

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting Date: Wednesday June 6, 2007

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 - 1.
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 1. Public Works Committee
 2. Finance and Administration Committee
11. **Bylaws**
 - a) 07 – 06 – 292 Designate a Reduced Load Period
 - b) 07 – 06 – 293 Authorize Speed Limits – Greenway Drive Area
 - c) 07 – 06 – 294 No Stopping or Parking Bylaw – Causeway
 - d) 07 – 06 – 295 2007 Tax Rate Bylaw
12. **Misc Correspondence**
 1. MNR –Provincial Parks and Conservation Reserves Act
 2. Taxes Receivable Report – April
13. **New/Unfinished Business**
 1. Tile Drain Loan – Weber
 2. Severance Application - Pt Lots 23, Concession 6 Westmeath > O'Brien > B47/07
 3. Severance Application - Pt Lots 12, Cocession 1 Westmeath > Addison Smith > B32/07
 4. Summer Meeting Schedule
 5. Paving of streets and patches – Award of Tender
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Mayor Don Rathwell, Deputy Mayor Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, and Jacob Rook

Councillor Joe Trimm was absent

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

Adoption of Agenda

Moved by Art Cobb, Seconded by Ron Lowe

2007-687 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated June 6, 2007 for the Regular Council Meeting as submitted.”

Carried
Donald Rathwell
Mayor

Adoption of Minutes

Moved by Ron Lowe, Seconded by Art Cobb

2007-688 “Be it Resolved that the minutes of the previous Regular Council Meeting dated May 9, 2007 be adopted as circulated.”

Carried
Donald Rathwell
Mayor

Adoption of Accounts

Moved by Art Cobb, Seconded by Ron Lowe

2007-689 “Be it Resolved that Council of the Township of Whitewater Region

May 07 / 07 Grass fire Snake River Line.
 May 09 / 07 House fire 1900 Foresters Falls Rd.
 May 12 / 07 Gas call 62 Pembroke St.
 May 31 / 07 Shed fire Hydrobay Rd and Emily Trail.
 May 31 / 07 Smoke in house 322 Burwell Rd. A-B Twp.

Stn. # 3 Foresters Falls

May 09 / 07 Grass fire 1900 Foresters Falls Rd.
 May 09 / 07 House fire 1900 Foresters Falls Rd.

Stn. # 4 Beachburg

May 09 / 07 House fire 1900 Foresters Falls Rd.
 May 24 / 07 MVA Highway # 17 & Greenwood Rd.

Stn. # 5 Westmeath

May 24 / 07 MVA Highway # 17 & Greenwood Rd.
 May 09 / 07 House fire 1900 Foresters Falls Rd.
 May 24 / 07 MVA Highway # 17 & Greenwood Rd.

Truck / Hall Report

Haley Stn. 1 Continue auto ext. training, Tanker 9719 had power steering Pump replaced.
 Cobden Stn. 2 Tanker 9721 had a tank hole repaired.
 Forester Falls Stn. 3 Pumper/Tanker 9640 had rear tires replaced.
 Beachburg Stn. 4 Pump valves are having problems, some may have to be Replaced.
 Westmeath Stn. 5 Repairs to the rabid pump are all most completed.

Recommendations

I will wait until Master Fire plan is presented to Council before further recommendations are brought forward.

Department Head Signature.....Wayne Heubner

Department: Public Works

May 2007

Monthly Activities:

During the month of May we have concentrated on repairing winter damage to our roads. We started the month with every one cold patching (we borrowed the one ton from Waiste Management again for a week) and since we have had two Employees on average cold patching full time.

We have scarified the old double surface treatment on the Lookout road added 150mm of granular "A" and installed calcium. We have graded the gravel roads and put calcium on some, we will be doing liquid calcium installation first week of June.

We have also been able to do some of the jobs on the things to do list.

Public Works

Proposed Work Scheduled for 2007

(not in sequence of priority)

Roads

- ✓ Repair drainage problem Calvin Rd. @ Haley Station
- ✓ Replace entrance culvert at Melnik, Chaffeys Trail
- Replace culvert Kohlsmith Rd.
- Replace 2 culvert 2 Lacroix bay Rd.
- Replace culvert Powers Rd.
- Replace culvert Zion Line
- Reset culvert on Poff Rd.
- Replace 5 culverts on pleasant Valley Rd.
- ✓ Repairs and gravel Finchly Rd. * **Working on this Rd. at present**
- Replace culvert Finchly Rd.
- Ditching on Bromely Line
- Ditching on Desjardin Rd.
- Upgrades on Sutherland Road (ditching and gravel)
- Upgrades on Pleasant valley & Fletcher Rds.(ditching and gravel)
- Pre construction upgrades and engineering on corner at Gibson Lake
- ✓ Widen the road at Turcottes on Kohlsmith Rd so the mail box can be moved farther back.
- ✓ Sweep the urban streets and rural intersections.
- Initiate a program to remove build up from edge of roads to allow the water to drain to the ditches.
- ✓ **Construction Started with Look out Rd.**
- Brushing With the Bush hog.
- ✓ Installing and removing the docks and raft Cobden and docks in Westmeath **ALL DOCKS IN**
- General day to day maintenance (grading, cold patching, removal of wind fall trees, unblocking culverts beaver have blocked)

Water & Sewer

- ❖ Flow test and color code all fire hydrants (Beachburg and Cobden)
- ❖ Flush all hydrants and inspect.
- ❖ Repair or replace four hydrants that are not working properly.
- ❖ Locate and operate all valves

Maintenance flushing on Dixon St. and upper section of Astrolabe

Department Head Signature.....Hal Johnson

Monthly Activities:

Normal operation and maintenance activities for the month of May included the following:

At the Cobden Water Plant, Detra has completed pouring the floor slab, removing the slab forming, roughing in of plumbing and wiring, and installing the outer wall sheeting. The roofing is to be installed this week at which time the wiring and lighting will be installed.

Arrangements are being made to fill the new clearwell with water for leak testing this week. The filling will take several days depending on the town's water demand. Prior to this the treatment tank will need to be drained and accumulated septic sludge removed. This process takes three operators one full day.

The Ross Street sampling/flushing station sustained some winter damage and was rebuilt.

Consultation has been made with Robinson Consultants regarding the new chemical metering pumps at the Beachburg Water plant and specifically the relocation of the containment for the metering tanks. The preferred location would place the sodium hypochlorite system next to the alum in the area vacated by the old soda ash system.

Two filter step time accedence's alarms occurred and the problem appears to have rectified itself although the cause was unable to be determined.

The dug well pump house has been landscaped and re-sodded as requested by the MOE Inspector at the last plant inspection. The reason was to direct surface runoff away from the well.

A sodium hypochlorite line at the Haley Water Plant burst causing a low chlorine alarm. The line was replaced.

A problem with the chlorine analyzer required parts to be ordered that were two weeks in arriving. The backup chlorine analyzer, that had been constructed and tested, proved invaluable in replacing the plant analyzer during this time and functioned flawlessly for the two weeks. The regulation requires treated chlorine residual samples to be tested every half hour in such instances. The backup analyzer is designed to be connected into the control systems of any of the plants.

The ruts left by the well drillers were filled and seeded. The grass however seems slow in growing.

A failure of the Cobden Wastewater plant final effluent sampling pump resulted in an alarm due to a loss of chlorine residual. The worn pump was replaced with a new one. The pumps in use are residential shallow well jet pumps and as such are inexpensive compared to sampling pumps normally used for this purpose.

A new MOE regulation concerning wastewater plant bypassing, control and treatment is being reviewed and a summary will be prepared for the wastewater committee.

All requirements made by the electrical inspector for changes at each plant have at this date been completed.

Department Head Signature.....David Simmons

Monthly Activities:

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 18 Building Permits at a value of \$736,000.00 in total. 2 Single Family Dwelling, 5 addition/renovation to existing residential, one addition to existing accessory building, 4 new residential accessory buildings, 2 new agricultural accessory buildings and 4 demolition permits for garages and a front porch.

-Attended the Horton's Community Centre for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors.

We had discussion on the changes to the new OBC. Many members brought forward some issues they have come across and problems that occurred and wondering how other members have dealt with similar issues.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature.....Jacques Benoit

Councillor Trimm arrived at 1:40 p.m.

ATV Use on Municipal Roadways

Moved by Ron Lowe, Seconded by Art Cobb

2007-690 "WHEREAS the Municipality of Whitewater Region has passed a bylaw permitting the use of ATV's on all Municipal Roadways;

AND WHEREAS the Municipality may regulate the speed limit and lower it on certain roads where it is in the interest of public safety to do so;

AND WHEREAS Lacroix Bay Road, north of Bromley Line, Greenway Drive and Bayview Road all have high pedestrian traffic and poor lines of sight;

AND WHEREAS it would be in the interest of public safety to lower the speed limit of vehicular traffic including that of ATV's on these roadways;

THEREFORE BE IT RESOLVED THAT a bylaw be prepared which would post the speed limit at Fifty (50) Kilometers per hour on Lacroix Bay Road (north of Bromley Line), Greenway Drive, Bayview Road, Hilltop Road and Coulonge Lake Trail."

Carried
Donald Rathwell
Mayor

Lacroix Bay Road - The Causeway

Moved by Art Cobb, Seconded by Ron Lowe

2007-691 “WHEREAS a section of Lacroix Bay Road known as “The Causeway” is a popular spot for sport fisherman;

AND WHEREAS the width of this section of the road is restricted by guard cables;

AND WHEREAS stopped and/or parked vehicles on “The Causeway” interfere with and impede the flow of traffic and pose a risk to public safety;

THEREFORE BE IT RESOLVED THAT a by-law be developed so that “not stopping signs” can be erected in the vicinity of “the causeway”.”

Carried
Donald Rathwell
Mayor

Public Works - Lead Hand Position

Moved by Joe Trimm, Seconded by Art Cobb

2007-692 “Be it Resolved that the Public Works Committee recommend to Council that in the absence of Mr. Gordon Williams, the Township will internally post for a term lead hand position to replace him.”

Carried
Donald Rathwell
Mayor

Council Code of Conduct

Moved by Jack Ferguson, Seconded by Jim Labow

2007-693 “Be it Resolved that the Finance and Administration recommend to Council that the proposed Council Code of Conduct be adopted by the Township of Whitewater Region and that all members be required to execute the document.”

Carried
Donald Rathwell
Mayor

Monetary Donations

Moved by Joe Trimm, Seconded by Jack Ferguson

2007-694 “WHEREAS the Municipality collects tax revenues in order to provide important and necessary public service;

AND WHEREAS there are, in our community, a number of service clubs, other volunteer groups, and individuals who provide aid and support to those in need;

AND WHEREAS the municipality does receive requests from time to time for monetary donations;

AND WHEREAS a municipal government is not mandated to make charitable donations;

THEREFORE BE IT RESOLVED THAT the Township develop a policy that the Township of Whitewater Region will not comply with requests for charitable monetary donation.”

Carried
Donald Rathwell
Mayor

Support Our Troops Banner

Moved by Jack Ferguson, Seconded by Jim Labow

2007-695 “WHEREAS a number of service personnel from CFB Petawawa reside in our community;

AND WHEREAS several members of the Armed Forces from Base Petawawa have given their lives and others have sustained wounds in the service of our country;

AND WHEREAS it is very important to have our fighting men and women that know they have our support;

THEREFORE BE IT RESOLVED THAT the municipality erect a banner with “We Support Our Troops” in each of our six villages and hamlets and further we add a

yellow “ribbon” to the two municipal signs on Highway 17.”

Carried
Donald Rathwell
Mayor

Reduced Load Period

Moved by Jim Labow, Seconded by Jack Ferguson

2007-696 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to designate a reduced load period on Township roads and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-06-292 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of June, 2007.”

TABLED

Authorize Speed Limits - Greenway Drive

Moved by Jack Ferguson, Seconded by Jim Labow

2007-697 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize speed limits within the Township - Greenway Drive Area and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-06-293 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of June, 2007.”

Carried
Donald Rathwell
Mayor

No Stopping or Parking - Causeway

Moved by Jacob Rook, Seconded by Art Cobb

2007-698 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize no parking or stopping along Causeway within the Township and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-06-294 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of June, 2007.”

Carried
Donald Rathwell
Mayor

2007 Tax Rate Bylaw

Moved by Art Cobb, Seconded by Ron Lowe

2007-699 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to establish the 2007 Tax Rates and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-06-295 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of June, 2007.”

Carried
Donald Rathwell
Mayor

MNR - Provincial Parks and Conservation Reserves Act - Information

Taxes Receivable Report - April - Information

Tile Drain Loan - Weber

Moved by Art Cobb, Seconded by Jacob Rook

2007-700 “Be it Resolved that Council of the Township of Whitewater Region approve a Tile Drain loan for Pt Lot 15, Con 2 EML (Weber) in the amount of \$12,000.00.”

Carried
Donald Rathwell
Mayor

Severance Application - O’Brien

Moved by Izett McBride, Seconded by Daryl McLaughlin

2007-701 “Be it Resolved that the Council of the Township of Whitewater Region has no objection to severance B047/07 O’Brien on condition that the issues identified in the planners report and the Building Official’s report are addressed. Issues such as the possible unopened road allowance and the floodplain issue.”

Carried

Donald Rathwell
Mayor

Severance Application - Addison Smith

Moved by Daryl McLaughlin, Seconded by Izett McBride

2007-702 "Be it Resolved that the Council of the Township of Whitewater Region has no objection to severance B32/07 Smith on condition that a justification report and the MDS requirements are met."

Carried
Donald Rathwell
Mayor

Summer Meeting Schedule

Moved by Izett McBride, Seconded by Daryl McLaughlin

2007-703 "Be it Resolved that the Council of the Township of Whitewater Region agree to scheduled on Regular Council meeting through July and August. The dates will be as follows: July 4, 2007 at 1:00 p.m. and August 1, 2007 at 1:00 p.m."

Carried
Donald Rathwell
Mayor

Tender Award - Paving of Streets and Patches

Moved by Jack Ferguson, Seconded by Izett McBride

2007-704 "Be it Resolved that the Council of the Township of Whitewater Region agree to award the tender for the paving, of several streets to the low bidder H & H Construction at a cost of \$75,451.55 including taxes."

Carried
Donald Rathwell
Mayor

Adjournment

Moved by Izett McBride, Seconded by Jack Ferguson

2007-705 "Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated June 6, 2007 be adjourned at 2:45 p.m."

Carried
Donald Rathwell
Mayor

CAO/Clerk

Mayor