

**TOWNSHIP OF WHITEWATER REGION  
Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday August 2, 2006**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
9. **Departmental Reports**  
Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
  - a. Waste Management Committee
  - b. Finance and Administration Committee
11. **Bylaws**
  - a) 06-08-247 Tarriff of Fees
  - b) 06-08-248 Appointment of Library Board
  - c) 06-08-249 Development Agreement – Pt Lot 26 Con 4 EML - Lavalle
12. **Misc Correspondence**
  1. Tax Payment Information – Treasurer's Report
  2. Letter of Information – Enbridge
13. **New/Unfinished Business**
  1. Special Occasion Permit – Cobden Fair
  2. Tile Drain Loan – Pt lot 15 Con 2 EML – Weber
  3. Truck Box Tender – Award
  4. Trailer Tender – Award
  5. Letters of Concern – Olmstead Jeffrey Lake Rd Drainage
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment-**

Present: Reeve Donald Rathwell, Deputy Reeve Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joe Trimm And Beulah Wright

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

**Conflict** – None Reported

**Adoption of Agenda**

Moved by Art Cobb, Seconded by Ron Lowe

**2006-449 “Be it Resolved that the Council of the Township of Whitewater Region adopt the agenda dated August 2, 2006 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Minutes**

Moved by Art Cobb, Seconded by Ron Lowe

**2006-450 “Be it Resolved that the minutes of the previous Regular and Special Council Meeting dated July 5, 2006 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Accounts**

Moved by Art Cobb, Seconded by Jacob Rook

**2006-451 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period July 1 - July 31, 2006, in the amount of \$415, 390.69 in general purposes and \$13, 319.09 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell

**Delegation**

Ron Gignac, Upper Ottawa Valley New Detachment Commander.

Mr. Gignac introduced himself, gave his background and received several questions and provided answers. He explained his philosophy and the direction he is hoping to take the detachment.

**Departmental Reports - Reviewed and discussed**

**Department: Waste** **July 2006**

**Monthly Activities:**

Wednesday, July 5<sup>th</sup>, 2006, Council made decision to purchase the 2006 Terex TXC 255LC crawler excavator as proposed by Elliot's Farm Equipment. The intent was to buy used but the new Terex came in under budget and other new models proposed were priced exceptionally low. The unit was ordered Thursday, July 6<sup>th</sup>, 2006.

We have replaced the thermostats, fuel filters and air filters in the John Deere 792 this month. The machine, when at idle, will run in normal operating temperatures. When working it immediately runs very high in temperature and is frequently overheating. The machine has been stalling out quite frequently and will crawl, dig and climb at extremely slow speeds. All affordable, simple fixes have been exhausted.

Coordinating with our consultant to expedite Monitoring Well upgrades at the Westmeath Site as well as the Cobden Site. Next Summer or Fall I will have the Ross Site done. This project involved placing steel casings around all monitoring wells as well as locks.

The establishment of a permanent structure at the Ross Landfill Site will now be on the agenda for the Department. This will involve the introduction of a well and septic system. Hydro is in place.

Also on the agenda for the Department will be coordinating the introduction of recycling containers for the public (residents) at the Ross Site.

Spring and early Summer have proven to be extremely busy at the Ross Site. Saturday traffic ranges between 80 – 120 trucks. Abundant commercial waste through the week.

At months end, the status on the new Terex excavator is that it is apparently in transit somewhere (on-route). The unit located and supplied will have the longer arm (stick) as well as wider tracks than specified (36"). I believe Elliot's will be cutting the tracks as opposed to locating new 32" tracks (my specifications called for 32" tracks because that is standard for new excavators). Cutting the pads is a common practice and if this is the route chosen by Elliot's I will have them cut down to 24" or 26" in order to obtain optimum compaction capabilities. The result will be better reach with the longer arm (bonus) and if the tracks are to be cut anyway, we will take advantage and get the width further reduced to better suit our application.

**Department Head Signature.....Steven Hodson**

**Department: Treasurer** **July 2006**

**MONTHLY ACTIVITIES**

Taxes

The 1<sup>st</sup> installment of the 2006 Final Tax Billing is due on July 31<sup>st</sup>, 2006. Payments are coming in at a steady pace. The Capped Classes (Commercial, Multi-Residential, Industrial, Large Industrial and Pipeline) of 2006 taxes were sent out in the beginning of July with the same due date as the uncapped classes. (July 31<sup>st</sup>)

Water Bills

The third water bill for the Township has been issued with a due date of July 28, 2006. Payments are coming in at a steady pace.

Sale of Land

The three properties that had been vested in the Township's name that we advertised for sale, received bids and sold on July 12<sup>th</sup>. The purchasers have paid the remainder of the sale price and their Solicitors are preparing the deeds. 530 Graham Street, Westmeath sold for \$4,775.00, Lot 111, Plan 65, Cobden, sold for \$510.00 and Lot 6 & 7, Con. 6, Ross sold for \$300.00. Because we were able to share the write-off of taxes with the County and School board after vesting the properties in the Township's name, now that the properties are taxable again, we have to share the taxes with the County and School Board.

Payment out of Court

After previous tax sales, money has been submitted to Court and this money was deposited over one year ago. According to the Municipal Act, if nobody has claimed this money within one year, the Township can now apply to have this money released to be deposited into the general account. I recommend that we commence proceedings to have this money released to the Township. It will most likely involve our Solicitor to search the files and make applications. It is close to \$20,000.-

**Department Head Signature.....Randi Keith**

**Department: Fire** **July 2006**

**Chief/Deputy Chief's Monthly Activities**

- July 3/06 Chief Moore attends practice Westmeath Str. x5
- July 5/06 Chief Heubner attends Cobden practice
- July 19/06 Chief Heubner attended Cobden practice

- July 25/06 Chief's Heubner/Moore meet with Fire Adviser Bill Bowles to work on the master fire plan, collecting data towards the plan.
- July 28/06 Chief's Heubner/Moore attend Beachburg Fair. Beachburg Firefighters log over 40+ hours.

**TOTAL EMERGENCY (STATION) RESEPNSES FOR JULY**

- STN. #1 HALEY'S**
- July 1 (M.V.A.) Chenaux and Storey Land Road
- July 3 (M.V.A.) 1070 Beachburg Rd.
- STN. #2 COBDEN**
- July 2 (Stove Fire/ 17 West) 11 Pembroke St.
- STN. #3 FORESTERS FALLS**
- July 3 (M.V.A.) 1070 Beachburg Road
- STN #4 BEACHBURG**
- July 3 (M.V.A.) 1070 Beachburg Rd.
- 4 (Fire Alarm W. School) 502 Graham St. Westmeath
- 4 (House Struck / lightning) Beachburg
- 5 (M.V.A.) Desjardin & Canola Rd.
- 17 (Tree/Hydro Fire) 41 Lapasse Rd.
- 17 (Power Line down / Tree on house) 1855 Beachburg Rd.
- 17 (Power Line down / Trees) Greenway Dr.
- 17 (Power Line down / Trees) White's Beach Trail
- 18 (Fire Alarm Westmeath School) 502 Graham St.
- 18 (Transformer Fire) Bromley Line
- 24 (Kettle Stove Fire) 862 Westmeath Rd.
- 27 (House full of smoke) 1994 Lookout Rd.
- STN. #5 WESTMEATH**
- July 4 (Fire Alarm W. School) 502 Graham St.
- 5 (M.V.A.) Desjardin & Canola Rd.
- 17 (Power Line down / Trees) Rapid Rd.
- 17 (Power Line down / Trees) Greenway Dr.
- 17 (Power Line down / Trees) White's Beach Trail
- 18 (Fire Alarm W. School) 502 Graham St.
- 18 (Transformer Fire) Bromley Line
- 24 (Kettle Stove Fire) 862 Westmeath Rd.
- 27 (House full of smoke) 1994 Lookout Rd.

**TRUCK/HALL REPORT**

- HALEY'S STN.1** Truck #9719 has had the carburetor repaired. We had some problems getting a kit because of the age of the truck. (1970)
- COBDEN STN.2** Truck #9721 had lights repaired, other minor work done on Truck #9633. Cobden Station needs a new door panel for one door.
- F. FALLS STN.3** Foresters Falls Stn. will need new hall doors in the near future.
- BEACHBURG STN.4** Truck #9718 has had brake repairs done. Truck 9634 has had annual safety done.
- WESTMEATH STN.5** Truck #9844 had exhaust repairs.

**RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD**

The annual pump test's have begun.  
 The operating guidelines have been completed, and Mike and I will be delivering them to all Halls shortly. Apart from being in compliance with the OFM, another area we have started working on is the new master fire plan. This will require several weeks work gathering the data, and then putting forth a new plan to council.

**Department Head Signature.....Wayne Heubner**

**Department: Public Works**

**July 2006**

**Monthly activities:**

This month we were hit with three storms, and several severe rain falls, which in total have put use behind about three weeks.

We have turned the Pappin Rd back to gravel so as to be able to maintain the surface until construction is completed to the point of paving this Rd and the Zion line.

We changed the 90cm. X 25meter culvert under the west end of Haley Rd. The old culvert had completely failed. Due to a lot of breakdowns and weather the roadside mowing is not yet complete. At present we have completed app. 80%. We have not yet been able to do the corner change on the Olmstead Jeffery Lake Rd. however we expect to be doing this job in the near future. Cold patching and grading are ongoing and we are doing the best we can with the manpower we have available.

Accompanying this report are two additional reports.

- 1/ Road Condition Report 06
- 2/ Maintenance and Up Grade Report

**Department Head Signature.....Hal Johnson**

**Department: Plants**

**July 2006**

**Monthly Activities:**

Normal operation and maintenance activities for the month of June included the following:

A problem developed at the Cobden Water Treatment Plant with the telemetry communication system between the plant and the water tower. Intermittent communication failures resulted in a permanent loss of communication. A backup system that had been installed required modifications in order to use it until Bell Telephone could make repairs. The rented line had developed a short circuit and the line pair was replaced by Bell. Persisting communication failures required recalibration of the telemetry system at the plant and the water tower and an increase in signal output strength.

Hard water used for sodium hypochlorite dilution at the Beachburg Water Treatment Plant caused scale buildup

in the metering pump systems sufficient to cause them to fail. The lines and pumps were removed and cleared of scale. The system is functioning well.

Haley chlorination system developed the same problem as the Beachburg system due to hard water hard water. The system was successfully cleared using hydrochloric acid to remove the calcium scale.

The new air blower at the Cobden Wastewater Treatment Plant has been partially installed. This new unit required modifications to the drive and the piping.

Several power outages this month required running of the backup power generators. As well the Morton Street lift station in Cobden required running a backup gasoline pump to keep the sewage from backing up in the sewer to the Wren Subdivision.

Plant upgrading meetings have been attended this month with deliberations ongoing. Modifications to the plant design as proposed by Detra Contractors are being considered.

**Department Head Signature.....David Simmons**

**Department: By-Law Enforcement**

**July 2006**

-Doing many building inspections for all types of permits issued.

-Issued 12 Building Permits at a value of \$697 000.00 in total. 4 new single family dwellings, 6 addition/renovation to existing residential and 2 residential accessory buildings.

Have been putting more effort on enforcing the Pool By-law and have been getting a good response from the pool owners on getting permits and working on compliance with the By-law but we still have some who would rather ignore the issue. I will keep on working on getting compliance and will lay charges if required.

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

**Department Head Signature.....Jacques Benoit**

**St. Augustine's Anglican Church**

Moved by Beulah Wright, Seconded by Jim Labow

**2006-452 "Be it Resolved that the request for a reduced Water rate for St. Augustine's Anglican Church be denied at this time."**

Carried  
Donald Rathwell  
Reeve

**Tariff of Fees**

Moved by Art Cobb, Seconded by Jacob Rook

**2006-453 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to establish user fees for the Municipality and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-08-247 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of August, 2006."**

Carried  
Donald Rathwell  
Reeve

**Appointment of Library Board**

Moved by Ron Lowe, Seconded by Art Cobb

**2006-454 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to appoint a Public Library Board and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-08-248 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of August, 2006."**

Carried  
Donald Rathwell  
Reeve

**Development Agreement - Lavallee**

Moved by Art Cobb, Seconded by Ron Lowe

**2006-455 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to implement a Development Agreement - Pt Lot 26 Con 4 EML Westmeath-Lavallee and the said by-law be numbered 06-08-249 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2<sup>nd</sup> day of August, 2006."**

Carried  
Donald Rathwell  
Reeve

**Community Festival**

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

**2006-456 “Be it Resolved that the Council of the Township of Whitewater Region declare the 2006 Cobden Fair a Community Festival which does not knowingly contravene any municipal by-laws.”**

Carried  
Donald Rathwell  
Reeve

**Tax Payment Information**

Consensus is that we proceed with the establishment of a Debit Machine.

**Letter of Information - Enbridge** - Information Given

**Tile Drain Application**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2006-457 “Be it Resolved that the Council of the Corporation of the Township of Whitewater Region approve a Tile Drain Loan application for Lot 15, Con 2, EML (Weber) in the amount of \$45, 000.00.**

Carried  
Donald Rathwell  
Reeve

**Truck Box Tender - Award**

Moved by Daryl McLaughlin, Seconded by Beulah Wright

**2006-458 “Be it Resolved that the Council of the Township of Whitewater Region agree to award the tender for a new four seasons spreader/dump Body to Larochelle Equipment at the low tender of \$35, 671.74 including all taxes.”**

Carried  
Donald Rathwell  
Reeve

**Trailer Tender - Award**

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

**2006-459 “Be it Resolved that the Council of the Township of Whitewater Region agree to award the tender for a new tandem axle equipment trailer to The Trailer Store at the low tender of \$10, 801.50 including all taxes.”**

Carried  
Donald Rathwell  
Reeve

**Letters of Concern - Olmstead Jeffrey Lake Road** - Information given

**Meeting Suspension**

Moved by Jim Labow, Seconded by Beulah Wright

**2006-460 “Be it Resolved that this meeting of the Council of the Township of Whitewater Region be suspended to deal with a Fire Committee meeting and then re-convene.”**

Carried  
Donald Rathwell  
Reeve

Meeting was re-convened at 3:25 p.m.

**Committee of the Whole**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2006-461 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Committee of the Whole to discuss personnel and property issues.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2006-462 “Be it Resolved that the Council of the Township of Whitewater Region Committee of the Whole Meeting dated August 2<sup>nd</sup>, 2006 hereby be adjourned at 4:50 p.m.”**

Carried

Donald Rathwell  
Reeve

**Personnel - Public Works**

Moved by Daryl McLaughlin, Seconded by Joe Trimm

**2006-463 “Be it Resolved that the Council of the Township of Whitewater Region agree to post and recruit for the position of a mechanic as per the approved job description as presented.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2006-464 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated August 2<sup>nd</sup>, 2006 be adjourned at 4:55 p.m.”**

Carried  
Donald Rathwell  
Reeve

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REEVE

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CAO/Clerk