

**TOWNSHIP OF WHITEWATER REGION
COUNCIL MEETING**

Meeting Title: Regular Council Meeting Date: Wednesday September 7th, 2005

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. Delegation
 - 1.
9. Departmental Reports
 - Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. Committee Reports
11. Bylaws
 1. 05-09-197 - Land Lease Agreement Industrial Park – Windfield Energy
 2. 05-09-198 - COMRIF Agreement
12. Misc Correspondence
 1. Cobden and District Civitan Club – Letter of Appreciation
13. New/Unfinished Business
 1. Severance Application - Pt Lot 13, Con #1 Ross > Dawson Welk Ltd > B111/05(1) & B112/05(2)
 2. Severance Application - Pt Lot 12, Con #1 Westmeath > Weston > B113/05
 3. Road Name Change Request
 4. City of Pembroke Minor Sports – Out of Town User Fee Residents Request
 5. Establishment of AdHoc Committee – Official Plan & zoning Bylaw
 6. Letter of Request – Champlain Flying Club
14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.
15. Adjournment

Present: Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, and Beulah Wright.

Absent: Joe Trimm

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

Adoption of Agenda

Moved by Jim Labow, Seconded by Beulah Wright

2005-173 “Be it Resolved that the Council of Township of Whitewater Region adopt the agenda dated September 7th, 2005 for the Regular Council Meeting as submitted.”

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Beulah Wright, Seconded by Jim Labow

2005-174 “Be it Resolved that the previous minutes of the Regular Council

Meeting dated August 3rd 2005 as circulated.”

Carried
Donald Rathwell
Reeve

Adoption of Accounts

Moved by Jack Ferguson, Seconded by Jim Labow

2005-175 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region approve the attached Schedule of Accounts for the period August 1 – August 31, 2005, in the amount of \$393,781.42 in general purposes and \$15,640.98 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

No delegations requested

Departmental Reports

Department: Waste Management

Monthly Activity:

We are no longer placing waste along the Western section of the landfill. Space along this strip has been exhausted and is up to final height. Operations are now in the North Eastern section and progressing in a Southerly direction. Essentially, filling in the last available cavity.

Well into the month of August, there is more available space remaining at the Westmeath Site than I had anticipated there would be at this point. Compaction and landfill development is effective as we come into the last phase of closing out the site.

Tire Recycle (a division of Reduxtec) out of Burnstown disposed of our stockpile of tires at the Westmeath Site. We had over six (6) tonnes of tires at hand. I believe the tires will eventually make their way to outside of Montreal, Quebec to be burned as fuel at a cement kiln.

Household Hazardous Waste event for the Township was held Saturday, August 20th. Drop-off hours were from 9:00AM – 3:00PM and approximately 163 people utilized the service.

An order was placed for 50,000 yellow waste bags for the Township from Creative Bag in Toronto. Shipment should arrive around the first of September. Present stock is diminishing at the Beachburg Garage.

Refrigerant Gases were removed from our stockpile of 139 appliances (fridges, deep freezers, air conditioners) at the Westmeath Site. Gas removal services were rendered from Eric Hutley Enterprises out of Huntsville, ON.

Very large brush pile at the Site was burned by the Westmeath Fire Department. This will be the last brush pile formed and burned for this Landfill as space no longer allows. All brush received at the Westmeath Site will now be landfill. I recommend the Fall Free Brush Day (end of October or early November) be held at only the Cobden Landfill to serve the entire Township.

The Departments 1987 Dodge ½ ton truck was stolen from the Westmeath Garage Friday, August 26th and then recovered Saturday, August 27th. Ontario Provincial Police are involved in the investigation and damage to the truck was substantial.

Department Head Signature.....Steve Hodson

Department: Treasurer

Monthly Activity:

The final bills were sent out for all classes at the beginning of August. The first instalment is due at the end of August and the second instalment is due at the end of October. The billing was for \$2,893,690.41. Payments are coming in at a steady pace.

OMPF FUNDING

Another instalment of the Ontario Municipal Partnership Fund has been received. Amount \$289,745.00. A cashable GIC has been purchased in the amount of \$ 1,000,000.00 to be invested. The rate of interest received is 2.65%.

BUDGET

After 8 month of operation the departments have spent the following:

? Policing	44.8%
? Council	67.7%
? Administration	64.9%*
? Fire	65.9%
? Building, By-Law Enforcement, Planning	53%
? Roads	58.2%
? Waste Management	54.7%
? Sewer	51.2%
? Transfer from Municipality	95.4%
? Other (Street Lights, Airport, Crossing Guards, Industrial Park)	77.1%

Revenue Received

? Taxes	100%
? Administration	76.2%
? Transfer payments to Municipality	60.3%*
? Building, By-Law Enforcement & Planning	71.3%

? Waste Management 75.5%
? Fire 9.4%

*County portion has not been allocated to County account yet

Department Head Signature.....Randi Keith

Department: Fire

Monthly Activity:

August 1 Chiefs Heubner/Moore met on TPS Cobden Station
August 1 Chiefs Heubner/Moore met with Cobden Stn.
August 1 D. Chief Moore attends Westmeath Practices x 5
August 2 Chief Heubner met with Ed from Christie & Walther
August 3 Chief Heubner attends Council 1p.m.
August 3 Chief Heubner met with VCARS Staff in Cobden Stn. And later also in Beachburg Stn.
August 4 Chiefs Heubner/Moore work on Budget expenditures
August 8 Chief Heubner attend Cobden Assoc. meeting
August 9 Chiefs Heubner/Moore met with Fire Chair
August 10 Chiefs Heubner/Moore met with Stn Capt. Rathwell & Trevor Dick
August 10 Chief Heubner met with Fort Garry Fire Rep
August 11 Chiefs Heubner/Moore met with Bill Lowry Seagrave Fire Apparatus Rep
August 12 Chiefs Heubner/Moore met with Pete Vanleyen
August 13 Chief Heubner and wife attended Beachburg Bar-B-Q
August 16 Chief Heubner/Moore met with Bill Bowles, worked on Simplified risk assessment.
August 17 Chief Heubner attended Cobden practice
August 18 Chiefs Heubner/Moore met with Draeger People
August 20 Chief Heubner and wife attended Westmeath Bar-B-Q
August 22 Chiefs Heubner/Moore met with Stn. Capt.'s on OG's
August 26 Chief Heubner and Bill Bowles met with OFM Adviser Kirk Parsons over our Fire Prevention Public Education program.
August 30 Chiefs Heubner/Moore met with Bill Bowles met with Haley Stn.

Total Emergency (Station) Reponses for August – 20

Stn. # 1 – Haley's

August 5 Smoke Alarm activation – 905 Minview Road
August 12 Car Fire – Haley Road & Highway # 17
August 12 MVA – Highway 653 & Kerr Line
August 16 Combine Field Fire – 4139 Highway # 60
August 22 MVA – 397 Westmeath Road
August 15 MVA – Highway # 17 & 653

Stn. # 2 – Cobden

Stn. # 3 – Foresters Falls

August 25 MVA – Highway # 17 & 653

Stn. # 4 – Beachburg

August 3 Propane Leak – 11 Hannah Street Beachburg
August 7 Medical Assist – 2092 Lapasse Road
August 15 Medical Assist – 2440 Lapasse Road
August 19 Tree on Hydro Lines – 453 Power Road
August 22 MVA – 397 Westmeath Road
August 24 Combine/Field Fire – 73 Gorr Line

Stn. # 5 – Westmeath

August 7 Medical Assist – 2092 Lapasse Road
August 15 240 Lapasse Road
August 24 Combine/Field Fire – 73 Gore Line.
August 28 Dump Burn – Westmeath

Truck/Hall Report

Haley's Stn. #1 – Trucks checked nothing to report

Cobden Stn. #2 –

F.Falls Stn. #3 – Filter for air dryer replaced on truck 9640

Beachburg Stn. #4 – Truck 9718 had clutch replaced, tank has started to leak. Some electrical work done in Beachburg Hall. Paving completed on hill at Beachburg Hall.

Westmeath Stn. #5 – Rescue 9840 had rear brakes redone.

Recommendations / Motions to Be Brought Forward

Bunker suits are being replaced as needed. Chief Heubner and Bill Bowles met with OFM Adviser Kirk Parsons on Friday, August, 26, 2005 in the Renfrew Inn. The OFM was concerned with our Fire Prevention, Public Education and he was very pleased with our approach to this. With our adviser Dan Korocial being off on sick leave no reports were filed on our behalf. I have met with various fire truck representatives and things look good for a truck later in the fall closer to 2006. Phase 2 of smoke alarm inspections will start in early September for Simplified Risk Assessment teams.

Department Head Signature.....Wayne Heubner

Department: Public Works

Monthly Activity:

We had the brush hog working the first three weeks of this month (available man power) we also did some brushing and brush removal, in Westmeath, (if we cut it we cleaned it up) We brushed and chipped in various locations east side of municipality. We had a very dry month and in order to grade some of the gravel roads a

water truck was required (this adds a lot to the cost of grading). We started the re-pave project of Harris Cr. in Beachburg on the 9th and completed the paving and shouldering on the 12th. We have had a problem with bed rock on Behm line, Kerr line and Acres Rd. in that it is jutting though the road surface and has caused a great deal of damage to the mould board of the grader. Because of this we have added gravel to cover the rock starting with the worst areas first and as time allows. We have had to re apply dust entrainment in several areas because of weather and exceptional heavy truck traffic, resulting from road up grades in these areas. (dust control is the responsibility of the entity creating the exceptional truck traffic) We have completed the fill portion of the Kohlsmith Rd. project, requested by Council at the July meeting. We hope to have the surface treating completed by the end of September (if the contractor can schedule it, if weather allows and if priorities do not change) Astrolabe Rd. re-pave project is scheduled to start September 7th (if nothing changes) and a completion date because of scheduling is yet unknown. We had one water break in Cobden on Morton St. repaired in house. We flushed the water lines in Cobden because of coloured water complaints we received on different occasions and in various locations in the past two weeks. The test taken during this time were all negative. There are four hydrants that been identified again in this process that need major repairs or replacement. We have unsuccessfully attempted to repair one of these old hydrants. Staff recommends that these hydrants be replaced by contract as we do not have the time available to us. The one ton and # 8 truck box have been tendered.

Department Head Signature.....Hal Johnson

Department: Water & Sewage

Monthly Activity:

Normal operation and maintenance activities for the month of July/August included the following:

Problems involving shortened filter runs are still being encountered at the Cobden Water Treatment Plant. The filters are being manually scoured to restore longer filter runs. On a more positive note We are having less of a problem maintaining required distribution system chlorine residuals this summer as compared to last summer. Last year free chlorine residuals of 2.3 mg/l leaving the plant were required whereas this year, to this point, only 1.7 mg/l has been required. Toward the end of August, a number of colored water complaints were received in Cobden. Water main flushing was immediately initiated resolving the problem.

The Beachburg Water Treatment Plant chlorine analyzer began sporadic spiking down causing unwarranted low chlorine residual alarms. The analyzer was completely dismantled, cleaned and recalibrated resolving the problem to this date. The treated water flow meter has been drifting in accuracy requiring frequent calibration. Marius Caprariu of MacViro Consultants agreed to install a new flow meter, when plant upgrades are being done, which will eliminate the problem. One annual sampling for organics and metals analysis was budgeted for at the Beachburg Plant as required by Reg. 170. However the MOE has informed me that since we did not do the additional GUDI studies that they required, the system requires quarterly sampling. This will result in us exceeding the sample lab charges for the year.

Two flushing stations have been installed in the Haley Townsite distribution system enabling Operators to perform mandatory water main flushing required for certain adverse water quality incidents as specified under Regulation 170. The flushing stations were designed and built with separate main valves and drain valves, a MOE requirement enabling them to be used as sampling stations as well as flushing stations. This will help eliminate the difficulty of finding residents at home when operators are taking distribution system samples. The stations, which are operating extremely well, were painted River Rock Brown a fairly neutral beige color which appears to meet with the approval of Townsite residents. At the end of August, complaints of air in the system were received. The source of the problem was traced to faulty controls, at the Sullivan St. Pump House, causing the hydro pneumatic tank to surcharge with air which entered the distribution system. The value of the new flushing stations became immediately evident as they were used to remove the air from the system. The hydro pneumatic tank is isolated until repairs can be made.

The ferric chloride storage tank piping at the Cobden Waste Water Treatment Plant developed a leak. The piping was dug up and a section of it along with new valves and a strainer were replaced with new schedule 80 PVC materials. The piping was re-encased in hydrated lime, as it was found, and insulated with styrofoam sheeting. Two ferric chloride tank heat trace thermostats required replacement. Air blower # 2 seized up completely and a new unit had to be immediately purchased and installed. The old rotary lobe blower had been rebuilt by plant staff in 1998 extending it's 20 year life expectancy by 7 years. We have been unsuccessful in completing the rebuilding of # 1 air blower, which failed some time back, but will make another attempt when vacations are over. Wiring changes required by a Hydro Inspector are being done at the Waste Water Plant by plant staff.

Department Head Signature.....Dave Simmons

Department: By-Law Enforcement

Monthly Activity:

-Doing many building inspections for all types of permits issued.

-Issued 10 Building Permits at a value of \$ 319 000.00 in total. 2 new single family dwellings, 5 addition/renovation to existing residential, 1 commercial buildings and 2 residential accessory buildings.

-We had our summer student (Dustin) completed his summer employment on August 19, 2005. We were very pleased with his work and professionalism.

-Met with Dave Krajaefski from Trow Associates Inc regarding the Preparation of the Building Permit Fee Review according to Bill 124. We are in the process of providing information to them so they can start their process of assessing the building fees.

-Karen Handford from the County of Renfrew with Isoceles gave an information and training session in regards to the Renfrew County Geosmart program.

-I Attended the Ontario Building Officials Association's Annual Meeting & Training Sessions in North Bay from August 29 to 31. I attended many information sessions from meeting with the Minister of Municipal Affairs and Housing, Bill 124, MMAH updates, Legal information, Nutrient Management and many more. I met many other building officials and compared many issues in our Municipalities.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature.....Jacques Benoit

Adoption of Accounts

Moved by Jack Ferguson, Seconded by Jim Labow

2005-175 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region approve the attached Schedule of Accounts for the period August 1 – August 31, 2005, in the amount of \$393,781.42 in general purposes and \$15,640.98 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

No Committee Reports

Land Lease Agreement

Moved by Jim Labow, Seconded by Jack Ferguson

2005-176 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region enact a By-law to Authorize the Reeve and the Clerk to execute a Land Lease agreement in the industrial park with Windfield Energy and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-09-197 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law book this 7th day of September, 2005.”

Carried
Donald Rathwell
Reeve

Mr. Van Eck and Mr. Stiehler were present to update Council on the project.

COMRIF Agreement

Moved by Art Cobb, Seconded by Jacob Rook

2005-177 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region enact a By-law to authorize the Reeve and the Clerk to execute an Agreement under Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF) and the said bylaw be read a first, second and third time, and that the said by-law numbered 05-09-198 be signed by the Reeve and Clerk, sealed with a seal of the Corporation, and be engrossed in the By-law Book this 7th day of September, 2005”

Carried
Donald Rathwell
Reeve

Misc. Correspondence – Information was given

Severance Application - Welk

Moved by Jacob Rook, Seconded by Art Cobb

2005-178 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region has no objections to severance application B111/05 (1) & B112/05 (2) Dawson Welk Limited.”

Carried
Donald Rathwell
Reeve

Severance Application - Weston

Moved by Art Cobb, Seconded by Jacob Rook

2005-179 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region has no objections to severance application B113/05 Weston.”

Carried
Donald Rathwell
Reeve

Road Name Change

Moved by Ron Lowe, Seconded by Art Cobb

2005-180 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region agree to proceed with the request to change the road name on the eastern end of the Gore Line past Lapasse Road to Harry Gervais Strat Road according to our Name/Remianing Existing Roads Policy.”

Carried
Donald Rathwell
Reeve

City of Pembroke – Out of Town User Fees

Moved by Ron Lowe, Seconded by Jim Labow

2005-181 “Be it Resolved that Council of the Township of Whitewater Region tabled the City of Pembroke Minor Sports Out of Town user fee in order that we may

contact the City to discuss this issue further.”

Carried
Donald Rathwell
Reeve

Establishment of AdHoc Committee

Moved by Art Cobb, Seconded by Ron Lowe

2005-182 “Be it Resolved that Council of the Corporation of the Township of Whitewater Region agree to establish an Ad Hoc Planning Committee to review and discuss the proposed Official Plan and the Zoning By-law. Membership will include all members of council. The Chair will be Deputy Reeve Ron Lowe.”

Carried
Donald Rathwell
Reeve

Letter of Request – Champlain Flying Club

Moved by Art Cobb, Seconded by Ron Lowe

2005-183 “Be it Resolved that Council of the Township of Whitewater Region agree to allow the Champlain Flying Club to remove some trees from the Olmstead Jeffrey Lake Road allowance under the supervision of Road Superintendent Hal Johnson”

Carried
Donald Rathwell
Reeve

No Closed Meeting

Adjournment

Moved by Art Cobb, Seconded by Ron Lowe

2005-184 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated September 7th, 2005 be adjourned at 2:10 p.m.”

Carried
Donald Rathwell
Reeve

Reeve – Donald Rathwell

CAO – Dean Sauriol