

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting Date: Wednesday March 1, 2006

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

Public Meeting

- i) Zoning Amendment - Pt Lot 14, Conc A EML –Westmeath – Cooney/Levesque
1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
9. **Departmental Reports**
Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 - a) Growth and Development Committee
 - b) Parks and Recreation Committee
11. **Bylaws**
 - a) 06-03-228 Zoning Amendment - Pt Lot 14, Conc A EML –Westmeath – Cooney/Levesque
 - b) 06-03-229 Interim Tax Levy Bylaw
 - c) 06-03-230 Cobden and District Recreation Association Lease Agreement
12. **Misc Correspondence**
 1. Letter of Information – MNR
 2. Letter of Information – Beachburg Public School
 3. OGRA Announcements - Information
13. **New/Unfinished Business**
 1. Severance Application - Pt Lot 17, Con 3 Ross > Guest > B269/05(1) & B270/05(2)
 2. Severance Application - Pt Lot 8 & 9, Con A Westmeath > 1292226 Ontario/Doesburg > B12/06
14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.
15. **Adjournment**

Public Meeting

Moved by Ron Lowe, Seconded by Art Cobb

2006-355 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning By-law Amendment.

1. **Zoning Amendments – Pt Lot 14, Conc A EML – Westmeath – Cooney/Levesque”**

Carried
Donald Rathwell
Reeve

Clerk Reviewed Notification Process

Mr. Brian Cooney and Mr. John Levesque were present.

No comments from Council or Public.

Adjournment

Moved by Art Cobb, Seconded by Ron Lowe

2006-356 “Be it Resolved that the Township of Whitewater Region Public Meeting dated March 1st, 2006 be hereby adjourned at 1:05 p.m.”

Carried
Donald Rathwell
Reeve

Present: Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict – None Reported

Adoption of Agenda

Moved by Ron Lowe, Seconded by Art Cobb

2006-357 “Be it Resolved that the Council of the Township of Whitewater Region adopt the Agenda dated March 1st, 2006 for the Regular Council Meeting as submitted with the addition of 11.d) 06-03-231 – Municipal Source Water Protection Pre-Screening Project Funding Agreement.”

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Art Cobb, Seconded by Ron Lowe

2006-358 “Be it Resolved that the Minutes of the previous Regular Council Meeting dated February 15, 2006 be adopted as circulated.”

Carried
Donald Rathwell
Reeve

Adoption of Accounts

Moved by Art Cobb, Seconded by Jacob Rook

2006-359 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period February 1 – February 28, 2006, in the amount of \$482, 811.40 in general purposes and \$38, 836.55 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

Delegation – None

Departmental Reports - Reports were presented and discussed

Department: Waste Management

February 2006

February 8th & 9th, attended the Basic Certification Level II – Municipal Health & Safety Association. The course was held in Smiths Falls.

February 8th & 9th, Ontrac was in to repair persisting problem with Air Compressor vibrating loose of the block. Bolt stripped and one sheared off. We also placed new teeth on the bucket. Three (3) were missing and the other two were completely worn out.

February 7th, the CAO, Reeve Rathwell, Councillor Ferguson, Kevin Mooder (Jp2g) and I met with Yves Rochon to discuss land acquisition issues for the development of a Contaminant Attenuation Zone at the Ross Site. We are moving forward with Offer to Purchase.

I submitted a Certificate of Requirement document/notification to our Solicitor for the Ross Landfill Certificate of Approval. He must address by drawing up a legal document for submission to the Director (MOE), ensuring the Certificate of Approval is registered with the Lands Registry. This is all part of the process involving MOE’s issuance of a Certificate of Approval for a landfill site.

Will be preparing designs for required signs for the Ross Site late this month.

Due to increasing restrictions on available landfill space at the Westmeath Site, the closure date has been chosen. The Westmeath Site will cease to accept waste after Wednesday, March 29th, 2006 (with the exception of our curb-side collection contractor who will be bringing in bags on the 30th for the last time at this site). A newspaper article has been prepared and will be posted for the entire month of March in the local papers. All individuals visiting the Westmeath Site are now being verbally notified of the transition. The Ross Landfill Site will commence operations on Saturday, April 1st, 2006.

The South East corner we have been in-filling towards the access road at the Westmeath Site will, in all likelihood, not be completely filled. It will require some modifications to the slopes with waste as well as intermediate and final cover. The lack of space for vehicles to move about and turn around will not allow us to entirely fill this corner. That said, I am pleased with the way the Site has developed and it has lasted much longer than anticipated.

As our Cover stockpile has been frozen solid at the Westmeath Site we have an increasing large area of exposed waste developing (now covered in snow). This will require an intermediate cover in the Spring. This Winter operational issue places the Site in non-compliance with its Certificate from an MOE standpoint. It is also contributing to the increasing amount of windblown litter around the site which will need to be cleaned up in the Spring. It is a job that is both unpleasant and very time consuming.

Department Head Signature.....Steve Hodson

Department: TREASURER

FEBRUARY 2006

MONTHLY ACTIVITIES:

Interim Billing of Taxes

The 2006 Interim Billing was sent out on February 7th, 2006. The Billing was for \$2,700,034 which is 50%

of last year's taxes. The first installment is due February 28th and the second installment is due April 28th. Payments are being received at a steady stream.

Audited Statement

The Auditor has finished the books for 2005. The Township finished the year with a deficit of \$23,247.00. Over expenditures are due to higher repairs to fire trucks as Council approved a major repair to one of the fire trucks. Repairs to the public works trucks are over budget, as well as the budget for Salt and Cold Mix Asphalt.

Budget

The department heads have started their budget deliberations for 2006. Meetings will be held in March to discuss their requests.

RECOMMENDATIONS: As our computer software is quite old, (originally bought in 1994) and the company TDL has been bought out by another company (VADIM), I feel it is important that Council seriously considers starting to budget for a new software program since the support we receive from VADIM seems to dwindle quite seriously. We have over the years replaced the hardware, but time has come to think about replacing the software. This software generates tax bills, tracks tax and water payments, performs payroll functions, pays bills, generate Accounts Receivable Invoices and General Ledger and Budget.

Department Head Signature.....Randi Keith

Department: Fire

Fire Chief: Wayne Heubner

February 2006

CHIEF / DEPUTY CHIEF'S MONTHLY ACTIVITIES

- Feb 1/06 Chief Heubner attends Council and Fire Committee Meeting
- Feb 1/06 Chief Heubner attends Cobden Station practice
- Feb 6/06 Deputy Chief Moore attends Westmeath Stn. practice x 4
- Feb 7/06 Chief's Heubner and Moore work on Timminco Letter
- Feb 8/06 Chief Heubner attends Fire Committee, and CPR Recert.
- Feb 9/06 Chief's Heubner and Moore work on CACC letter of Protocol
- Feb 21/06 Chief's Heubner and Moore met with Captain Elwood Scobie and Murray Hyatt Health and Safety Officer of Timminco
- Feb 23/06 Chief Heubner met with County Chief's in Cobden Hall.

TOTAL EMERGENCY (STATION) RESPONSES FOR FEBRUARY

- STN. #1 HALEY'S
- STN #2 COBDEN
Feb. 20 (House Fire) 40 Watchorn Drive
- STN #3 FORESTERS FALLS
Feb. 20 (House Fire) 40 Watchorn Drive
- STN #4 BEACHBURG
Feb 10 (Chimney Fire) 1001 West Ross Road
Feb 20 (House Fire) 40 Watchorn Drive
- STN #5 WESTMEATH
Feb 20 (House Fire) 40 Watchorn Drive

TRUCK/HALL REPORT

- HALEY STN. # 1
- COBDEN STN. # 2
- F. FALLS STN. # 3
- BEACHBURG STN. # 4
- WESTMEATH STN. # 5 Truck #9639 had swing out valve replaced

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD

None at this time

Department Head Signature.....Wayne Heubner

Department: Public Works

February 2006

Monthly Activities:

This month we had 23 weather responses, a lot of which involved high wind and drifting. We had had situations this month when our drivers were in excess of the legal limit for hours driving. (Previous to 2001) MTO has removed snow plowing from emergency services and cut driving hours allowed. Violations of the act can be fined up to \$20, 000.00 (both the driver and the Municipality).

At the end of last month and beginning of this month we had a lot of ice build up in the shaded areas (bush) creating hazards, as soon as we could we put a grader scarifying the ice, and put down heavy applications of salt on the warmer days, in an attempt to reduce the ice with limited success.

The cost of this winter's operations has shot up substantially because of the type of responses required.

Recommendations:

Staff recommends that by next winter season spare drivers be hired to cover the short falls. Staff recommends that we reline the 150mm waterline on 17 hwy to eliminate the water breaks and the expense of the road

maintenance and repairs. When this line breaks and is dug up in the winter the residents beside 17 hwy have to tolerate the heavy traffic pounding the cut until spring.

Department Head Signature.....Hal Johnson

Department: Plants

February 2006

Monthly Activities:

Normal operation and maintenance activities for the month of February included the following:

An Report has been received for the December 8, 2005 Cobden Water Treatment Plant Ministry of the Environment Inspection. Regulatory Actions required, contained in the report, will be addressed with plant upgrades to be done this year. Best practice recommendations include installation of intrusion alarms at the plant buildings and water tower which are to be installed with upgrades this year. It is once again being recommended to meter consumer water. Other recommendations, contained in the report, can be accommodated at minimal cost.

A partial load of aluminum sulphate was ordered this month because of storage space limitations at the water plant this year due to upgrades.

Plant flows at the Beachburg Water Treatment Plant showed an increase of 15% and climbed to 30% on February 11th and 12th. A water leak at the cemetery was reported to the PWD and a valve was subsequently closed stopping the leakage.

Slow response in level control in the plant hydro pneumatic tank was traced to blockage in a water line feeding the magnetrol level control valve. The blockage was cleared with compressed air from a portable compressor as the plant air compressor failed. A new compressor was purchased and installed.

At the request of the MOE Inspector an extension was installed on the top of the well casing at the Haley Heather Street well.

All Operators at the Cobden Wastewater Treatment Plant are now certified at Class III Wastewater Treatment. Shane wrote the Class III in January this year and the upgraded license was applied for and received. Congratulations to Shane for this achievement.

An inspection of the Wastewater Plant was conducted by the Ministry of the Environment this month. The Inspector inquired as to the existence of combined sewers, in the system, and was informed that combined sewers had been separated in the late 1980s with only one catch basin connected to the sanitary sewer remaining. A concern was raised, by the Inspector, regarding storm water infiltration into the sewage collection system causing raw sewage bypassing at the plant. In his report he has recommended as an "Action Required" that the municipality take steps to reduce this infiltration.

February sludge haulage was refused by Ottawa due to elevated copper levels in the sludge. The matter was turned over to their Process Engineer and after a delay of two weeks; the sludge was accepted and hauled.

Annual and Summary Reports for the three Water Systems are included with this report. A resolution of Council's receipt and acceptance of these reports is required for the Ministry of the Environment.

Department Head Signature.....David Simmons

Department: Building and By-law Enforcement

February 2006

MONTHLY ACTIVITIES:

-Doing building inspections for the closing of building permit files for previous years and continuing with my regular inspections for ongoing projects.

-Issued 5 Building Permits at a value of \$ 119 000.00 in total: 2 additions/renovations to existing dwellings, one agricultural accessory building, 1 barn addition and 1 residential accessory building.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature.....Jacques Benoit

Water Plant Reports

Moved by Art Cobb, Seconded by Ron Lowe

2006-360 "Be it Resolved that the Council of the Township of Whitewater Region consider the 2005 Summary Report Schedule 22 and the Annual Reports for the three Water Plants Cobden, Beachburg and Haley be accepted as submitted."

Carried
Donald Rathwell
Reeve

Committee Reports

a) Growth and Development Committee

Development Agreement Proposal

Moved by Ron Lowe, Seconded by Art Cobb

"Be it Resolved that the Growth and Development Committee recommend to Council that the Development Agreement regarding Private Roads prepared by the Municipal Solicitor be approved and accepted. This agreement will be placed on the title of all lots in the Cooney & Levesque Development Proposal as a condition

of severance.”

Carried
Donald Rathwell
Reeve

b) Parks and Recreation Committee– Information given

By-Laws

Zoning Amendment – Cooney/Levesque

Moved by Art Cobb, Seconded by Ron Lowe

2006-362 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Westmeath Township Zoning By-law Pt Lot 14 Conc A EML – Westmeath – Cooney/Levesque and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-03-228 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law Book this 1st Day of March, 2006.”

Carried
Donald Rathwell
Reeve

Interim Tax Levy By-Law

Moved by Jim Labow, Seconded by Beulah Wright

2006-363 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to provide for Interim Tax levies and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-03-229 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1st day of March, 2006.”

Carried
Donald Rathwell
Reeve

Cobden and District Recreation Association Lease Agreement

Moved by Beulah Wright, Seconded by Jim Labow

2006-364 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the Reeve and CAO to execute a lease agreement with the Cobden and District Recreation Association and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-03-230 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1st day of March, 2006.”

Carried
Donald Rathwell
Reeve

Source Water Protection Agreement

Moved by Jim Labow, Seconded by Jack Ferguson

2006-365 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the Reeve and CAO to execute a Grant funding Agreement for Source Water Protection Pre Screening and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-03-231 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1st day of March, 2006.”

Carried
Donald Rathwell
Reeve

Miscellaneous Correspondence

1. **MNR Letter** – Letter acknowledged as received

2. **Beachburg Public School** – Information given

3. **OGRA Announcements** – Information given

Severance Application – Guest

Moved by Jim Labow, Seconded by Beulah Wright

2006-366 “Be it Resolved that the Township of Whitewater Region has no objection to severance application B269/05 & B270/05 – Guest on condition that the retained parcel is undersized and is proposed for water access only. Also a rezoning is required to allow water access only and prohibit residential use.”

Carried
Donald Rathwell
Reeve

Severance Application – 1292226 Ontario/Doesburg

Moved by Jim Labow, Seconded by Beulah Wright

2006-367 “Be it Resolved that the Township of Whitewater Region has no objection to severance application B12/06 – 1292226 Ontario/Doesburg on condition that a minor variance is required.”

Carried
Donald Rathwell
Reeve

Adjournment

Adjournment

Moved by Jim Labow, Seconded by Daryl McLaughlin

2006-368 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated March 1st, 2006 be adjourned at 2:00 p.m.”

Carried
Donald Rathwell
Reeve

REEVE

CAO/Clerk