

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday September 5, 2007

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING MINUTES

Public Meeting

1. Zoning Amendment - Pt Lot 13, Conc 11 – Ross – Whitewater Eco Village
 2. Zoning Amendment - Pt Lot 11, Conc EFB – Westmeath - McBride
1. Call to Order
 2. Prayer
 3. Roll Call
 4. Disclosure of Pecuniary Interest
 5. Adoption of the Agenda
 6. Adoption of the Minutes of the Last Meeting
 7. Adoption of the Accounts
 8. **Delegation**
 - 1.
 9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
 10. **Committee Reports**
 1. Fire Committee
 2. Growth and Development Committee
 3. Airport Commission
 11. **Bylaws**
 - a) 07 – 09 – 305 Zoning Amendment - Pt Lot 13, Conc 11 – Ross – Whitewater Eco Village
 - b) 07 – 09 – 306 Zoning Amendment – Pt Lot 11, Conc EFB – Westmeath – McBride
 - c) 07 – 09 – 307 Master Fire Plan
 - d) 07 – 09 – 308 Tile Drain Bylaw Amendment to 07 – 09 – 307
 12. **Misc Correspondence**
 1. Municipal Hours of Service – OGRA Information
 2. Ontario 9-1-1 Advisory Board – Information
 3. Development and Property Meeting – County of Renfrew – Invitation
 4. Ottawa River Power Corporation – Smart Metering Initiative - Info
 13. **New/Unfinished Business**
 1. Tile Drain Loan – Wearing Pt Lot 11 Con 9 Ross
 2. Casual Employees - COLA
 3. Animal Shelter Program – Bonnechere Valley
 4. Madawaska Valley – Support of Resolution – Valley Manor Deficit.
 5. Severance Application - Pt Lot 21, North Front “A” Westmeath > Derouin > B105/07
 6. Service Improvement Report – Information
 7. Naming of Street – Lakeridge Trail
 8. Appointment of Secretary/Receptionist
 9. Livestock Claim – Afelskie
 10. Grant Request- Beachburg Recreation Association
 14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
 15. **Adjournment**

Zoning By-Law Amendment

Moved by Art Cobb, Seconded by Jacob Rook

2007-752 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning Bylaw Amendment.

1. **Zoning Amendments – Pt Lot 13, Conc 11 – Ross – Whitewater Eco Village**
2. **Zoning Amendments – Pt Lot 11, Conc EFB–Westmeath – McBride”**

Carried
Donald Rathwell

Zoning Amendment-Whitewater Eco-Village

Clerk conducted review of notification. Brian Whitehead from Jp2g spoke on behalf of the applicant. Mr. Whitehead reviewed the rezoning and the proposed development. Mr. Rob Boyd from Windfield development was also present.

Zoning Amendment- McBride

Clerk conducted review of notifications. Councillor McBride declared conflict, seeing as he was the applicant. He assumed the applicant seat. No comments were made.

Public Meeting Adjournment

Moved by Art Cobb, Seconded by Jacob Rook

2007-753 “Be it Resolved that the Township of Whitewater Region Public Meeting dated September 4, 2007 be hereby adjourned at 1:12 p.m.”

Carried
Donald Rathwell

Present: Mayor Don Rathwell, Deputy Mayor Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm and Jacob Rook

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict- By-Law 07-09-306 (McBride)

Councillor McBride declared a conflict with item 11. b), being bylaw 07-09-306.

Adoption of Agenda

Moved by Jacob Rook, Seconded by Art Cobb

2007-754 “Be it resolved that the Township of Whitewater Region adopt the Agenda dated September 5, 2007 for the Regular Council Meeting as submitted, with the addition of 13. 10) Grant Request- Beachburg Recreation Association.”

Carried
Donald Rathwell

Adoption of Minutes

Moved by Art Cobb, Seconded by Jacob Rook

2007-755 “Be it resolved that the minutes of the previous Regular Council Meeting dated August 1, 2007 be adopted as circulated.”

Carried
Donald Rathwell

Adoption of Accounts

Moved by Art Cobb, Seconded by Jacob Rook

2007-756 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period August 1 – August 31, 2007, in the amount of \$764,723.22 in general purposes and \$267,711.05 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell

Departmental Report

Council reviewed and discussed all departmental reports.

Department: Waste Management

August 2007

Monthly Activities:

Making progress on trench excavation (Ross Site) and slope stabilization (Cobden Site). As of August 23rd.....3,120 yards (104 tractor trailer loads) of sand/clay was removed from the trench and introduced to the Cobden Site.

The introduction of final cover material for the Cobden Site waste mound has started this month. This will be on-going into the Fall, as will the slope stabilization.

The mobile HHW disposal event seems to have been a success. Several thousand litres of waste oil, paints and other organics (flammables) were collected.

Groundwater sampling for the Ross Site was conducted Monday, August 6th.

Monitoring well upgrades (steel casings and locks) for the Ross Site have been completed.

Utilized two (2) Public Works tandem trucks on-site several times throughout the month. This allowed for on-site trench excavation and stockpiling to get us ahead of the waste again. Much appreciated.

There was a break-in at the Site during the weekend of August 11th and 12th. The glass on the new door was smashed in on the building. An attempt was made to remove the wall mounted air conditioner and the keys were taken for the 97 Chev truck. The truck was removed from the site through the front gate and was deposited along a tree line in an adjacent field. Minimal damage. Strangely enough, the keys were left at the front gate approximately a week later.

Nad-Core Environmental Shredding was at the Site to grind the large brush pile. Two (2) grinders (high speed and a slow speed) were utilized and the remaining mulch can be used on-site.

The one (1) year warranty for the Terex Excavator should end this month. We have put upwards of 1,200

hours on the machine. Aside from presently being absolutely filthy....the only damage/wear which occurred during its first year of operation would include:

- Some denting and bending of underbelly plates from large, protruding objects.
- Both outside teeth on bucket are worn out and need to be replaced.
- Rubber gasket around front windshield acquired damage (rips).
- Small metal cage over one of the lights has been torn off.
- Small bend in one of the hand rails.
- Grease line on turn table torn off twice.

The machine is up on its required services/maintenance, has been well lubricated throughout the year and seems to be working quite well. I had an electric circulating heater installed for the winter months as we now have hydro at the Site.

Department Head SignatureSteven Hodson

**Department: Treasurer
Monthly Activities:**

August 2007

BUDGET%

NAME OF ACCOUNT	BUDGET	ACTUAL	% SPENT
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BUDGET %

NAME OF ACCOUNT	ACTUAL	BUDGET	% SPENT
REVENUE			
Taxation	\$2,174,692	\$2,174,692	100%
Special Charges	\$281,872	\$283,073	99%
Transfer to Municipality	\$1,176,977	\$1,554,227	82%
Total Administration	\$627,398	\$461,712	76%
Building & Protection	\$56,064	\$104,450	54%
Waste Management	\$216,898	\$326,000	67%
Fire	<u>\$19,092</u>	<u>\$23,000</u>	<u>83%</u>
Total Revenue	\$4,368,509	\$5,069,864	86%
EXPENDITURE			
Internal Transfers	\$19,921	\$19,921	100%
Policing	\$208,010	\$520,178	40%
Council	\$93,928	\$141,530	66%
Administration*	\$482,493	\$697,950	69%
Fire	\$274,785	\$354,669	77%
Building, Protection, Planning	\$64,803	\$115,406	56%
Transportation	\$1,431,417	\$2,021,142	71%
Sanitary Sewers	\$138,903	\$192,000	72%
Waste Management	\$388,008	\$595,200	65%
Parks	\$59,537	\$73,796	81%
Transfers from Municipality	\$74,313	\$75,900	98%
Ind. Park, Tile Drain, Emergency	\$72,332	\$114,913	63%
Other (Street Lts, Airport, Cross Guards)	\$37,340	\$44,871	83%
Deficit	<u>\$41,259</u>	<u>\$41,259</u>	<u>100%</u>
Total Expenditures	\$3,433,823	\$5,069,864	68%

EXPENDITURE

*County Portion has not been allocated to County yet on capping and grant-in-lieu

TAXES

The Commercial, Industrial and Multi-Residential portion of the 2007 taxes are due at the end of August.

ACCOUNTS RECEIVABLE REPORT

I have analyzed the Accounts Receivable accounts and the report shows that the percentage of the outstanding accounts are 27% or \$63,271.10. Only one account is in serious arrears and I will contact them for payment. The arrears consists of 45% tipping fees, 19% Garbage Bags and 36% other.

Department Head SignatureRandi Keith

**Department: Fire
Monthly Activities:**

August 2007

TOTAL EMERGENCY (STATION) RESPONSES FOR August 87-14

Fire Chief Wayne Heubner August 31, 2007

- Aug 1 / 07 Chief Moore attends Westmeath Strn. practices x 4.
- Aug 1 / 07 Chief Heubner attends council fire comm.
- Aug 1 / 07 Chief Heubner attends Cobden practice.
- Aug 3 / 07 Chief Heubner met with county housing officials.
- Aug 10 / 07 Chief Moore met with mechanic on repairs to fleet.
- Aug 15 / 07 Chief Heubner attends Cobden Strn. practice.
- Aug 20 / 07 Chief Heubner, Moore met with Capt. B. Painchaud.
- Aug 24 / 07 Chief Heubner works fire prevention booth at Cobden fair.

Aug 28 / 07 Chief Heubner, Moore meet and worked on budget.
Aug 30 / 07 Chief Heubner, Moore met over Capt. Painchaud resignation.

Stn. # 1 Haley's

Aug 03 / 07 Barn fire 2086 Bromley line.
Aug 17 / 07 Tree on hydro lines 1758 garden of Eden Rd.
Aug 19 / 07 House fire 2155 Foresters Falls Rd.
Aug 19 / 07 MVA at 653 and Storey Land Rd.
Aug 23 / 07 MVA 22 Main St. Cobden.
Aug 25 / 07 House fire 8 Bromley St. Cobden.
Aug 29 / 07 Tree on fire 52 June Berry Rd.

Stn. # 2 Cobden

Aug 01 / 07 Burning complaint 51 Pembroke St. Cobden.
Aug 03 / 07 Barn fire 2086 Bromley line.
Aug 04 / 07 Electrical fire 9 Pembroke St. Cobden
Aug 06 / 07 Trailer fire 232 Foresters Falls Rd.
Aug 15 / 07 Brush / grass fire 18070 Highway 17.
Aug 19 / 07 House fire 2155 Foresters Falls Rd.
Aug 21 / 07 MVA 22 Main St. Cobden.
Aug 25 / 07 House fire 8 Bromley St. Cobden.
Aug 31 / 07 MVA highway # 17 west of Waterview rd.

Stn. # 3 Foresters Falls

Aug 03 / 07 Barn fire 2086 Bromley line.
Aug 19 / 07 House fire 2155 Foresters Falls Rd.

Stn. # 4 Beachburg

Aug 03 / 07 Barn fire 2086 Bromley line.
Aug 08 / 07 Tree on hydro lines 10 Cameron St. Beachburg.

Aug 09 / 07 MVC kid hit school bus 119 synton St. West.
Aug 19 / 07 House fire 2155 Foresters Falls Rd.

Stn. # 5 Westmeath

Aug 03 / 07 Barn fire 2086 Bromley line.
Aug 09 / 07 MVC kid hit school bus 119 synton st. West.
Aug 19 / 07 House fire 2155 Foresters Falls Rd.

Truck / Hall Report
Haley

Stn. 1 Tanker 9719 needs tank valve replaced.

Cobden

Stn. 2 Cobden Rescue had repairs done to rear door.

Forester Falls

Stn. 3 Captain Bob Painchaud resigned effective midnight August 31 /07.

Beachburg

Stn. 4 Nothing to report on trucks.

Westmeath

Stn. 5 Minor work needed on pumper 9639.

Recommendations

The Master Fire plan is completed and before Council. SCBA fit testing is almost completed, and some small and medium masks will have to be purchased. Many of the older bunker suits have been sent away for cleaning and testing, and several have returned with (failed testing label). Because of the number of fires this year and the severity of the fires, we in all probability will go over budget this year.

Department Head SignatureWayne Heubner

Department: Public Works

August 2007

Monthly Activities:

We have completed our major construction projects, Double surface treating of Lookout Rd, Kerr Line, Paving of Caroline St, Crawford St. Cowley St and the entrances to the Beachburg medical centre.

We have continued with the brush cutter this month and have completed 90% of our roads.

We have replaced culverts on McFarlane Rd. Mansel Hill Rd. and Summerfield Rd. these culverts were all rusted completely away on the bottom and caving in.

We have concentrated on cold patching and side patching for the last week of the month and have caught up on most of the roads.

The guide rails that were broken off in July bypass (5) are going to be replaced by the MTO and a bill will be submitted to the insurance company of the person charged with causing the accident that forced the bypass on Kohlsmith Rd.

We have resumed our up grades on gravel Rds and are preparing for fall.

Department Head SignatureHal Johnson

Department: Water and Sewer

August 2007

Monthly Activities:

Normal operation and maintenance activities for the month of August included the following:

An algae bloom in Muskrat Lake beginning at the end of July continued throughout August. The species was identified by microscope examination to be Anabaena Spiroides which is a blue-green filamentous algae consisting of connecting cells resembling intertwined strings of beads. The bloom caused process problems at the Cobden WTP with poor settling floc and filter plugging. Jar tests were conducted with resulting adjustments to chemical dosages. The filters required frequent manual scouring. It is also believed that the bloom will contribute to manganese buildup in the bottom lake sediments which

may cause black water problems with the fall lake turnover. Manganese levels in the water are being closely monitored with bi-weekly testing at the plant laboratory. All hydrants were flushed on August 16th and 17th after receiving colored water complaints from Caressant Care and HWY 17 W Motel. No subsequent complaints have been received. Construction at the plant is at a virtual standstill awaiting engineering decisions concerning filtered water flow control and post-chlorination design.

A problem was encountered at the Beachburg WTP with air entrainment in the high lift pump header. The hydro-pneumatic tank was found to be completely full of air and the air compressor running constantly. The problem was traced to sticking contacts in the relay operating the compressor. The air was blown off from the tank and the relay was replaced with a magnetic started having a higher amperage rating.

Problems have again been encountered with the electric furnaces tripping breakers. The problem is being investigated.

Detra has completed installation of the concrete chemical containment which has to cure 28 days before chemical resistant coating is applied.

An adverse water issue was reported to us regarding a Total Coliform count of 11 in a distribution system sample. The reporting and corrective action procedures were complied with and resampling proved clean sample results.

An inspection report resulting from the June 19, 2007 MOE inspection of the Haley WTP has been received. The report will be reviewed and any non-compliance issues and best practice recommendations will be addressed. The issues and responses made will be included in the September plants report.

As an improvement to safety at the Cobden WWTP, a catwalk complete with railings has been installed around the area of the aerated sludge tank and sludge return chamber that operators frequently enter. Along with the catwalk quartz lighting has been erected in the area which will be a great benefit especially during bypass events occurring during heavy rain storms.

Department Head SignatureDavid Simmons

Department: Building and By-law

August 2007

Monthly Activities:

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 21 Building Permits at a value of \$1,533,000.00 in total. 5 Single Family Dwelling, 12 addition/renovation to existing residential, one new residential accessory buildings, 2 new agricultural accessory buildings and one demolition permit for cottage.

Department Head SignatureJacques Benoit

Firefighters Hired

Moved by Jack Ferguson, Seconded by Jim Labow

2007-757 "Be it Resolved that the Township of Whitewater Region Fire Committee recommend to Council that the following firefighters be hired:

Gaetan Jacques - Cobden

David Norton – Cobden

Warren Stewart – Beachburg

Thomas Hader – Beachburg

Travis Stewart – Cobden"

Carried
Donald Rathwell

Fire Department Resignations

Moved by Jim Labow, Seconded by Jack Ferguson

2007-758 "Be it Resolved that the Township of Whitewater Region Fire Committee recommend to Council that they accept the retirement notification from:

Andrew Rathwell – Cobden

Scott Morphy – Beachburg

Andrew Coulas – Cobden"

Carried
Donald Rathwell

Township Promotional Guide

Moved by Jack Ferguson, Seconded by Jim Labow

2007-759"Be it resolved that the Growth and Development Committee recommend to Council that we proceed in the development of a Municipal Promotional Guide and that we accept the proposal from Forward Thinking Marketing Company dated July 16, 2007"

Carried
Donald Rathwell

Airport Commission

Information was given.

Whitewater Eco Village

Moved by Jack Ferguson, Seconded by Izett McBride

2007-760 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Zoning Amendments – Pt Lot 13, Conc 11 – Ross – Whitewater Eco Village and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-09-305 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law

Book this 5th day of September, 2007”

Carried
Donald Rathwell

Zoning Amendment-McBride

Councillor McBride left chambers, due to conflict.

Zoning Amendment-McBride

Moved by Jim Labow, Seconded by Jack Ferguson

2007-761 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Zoning Amendments – Pt Lot 11, Conc EFB – Westmeath – McBride and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-09-306 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5th day of September, 2007”

Carried
Donald Rathwell

Master Fire Plan

Moved by Joey Trimm, Seconded by Daryl McLaughlin

2007-762 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to implement a Municipal Master Fire Plan and the said bylaw be read a first, second and third time, and that the said by-law be numbered 07-09-307 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5th day of September, 2007.”

Carried
Donald Rathwell

Tile Drain Bylaw- 07-08-308

Moved by Daryl McLaughlin, Seconded by Izett McBride

2007-763 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to impose special annual drainage rates Pt Lot 9 Con 7 also this bylaw amends Bylaw 07 – 08 – 303 and that the said by-law be numbered 07-09-308, be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5th day of September, 2007.”

Carried
Donald Rathwell

Municipal Hours of Service- OGRA- Information

Ontario 9-1-1 Advisory Board- Information

Development and Property Meeting- County of Renfrew- Information

Ottawa River Power Corporation- Smart Metering Initiative- Information

Tile Drain Loan- Wearing

Moved by Ron Lowe, Seconded by Art Cobb

2007-764 “Be it resolved that Council of the Township of Whitewater Region approve a Tile Drain Loan in the amount of \$10 000.00 for Lot 11, Con 9 (Ross) (Matthew Wearing).”

Carried
Donald Rathwell

Casual Employees- COLA

Moved by Art Cobb, Seconded by Ron Lowe

2007-765 “Be it Resolved that the Township of Whitewater Region agree to set the 2007 COLA increase for all hourly wage employees at 4%.”

Carried
Donald Rathwell

Animal Shelter Program- Bonnechere Valley

Moved by Art Cobb, Seconded by Ron Lowe

2007-767 “Be it Resolved that the Council of the Township of Whitewater Region authorize municipal staff to enter into negotiations with Bonnechere Valley regarding a partnership for the establishment of an Animal Shelter.”

Carried
Donald Rathwell

Madawska Valley- Valley Manor Deficit

Moved by Ron Lowe, Seconded by Art Cobb

2007-767 “Be it Resolved that the Council of the Township of Whitewater Region support the Township of Madawaska Valley resolution requesting that Renfrew County help support the Valley Manor’s deficit.”

Not Carried
Donald Rathwell

Severance Application- Derouin

Moved by Jacob Rook, Seconded by Ron Lowe

2007-768 “Be it Resolved that the Township of Whitewater Region has no objection to Severance Application B105/07- Derouin.”

Carried
Donald Rathwell

Service Improvement Report- Information

Naming of Street- Lakeridge Trail and Fern Gully Lane

Moved by Jim Labow, Seconded by Jack Ferguson

2007-769 “Be it Resolved that the Council of the Township of Whitewater Region agree to name a road being part of lot 6 & 7, Conc 5 E.M.L. Westmeath being all of PIN 57206-0471 and PIN 57206-0453 Lakeridge Trail. Also, Pt Lot 6 Conc 5 E.M.L Westmeath being all of PIN 57206-0453 (Lt) be named Fern Gully Lane.”

Carried
Donald Rathwell

Appointment of Secretary/Receptionist

Moved by Art Cobb, Seconded by Ron Lowe

2007-770 “Be it Resolved that the Council of the Township of Whitewater Region is pleased to appoint Megan Davis to the position of Secretary/Receptionist effective September 10, 2007.”

Carried
Donald Rathwell

Livestock Claim- Afelskie

Moved by Jack Ferguson, Seconded by Jim Labow

2007-771 “Be it resolved that council of the Township of Whitewater Region approve payment of \$400.00 to Ambrose Afelskie for calves killed by wolves.”

Carried
Donald Rathwell

Grant Request- Beachburg Recreation Association

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

2007-772 “Be it Resolved that the Council of the Township of Whitewater Region agree to grant \$10000 to the Beachburg Recreation Association for the heat conversion of the Beachburg Arena from propane to natural gas. The funds would be generated from the Ottawa River Power Reserve Fund.”

Carried
Donald Rathwell

Adjournment

Moved by Jim Labow, Seconded by Art Cobb

2007-773 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated September 5, 2007 be adjourned at 2:50 p.m”

Carried
Donald Rathwell

CAO/Clerk

Mayor

