

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting **Date: Wed., December 6, 2006**

Place: Municipal Council Chambers **Start Time: 1:00 p.m.**

INAUGURAL MEETING AGENDA

1. **Call to Order**
2. **Prayer**
3. **Members Oath of Office**
4. **Roll Call**
5. **Prayer of Blessing – Reverend Paul McLenaghan**
6. **Mayor’s Address**
7. **Election of the Deputy Mayor and Oath of Office**
8. **Committee Appointments**
9. **By-laws**
 - a) Bylaw 06-12-269 Release and Confidentiality Agreement between Township and OES
 - b) Bylaw 06-12-270 2007 Temporary Borrowing Bylaw
 - c) Bylaw 06-12-271 2007 Signing Officials
10. **Departmental Reports**
11. **Other Business**
 - a) Adoption of the Accounts
 - b) Adoption of Previous Minutes
 - c) Departmental Reports
 - d) Christmas Office Schedule
12. **Adjournment**

Present: Mayor Donald Rathwell Councillors: Art Cobb, Jack Ferguson, Jim Labow, Ron Lowe, Izett McBride, Daryl McLaughlin, Jacob Rook, and Joseph Trimm

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Members Oath of Office and Oath of Affirmation of Allegiance

Clerk conducted Roll Call

Reverend Paul McLenaghan was present and blessed the new term of Council

Mayor’s Address

Mayor Rathwell addressed Council and public recapping the events of the past term. He also laid out his opinions and views of what he would like to see in the coming term. He took the opportunity to thank Staff for all their help and guidance through the last term and the future of our Township.

Election of Deputy Mayor

Moved by Ron Lowe, Seconded by Art Cobb

2006-547 “Be it Resolved that the Council of the Township of Whitewater Region hereby open the floor for nominations to the position of Deputy Mayor.”

Carried
Donald Rathwell
Mayor

Nomination of Deputy Mayor

Moved by Jim Labow, Seconded by Jack Ferguson

2006-548 “I hereby nominate Councillor Ron Lowe to the position of Deputy Mayor for the Township of Whitewater Region for the term of Council from December 2006 to November 2010.”

Carried
Donald Rathwell
Mayor

Councillor Labow and Ferguson spoke to the Motion.

Deputy Mayor Ron Lowe spoke thanking his Mover and Secunder. He also thanked

Council and the Public for their support in the election.

Nomination Closed

Moved by Art Cobb, Seconded by Ron Lowe

2006-549 “Be it Resolved that the Council of the Township of Whitewater Region hereby declare the Nominations for Deputy Mayor be Closed.”

Carried
Donald Rathwell
Mayor

Committee Appointments

Moved by Ron Lowe, Seconded by Art Cobb

2006-550 “Be it Resolved that the Council of the Township of Whitewater Region agree to appoint members to all Committees as per presented list.”

Carried
Donald Rathwell
Mayor

Ontario Energy Savings

Moved by Jacob Rook, Seconded by Ron Lowe

2006-551 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to Authorize the Mayor and the Clerk to enter into a Release and Confidentiality Agreement with the Ontario Energy Savings and the said By-law be numbered 06-12-269 be signed by the Mayor and clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law book this 6th day of December, 2006.”

Carried
Donald Rathwell
Mayor

2007 Temporary Borrowing

Moved by Art Cobb, Seconded by Jacob Rook

2006-552 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize temporary borrowing for the year 2007 and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-12-270 be signed by the Mayor and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of December, 2006.”

Carried
Donald Rathwell
Mayor

2007 Signing Officials

Moved by Jacob Rook, Seconded by Art Cobb

2006-553 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to appoint the municipal Officials for the year 2007 the said by-law be read a first, second, and third time, and that the said by-law be numbered 06-12-271 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of December, 2006.”

Carried
Donald Rathwell
Mayor

Departmental Reports

Departmental Reports were reviewed and discussed

Department: Waste Management

November 2006

The Ross Landfill Site was open Remembrance Day (Saturday, November 11th, 2006).

I have begun to direct loads of clay & sand to the Cobden Landfill for slope rehabilitation. While excavating the trench at the Ross Site, numerous tandem loads are being diverted to Cobden depending on weather and the state of the access road at the Cobden Site. Beginning late this month, I would suggest this won't continue much into December as the access road is quickly deteriorating. My goal is to get one hundred loads in this season. If we get a period of cold weather in early December and the roads freeze we will take advantage and aggressively push more material into the Cobden Site. I am confident that the stockpiles of cover material we are producing at the Ross Site while excavating the trench will not be extensively diminished by diverting to the Cobden Site.

Monitoring Well up-grades at the Cobden Landfill are being carried out. Up-grade services are being performed by Golder Associates and began late in November. The project should be finished in early December.

The stockpile of remaining refrigerated appliances at the Westmeath Site should be removed by the end of this month.

I have had a D6 dozer at the Ross Site for the month of November. The top layer of sand over the Stage 1 trench has been pushed up into berms surrounding the South and most of the West perimeters. Extensive road work and bottom/base work has been carried out, importing much pit-run and stone dust as well as recycling the existing road which entered the center of the trench. Clay is now being excavated from the bottom layer to the acquired depth and is being trucked to Cobden. Excavated clay will also be stockpiled on-site towards the North East corner. The result will be extensive trench area for winter and spring operations (waste and snow storage), a semi-permanent road (a few years) and a well-developed base.

Work on the Tender for a permanent building at the Ross Site has begun.

The Ross Site and the Westmeath Site will have Topographic Surveys performed likely next month by myself and Perry (Jp2g) in order to address this requirement for the annual reports which will be prepared for each respective site.

Department Head Signature.....Steven Hodson

Department: Treasurer

November 2006

MONTHLY ACTIVITIES

ADMINISTRATIVE CHARGES FOR WATER

An item appeared in the Ottawa Citizen that the Administrative Charge for Water and Sewage in the City of Ottawa was 33%. In comparison the Township of Whitewater Region charges 7.06%.

SUPPLEMENTARIES

The supplementary tax bills have been sent out and the Municipal portion was \$25,367.91 in additional taxes.

SALE OF LAND

The sale of Century Milling has finally taken place and even though it has distorted our taxes written off account, it has improved our taxes receivable considerably and the township was happy to get rid of it.

OMPF

The Township has received the 4th installment of the Ontario Municipal Partnership Fund grant which amounts to \$1,200,332.- for 2006.

PROCEDURAL AUDIT

MacKilican & Associates, our Auditor has finally finished the Procedural Audit. No discrepancies were found. As there are several changes to the Audit procedure this year requested by the Government, this audit took place in November instead of August. The final audit will take place hopefully in January of 2007.

Department Head Signature.....Randi Keith

Department: Fire

November 2006

CHIEF/DEPUTY CHIEF'S MONTHLY ACTIVITIES

NOV	1/06	Chief Heubner attends Council
	1	Chief Moore attended Westmeath practice x4
	7	Chief's Heubner/Moore met re: budget/paperwork
	15	Chief Heubner attended Cobden practice
	23	Chief's Heubner/Moore met with Fire Services Specialist Bill Bowles on the master fire plan data
	22	Chief Heubner and FPO Officer Capt. Terry Moore met with the safety net people on the new children's safety book coming out in 2007
	25	Deputy Chief Moore attended Cobden Santa Clause Parade
	26	Chief's Heubner/Moore worked on budget.

TOTAL EMERGENCY (STATION) RESPONSES FOR NOVEMBER - 6

STN	1	HALEYS
STN	2	COBDEN
NOV	4	Cat on a hot tin roof - 43 Main St., Cobden
	17	Heat sensor, C.D.P.S.
	21	CO2 Leak - 40 Gould
	24	Tractor Trailer Wheels - Logos Land
	29	Grass Fire - John St.
STN	3	FORESTERS FALLS
STN	4	BEACHBURG
NOV	30	Chimney Fire - 1733 Main St. Beachburg
STN	5	WESTMEATH

TRUCK/HALL REPORT

HALEYS STN	1	Training on the new truck has been completed
COBDEN STN	2	Cobden Pumper #9633 had been re-tested with some minor repairs to be fixed. Rescue 9840 has had the lights changed.
F. FALLS STN	3	Furnace repairs we are waiting on prices.
B-BURG STN	4	
WMEATH STN	5	Furnace needs repairs, we are waiting on prices.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

As the year is coming to a close, we are on target with the budget. Some bunker suits and coveralls are ordered.

Department Head Signature.....Wayne Heubner

Department: Public Works

November 2006

Monthly Activities:

We finished the sand haul on schedule as usual we have stacked out side approx. 1500yd. of winter sand with salt added. At this point we think that the rain has washed the salt out of the sand, this could result in the sand being of little use to us. This also is becoming an environmental concern.

The graders have been grading most days that haven't had heavy rain or break downs and we have been able to get over a large portion of our paved roads patching the holes and all the snow fence is up.

We have the equipment ready to plow sand/salt.

The guide posts cable and the temporary hard surface (cold patch) have been installed at the Chapeskie culvert on the Kerr Line completing the construction projects for this year.

We have removed the dock from the river at Westmeath, because of the unusual water level and the water temperature this was achieved with some risk and much discomfort but it was achieved.

The extra(part time) help was necessary and appreciated to achieve all the goals set out for this Month.

Recommendations:

Staff recommends to Council that an additional storage building (Fabric cover) be looked at again for the 2007 budget.

Department Head Signature.....Hal Johnson

Department: Plants

November 2006

Monthly Activities:

Normal operation and maintenance activities for the month of November included the following:

A filter panel malfunction at the Cobden Water Plant required replacement of a backwash timer module and a relay.

Wash water consumption this month reached 11 % of water production necessitating manual scouring of both filters. Continuing problems required drain down of the treatment tank and removal of sludge accumulation.

The plant floor has been cleared of all chemicals, equipment etc. to make room for the pouring of a concrete base for the new treatment unit. Chemical mixing and metering tanks have been rearranged to allow operator access after the unit is installed in December. Pipe piles and sheet piles have been installed for the new building and excavation has been completed.

A report from the MOE inspection conducted September 13, 2006 has been received. Any "Regulatory Actions Required" in the report will be complied with in the upgrades being done. The one "Best Practice Recommendation", extra sealing around the pump house clearwell hatch, has been complied with.

A problem with two electric furnaces tripping out at the Beachburg Water Plant was traced to faulty electrical breakers. New breakers were installed in the panel and a further overheating problem was corrected by moving the breakers to other locations in the panel.

The sludge tanks were drained this month revealing a greater than normal accumulation of sludge. This is due to the adopted use of aluminum sulfate in the treatment process following a Provincial Officers Order. Frequency of sludge removal should not exceed twice yearly.

A treated water high chlorine alarm at the Haley Water Plant resulted from a decreased well pumping rate. The pump was pulled and the backup pump was installed. The problem was due to a leak at the pump connection and not the pump itself. The old pump will be refurbished for use as a backup unit.

JP2G consultants have been running a pump from the new drilled well in order to do particle counting tests. The particle counter is to be set up this week.

Replies to letters of concern regarding design for the three plants have not yet been received.

Ferric chloride consumption at the Cobden Wastewater Plant has been higher than normal this year due to precipitation and high plant flows. A tank full of ferric chloride that would normally have been purchased in 2007, had to be ordered this month.

Work is continuing on the outside storage lean-to with siding and doors remaining to be installed.

The truck was taken to the dealer for a recall involving seat belts and air bag cushions.

A portable chlorine analyzer and recorder is being constructed from an old unit and some new parts. The problem that this will overcome is that when an online analyzer fails, the MOE requires us to test grab samples every 15 to 30 minutes while the analyzer is out of service which can be an extended period of time. The portable unit will be configured to replace any of the analyzers in use.

Department Head Signature.....David Simmons

Department: Building and By-law

November 2006

MONTHLY ACTIVITIES:

-Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments. I attended approximately 32 building inspections, 1 plumbing inspections, 5 septic inspections, 1 By-law inspections 3 meetings for proposed future developments.

-Issued 10 Building Permits at a value of \$781 500.00 in total. 3 new single family dwellings, 4 addition/renovation to existing residential and 1 residential accessory buildings, one addition to existing barn and one Agricultural accessory buildings.

-Attended the Petawawa's municipal office for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had reports from who attended the Ontario Building Officials Association's Annual Meeting & Training Sessions in Niagara Falls from October 2nd to 4th.

-Received a proposal from Valley Animal Shelter to renew their contract that expires on December 31, 2006. There is a small increase in their fees due to the increases from their suppliers. It will come for discussion at our next council meeting and recommending its approval.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature.....Jacques Benoit

Adoption of Accounts

Moved by Jim Labow, Seconded by Jack Ferguson

2006-554 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period November 1 - 30, 2006, in the amount of \$710, 605.31 in general purposes and \$59, 606.83 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Mayor

Adoption of Minutes

Moved by Jack Ferguson, Seconded by Jim Labow

2006-556 “Be it Resolved that the Minutes of the previous Regular Council Meeting dated November 22, 2006 be adopted as circulated.”

Carried
Donald Rathwell
Mayor

Christmas Office Schedule

Moved by Jim Labow, Seconded by Jack Ferguson

2006-557 “Be it Resolved that the Council of the Township of Whitewater Region authorize the Municipal Office Christmas Hours as presented.”

Carried
Donald Rathwell
Mayor

Adjournment

Moved by Jack Ferguson, Seconded by Jim Labow

2006-558 “Be it Resolved that the Township of Whitewater Region Inaugural Meeting dated December 6, 2006 be adjourned at 2:15 p.m.”

Carried
Donald Rathwell
Mayor

MAYOR

CAO/Clerk