

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday November 7, 2007

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 - 1.
9. **Departmental Reports**
Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 - 1.
11. **Bylaws**
 - a)
12. **Misc Correspondence**
 1. Garry Juby – Garden Lake Concerns
 2. AMO – Minister Announcement
13. **New/Unfinished Business**
 1. Severance Application - Pt Lot 4, Conc 9 EML Westmeath > Kowalski > B111/07
 2. Livestock Claim – Tripp
 3. Livestock Claim – Campbell
 4. Livestock Claim – Afelskie
 5. Tile Drain Loan – Valiant
 6. Appointment of Deputy Treasurer
 7. Appointment of Public Works Assistant
 8. Mobile Work Trailer – Whitewater Historical Society
 9. Petawawa Heritage Society – Permission to Sell Tickets
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Mayor Don Rathwell, Councilors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm and Jacob Rook

Staff Present: Randi Keith

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest

None reported

Adoption of Agenda

Moved by Art Cobb, Seconded by Jacob Rook

2007-810 “Be it Resolved That the Township of Whitewater Region adopt the Agenda dated November 7, 2007 for the Regular Council Meeting as submitted, with the addition of item 13(10) speedboard.”

Carried
Donald Rathwell

Adoption of Minutes

Moved by Jacob Rook, Seconded by Art Cobb

2007-811 “Be it Resolved that the minutes of the previous Regular Council Meeting dated October 17, 2007 be adopted as circulated.”

Carried
Donald Rathwell

Adoption of the Accounts

Moved by Art Cobb, Seconded by Jacob Rook

2007-812 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period October 1 – October 31, 2007, in the amount of \$587,431.26 in general purposes and \$156,355.89 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell

Delegation

None

Departmental Reports

Departmental reports were reviewed and discussed.

Township of Whitewater Region
Waste Management Department

Monthly Departmental Report
October, 2007

Fall monitoring of Westmeath & Ross Landfill Sites was conducted late in the month. This included sampling of groundwater & surface water as well as measurement of water table levels.

Monitoring of the Cobden Landfill will take place early in November. I have been utilizing volunteer efforts from an individual to help me out in the field during sampling.

Ross trench excavation continues, as does the rehabilitation of Sparling's property at the Cobden site. Although we are now working around the weather so progress for the month of October was somewhat diminished.

More cover material for the Cobden Site waste mound was introduced during the month.

There is a chance we can utilize a portion of the spread hydrocarbon contaminated soils for the application of our final cover at Cobden. This will of course be subject to soil testing but could reduce the quantity of material which needs to be introduced.

It seems we may have closure to the COMRIF program for the Ross Site. After much correspondence with OMAFRA, there will be some funding withheld due to breaches of the initial contract but I believe the file can now be closed.

Freon gas was removed from 170 appliances during the month. Clean up of the units is on-going (almost complete).

Marc Lesieur, Senior Environment Officer with MOE had me accompany him on Site Inspections of the Cobden Landfill as well as the Westmeath Landfill on October 26th. Awaiting his formal report.

The Hach sensION156 multiparameter sampling meter (pH, temperature, conductivity and dissolved oxygen) failed while sampling the Westmeath Site this month. The Hach technical support office suggests sending back for service. The meter was purchased approximately six months ago. As a result, I was unable to carry out the aforementioned parameters for the Ross landfill while pulling groundwater samples.

Steven Hodson, Landfill Operations Manager

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS

October 2007

Monthly Activities:

This month we have concentrated most of our efforts on Ditching Sutherland Rd. We have been cold patching with between 1 and 3 crews all month. We removed the old wooden culvert. At Art Cobb and councils request we have delivered it to the Ross Museum. The Park and the Beach have been closed for the winter and all docks have been removed. We have been running two graders most of the month in preparation for the winter, gravel roads overall seem to be in relatively good shape. We have received the new 1 tonne truck and it is being put into service immediately. We installed 4 culverts this month that required immediate attention. Our safeties on all trucks is complete for the year. After hunting season we will preparing all the equipment for snow plowing and snow removal. We have completed our Salt Management Plan that has been ongoing since 2004. Our yearly Salt Report has been completed and submitted for 2007. Thanks to Sandra.

Staff would like to thank Council for supplying the much required help in the Public Works office allowing the huge back log of paperwork to be brought in check in good time.

Hal Johnson CRS
Public Works Supervisor.

WHITEWATER REGION FIRE DEPARTMENTAL REPORT

TOTAL EMERGENCY (STATION) RESPONSES FOR October 105-08

Fire Chief Wayne Heubner

October 30, 2007

Oct 1 / 07 Chief Moore attends Westmeath Stn. practices x 4.
 Oct 1 / 07 Chief Heubner, Moore attend the retirement party for Fraser Barr and Ron Buchwald.
 Oct 2 / 07 Chief Heubner, Moore met with Station Captains.
 Oct 3 / 07 Chief Heubner attended the O.P.P. meeting in Petawawa.
 Oct 3 / 07 Chief Heubner attends council.
 Oct 3 / 07 Chief Heubner attends Cobden practice.
 Oct 3 / 07 Chief Heubner, Moore met with Foresters Falls Stn. and New Captain.
 Oct 24 / 07 Chief Heubner met with Deputy Chief Moore.
 Oct 24 / 07 Chief Heubner, Moore met with Foresters Falls Stn.
 Oct 24 / 07 Chief Heubner met with Capt. Roy Church in Haley's.

Stn. # 1 Haley's

Oct 05 / 07 Brush fire at Yonder Hill campground.
 Oct 05 / 07 Brush fire at Yonder Hill campground.
 Oct 12 / 07 Tractor fire 2192 Kerr Line.

Stn. # 2 Cobden

Oct 01 / 07 MVA Kohlsmith Rd. and Mineview Rd.
 Oct 10 / 07 Alarm activation 33 Summerfield Dr.
 Oct 10 / 07 2nd Alarm activation 33 Summerfield Dr.
 Oct 17 / 07 Explosion / flames 11 Waterview Rd.

Stn. # 3

Foresters Falls

Oct 12 / 07 Tractor fire 2192 Kerr Line.
 Oct 27 / 07 Tree on Hydro line / small fire.

Stn. # 4

Beachburg

Oct 09 / 07 Alarm activation 1369 Greenwood Rd.
 Oct 12 / 07 Tractor fire 2192 Kerr Line

Stn. # 5

Westmeath

Oct 09 / 07 Alarm activation 1369 Greenwood Rd.

Truck / Hall Report

Haley

Stn. 1

Haley's Hall used for Provincial Election.
 Porta pump repaired.

Cobden

Stn. 2

Cobden hall needs repairs to the lights in the hall.

Forester Falls

Stn. 3

The air dryer on 9640 was rebuilt..

Beachburg

Stn. 4

DI'S and weekly vehicle complete

Westmeath

Stn. 5

New gas detector needed.

Recommendations

Again Captain Knechtel brought to my attention that the Hydrants need to be tested in Beachburg.

To replace Captain Painchaud, a notice was posted in the Foresters Falls Stn. 3 applications were received and interviews were held on Thursday September 27, 2007.

Troy Waite a 17yr fighter was promoted to Stn. Captain.

smoke alarm home visits is well underway this year.

draws to a close , I have noted that large fire and motor vehicle accidents were up in 2007.

Our

As the year

Department Head Signature

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

DATE: November 1, 2007

MONTHLY ACTIVITIES:

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 28 Building Permits at a value of \$1,554,000,00 in total. 7 Single Family Dwelling, 5 addition/renovation to existing residential, 7 new residential accessory buildings, 2 farm accessory buildings, 2 commercial additions, 1 commercial building, one demolition of a single family dwelling and 3 demolition of a seasonal dwellings.

-From January 1st to October 31, we have issued 161 building permit in 2007 and we had 117 in 2006. We have 33 new single family dwellings constructed in 2007 and we had 26 new single family dwelling in 2006.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Department Head Signature _____

WHITEWATER REGION DEPARTMENTAL REPORT
Department : Plants Date : October, 2007

Monthly Activities:

Normal operation and maintenance activities for the month of October included the following:

A site meeting at the Cobden Water Plant involving our engineering firms, our contractor and ourselves dealt with many of the outstanding concerns with the new flow control and chlorination systems. Detra is now able to progress with these parts of the upgrades. A problem with filter turbidity break through was traced to improper chemical injection points for the aluminum sulfate and the polymer. The polymer injection point was relocated with an immediate and ongoing improvement in filtered water turbidity levels. The problem also resulted in blockage of the under drain filter strainers which caused insufficient cleaning of the filters during back washes. The filters were drained and the strainers manually cleaned with a high pressure water jet that was constructed for the purpose. An adverse water sample occurred this month with a Total Coliform count of 6 in a distribution system sample. The reporting and follow up procedure was followed with resamples showing 0 Total Coliforms.

A Pressure Reducing Valve was installed in the Beachburg distribution system. During restarting of the system, a downstream valve failed to open requiring the valve to be dug up for repair. The job started at noon and was completed at 3 AM the following day. All proper procedures were followed for the PRV installation and the subsequent repair to the failed valve. Upgrade work at the plant has been progressing. The sludge settling tank supernatant piping has been rerouted to discharge to the tank overflow ditch. Filter to waste piping and valving has been installed. New chemical metering pumps and associated equipment have been installed. Much of the electrical and instrument signal wiring has been installed. An adverse water sample occurred this month at the same time as the one in Cobden. A Total Coliform count of 5 was reported in a treated water sample. The reporting and follow up procedure was followed with resamples showing 0 Total Coliforms.

Excavation for the new building has been done at the Haley Water Plant with footings and foundation walls now completed. A problem has been encountered with the piping leaving the old plant. The engineering drawings show one pipe leaving the building and connecting to the water main however excavations have revealed four pipes leading to the building. Pipe identities and locations will be determined to allow proper hookups to be done. A reply to the June Haley inspection has been submitted to the MOE. In the reply the Inspector was informed that an extension to the deadline for plant upgrades had been applied for.

Nothing has been done with the failed air blower at the Cobden Waste Water Plant. We can try to hold off until the new year if there is no room left in this years budget.

Plant Manager: *David Simmons*

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: October 2007

TAX AND WATER BILLS

The final installment of water/sewer for the 2007 year was due October 31, 2007. A total of \$99,640.15 was billed in water revenue and \$48,312.05 was billed in sewer revenue. As of October 31, 2007 there is \$60,769.78 outstanding in water/sewer accounts compared to \$68,219.37 outstanding as of October 31, 2006. Letters are being sent to twenty-eight property owners who have water/sewer arrears in excess of one year.

The final installment of capped taxes totaled \$306,948.00 and it was also due October 31, 2007. As of October 31, 2007 there is a total of \$675,376.56 outstanding in taxes compared to \$607,975.04 outstanding as of October 31, 2006. There are four properties which are over three years in tax arrears and a tax arrears certificate can be registered against them beginning the Municipal Tax Sale process.

OMPF

The Township has received the 4th installment of the Ontario Municipal Partnership Fund grant which amounts to \$336,733.

BUDGET

All Department Heads have received a copy of their updated budget and have been instructed to pay close attention to their figures over the next two months.

Annette Mantifel, Assistant Treasurer

Garden Lake

Information

AMO

Information

Speedboard

Councilor Cobb spoke on the proposal of the purchase of a speedboard. All members of council felt it would be beneficial to the Township.

Severance- Kowalski

Moved by Art Cobb, Seconded by Jacob Rook

2007-813 "Be it Resolved that the Council of the Township of Whitewater Region has no objection to Severance Application B 111/07 Kowalski on condition that side yard set back is dealt with."

Carried
Donald Rathwell

Livestock Claim- Tripp

Moved by Art Cobb, Seconded by Jacob Rook

2007-814 "Be it Resolved that the Council of the Township of Whitewater Region pay \$170.00 to Brenda Tripp for 1 goat killed by wolves".

Carried
Donald Rathwell

Livestock Claim- Campbell

Moved by Art Cobb, Seconded by Jacob Rook

2007-815 "Be it Resolved that the Council of the Township of Whitewater Region reimburse Lloyd Campbell \$340.00 for a sheep killed by wolves".

Carried
Donald Rathwell

Livestock Claim- Afelskie

Moved by Art Cobb, Seconded by Jacob Rook

2007-816 "Be it Resolved that the Council of the Township of Whitewater Region pay \$200.00 to Ambrose Afelskie for 1 calf killed by wolves".

Carried
Donald Rathwell

Tile Drain Loan- Valiant

Moved by Art Cobb, Seconded by Jacob Rook

2007-817 "Be it Resolved that the Council of the Township of Whitewater Region approve a tile drain loan for Allan Vallaint in the amount of \$11,250.00 for Pt Lot 31, Con 9 Ross".

Carried
Donald Rathwell

Appointment of Deputy Treasurer

Moved by Art Cobb, Seconded by Jacob Rook

2007-818 “Be it Resolved that the Council of the Township of Whitewater Region hereby appoint Marsha Hawthorne to the position of Deputy Treasurer effective October 25, 2007”.

Carried
Donald Rathwell

Appointment of Public Works Assistant

Moved by Art Cobb, Seconded by Jacob Rook

2007-819 “Be it Resolved that the Council of the Township of Whitewater Region hereby appoint Sandra Moss to the position of Public Works Assistant effective October 23, 2007”.

Carried
Donald Rathwell

Mobile work trailer

Moved by Jim Labow, Seconded by Izett McBride

2007-820 “ Be it Resolved that the Council of the Township of Whitewater Region hereby agree to sell the mobile work trailer to the only bidder Whitewater Historical Society as per the tender.”

Carried
Donald Rathwell

Petawawa Heritage Society

Moved by Art Cobb, Seconded by Jacob Rook

2007-821 “Be it Resolved that the Council of the Township of Whitewater Region hereby agree to grant permission to the Petawawa Heritage Society to sell tickets in the Township to a raffle to be drawn June 8, 2008.”

Carried
Donald Rathwell

Closed meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.

Adjournment

Moved by Jacob Rook, Seconded by Art Cobb

2007-822 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated November 7, 2007 be adjourned at 2:20pm”.

Carried
Donald Rathwell