

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday December 5, 2007**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  - 1.
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
  1. Waste management Committee
11. **Bylaws**
  - a) 07 - 12 – 316 Tariff of Fees Amendment of Schedule “D”
  - b) 07 – 12 – 317 Tile Drain Loan – Pt Lot 31, Con 9 - Valliant
12. **Misc Correspondence**
  1. MOE – Muskrat Lake Blue Green Algae Bloom - Info
13. **New/Unfinished Business**
  1. Livestock Claim – Broadhurst
  2. Prince/Gingras – Request for Permission to allow building to Remain Temporarily
  3. Holiday Work Schedule
  4. Council Holiday Meeting Schedule
  5. Livestock claim - Oakley
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Mayor Don Rathwell, Deputy Mayor Ron Lowe Councilors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm and Jacob Rook

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

**Disclosure of Pecuniary Interest**

None reported

**Adoption of Agenda**

Moved by Art Cobb, Seconded by Jacob Rook

**2007-834 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated December 5th, 2007 for the Regular Council Meeting as submitted. With the addition of 13.5) Livestock claim - Oakley**

Carried  
Donald Rathwell

**Adoption of Minutes**

Moved by Art Cobb, Seconded by Ron Lowe

**2007-835 “Be it Resolved that the minutes of the previous Regular Council meeting dated December 5 2007 be adopted as circulated.”**

Carried  
Donald Rathwell

**Adoption of the Accounts**

Moved by Art Cobb, Seconded by Jacob Rook

**2007-836 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period November 1 – November 30, 2007, in the amount of \$350,912.78 in general purposes and \$531,588.86 for Water Purposes and that the above accounts be paid.”**

**Delegation**

None

Mayor welcomed two new employees  
Megan Davis - secretary/Receptionist  
Sandra Moss – Public Works Assistant

**Departmental Reports**

**Township of Whitewater Region  
Waste Management Department  
Monthly Departmental Report  
November, 2007**

Groundwater Monitoring/sampling was carried out for the Cobden Landfill Site. No field measurements taken for pH, Temp. And Conductivity as our multi-parameter meter has malfunctioned. As with sampling events at the other two Sites this fall, volunteer services were again offered by Blair Clements. Mr Clements skills proved very useful to the Department while sampling.

Soil samples were taken of the hydrocarbon contaminated soil that was spread over the waste mound at the Cobden Site. If hydrocarbon content present is suitable/acceptable, this soil can be identified as part of the Final cover application. This would of course reduce the quantity of material to be introduced.

Weather conditions and snow throughout the month have pretty much hindered efforts to haul in more cover material and continue slope stabilization at the Cobden Site. Now focusing on continued trench excavation at Ross with on-site stockpiling of material. The aim is to have enough space as to not be “cramped” come spring.

Attended a *Manager of Landfill Operations* certification course in Kitchener early in the month. The certification course is offered by the Solid Waste Association of North America and is well recognized.

Stockpile of Scrap Tires was removed from the site on the 27<sup>th</sup> of this month.

Received all Laboratory analysis for fall sampling events (all three sites) by months end.

Steven Hodson, Landfill Operations Manager

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT:**                      **TREASURER**                      **DATE: NOVEMBER 2007**

MONTHLY ACTIVITIES

SUPPLEMENTARIES

The last run of supplementary tax bills have been sent out. The Municipal portion was \$7,619.39.

BUDGET

Below is the budget spent as per departments.

Expenditures

	<u>Budget</u>	<u>Spent</u>	<u>%Spent</u>
Policing	\$520,178	\$416,126	80%
Council	\$141,530	\$133,966	95%
Administration	\$697,950	\$643,114	92%
Fire Protection	\$354,669	\$367,718	104%*
Building, By-Law Enforcement	\$115,406	\$96,303	83%
Transportation	\$2,021,142	\$2,002,666	99%
Sewers	\$192,000	\$172,611	90%
Waste Management	\$595,200	\$619,650	104%**
Parks & Recreation	\$73,796	\$73,052	99%
Transfer Payments from Municipality	\$75,900	\$75,572	100%
Other (Industrial Park, Airport, Street Lights, Crossing Guards, Tile Drains)	\$220,913	\$226,409	102%***

\*Fire Protection is over in Supplies, Equipment Repairs and Courses and Memberships

\*\*Hazardous Waste is more than budgeted for, cover material and slope rehabilitation for Cobden Landfill was not budgeted for, and the chipper/grinder for Ross Site was not budgeted for

\*\*\*More tile drain loans was paid to rate payers than what we had budgeted for.

## Revenue

	<u>Budget</u>	<u>Received</u>	<u>%Received</u>
Taxation	\$2,174,692	\$2,174,692	100%
Special Charges	\$383,073	\$390,502	102%*
Transfers Payments to Municipality	\$1,554,227	\$1,670,001	107%**
Administration	\$504,422	\$588,542	117%
Building & Planning	\$104,450	\$100,060	96%
Waste Management	\$326,000	\$303,751	93%
Fire Revenue	\$23,000	\$24,517	107%***

\*Tile Drain payments from Province is larger than budgeted for due to more tile drains applied for

\*\*Grants-in-lieu not allocated to County yet

\*\*\*Fire Revenue larger than budgeted for due to accidents on Highway 17

## Gas Tax Revenue

The Township has received the full allocation of the Gas Tax Revenue

## Procedural Audit

MacKillican & Associates, our Auditor is in the process of doing the procedural audit.

## **WHITEWATER REGION FIRE DEPARTMENTAL REPORT**

TOTAL EMERGENCY ( STATION) RESPONSES FOR November 112-07

Fire Chief Wayne Heubner November 30, 2007

Nov 5 / 07 Chief Moore attends Westmeath Stn. practices x 4.  
Nov 6 / 07 Chief Heubner attends council.  
Nov 6 / 07 Chief Heubner attends Cobden practice.  
Nov 17 / 07 Chief Heubner met with Deputy Chief Moore on budget.

Stn. # 1 Haley's

Nov 02 / 07 Corn bin fire 19476 highway # 17.  
Nov 02 / 07 Corn bin fire 19476 highway # 17.  
Nov 18 / 07 MVA 2395 Beachburg Rd.  
Nov 22 / 07 MVA 18942 Highway # 17 & Perryhill Rd.  
Nov 22 / 07 MVA Highway # 17 & Dombroski Rd.

Stn. # 2 Cobden

Nov 02 / 07 Corn bin fire 19476 highway # 17.  
Nov 05 / 07 Alarm activation 16 Cowley St. CDPS.  
Nov 22 / 07 MVA 18942 Highway #17 & Perryhill Rd.  
Nov 22 / 07 MVA Highway # 17 & Dombroski Rd.

Stn. # 3 Foresters Falls

Stn. # 4 Beachburg

Nov 02 / 07 Corn bin fire 19476 Highway # 17.  
Nov 06 / 07 Tree on hydro lines 935 Rapid Rd.  
Nov 10 / 07 Police assist water rescue.  
Nov 18 / 07 MVA 2395 Beachburg Rd.

Stn. # 5 Westmeath

Nov 02 / 07 Corn bin fire 19476 Highway # 17.  
Nov 06 / 07 Tree on Hydro lines 935 Rapid Rd.  
Nov 10 / 07 Police assist water rescue.

Truck / Hall Report

Haley Stn. 1 Tanker truck 9719 annual safety completed.

Cobden Stn. 2 Pumper truck 9633 had the deck replaced on the top ( The deck is wooden. ).  
Cobden Stn. assisted in the Santa Clause Parade

Forester Falls	Stn. 3	Pumper / tanker 9640 had check valve replaced. Battery disconnect switch was found to be defective and replaced.
Beachburg	Stn. 4	Tanker 9718 needs extensive work done on the Brakes. It was out of service from Nov. 2 until the end of the month. DI'S and weekly vehicle completed, Stn. Preparing for Santa Claus Parade.
Westmeath	Stn. 5	Truck DI'S completed weekly.

#### RECOMMENDATIONS

Over the years in my council report I have mentioned that we need to look at replacing our aging trucks. My biggest fear is having to replace 2 or 3 trucks at once, this then becomes costly. We have run into a problem with the tanker in Beachburg Stn. The brakes failed and it took nearly a month to repair, and after repairs were completed they failed again. The tank is new on this truck so a chassis should be looked at purchasing. My recommendation to council is to replace two tankers immediately.

Our smoke alarm home visits is underway this year.

#### **T.W.P. Whitewater Region Departmental Report**

##### **Department of PUBLIC WORKS November 2007 Monthly Activities:**

We finished working on stage 1 of Sutherland Rd on November 20<sup>th</sup>. First snowfall was November 21<sup>st</sup>.

We started plowing on the 21<sup>st</sup> and have had a snow response every day since then, for a total of 8 weather responses in November. In 2006 there were zero snow weather events in November.

Also we installed a large culvert on Pleasant Valley Rd that failed.

We managed to grade before winter all of our gravel roads at least once. We did a large coal patch coverage but we were still unable to complete all of the holes in the paved roads before the snow arrived.

At this time we have been unable to get our snow fence up because of pushing to finish Sutherland Road and then since faced with weather responses daily. There is still no frost in the ground and we may with luck be able to get it installed yet.

We would like to thank Eva Price and Vi McLaughlin for their many hours spent on getting the Christmas decorations ready to put up for the town of Beachburg. Also thanks to Ottawa River Cooperation for putting the decorations up and North Renfrew Telephone for taking them down.

Hal Johnson CRS  
Public Works Supervisor.

#### WHITEWATER REGION DEPARTMENTAL REPORT

Department: Plants

Date: November, 2007

##### Monthly Activities:

Normal operation and maintenance activities for the month of November included the following:

A series of jar tests were conducted to confirm the suitability of using PHAS (pre-hydrolyzed aluminum sulfate) in place of standard aluminum sulfate as the main coagulant at the Cobden Water Plant. Test results were affirmative and a load of the chemical was ordered. The plant is now operating with PHAS and results thus far indicate a probable savings in chemical due to potential lower dosages required.

A draft report has been received from the 2007 MOE plant inspection; the final report is forthcoming. It contains a number of "regulatory actions required" and "best practice recommendations".

The new clearwell has been filled and disinfected with bacteriological testing completed. Low lift, high lift, backwash and all submersible pumps have been commissioned by the manufacturer. Dakins Engineering has installed the new PLC and much of the programming has been completed. Remaining to be commissioned are chemical metering pumps, electric valving, and the new treatment unit.

At Beachburg, the pressure reducing valve that was installed had been inadvertently switched with a backwash pump valve ordered for the Cobden Plant. However the main valve parts were identical and all that was required was switching the control portions of the valves to rectify the problem. Pressure tests and adjustments were made on the PRV to assure it's effectiveness.

New metering pumps, control panels, and chemical tanks have been installed and will be put on line following commissioning by Metcon Engineering.

An ongoing problem with the heating system has been resolved with the installation of a new electrical panel and breakers by plant staff. The former panel had been arcing at the breakers, overheating and tripping them. The new panel is working well.

In ground piping at the Haley Water Plant has been replaced and re-routed with required connections and valving installed. The new in-ground chlorine contact chamber has been installed as well.

The new precast building scheduled for arrival on November 28, has yet to arrive. Notification has been received from the MOE regarding the 2007 Chief Drinking Water Inspector's report. It has been indicated that the water system will receive a rating of 71.01% due to system upgrades not being completed by the deadline specified in the Certificate of Approval. (You can't win them all).

At the Cobden Wastewater Plant, local sludge haulage is now finished for the winter. An effort will be made to delay the next haulage to the new year at which time it is hoped that we will be able to haul to the new Eganville sludge handling facility which is presently under construction.

Plant Manager: *David Simmons*

## **WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement      DATE: December 3, 2007**

### **MONTHLY ACTIVITIES:**

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 17 Building Permits at a value of \$646,000.00 in total. 2 Single Family Dwelling, 5 addition/renovation to existing residential, 5 new residential accessory buildings, 2 farm accessory buildings, 2 commercial accessory buildings and one multi residential renovation/addition.

-Attended the Pembroke City Hall for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had a presentation by Robert Labre who is a log builder. He helped us understand the requirements for builders, designers and inspectors when constructing a log building.

-From January 1<sup>st</sup> to November 30, we have issued 177 building permit in 2007 and we had 142 in 2006. We have 35 new single family dwellings constructed in 2007 and we had 29 new single family dwelling in 2006.

### **RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

### **Committee Reports**

Waste Management Committee- Information

#### **07-12-316 Tariff of Fees Amendment of Schedule "D"**

Moved by Jim Labow, Seconded by Jack Ferguson

**2007-837 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend Schedule 'D' of Bylaw 06-08-247 Tariff of Fees and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-12-316 and be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5<sup>th</sup> day of December, 2007."**

Carried  
Donald Rathwell

#### **07-12-317 Tile Drain Loan – Pt Lot 31, Con 9 – Valliant**

Moved by Jack Ferguson, Seconded by Jim Labow

**2007-838 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act 1971 and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-12-317 and be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5<sup>th</sup> day of December, 2007."**

Carried  
Donald Rathwell

**MOE – Muskrat Lake Blue Green Algae Bloom**  
Information

#### **Livestock claim - Broadhurst**

Moved by Jim Labow, Seconded Jack Ferguson

**2007-839 "Be it Resolved that the Township of Whitewater Region pay \$150.00 to Brenda Broadhurst for 1 sheep killed by wolves."**

Carried  
Donald Rathwell

#### **Price/Gingras – Request**

Moved by Izett McBride, Seconded by Jim Labow

**2007-840 "Be it Resolved that the Council of the Township of Whitewater Region agree to enact a temporary use agreement between the Township of Whitewater Region and Prince/Gingras, for a building to be removed by a specific date. The owner shall be responsible for all costs associated with this agreement possible letter of credit and penalty."**

Carried  
Donald Rathwell

**Holiday work schedule**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-841 “Be it Resolved that the Council of the Township of Whitewater Region hereby approve the Office and Landfill Holiday schedule as submitted.”**

Carried  
Donald Rathwell

**Council Holiday Meeting Schedule**

Moved by Daryl McLaughlin, Seconded by Izett McBride

**2007-842 “Be it Resolved that the Council of the Township of Whitewater Region hereby approve the Council meeting Holiday Schedule as submitted.”**

Carried  
Donald Rathwell

**Livestock claim – Oakley**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-843 “Be it Resolved that the Council of the Township of Whitewater Region pay \$180.00 to Kenneth Oakley for livestock killed by wolves.”**

Carried  
Donald Rathwell

**Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

None

**Adjournment**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-844 “Be it Resolved that the Township of Whitewater Region Regular Council meeting dated December 5, 2007 be adjourned at 2:25pm.”**

Carried  
Donald Rathwell

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Mayor

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CAO/Clerk

