

**TOWNSHIP OF WHITEWATER REGION**

**Date: Wednesday May 4, 2005 Municipal Council Chamber Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING MINUTES**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  1. Jack McLaren Bromley Whitewater Community Health Centre
  2. Jim Fraser – MNR – Ottawa River Heritage Designation
  3. Stan Keon - Skateboard Park Request – Cobden and District Recreation
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
11. **Bylaws**
12. **Misc Correspondence**
  1. John McKay – County of Renfrew Engineer – County Road Tour
  2. COMRIF Funding Announcement – Information
  3. Jim Munro – Citizens for the Future of Whitewater Region – Meeting Information
  4. AMO Annual Conference – Who is Interested?
  5. County of Renfrew – Warden’s Invitational – Who is Interested?
13. **New/Unfinished Business**
  1. Request to Create of Parking Lot – Whitewater Bromley Community Health Centre Board
  2. Hydro Service at Haley Rink – Removal
  3. Surplus Lands – Renfrew County District School Board
  4. Financial Loan Request – Beachburg Recreation Association
  5. Severance Application - Pt Lot 14, Conc 10 Ross > OPG Inc > B58/05
  6. Severance Application - Pt Lot 6, EML Westmeath > Lavallee > B7/05 (A) & B08/05 (B)
  7. Severance Application - Pt Lot 6, Con 4 EML Westmeath > Lavallee > B33/01 (1) & B34/03 (2) & B35/03(3)
  8. Development Agreement - Template
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Absent:- Art Cobb

Staff Present :- Randi Keith, Wayne Heubner, Jacques Benoit and David Simmons

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

### **Adopt Agenda**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-101 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated May 3<sup>rd</sup> 2005 for the Regular Council Meeting as submitted with the addition of 13. 8. Development Agreement – Template.”**

Carried  
Donald Rathwell  
Reeve

### **Adoption of Minutes**

Moved by Ron Lowe, Seconded by Joey Trimm

**2005-102 “Be it Resolved that the minutes of the previous Regular Council Meeting dated April 20<sup>th</sup> 2005 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

### **Approval of Accounts**

Moved by Joey Trimm, Seconded by Ron Lowe

**2005-103 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period April 1 – April 30, 2005, in the amount of \$346,355.25 in general purposes and \$13,877.82 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell  
Reeve

### **Delegations**

#### **Whitewater-Bromley Community Health Centre Board – Presentation**

Jack McLaren made a presentation on behalf of the Whitewater- Bromley Community Health Centre Board. The Board is proposing to create a parking lot at the rear of the Centre and is asking Council to assist by contributing some equipment and men to the project. The project will commence at the end of May.

#### **Parking Lot – Whitewater-Bromley Health Centre**

Moved by Ron Lowe, Seconded by Joey Trimm

**2005-104 “Be it Resolved that the Council of the Township of Whitewater Region agree to help with the creation of a parking lot to be located on the Whitewater Region Community Health Centre Board property known as 70 Main Street Cobden.”**

Carried  
Donald Rathwell  
Reeve

#### **Cobden and District Recreation Association - Skateboard Park Request - Presentation**

Stan Keon and some students from Cobden Public School made a presentation on behalf of the Cobden and District Recreation Association to have a skateboard park created in Cobden. Much discussion took place and a decision will be reached at a later date.

#### **Ottawa River Heritage Designation - Presentation**

Jim Fraser from Ministry of Natural Resources made a presentation on behalf of Ottawa River Heritage Designation. He explained what the Heritage Designation entailed. Much discussion took place. Several Councillors had concern that this designation could create further restrictions on what could take place at the river's edge and development and landowners' rights.

The Clerk will contact communities along the Grand River in Southern Ontario and get information what problems have been created by that river being designated a heritage river.

## COMMITTEE REPORTS

### Fire Department

April 30<sup>th</sup> 2005

#### Chief/Deputy Chief's Monthly Activities

Apr 1-3 Chief's Heubner & Moore along with Captains Rathwell, Moore, Barr and Johnson attended Fire Ed. Conference 2005 in North Bay.  
Apr 4/05 D.Chief Moore attends Westmeath Stn. Practice x 4  
Apr 5/05 Chief's Heubner & Moore met over staffing issues  
Apr 6/05 Chief Heubner attends council  
Apr 6/05 Chief's Heubner & Moore meet with Cobden Stn.  
Apr 11/05 Chief Heubner sits in on Westmeath Stn. Interviews  
Apr 11/05 Chief's Heubner & Moore meet in Beachburg Stn. over the interviews.  
Apr 12/05 Chief Heubner & Moore met with Cobden Captains  
Apr 14/05 Chief's Heubner & Moore met with Haley's Captains  
Apr 20/05 Chief Heubner attended Cobden Stn. practice  
Apr 21/05 Chief Heubner met with D-Chief on OG's and paperwork.  
Apr 28/05 Chief Heubner & CAO Sauriol met with MNR Staff  
Apr 28/05 Chief Heubner attends County Chief's meeting

#### TOTAL EMERGENCY (STATION) RESPONSES FOR APRIL - 10

##### STN # 1 HALEY'S

Apr 14 (Grass Fire) 1508 Kerr Line  
Apr 29 (C02 call) 572 Sullivan St.

##### STN # 2 COBDEN

Apr 6 (Chimney Fire) 126 Old Mine Rd. Admaston Bromley Twp  
9 (Brush Burning) 12 Cowley St. Cobden  
12 (Alarm Activation) 2786 Snake River Line  
14 (Grass & Bush Fire) 1508 Kerr Line  
14 (Brush Fire) Blind Line & Kohlsmith Rd.  
16 (False Alarm) Highway # 17 & Indian Rd  
16 (Slabs & Grass) 177 Cemetery Rd  
19 (Grass & Brush) 1195 Patterson Rd. Admaston Bromley

##### STN # 3 FORESTERS FALLS

Apr 14 (Grass & Bush Fire) 1508 Kerr Line  
14 (Brush Fire) Blind Line & Kohlsmith Rd

##### STN # 4 BEACHBURG

Apr 14 (Grass Bush Fire) 1508 Kerr Line  
14 (Brush Fire) Blind Line & Kohlsmith Rd.  
16 (Brush Fire) Corner of Powers & Robertson Rd.  
16 (Slabs & Grass) 177 Cemetery Rd.  
20 (Chimney Fire) 12 Little St.

##### STN # 5 WESTMEATH

Apr 14 (Grass & Bush Fire) 1508 Kerr Line  
16 (Slabs & Grass) 177 Cemetery Rd.

#### TRUCK/HALL REPORT

HALEY'S STN 1 First Aid & CPR completed  
Painting of hall completed  
BEACHBURG STN 4 CPR Recertification completed  
Fire Chief ..... *Wayne Heubner*

#### DEPARTMENT: Building and By-law Enforcement

DATE: May 02, 2005

#### MONTHLY ACTIVITIES:

-Doing many building inspections for all types of permits issued.  
-Issued 16 Building Permits at a value of \$490 300.00 in total. 1 new single family dwelling, 1 residential plumbing permit, 2 agricultural barn addition,  
7 addition/renovation to existing residential, 2 commercial renovation/addition and 3 residential accessory building.

We had our third Committee of Adjustment meeting on April 13, 2005. The meeting went well and the Minor Variance was approved with conditions.

Attended a site visit regarding possible development on Muskrat Lake for the properties owned by Brian Cooney and John Levesque with MOE, MNR, The County of Renfrew and the property owners.

Department Head Signature ..... *Jacques Benoit*

#### Department of Public Works

April 2005

#### Monthly Activities:

We have been able to get over the gravel roads with the graders at least once since the frost has come out. There has been a lot of time spent clearing culverts because of beavers. Again and for a reason unknown to us some of our screens have been removed from the end of some of our culverts. This allows the beavers to build the dam inside the culvert resulting in a larger cost of maintenance and a danger to staff when they attempt to remove the plugs from the culverts. (We have had some close calls), some culverts have had to be replaced because of this.

One crew of three has spent the entire month cold patching on paved roads (filling pot holes) and are approx. half done, Indian Road is beyond repair patching and as per instruction we anticipate starting the resurface construction the second week of May.

We have finished sweeping in Cobden and moved to Beachburg with the equipment.

The snow plow equipment has been removed, and our equipment made ready for maintenance activities. There is lot of garbage in the ditches again this spring and in the span of one day, the Behm Line had 24 bags of yard waste, 1 mattress and several pails of ashes. Because of the limited number in our work force, we do not have time to pick litter and keep up with the maintenance required in Public Works. We have chosen the maintenance for the safety of the travelling public.

We repaired one water break on Meadow St. in Cobden and had to replace a four inch cross. We have completed the water line flushing in both Beachburg and Cobden. This has identified some Hydrant problems and parts have been ordered to make the repairs.

Public Works Supervisor ..... **Hal Johnson** CRS

**DEPARTMENT: TREASURER**  
**MONTHLY ACTIVITIES**

**DATE: APRIL 2005**

Taxes

The second instalment of 2005 Interim Taxes is due on April 29<sup>th</sup>, 2005. Payments are being received at a steady pace.

Investment

\$ 500,000.- has been invested in a Cashable GIC. The rate of interest received is 2.47%

Budget

The Department Heads have submitted their preliminary budgets. The CAO and Treasurer have met with the Department Heads and discussed the budgets. Further deliberations will take place and a meeting will be scheduled with Council to finalize the budget.

The Policing figures have arrived. Policing for 2005 will cost the Township \$ 623,108.00. This is an increase of \$ 23,484. or 3.92% over 2004. However, according to the new Provincial formula, the Province now supports the municipality with 50% of cost exceeding \$ 150.00 per household. According to Provincial figures, policing costs for Whitewater Region is \$ 186.00 per household. Household count used is 3238. We receive a Police Services Grant of \$ 58,182.

No reconciliation has been received concerning 2004 policing figures.

Ontario Municipal Partnership Fund (OMPF)

The Ontario Municipal Partnership Fund (OMPF) has replaced the CRF funding. We will receive \$ 1,310,00.- in OMPF, the same figure as the CRF grant for 2004. This consists of \$ 476,238 in Equalization Grant, \$ 485,700 in Rural Communities Grant, \$ 58,182 in Police Services Grant and \$ 289,880.- in Stable Funding Guarantee Adjustment. We will also receive a one-time funding of \$ 161,447.- which consists of \$ 2,000.- in 2003 reconciliation, \$ 30,000.- in 2004 reconciliation and \$ 129,447.- as remainder of Transition Funding. Workshops have been planned to educate staff on how the Province arrived at the various figures and to figure out how much the funding will be decreased next year. Following the formulas set out in the manual, does not match the figures we have been allocated.

We have received the second instalment of the OMPF funding in the amount of \$ 274,713.-

**Respectfully Submitted** ..... **Randi Keith, Treasurer**

**Department : Plants**

**Date : April 2005**

Monthly Activities:

Normal operation and maintenance activities for the month of April included the following:

New alum mixing and day tanks were prepared and installed at the Cobden WTP. The shipment of aluminum sulfate received last month is now being used and problems with metering pump blocking appears to have been resolved due to the new chemical.

Annual hydrant water main flushing was conducted in Cobden with results of chlorine tests recorded and inoperative hydrants recorded.

A report was received for the December 2004 MOE Plant Inspection. A reply to the report's seven Regulatory "Actions Required" and nine Best Practice "Recommended Actions" was prepared and submitted.

Annual hydrant water main flushing was conducted in Beachburg with results of chlorine tests recorded and problem hydrants recorded.

Worn copper electrodes for the online chlorine analyzer costing \$600.00 were rebuilt by plant staff at a cost of \$1.00 using sections of silver soldered 1½ inch copper plumbing pipe.

At my request a letter outlining suggested rewording of the WTP Certificates of Approval was received from MOE Inspector Christine Villeneuve. The rewording would (1) allow flexibility in the application of chloramination to suite the demand at the Cobden WTP without having to amend the C of A and (2) state rated capacities for each plant in a way that would hopefully avoid having to report short duration flow spiking at pump startups. The information was forwarded to Craig Anderson of Robinson Consultants for consideration in the new certificates.

On April 4<sup>th</sup>, during normal bypassing due to rain and spring melting at the Cobden WWTP, the clarifier return sludge line plugged. Permission was received from the MOE for a complete plant bypass in order to drain the clarifier for repairs. Their demand for an Environmental Impact Study was averted since any delay would have resulted in a complete plant shutdown for the duration of the study. A contingency plan was put into operation allowing clarifier drain down while containing the sludge inventory in the aeration tanks and chlorination of bypass flows was begun. At the request of the MOE the Ministries of Health and Natural Resources were notified and their concerns addressed. A piece of concrete, that had become dislodged from a cat walk above the clarifier, was discovered blocking the mouth of the six inch sludge outlet pipe at the bottom of the sludge draw off cone in the center of the clarifier floor. The blockage was removed and the plant was put back into normal operation. The plant bypass lasted 17 hours with about 2400 cubic meters of raw sewage being bypassed. All stages of the event were reported to the MOE.

A gasket leak developed in a flanged connection of the Ferric Chloride storage tank. Temporary repairs were made using welding clamps until the 1000 liters remaining could be used up.

**Plant Manager: ..... David Simmons**

**Waste Management Department                      Monthly Report                      April, 2005**

I assigned Perry Larochelle with Jp2g Consultants to complete and submit the 2004 Operations Report for the Westmeath Landfill Site. This is a result of my limited time available for administrative work as of late.

Reeve Rathwell, Deputy-Reeve Lowe, Councillor Ferguson, the CAO and myself met with the Manager and several Board Members from the Ottawa Valley Waste Recovery Centre to discuss Household Hazardous Waste Issues early in the month. Topics of discussion were; rising annual costs, payment negotiations, a tour of the HHW Depot as well as Whitewater's future use of the program.

Stockpiles of cover material were still frozen in a few feet during early to mid April. Much waste to be covered due to the aforementioned as well as my time restrictions.

When ditching projects begin, I hope to coordinate an Intermediate Cover Application over the North East corner and side slopes.

Saturdays are beginning to get extremely busy with the improving weather. The last three Saturdays for April saw 120 trucks, 70 + trucks and 75 + trucks respectively. This is becoming a traffic issue with the ever shrinking available landfill and tipping area space. As we encroach into final closure space is getting quite cramped. I foresee Free bulky item day in early June being out of control with respect to traffic and the lack of space to move about.

Ron was off with injury for the entire month of April. He should be returning to work in mid-May.

Completed the Waste Diversion Ontario 2004 Blue Box Financial Data-call requirement for Municipal Blue Box funding.

Whitewater Region has received COMRIF Funding for Development of the Ross Landfill Site with respect to on-site Recycling and Composting areas.

**Landfill Operations Manager ..... Steven Hodson**

**John McKay – County of Renfrew Engineer – County Road Tour**

Council reported some concerns to be brought up.

**COMRIF Funding Announcement – Information**

**Jim Munro – Citizens for the Future of Whitewater Region – Meeting Information**

**AMO Annual Conference – Information**

**County of Renfrew – Warden's Invitational – Information**

**Hydro Service at Haley Rink - Service to be disconnected**

**Surplus Lands - Letter to Minister re Closing of Schools - promise at OGRA**

**Financial Loan to Beachburg Recreation**

Moved by Beulah Wright, Seconded by Daryl McLaughlin

**2005-105 “Be it Resolved that the Council of the Township of Whitewater Region agree to bridge a loan without interest to the Beachburg Recreation Association in order to cover a GST payable caused by a recent GST ruling with regards to an Input Tax Credit.”**

Carried  
Donald Rathwell  
Reeve

**Severance Application - Pt Lot 14, Conc 10 Ross > OPG Inc > B58/05**

Moved by Daryl McLaughlin, Seconded by Beulah Wright

**2005-106 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application B58/05 OPG Incorporated.”**

Carried  
Donald Rathwell  
Reeve

**Severance Application - Pt Lot 6, EML Westmeath > Lavallee > B7/05 (A) & B08/05 (B)**

Moved by Daryl McLaughlin, Seconded Beulah Wright

**2005-107 “Be it Resolved that the Council of the Township of Whitewater Region agree with Severance Application B7/05(A), B8/05(B) – Lavallee on condition that items identified in the County of Renfrew Planning Department Planning Report concerning the Official Plan and Zoning By-law issues are dealt with prior to development.”**

Carried  
Donald Rathwell  
Reeve

**Severance Application - Pt Lot 6, Con 4 EML Westmeath > Lavallee > B33/01 (1) & B34/03 (2) & B35/03(3)**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2005-108 “Be it Resolved that the Council of the Township of Whitewater Region agree with Severance Application B33/03(1), B34/03(2), B35/03(3) – Lavallee on condition that items identified in the County of Renfrew Planning Department Planning Report in B7/05(A), B8/05(B) concerning the Official Plan and Zoning By law issues are dealt with prior to development.”**

Carried  
Donald Rathwell  
Reeve

**Development Agreement - Template**

Moved by Daryl McLaughlin, Seconded by Beulah Wright

**2005-109 “Be it Resolved that the Council of the Township of Whitewater Region instruct the clerk to request that an agreement be drafted by our solicitor in order to accommodate possible year round residential developments proposals on unmaintained road allowances/private roads. Such an agreement would be registered on title and indicate the conditions with which a building permit would be issued.”**

Carried  
Donald Rathwell  
Reeve

**Into Committee of the Whole**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2005-110 “That Council move into Committee of the Whole.”**

Carried  
Donald Rathwell  
Reeve

**Out of Committee of the Whole**

Moved by Daryl McLaughlin, Seconded by Jacob Rook

**2005-111 “That Council come out of Committee of Whole.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

**2005-112 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated May 3rd, 2005 be adjourned at 4:30 p.m.”**

Carried  
Donald Rathwell  
Reeve

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Donald Rathwell – Reeve

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Dean Sauriol - CAO