

**TOWNSHIP OF WHITEWATER REGION  
Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday November 1, 2006**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING MINUTES**

**A. Public Meeting**

- i) Zoning Amendment - Pt Lots 17, Con 3 – Ross – Guest
- ii) 2<sup>nd</sup> Meeting Zoning Amendment - Pt Lots 4, Conc 9 – Westmeath – Wilderness Tours

- 1. Call to Order
- 2. Prayer
- 3. Roll Call
- 4. Disclosure of Pecuniary Interest
- 5. Adoption of the Agenda
- 6. Adoption of the Minutes of the Last Meeting
- 7. Adoption of the Accounts

**8. Delegation**

- 1.

**9. Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement

**10. Committee Reports**

- a. Public Works Committee

**11. Bylaws**

- a) 06-09-256 Zoning Amendment - Pt Lots 4, Conc 9 – Westmeath – Wilderness Tours
- b) 06-11-264 Zoning Amendment - Pt Lots 17, Con 3 – Ross – Guest
- c) 06-11-265 Development Agreement – Pt Lot 9 Con “A” Westmeath – Matthews
- d) 06-11-266 Sale/Disposal of Surplus Real Property

**12. Misc Correspondence**

- 1. County of Renfrew – Canadian Policy Museum - Resolution

**13. New/Unfinished Business**

- 1. November Meeting Schedule
- 2. OPP Vandalism Complaints - Public Meeting
- 2. Severance Application - Pt Lot 6, Conc 5 - Beachburg > McCulloch > B182/06
- 3. Severance Application - Pt Lot 2, Conc WFE - Westmeath > Dunn > B175/06(1), B176/06(2), B177/06(3)
- 4. Tile Drain Loan – Broadhurst

**14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

**15. Adjournment**

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**Public Meeting**

Moved by Ron Lowe, Seconded by Art Cobb

**2006-519 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning By-law Amendment.**

- 1. Zoning Amendments - Pt Lot 17, Conc 3 - Ross - Guest**
- 2. 2<sup>nd</sup> Meeting Zoning Amendment - Pt Lots 4, Conc 9 - Westmeath - Wilderness Tours”**

Carried  
Donald Rathwell  
Reeve

i) Clerk reviewed notification requirements. Mr. Buraczewski requested clarification on location of property. No comments from Council.

ii) Clerk reviewed notification requirements.

Brian Whitehead from JP2G Consultants explained the proposed changes to the By-law explaining the Holding Symbol and other issues.

Deputy Reeve Ron Lowe asked if the access to the adjacent property owner? And the answer was yes.

**Adjournment**

Moved by Art Cobb, Seconded by Ron Lowe

**2006-520 “Be it Resolved that the Township of Whitewater Region Public Meeting dated November 1<sup>st</sup>, 2006 be hereby adjourned at 1:12 p.m.”**

Carried  
Donald Rathwell

Present: Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

**Conflict – None Reported**

**Adoption of Agenda**

Moved by Ron Lowe, Seconded by Art Cobb

**2006-521 “Be it Resolved that the Council of the Township of Whitewater Region adopt the Agenda dated November 1<sup>st</sup>, 2006 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Minutes**

Moved by Art Cobb, Seconded by Ron Lowe

**2006-522 “Be it Resolved that the Minutes of the previous Regular Council Meeting dated October 18<sup>th</sup>, 2006 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Accounts**

Moved by Art Cobb, Seconded by Jacob Rook

**2006-523 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period October 1<sup>st</sup> - October 31<sup>st</sup>, 2006, in the amount of \$528, 236.71 in general purposes and \$48, 836.47 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell  
Reeve

**Delegation - None**

**Departmental Reports - Reviewed and discussed**

**Department: Waste Management**

**October 2006**

Intake # 2 for COMRIF has been mailed in. This claim includes the cost for Hydro installation on Kohlsmith Road. Forecasted costs and quarterly progress reporting was requested by COMRIF and has been expedited. Training course – Landfill Design and Management for Long Term Performance – which I was to attend in Mississauga at the end of the month has been cancelled.

Buchanan’s large dozer has put in several days at the Cobden Landfill attempting to move/agitate the large stockpile of Hydro-contaminated Soil. Weather and extremely sloppy clay proves to be a burden on the project. The dozer has been pulled out and another attempt will occur next Summer. I am satisfied with the effort as much of the stockpile has been rolled over and agitated. A slight petroleum odour remains and is noticeable in the soil when agitated.

October 14<sup>th</sup>, Councillor Ferguson and I met with land-owner Ed Sparling (accompanied by his Paralegal Mary Thompson) at the Cobden Landfill. The meeting was to address his long outstanding issues with the state of the property perimeters and the lengthy reaction time by the Township to address the situation.

Buchanan’s dozer should be arriving at the Ross Landfill at months end to carry out required road work and excavate more sand and clay from within the trench. The project will ensure adequate landfill space for the Winter and Spring of 2007.

The Terex 255 excavator has had its 250 hour service interval carried out at months end. Fuel filters, planetary gear oil, swing motor gear oil, engine oil & filter and hydraulic filters are all replaced.

Tour of the Ross and Cobden Landfill Sites are scheduled for Saturday, October 28<sup>th</sup>. Tour is to be held rain or shine. Last minute weather forecast does not sound promising. If attendance is minimal due to weather, another date will/can be arranged.

Truck #3 required a fuel tank, fuel lines and sending unit this month. Both Truck #3 and Truck #6 (each handed over to the Waste Management Department in early 2006) have required extensive maintenance and repair and have placed the Departments Truck Expenses account extensively over-budget for 2006.

**Department Head Signature.....Steven Hodson**

**Department: Treasurer**

**October 2006**

**MONTHLY ACTIVITES**

WATER BILLS

The Final Billing of Water and Sewer was sent out in the beginning of October. Payments are coming in at a steady pace.

BUDGET

<u>NAME OF ACCOUNT</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>%SPENT</u>
<u>REVENUE</u>			
Taxation	\$2,076,255	\$2,076,253	100%
Special Charges	\$330,004	\$361,671	110%
Transfer Payments to Mun.	\$1,709,782	\$1,458,108	85%
Administration	\$627,398	\$533,167	85%
Building & Planning	\$93,350	\$80,316	86%
Waste Management	\$294,898	\$256,681	87%
Fire Revenue	\$11,000	\$11,542	105%
<u>EXPENSES</u>			
Policing	\$594,396	\$436,123	73%
Council	\$166,200	\$127,813	77%
Administration	\$648,611	\$562,827	87%
Fire Protection	\$512,338	\$382,360	75%
Building, By-Law Enforce.	\$108,596	\$75,230	69%
Transportation	\$1,950,729	\$1,685,517	86%
Sanitary Sewers	\$192,000	\$143,485	75%
Waste Management	\$624,220	\$446,969	72%
Parks & Recreation	\$64,700	\$61,106	94%
Transfer Pmts. From Mun.	\$72,000	\$69,581	97%
Other (Ind. Park, Airport, Cros.			
Guards, Str. Lights, Emer. Plans)	\$208,897	\$162,770	78%
<b>TOTAL</b>	<b>\$5,142,687</b>	<b>\$4,153,781</b>	<b>81%</b>

**Department Head Signature.....Randi Keith**

**Department: Fire**

**October 2006**

**CHIEF / DEPUTY CHIEF'S MONTHLY ACTIVITIES**

- Oct 2/06 Chief/Moore attended Westmeath practices x 5
- 4/06 A/C Chief Moore attends Council
- 7/06 A/C Chief Moore attends pancake breakfast
- 9/06 Chief Heubner returns from vacation
- 11/06 Chief Heubner attends C.D.P.S. Fire Drill
- 12/06 Chief's Heubner/Moore work on mail/budget and bills
- 14/06 Chief's Heubner, Moore attend Foresters Falls STn. Bar-BQ
- 18/06 Chief Heubner attends Cobden Stn. Practice

**TOTAL EMERGENCY (STATION) RESPONSES FOR OCTOBER**

**STN # 1 HALEYS**

- Oct. 7 (M.V.A.) 3474 Beachburg Rd.
- Oct.11 (Tree/Hydro Line) 418 Service Road

**STN #2 COBDEN**

- Oct. 9 (Car Fire) Oak's of Cobden
- Oct. 15 (Cardboard Fire) 9 Pembroke St.

**STN #3 FORESTERS FALLS**

**STN #4 BEACHBURG**

- Oct. 7 (M.V.A.) 3474 Beachburg Rd.

**STN #5 WESTMEATH**

- Oct. 13 (Tree/Hydro Lines) Corner of Westmeath and Sandpoint Roads.

**TRUCK / HALL REPORT**

**HALEY'S STN 1** Tanker 9719 went to Valley Spring for spring repairs and also has saftied done. Hall alarm system was not working, has been repaired.

**COBDEN STN 2**

**F. FALLS STN. 3** Outside of Fire Hall painted as well as some painting in hall completed.

**B-BURG STN. 4** Tanker 9718 has been saftied, as well as work was done on the rear end.

**WMEATHSTN. 5** Truck 9639 had throttle re-adjusted

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD**

Several furnaces need repairs and we are waiting on quotes.

More bunker suits have to be purchased for Whitewater Region due to several failed inspection at INSERVUS. I will look at this shortly and if possible include this in next years budget.

**Department Head Signature.....Wayne Heubner**

**Department: Public Works**

**October 2006**

**Monthly Activities:**

We completed the double surface treating on the Pappin Rd. and Zion Line early in the month. The culvert on Kerr Line has been installed, the guide posts and surface will be addressed after the winter sand is put in the domes (schedule will be Weather permitting.) We started the sand haul on the 20<sup>th</sup> of October and expect to finish on the 3<sup>rd</sup> of November. Public Works has hired on a casual part-time bases two persons to help during the sand haul this has allowed us to continue to grade gravel roads (2 graders) open beaver dams remove the docks in Cobden and do some cold patching. The dock in Westmeath as of yet has not been removed because of the high water level.

We did some ditching on Poff Road at Council's request and it seems to be working ok.

We have received the new trailer for haling the sidewalk machines, the new 4 seasons box is on Tr#9 and it is in service, Tr#1 has been sand blasted, painted yellow and is in service and the new furnace and tank have been installed in the Westmeath garage completing the equipment capital projects. We are now very close to being

back in line with out work according to past years for November 1<sup>st</sup>.

**Department Head Signature.....Hal Johnson**

**DEPARTMENT: PLANTS**

**OCTOBER 2006**

**Monthly Activities:**

Normal operation and maintenance activities for the month of Ocyober included the following: Preparations are underway to begin driving of piles for the addition to the Cobden Water Plant. Revised drawings for the new addition have been received and comments and concerns regarding aspects of the revised design have been prepared and sent to Robinson Consultants and MacViro Consultants. The main concern was plans for a downsized building.

The brown water problem has completely disappeared and manganese testing has been reduced to a monthly basis until next summer.

A Ministry of Environment inspection of the Beachburg Water Plant was conducted this month. The Inspector appeared satisfied with the operation.

Comments and concerns regarding aspects of the Beachburg Water Plant upgrade design have been prepared and sent to Robinson Consultants and MacViro Consultants. The main concern was the plans for chemical metering pumps. New properly sized pumps will be installed for the chlorine and alum systems.

A Ministry of Environment inspection of the Haley Water Plant was conducted this month.

Pumping tests have been conducted by Air Rock Drilling at the new Haley Water Plant well. The casing of the new well as installed had insufficient above ground height and was extended at the time of the pumping tests.

Comments and concerns regarding aspects of the Haley Water Plant upgrade design have been prepared and sent to Robinson Consultants and MacViro Consultants. The main concerns were insufficient chlorine contact tank volume, standby power, and plans for the building size. The current design plan makes dedicated standby power mandatory, but does not include it, nor would the planned small building be large enough to house it.

A storage lean-to is being constructed at the rear of the Cobden Wastewater Plant. The intent of the structure is to house equipment that had been stored outside but became a hazard due to fear of vandals throwing things into the clarifier.

Sludge inventory at the plant is being reduced to the lowest possible level before winter in order to minimize the amount of haulage to Ottawa.

The Plants office computer required installation of a new mother board and power supply. All e-mail storage was lost in the process however stored operational data was saved.

A EOMWA conference was attended in Petawawa this month. Subjects covered at the conference included The Clean Water Act, Drinking Water Quality Management Standard, and Update on DW Operator Certification & Training Requirements.

**DEPARTMENT HEAD SIGNATURE.....DAVE SIMMONS**

**DEPARTMENT: Building and By-law Enforcement**

**DATE: October 27, 2006**

**MONTHLY ACTIVITIES:**

-Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments. I attended approximately 35 building inspections, 3 plumbing inspections, 3 septic inspections, 3 By-law inspections 4 meetings for proposed future developments and measured and ordered for 10 civic address signs.

-Issued 15 Building Permits at a value of \$608 600.00 in total. 5 new single family dwellings, 2 addition/renovation to existing residential and 4 residential accessory buildings, one commercial accessory building, one addition to an existing institutional building, one demolition of seasonal dwelling and one Agricultural accessory buildings.

-I Attended the Ontario Building Officials Association's Annual Meeting & Training Sessions in Niagara Falls from October 2<sup>nd</sup> to 4<sup>th</sup>. I attended many technical training sessions from MMAH updates, Legal information, Nutrient Management and many more. I had the opportunity to meet and talk to TV personality Mike Holmes from "Holmes on Homes" which airs on HGTV network. He was a speaker at one of the Information session and always emphasizes on how important it is to get a building permit. There is also over 60 exhibitors in the Tradeshow area demonstrating existing and new building products and having a chance to ask questions on how their product functions. I met many other building officials and compared many issues in our Municipalities.

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

**DEPARTMENT HEAD SIGNATURE.....JACQUES BENOIT**

**Zoning Amendment - Wilderness Tours**

Moved by Jacob Rook, Seconded by Art Cobb

**2006-524 "Be it Resolved that the Council of the Township of Whitewater Region enact a by-law to amend the Zoning By-law for Pt. Lot 4, Conc 9 - Westmeath - Wilderness Tours and the said by-law be numbered 06-09-259 be signed by the Reeve and Clerk, sealed with the seal of the Corporation and be engrossed in the By-law Book this 1<sup>st</sup> day of November, 2006."**

Carried  
Donald Rathwell  
Reeve

**Zoning Amendment - Guest**

Moved by Ron Lowe, Seconded by Art Cobb

**2006-525 "Be it Resolved that the Council of the Township of Whitewater Region**

enact a by-law to amend the Zoning By-law for Pt Lot 17, Conc 3 - Ross - Guest and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-11-264 signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1<sup>st</sup> day of November, 2006.”

Carried  
Donald Rathwell  
Reeve

#### **Development Agreement - Matthews**

Moved by Beulah Wright, Seconded by Jim Labow

**2006-526 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to Authorize the Reeve and the Clerk to enter into a Development Agreement with Mr. Donald Matthews and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-11-265 be signed by the Reeve and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1<sup>st</sup> day of November, 2006.”**

Carried  
Donald Rathwell  
Reeve

#### **Sale/Disposal of Surplus Real Property**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2006-527 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the sale/disposal of Surplus Property no longer required for municipal purposes being lot 111, Plan 65 Cobden, Lot 6 & 7 Con 6 Ross and Lot 217, Plan 151 Westmeath and conveyance thereof and the said by-law be read a first, second and third time, and that the said by-law be numbered 06-11-266 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1<sup>st</sup> day of November, 2006.”**

Carried  
Donald Rathwell  
Reeve

#### **County of Renfrew - Canadian Policy Museum**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2006-528 “Be it Resolved that the Council of the Township of Whitewater Region support the County of Renfrew resolution requesting that the federal government introduce a new Canadian Museums Policy and to invest in Canada’s museums to help build our communities and a better Canada.”**

Carried  
Donald Rathwell  
Reeve

#### **November Meeting Schedule**

Moved by Jack Ferguson, Seconded by Beulah Wright

**2006-529 “Be it Resolved that the Council of the Township of Whitewater Region agree to reschedule the November 15, 2006 Council meeting to November 22, 2006 at 7 p.m.”**

Carried  
Donald Rathwell  
Reeve

#### **OPP Vandalism Complaints - Public Meeting**

Deputy Reeve Lowe explained the request. Several items of discussion were identified.

#### **Severance Application - McCulloch**

Moved by Jim Labow, Seconded by Jack Ferguson

**2006-530 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application B182/06 - McCulloch.”**

Carried  
Donald Rathwell  
Reeve

#### **Severance Application - Dunn**

Moved by Beulah Wright, Seconded by Jim Labow

**2006-531 “Be it Resolved that the Township of Whitewater Region has no objection to severance application B175/06(1) - B177(3) - Dunn on condition that either they be**

**widen or that zoning by-law be required to reduce the lot frontage requirement.”**

Carried  
Donald Rathwell  
Reeve

**Tile Drain Loan**

Moved by Jim Labow, Seconded by Jack Ferguson

**2006-532 “Be it Resolved that the Council of the Township of Whitewater Region approve a Tile Drain Loan in the amount of \$9000.00.”**

Carried  
Donald Rathwell  
Reeve

**Committee of the Whole**

Moved by Jim Labow, Seconded by Beulah Wright

**2006-533 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Committee of the Whole to discuss Personnel.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Art Cobb, Seconded by Jim Labow

**2006-534 “Be it Resolved that the Council of the Township of Whitewater Region Committee of the Whole Meeting dated November 1<sup>st</sup>, 2006 hereby be adjourned.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Jim Labow, Seconded by Beulah Wright

**2006-535 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated November 1<sup>st</sup>, 2006 be adjourned at 4:55 p.m.”**

Carried  
Donald Rathwell  
Reeve

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REEVE

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CAO/Clerk