

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday October 3, 2007**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  - 1.
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
  1. Waste Management
11. **Bylaws**
  - a) 07 – 10 – 309 Humane Shelter Agreement
  - b) 07 – 10 – 310 Employment Bylaw #11
  - c) 07 – 10 – 311 Emergency Plan 2007
12. **Misc Correspondence**
  1. MNR – Renfrew County Stewardship Coordinator Announcement
13. **New/Unfinished Business**
  1. Severance Application - Pt Lot 3, Conc 9 EML Westmeath > Robertson > B135/07(1) & B136/07(2)
  2. Severance Application - Pt Lot 7, Conc 5 EML Westmeath > Jamieson > B134/07
  3. Severance Application - Pt Lot 5 & 6, West Front E Westmeath > Reeves > B130/07
  4. Public Works Assistant Job Description - Approval
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Mayor Don Rathwell, Councilors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm and Jacob Rook

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

**Disclosure of Pecuniary Interest**

None reported

**Adoption of Agenda**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-786 “Be it Resolved That the Township of Whitewater Region adopt the Agenda dated October 3, 2007 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell

**Adoption of Minutes**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-787 “Be it Resolved that the minutes of the previous Regular Council Meeting dated September 19, 2007 be adopted as circulated.”**

Carried  
Donald Rathwell

### **Adoption of the Accounts**

Moved by Izett McBride, Seconded by Daryl McLaughlin

**2007-788 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period September 1 – September 30, 2007, in the amount of \$1,484,905.41 in general purposes and \$421,786.03 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell

### **Delegation**

None

### **Departmental Reports**

Departmental reports were reviewed and discussed.

## **Township of Whitewater Region Waste Management Department**

### **Monthly Departmental Report September, 2007**

Administration Building at the Ross Landfill Site was completed early in the month. New desktop computer has been set-up and wireless internet is functioning (receiver antenna was attached to the building).

Progress on the Ross trench excavation continues throughout the month. Material hauled to the Cobden Site for slope rehabilitation purposes.

Cobden Site slope rehabilitation as well as the introduction of cover material continues as planned. Progress is good as the weather and road conditions continue to cooperate.

A cottage demolition in the Westmeath area was deposited in the remaining “crater” at the Westmeath landfill Site. This remaining space was initially left for the expected demolition of a Westmeath Home which did not occur. The demolition material was levelled and well covered. *Now the Westmeath Site is absolutely full.*

I would like to inquire with Ministry of Environment Ottawa District Office about future stockpiling of construction & demolition debris on site. This material would then be eviscerated with the excavator and ultimately put through a grinder. Grinded material would be trucked to the working face and landfilled (ground asphalt shingles utilized for cover material). An added operational cost and currently not included in our C of A. It would require some educating and perhaps some formalities with MOE. House demolitions, Century Mill (44 tractor trailer loads) and countless smaller loads of C&D have really taken their toll on landfill space within the trench. Future grinding of this type of material could potentially save space.

The Fall groundwater sampling for the three landfill sites will be occurring in the next few months.

Utilized much of the mulch product (grinding of the brush pile) to cover a portion of the waste mound within the trench that will not see garbage for a few years. The ground up brush is a terrific cover material and a pleasure to use.

There have been some subtle hints from the Ministry that we may want to again pursue the acquisition of a stretch of property along the North-Eastern perimeter of the Ross Landfill for the sole purpose of CAZ expansion. A series of Monitoring wells is located along the perimeter and will be subject to great scrutiny with respect to non-compliance with the Ministry’s Guideline B-7 (reasonable use) for groundwater.

Still awaiting Ministry feedback on the acceptability of the proposed Contaminant Attenuation Zone for the Cobden Landfill Site (as put forth by the Hydrogeologist – Golder Associates). I don’t believe it would be appropriate to pursue groundwater easements on adjacent property until the Ministry gives some us some input.

## **WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: TREASURER**

**DATE: SEPTEMBER 2007**

### **MONTHLY ACTIVITIES**

TAXES

The second installment of the final 2007 taxes was due on September 28, 2007. We billed \$1,273,384.00 which is the taxes for residential, farm and managed forest properties.

COUNTY AND SCHOOL BOARD

The County and School board levies were paid on September 30, 2007. A total of \$999,178.80 was paid, \$525,227.00 to the County and \$413,951.80 was paid to the school boards.

Budget

The Township’s revenue and expenditures are fairly well in line with the budget. We are a little low on supplementary, however we will receive another supplementary run in October. We are a little low in areas such as penalty on taxes, interest on bank account, dog licenses and planning. Reminder notices will be sent out to re dog licenses due. Tipping fees and garbage bags are also below budgeted amount. These areas are hard to budget for. Council is well within their budget as is administration. Some adjustments have to be made to capping adjustments and tax write-offs. County and school board portion has to be taken out. Planning and by-law enforcement are within the budget as is the total fire. Supplies and vehicle repairs are over budget in fire. The total Transportation budget is below budget. Some items such as Equipment Rental, Cold Mix Asphalt and culverts are over budget. Sanitary Sewers are well within budget. In Waste Management Hazardous Waste is somewhat over budget. Also the Disposal budget a chipper/grinder has been utilized that was not budgeted for. Monitoring at Ross Site is well under budget. Under Parks, two lights were installed at the signs at Haley and Meath Hill that was not budgeted for. Cultural and Industrial Park budgets are well with the allotted amounts.

In the water budget, paving re water breaks in Cobden are over budget. Distribution in Beachburg is over budget in Supplies. The Haley budget is well within the amount allotted. However, the figures for the updates to the plants are not within this budget.

Respectfully Submitted.....  
Randi Keith, Treasurer

WHITEWATER REGION FIRE DEPARTMENTAL REPORT

TOTAL EMERGENCY ( STATION ) RESPONSES FOR September 96-08

Fire Chief Wayne Heubner September 30, 2007

- Sept 1 / 07 Chief Moore attends Westmeath Stn. practices x 4.
- Sept 5 / 07 Chief Heubner attends council.
- Sept 5 / 07 Chief Heubner attends Cobden practice.
- Sept 5 / 07 Chief Heubner, Moore met with Capt. Elwood Scobie.
- Sept 11 / 07 Chief Heubner, Moore met with mechanic on pump tests.
- Sept 12 / 07 Chief Heubner, Moore met with Foresters Falls Stn.
- Sept 13 / 07 Chief Heubner attended county Chief’s meeting in Eganville.
- Sept 16 / 07 Chief Heubner, Moore met on budget expenses.
- Sept 17 / 07 Chief Heubner, Moore attend Westmeath Stn. practice.
- Sept 18 / 07 Chief Heubner, Moore attends Cobden Stn. practice.
- Sept 27 / 07 Chief Heubner, Moore attended interviews at F.Falls Stn.
- Sept 29 / 07 Chief Heubner attended Chief Mike Lett’s retirement party.
- Sept 30 / 07 Chief Heubner, Moore meet and worked on budget.

- Stn. # 1 Haley’s
  - Sept 14 / 07 Tree on Hydro wires 17 and Haley Rd.
  - Sept 18 / 07 Trailer on fire Pinewood Park.
  - Sept 23 / 07 MVA highway #17 and Utronki Rd.
  - Sept 30 / 07 MVA highway # 17 and Eldon Rd.

Stn. # 2 Cobden

Sept 18 / 07 Smoke Alarm 4 Crawford St. Cobden.  
Sept 30 / 07 MVA highway # 17 and Eldon Rd.

Stn. # 3 Foresters Falls

Stn. # 4 Beachburg

Sept 03 / 07 Straw fire 2729 Grantsettlement Rd.  
Sept 08 / 07 Tractor fire 1259 Lapasse Rd.  
Sept 09 / 07 MVA Beachburg Rd. and Finchley Rd.

Stn. # 5 Westmeath

#### Truck / Hall Report

Haley	Stn. 1	Pumper 9625 had pump test completed by the Mike Fortier. CACC paging was corrected, ( power unit )
Cobden	Stn. 2	Cobden Rescue 9840 lights repaired. Rescue 9846 needs light repairs. Pump test completed on 9633
Forester Falls	Stn. 3	Pump test completed on 9640.
Beachburg	Stn. 4	Tanker 9817 had brakes repaired. Pump test completed on 9634.
Westmeath	Stn. 5	Rescue 9844 has transmission gasket leak.

#### Recommendations

SCBA fit testing is completed, and some small and medium mask,s will have to be purchased. It was brought to my attention by the Stn. Captain of Beachburg that the Hydrants need to be tested in Beachburg..

To replace Captain Painchaud, A notice was posted in the ForestersFalls Stn. 2 applications were received and interviews were held on Thursday September 27, 2007.

The interview committee consisted of Captains Church, Bowes, Scobie, McLaren and Deputy Chief Moore and myself.

Department Head Signature

## **T.W.P. Whitewater Region Departmental Report**

**Department of PUBLIC WORKS**

**September 2007**

### **Monthly Activities:**

We have all our winter sand/salt mix in the domes, also we have enough salt in storage to start the 2007&2008 winter season.

We have completed 90% of the repairs to McGonegal Rd. that were scheduled

and should complete this project first week of October.

We have started the ditching on Bromely line completing 80% of this project before our sand haul and will be completing the project first week of October. Some very badly needed repairs to the Nicolai Rd. have been done (this road was almost impassable with a farm tractor). We have been over almost all of our roads with the brush hog. All but three of our trucks have their safeties completed for this year.

We have only had enough rain this month to do limited grading. Because of less rain the cold patching requirements are somewhat reduced and this has allowed us some extra time to catch up on other small projects, storm drain repairs in Cobden, ditching and some culvert cleaning in Beachburg. We have started putting summer equipment (mowers and sweepers) into storage for the winter. If we can stay on schedule we will be starting the repairs on Sutherland Rd. second week of October and we will start the project with ditching on the easterly end.

Hal Johnson CRS  
Public Works Supervisor.

## WHITEWATER REGION DEPARTMENTAL REPORT

Department : Plants

Date : September, 2007

### Monthly Activities:

Normal operation and maintenance activities for the month of September included the following:

Excavation being done in the lake bottom at the Cobden Water Plant loosened clay sediment around the old corrugated steel raw water intake pipe resulting in failure of the pipe (the clay was holding the aging pipe together). Fractures opened in the pipe allowing entry of mud and silt into the raw water well and treatment tank. The plant was immediately shut down, the raw water intake valve was closed and the affected chambers were drained and flushed out. With the approval of the MOE, a gas operated pump was installed on a raft anchored in the lake and connected through 250 feet of discharge hose to the raw water well in the pump house. Chemical dosages were increased to compensate for poorer water quality in the temporary shallow water intake and the plant restarted. A concurrent blockage in the raw water piping to the treatment plant required another shut down of the plant for pipe disassembly and cleaning. Following this the filters plugged and another plant shut down was required for manual cleaning of the filters. The level in the elevated water tower dropped to a low of 30% of capacity during the process. The temporary water supply was monitored closely 24 hours per day for ten days until such time as divers could complete installation of a new piping connection to the plant. At this time water supply was restored to the one kilometer intake line in the lake. The safety of the water was not compromised during the emergency however a number of taste and odor complaints were received during the period. Taste and odor problems, resulting from the earlier algae bloom in the month of August and now settled in the shallow water, cleared within about one week after the connection to the one kilometer intake was restored.

Work on plant upgrades has been steadily progressing and a site meeting with design engineers is being arranged to resolve some outstanding issues.

At the Beachburg water plant the chemical containment that was installed has cured the required 28 days and is receiving chemical resistant coating. New chemical metering pumps and control panels are on site and waiting installation. Filter to waste piping and controls are scheduled for installation the first week of October. The distribution system pressure reducing valve station is scheduled for installation in the second week of October.

A pre-construction meeting for the Haley Townsite water upgrades took place this month with excavation to begin the first week of October.

A reply to the June 19, 2007 MOE inspection report is being prepared.

Air blower # 3 at the Cobden WWTP has failed and will need to be replaced. Duty was switched to the # 1 blower which failed to start due to an over current draw in the motor. The problem is being investigated and a spare motor will be installed.

All plants had electrical inspections conducted this month with no problems noted by the inspector.

Plant Manager: *David Simmons*

## **WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement**

**DATE: October 1, 2007**

### **MONTHLY ACTIVITIES:**

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 13 Building Permits at a value of \$723,000.00 in total. 2 Single Family Dwelling, 2 addition/renovation to existing residential, 5 new residential accessory buildings, 2 new classroom portables, one demolition of an accessory building and one demolition of a classroom portable.

-Attended the Petawawa's municipal office for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had a presentation by the County of Renfrew and the MNR in regards to Data Sensitivity and also a presentation by Infiltrator Septic Systems.

-I Attended the Ontario Building Officials Association's Annual Meeting & Training Sessions in Ottawa from September 2<sup>3rd</sup> to 26<sup>th</sup>. I attended many technical training sessions from MMAH updates, Legal information, Fire alarm systems and many more. There is also over 60 exhibitors in the Tradeshow area demonstrating existing and new building products and having a chance to ask questions on how their product functions. I met many other building officials and compared many issues in our Municipalities.

### **RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

### **Committee Reports Information**

#### **Humane Shelter Agreement**

Moved by Jacob Rook, Seconded by Jim Labow

**2007-789 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the Mayor and Clerk to enter into an agreement for humane shelter services with the Township of Bonnechere Valley and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-10-309 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 3<sup>rd</sup> day of October, 2007."**

Carried  
Donald Rathwell

#### **Employment Bylaw #11**

Moved by Jim Labow, Seconded by Jacob Rook

**2007-790 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to implement Employment Bylaw #11 and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-10-310 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 3<sup>rd</sup> day of October, 2007."**

Carried  
Donald Rathwell

**Emergency Plan 2007**

Moved by Jacob Rook, Seconded by Jim Labow

**2007-791 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to adopt the Whitewater Region Emergency Plan 2007 and said bylaw be read a first, second and third time, and that the said by-law be numbered 07-10-311 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 3<sup>rd</sup> day of October, 2007.”**

Carried  
Donald Rathwell

**MNR – Renfrew County Stewardship Coordinator Announcement**  
Information

**Severance Application – Robertson**

Moved by Jim Labow, Seconded by Jacob Rook

**2007-792 “Be it resolved that the Township of Whitewater Region has no objection to Severance Application B135/07(1) & B136/07(2) conditionally on obtaining a 3 metre side yard confirmation.”**

Carried  
Donald Rathwell

**Severance Application – Jamieson**

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

**2007-793 “Be it resolved that the Township of Whitewater Region has no objection to Severance Application B134/07(1) on condition that a planning justification be prepared.”**

Carried  
Donald Rathwell

Deputy Mayor Ron Lowe Arrived

**Severance Application – Reeves**

Moved by Jim Labow, Seconded by Jack Ferguson

**2007-795 “Be it resolved that the Township of Whitewater Region has no objection to Severance Application B130/07 on condition that a planning justification report be prepared, that a zoning bylaw amendment be obtained and a cabin be removed from the property line of the severed property.”**

Carried  
Donald Rathwell

**Public Works Assistant Job description – Approval**

Moved by Jack Ferguson, Seconded by Jim Labow

**2007-795 “Be it Resolved that the Council of the Township of Whitewater Region hereby accepts the job description for the Public Works Assistant with the following changes.”**

Carried  
Donald Rathwell

**Adjournment**

Moved by Jim Labow, Seconded by Jack Ferguson

**2007-796 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated October 3 2007 be adjourned at 1:50pm.”**

Carried  
Donald Rathwell

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Mayor

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CAO/Clerk

