

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting Date: Wednesday January 3, 2007

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. Diane McKinnon - Executive Officer – Renfrew County Community Futures Corporation
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 - a. Public Works Committee
11. **Bylaws**
12. **Misc Correspondence**
 1. Amendments to Municipal Act - Information
13. **New/Unfinished Business**
 1. Military and Media Protocol Policy
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Deputy Mayor Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook, and Joseph Trimm

Absent: Mayor Don Rathwell

Staff Present: Dean Sauriol

Deputy Mayor Ron Lowe assumed the Mayor Chair in the absence of Don Rathwell

Prayer was recited

Clerk conducted Roll Call

Conflict - None Reported

Adoption of Agenda

Moved by Jim Labow, Seconded by Jack Ferguson

2007-573 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated January 3rd, 2007 for the Regular Council Meeting as submitted.”

Carried
Ron Lowe
Deputy Mayor

Adoption of Minutes

Moved by Jack Ferguson, Seconded by Jim Labow

2007-574 “Be it Resolved that the Minutes of the previous Regular Council Meeting dated December 20th, 2006 be adopted as circulated.”

Carried
Ron Lowe
Deputy Mayor

Adoption of Accounts

Moved by Jim Labow, Seconded by Jack Ferguson

2006-575 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period December 1 - December 31, 2006, in the amount of \$1, 374, 083.61 in general purposes and \$191, 126.69 for Water Purposes and that the above accounts be paid.”

Carried

Renfrew County Community Future Corporation

Todd Peever and Diane McKinnon from Renfrew County Community Futures Corporation were present to discuss "Local Solutions for Local Communities".

- (1) Provide Loans for Business Financing (up to \$150, 000.00)
-Not in competition with Banks. RCCFC in business for twenty (20) years.
- (2) Self-Employment Benefit Program
-Self-Employment tool for Start-up Businesses can obtain grant for one (1) year.
-There are several eligible criteria.
- (3) Community Economic Development
-RCCFC has funding through EODP
-Funds up to \$10, 000.00 for local Projects.
- (4) Youth Internship Program
- (5) Business Plans
-Development of Business Plans
- (6) Access to Capital
-Retrofit existing Business Loans - No Interest 5 year loan.

Departmental Reports

Departmental Reports were reviewed and discussed

Department: Waste

December 2006

Monthly Activities:

I have attached one (1) ten foot extension to the Bore Hole (monitoring well) at the Eastern Corner of the Cobden site where the slope is to be rehabilitated. By late December we should have an additional 100 loads (give or take) into the Site. Trucking from the Ross Site is now dependant on the freezing and thawing of the on-site roads.

The end of December will be the termination of on-site excavating of the trench at the Ross Site as well as the introduction of material into the Cobden Site. I am very pleased with the progress on the trench for future use. All future excavation of the trench will now be carried out with excavator and trucks for stockpiling.

The Ross Site waste mound was surveyed on December 21st by Perry Larochelle and myself. Westmeath waste mound was also surveyed in December. These Topographic Surveys are carried out for the purpose of the annual reports required by MOE. Initial shots and survey results of the Ross waste mound and the trench base show that our dig (followed by the introduction of a lift of pit run) is within 6 inches of the allowed 5 meter depth.

Approximately 35 loads of hydrocarbon contaminated soils were received at the Ross Site in December.

A total of 22 tractor trailer loads of demolition material from Century Mill (Bonnechere Excavating Ltd.) were received at the Ross Site in December. Further disposal of the structure will commence again on Wednesday, January 3rd, 2007. An abundance of this demolition waste was contaminated with a herbicide/pesticide product as found on the first day of receiving.

I received final drawings from Consultant for the proposed building for the Ross Site in late December. I hope to finalize the Construction Tender in January, 2007.

I have ordered two (2) mobile radios. One for the Terex Excavator and one for the 1997 Chevy ½ ton.

The 500 hour service will be carried out on the Terex excavator in early January.

Department Head Signature.....Steven Hodson

Department: Treasurer

December 2006

MONTHLY ACTIVITIES

2007 ASSESSMENT

We have received the 2007 Assessment Roll. As there is no re-assessment this year, the increase in the assessment is only \$8,780,545 or 1.90%. This generates an increase in tax dollars of only \$31,056.04. This is calculated using the 2006 tax rates multiplied by the 2007 assessment. There is a small increase in Residential Assessment, a small decrease in multi-residential, a small increase in commercial assessment, a large increase in industrial due to the expansion of Haley Industries, a small decrease in large industrial, a small increase in pipeline, a small increase in farmland and a decrease in managed forest.

COUNTY AND SCHOOL BOARD LEVIES

The 4th installment of the County and School Board levies were paid on December 15, 2006. We paid \$503,740.00 to the County and \$389,503.46 was paid to the four school boards. The amounts written off due to properties not sold on tax sales are not included in the amounts and I am in the process of reconciling these accounts. The County and School Boards will be billed for this amount.

OMPF (Ontario Municipal Partnership Fund)

We will be getting \$17,149.- more in funding for 2007. This is an increase of 1.29% and is due to increase in households.

BUDGET (GENERAL)

The Township's budget looks like it will be close to the budgeted amount. These are not the audited figures and there are still invoice to come in. More revenue was generated for supplementary taxes than anticipated. Only 1/2 of the budgeted amount of the Gas Tax Revenue has been received and inquiries have been made as to when the rest will be forwarded. Sale of land is well over budget due to sale of Century Milling, however we are still awaiting revenue deposited in the Court of Ontario for previous tax sales. Our Solicitor is in the process of having this released. Revenue for Building & By-Law Enforcement is close to budget. Revenue for Waste Management is up by \$8,975.- Council's budget is slightly under. Administration is over due to taxes and penalty written off for Century Milling and building maintenance not budgeted for. Fire is within budget. Expenses for Building are under budget. Transportation is over budget by \$24,000.- Salt is over budget by \$22,000.-. However, Capital items and road construction is under budget by approximately \$15,000.- Distribution in Sewers are over budget due to breakage of sewer lines. Sewer is otherwise under budget. Waste Management is slightly under budget. We have allocated \$34,000 to reserves for computers, (\$9,000.0), fire (\$20,000.0) and Protection to Persons & Property (\$5,000.-). No money was borrowed this year to cover operating expenses.

WATER BUDGET

The last debentures in water and sewer for \$28,000.- will be paid off this year. The Cobden Waterworks is slightly over budget, however we put \$50,000.- in reserves. Beachburg Waterworks is also slightly over budget, but this is due to \$30,000.- being put in reserves. Haley is slightly under budget. However major upgrades have started at the water plants.

Department Head Signature.....Randi Keith

Department: Fire December 2006

CHIEF/DEPUTY CHIEF'S MONTHLY ACTIVITIES

- Dec 1/06 Chief Heubner met with Fire Prevention Public Education Officer Captain Terry Moore about 2007 advertising and training.
- 2/06 Chief's Heubner/Moore attended Beachburg Santa Claus parade.
- 3/06 Chief Moore attended Westmeath Santa Claus Parade.
- 3/06 Chief Heubner and Wife attended Beachburg Fire Association Christmas Dinner.
- 4/06 Chief Moore attends Westmeath Practice x4.
- 5/06 Chief's Heubner/Moore attends Westmeath Stn. interviews.
- 6/06 Chief Heubner attends Council.
- 6/06 Chief Heubner attends Cobden Stn. Practice.
- 7/06 Chief's Heubner/Moore attend County Chief's meeting.
- 8/06 Chief's Heubner, Wife & Deputy Chief Mike Moore attend staff party.
- 14/06 Chief's Heubner/Moore met with Bill Bowles.
- 20/06 Chief's Heubner/Moore attended Cobden Practice.
- 28/06 Chief Heubner met with Fort Garry Fire Rep. Pete Somerton.

TOTAL EMERGENCY (STATION) RESPONSES FOR DECEMBER: 5

- STN # 1 HALEY'S**
 - Dec 9/06 (Traffic Control) Logos Land / Highway #17, Christmas Tree
 - Dec 22/06 (M.V.A.) Godfrey Rd / Highway #17
 - Dec.22/06 (M.V.A.) Logos Land / Highway #17
- STN # 2 COBDEN**
 - Dec 9/06 (Traffic Control) Logos Land / Highway #17
 - Dec 15/06 (Corn Silo Fire) 729 Lookout Rd.
 - Dec 22/06 (M.V.A.) Logos Land / Highway #17
- STN # 3 FORESTERS FALLS**
 - Dec 15/06 (Corn Silo Fire) 720 Lookout Rd.
- STN # 4 BEACHBURG**
 - Dec 6/06 (Chimney Fire) 2547 Cedar Grove Trail
 - Dec 15/06 (Corn Silo Fire) 720 Lookout Rd
- STN # 5 WESTMEATH**
 - Dec 6/06 (Chimney Fire) 2547 Cedar Grove Trail
 - Dec 6/06 (Corn Silo Fire) 720 Lookout Rd

TRUCK/HALL REPORT

- HALEY'S STN. 1** Training continues on truck
- COBDEN STN. 2** 9840 lights have been changed. Truck safeties have been completed.
- F. FALLS STN. 3** Furnace repairs are to be completed shortly.
- BEACHBURG STN. 4** Truck safeties have been completed.
- WESTMEATH STN. 5** Furnace work in the truck bay's has been completed.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD: See Letter Attachment

Department Head Signature.....Wayne Heubner

Department: Public Works December 2006

Department Head Hal Johnson gave an oral Monthly Report

Department: Water and Sewage December 2006

Monthly Activities:

Normal operation and maintenance activities for the month of December included the following:

Detra Construction had a pile driver come to the Cobden Water Plant excavation to conduct final pile tests for MacViro Engineering. The test results are required before work can continue in the pouring of concrete for the

new foundation and clearwell.

The new treatment unit arrived and has been installed on the prepared base in the old water plant building. The unit fills the open space that was in the building.

Problems with the polymer feed system have been encountered. The cause of decreasing dosage rates is being investigated and measures will be taken to correct the problem.

A draft report based on the November 2, 2006 Beachburg Plant inspection has been received from the MOE Inspector. The draft contains Regulatory "Actions Required" and also a number of "Best Practice" recommendations. A reply will be drawn up when the final report is received.

A problem with the Haley Water Plant chlorine analyzer has been resolved by plant staff rebuilding the analyzer's sampling components.

A report on the October 11, 2006 Haley plant inspection is forthcoming. Details of the report have been discussed with the MOE inspector with some corrections suggested to him.

The variable speed drive on one of the air blowers at the Cobden Waste Water Plant has been malfunctioning however repairs are being delayed until the 2007 budget.

Sludge haulage to Ottawa was not necessary this month and will begin early in January, 2007.

Construction of a portable chlorine analyzer is nearing completion and the unit should be functional by January of 2007.

Department Head Signature.....David Simmons

Department: By-law Enforcement

December 2006

MONTHLY ACTIVITIES:

-Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments. I attended approximately 26 building inspections, 2 plumbing inspections, 13 septic inspections, 2 By-law inspections 2 meetings for proposed future and existing developments.

-Issued 10 Building Permits at a value of \$78 000.00 in total. 4 addition/renovation to existing residential and 3 residential accessory buildings, one commercial addition, one Industrial demolition and one Agricultural accessory buildings.

-Attended a Beginner MS Excel Training session at the County of Renfrew.

2006 Building Permits

2005 Building Permits

30	Single Family Dwelling (SFD)	28
46	SFD Additions	50
6	SFD Alterations	11
14	Accessory Buildings	9
23	Garages	21
0	Garage Additions	3
2	Carports	3
15	Agricultural Buildings	12
2	Agricultural Additions	4
2	Commercial Buildings	6
1	Commercial Addition	1
3	Commercial Alteration	6
6	Demolition	3
2	Institutional Buildings	
1	Institutional Additions	
1	Industrial Additions	

152 Bldg Permits at a value of \$ 8,208,300

157 Permits – \$6,366,980

Total of 50 septic permits (new and replacements)

70 Septic Permits

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature.....Jacques Benoit

Road Maintenance

Moved by Art Cobb, Seconded by Joey Trimm

2006-576 "Be it Resolved that the Public Works Committee recommend to Council that the Roads Superintendent be given the authority to call out his workforce at whatever time is required to maintain the roads to the minimum standards."

Carried
Ron Lowe
Deputy Mayor

Garden Lake Property

Moved by Art Cobb, Seconded by Jacob Rook

2006-577 "Be it Resolved that the Public Works Committee recommend to Council that we agree to accept Mr. Wassing's offer to dismiss his action against the Township subject to the closing of the sale of the property by March 31, 2007. The Township's waiver is conditional on Mr. Wassing providing the Township with a full

and final release and filing with the Court a Consent Order dismissing his claim. Also, Mr. Wassing be responsible for the costs of taking out the Order.”

Carried
Ron Lowe
Deputy Mayor

Amendments to Municipal Act - Information

Military Media Protocol

Moved by Daryl McLaughlin, Seconded by Izett McBride

2006-578 “Be it Resolved that the Council of the Township of Whitewater Region agree to implement the Military Media Protocol policy as presented.”

Carried
Ron Lowe
Deputy Mayor

Adjournment

Moved by Izett McBride, Seconded by Daryl McLaughlin

2006-579 “Be it Resolved that the Township of Whitewater Region Regular Committee Meeting dated January 3rd, 2007 be adjourned at 2:10 p.m.”

Carried
Ron Lowe
Deputy Mayor

MAYOR

CAO/Clerk