescent
- Jan 30 (Barn Fire) 1670 Gore Line

**Stn. # 5 Westmeath**

- Jan 8 (Chimney Fire) 1543 Rapid Rd.
- Jan 30. (Barn Fire) 1670 Gore Line

**TRUCK/HALL REPORT**

- Cobden Stn. 2 Rescue # 9840 had minor repairs done
- F.Falls Stn. 3 Truck # 9640 had new air horn installed
- Beachburg Stn. 4 Truck # 9718 had lights fixed

**Recommendations/Motions to be brought forward**

I'm still working on a truck replacement plan for Fire Comm.

More bunker suits and boots should be purchased fro Whitewater Region. Pagers and radios also need to be purchased immediately.

A complete yearend report will be submitted to Fire Chair around mid February when all stations reports are in to me.

**Department Head Signature ..... Wayne Heubner**

**Department : Plants**

**Date : January 2005**

**Monthly Activities:**

Normal operation and maintenance activities for the month of January included the following:

Notice was received from CIBA Specialty Chemicals of possible shortages of the polymer used at the Cobden WTP. This year's supply was immediately ordered and has been received.

Another 150 amp fuse was blown on the 208 V 3 phase service at the Beachburg WTP while running the backup well pump. VCI Electrical came to the plant to assess the situation and quote on alterations to remedy the problem. It is important to fast track the process in order to protect the existing transformer.

The treatment flash mix recirculator drive stopped working. The unit was disassembled by plant staff and repaired by the installation of new motor brushes.

A water break on Anderson Drive at MacGregor Concrete continues to leak at an estimated 125,000 liters per day. The loss of about 3,500,000 liters, since the leak was observed to be surfacing and reported on January 4/05, is causing a secondary problem. The main dug well is now operating at summer pumping rates, however with the winter aquifer recharge rate being lower, the well is being pumped too low. This in turn is causing blockage in the aquifer surrounding the casing as no entry of water is evident in the middle to upper casing passages. Three years ago, we were able to rehabilitate the well, to a degree, by using divers to mechanically probe the well casing inlet passages. Since this was the first time rehabilitation was attempted since 1955 and now only three years later it may be necessary again, it is uncertain how many times the well could be rehabilitated, using this procedure, to restore adequate capacity to supply the town. It is therefore advisable to have the leaks repaired as soon as they occur.

Sample Lab Charges at the Haley WTP have decreased from \$7000.00 in 2002 to \$ 2800.00 in 2004 and to \$ 2000.00 in 2005. An application, recently submitted to reduce microbiological sampling, if approved, will reduce the 2005 cost to about \$1500.00. This sampling reduction is provided for under Reg.170/03, provided certain

criteria are met, and thus should be approved. The application fee for applying for an amendment to the C of A to further reduce the sampling frequency for Trihalomethanes, organics, and inorganics is \$800.00. The savings to be gained if the application were successful would amount to \$350.00 to \$400.00 per year. The cost of reports by hydrogeologists that according to the "Guide For Applying" may be required in the application process, are difficult to estimate. Since organic and inorganic sampling frequency has already been reduced in Reg. 170 from every 12 months to every 36 months for small municipal systems it is unlikely that any further reduction would be achieved by an application to amend the C of A even though the Inspector suggested we might apply for it. A requirement for daily flow meter readings, under the Permit To Take Water, has been flagged in the Haley Inspection Report. This item has been challenged with the Office of the MOE Director who informed me that all permits are issued with this requirement, that it is a legal document that cannot be amended and must be complied with. As a result, we have begun daily weekend readings at all three plants. An acceptable means of avoiding daily weekend visits to the plants is being adopted by other plants in the area. That means is to install chlorine analyzers with alarms out in the distribution systems in order to fulfill the daily chlorine sampling requirement and to install electronic flow meters and SCADA systems at the plants which will automatically record daily flow readings.

With the above information in mind, I would request further direction from Council before proceeding with the application to amend the Haley C of A.

A meeting was attended in Pembroke along with other area plant operators to have informal discussions regarding the possibility of hauling our sewage sludge to the future new sewage treatment facility in Pembroke. Also discussed at the meeting was the proposal of sharing in operator training at the Pembroke facilities. This possibility would lead to savings in the annual operator training required by the MOE.

A meeting was attended in Ottawa with our Engineers and Ministry of the Environment Inspections representatives to discuss Engineering design for the Water Plants. A subsequent meeting with the Approvals Branch of the MOE is being planned.

A 23% price increase imposed by Acapulco Pools Ltd. Brings the cost of Sodium Hypochlorite Solution to \$ 10.87 per 20 liter carboy. This price is still better than the lowest price quote of \$12.75 per 20 liter carboy obtained from other suppliers.

**Recommendations:**

It is recommended that the Anderson Drive water leak in Beachburg be repaired without further delay. Engineer's Reports on the Water Systems are due no later than the fifth anniversary of the date the first report was required to be submitted which is November 30, 2005. A letter is being written to the Manager of Approvals requesting that the date for this report be delayed until after upgrades are completed for the three systems. If this request is denied, the Engineer's Reports will have to be done this year.

**Plant Manager ..... David Simmons**

**Waste Management Department**

**Monthly Report**

**January, 2005**

Westmeath Landfill Site closed Saturday, January 1<sup>st</sup>, 2005.

Services rendered from Jp2g for the preparation of COMRIF application. Deadline - January 10<sup>th</sup>, 2005. Preparation of application based on the premise of consolidation of Landfill Operations to one centralized site (Ross Landfill) as well as the alterations and proper closure of Cobden and Westmeath Landfills.

Proper "Job Description" prepared for Landfill Operator position with the Township.

Ordered copies of Topographic Survey Drawings from Jp2g. Topographic Survey of the Westmeath Site was carried out by Perry Larochelle and myself in December and the drawings are required for attachments for the Westmeath Landfill Site Closure Plan as well as the Westmeath Landfill Site Annual Report.

Draft of Westmeath Landfill Site Closure Plan completed and put forth for review by Council. Draft approved by Council at January 19<sup>th</sup>, Waste Management Committee Meeting. Plan now requires a few finishing touches prior to submission to MOE.

Waste Management Department will be preparing the 2004 Annual Report for the Westmeath Landfill Site. Traditionally carried out by Township consultant. Trying to get a start on it around the end of January.

Quote received from Ontrac (Ottawa) for repairs to the John Deere 792 Excavator. Price and list of repairs/parts reviewed and approved by Council, January 19<sup>th</sup> at the Waste Management Committee Meeting. January 20<sup>th</sup>, Ontrac contacted and instructed to expedite repairs on Excavator. Should be completed at month's end.

Truck #11 receives minor repairs to brakes and front-end bushing.

Waste Management Committee Meeting, January 19<sup>th</sup>, Motion carried upon recommendation from Manager of Landfill Operations to close the Landfill Site on Fridays. Beginning Friday, February 4<sup>th</sup>, 2005. Tuesday, January 25<sup>th</sup> - all affected parties contacted and informed of closure.

**Landfill Operations Manager ..... Steven Hodson**

**Department of Public Works**

**January 2005**

**Monthly Activities:**

During the month of January we had 16 weather responses, ( last year we had 15 ) the first half of the month we had a lot of 0 degree and above weather. We had some heavy rain which is unusual for January. The second half temperatures were more normal COLD. The sand reserves are dwindling quickly and it appears as though we will have to haul more sand into our domes.

The ice build up is causing very rough areas and a lot of extra stress on equipment. This is evident from the amount of breakdowns this year (Wing springs, trip systems, transmission, truck springs, lights and more lights )

When we haul snow away from the side walk in Westmeath we have a hard time to keep the surface flat because one wheel of our loader has to stay on the road which is approx. six inches lower than the sidewalk. With the last rain coming after we hauled snow from that area there is an ice layer that is on a taper toward the road and is treacherous, because of this we have not removed snow a second time. When the temperature rises to the point salt will work, we will attempt to open it up to foot traffic again. ( We do not at present clean the snow off the sidewalk, we remove snow when it can no longer be pushed back by the snowplow wing and only when we have time )

We had two water leaks this month one in Beachburg and one in Cobden.

**Public Works Supervisor ..... Hal Johnson, CRS**

**By-laws**

**05-02-182 “Zoning Amendment - Pt Lot 30, East Front ‘B’ – Robertson**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-36 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Westmeath Township Zoning Bylaw and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-02-182 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of February, 2005.”**

Carried  
Donald Rathwell  
Reeve

**05-02-183 Formulation of an Emergency Management Program**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-37 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law formulating an Emergency Management Program for Protecting the Health, Safety and Welfare, Property and Environment of the Residents of the Township of Whitewater Region and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-02-183 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of February, 2005.”**

Carried  
Donald Rathwell  
Reeve

**05-02-184 Adoption of an Emergency Plan**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-38 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to Adopt the Whitewater Region Emergency Plan and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-02-184 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of February, 2005.”**

Carried  
Donald Rathwell  
Reeve

**05-02-185 Tile Drain Loan - Lot 19 Conc 8 – Poisson**

Moved by A. Cobb, Seconded by Jacob Rook

**2005-39 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to impose special annual drainage rates and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-02-185 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of February, 2005.”**

Carried  
Donald Rathwell  
Reeve

**05-02-186 Interim Tax Levy**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-40 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to implement a 2005 Interim Tax Levy and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-021-186 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of February, 2005.”**

Carried  
Donald Rathwell  
Reeve

**Convene into Committee of Whole**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-41 “Be it resolved that the Council of the Township of Whitewater Region convene into Committee of the Whole to discuss personnel.”**

Carried  
Donald Rathwell  
Reeve

**Adjourn Committee of Whole**

Moved by A. Cobb, Seconded by Jacob Rook

**2005-42 “Be it resolved that the Council of the Township of Whitewater Region Committee of the Whole Meeting, dated Feb 2/05 hereby be adjourned at 6 p.m.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Jacob Rook, Seconded by Ron Lowe

**2005-43 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated Feb 2, 2005 be adjourned at 6 p.m.”**

Carried  
Donald Rathwell  
Reeve

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Reeve – Donald Rathwell

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CAO – Dean Sauriol