

**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meeting**

**Meeting Title: Finance and Administration Date: Wed February 7, 2007**

**Place: Cobden Council Chambers Start Time: 2:00 p.m.**

**FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA**

1. Call to Order
2. Adoption of the Minutes
3. Delegation – Susan Stephenson-Baker, Sergeant/Analyst Contract Policing – OPP  
- Sergeant Slight and Francis
4. 2006 Council Remuneration Statement
5. Agenda Item Addition – ‘Questions from Media’
6. Year End Tax Receivable Report – Dec 2006- Information
7. Beachburg Agricultural Society – Fair Sponsorship
8. Other Business
  - a. Provision of Laptops for Council – Discussion
  - b. Council Honorarium
  - c. Municipal Office Building Proposal
  - d. Financial Fire Matters
    - i) Mileage Allowance – Deputy Fire Chief
    - ii) Firefighters Compensation for Courses
    - iii) DZ Licence and Renewal - Compensation
9. Adjournment

Present: Mayor Don Rathwell Deputy Mayor Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook, and Joseph Trimm

Staff Present: Dean Sauriol

**Adoption of Minutes**

Moved by Jim Labow, Seconded by Jack Ferguson

**“Be it Resolved that the Minutes of the previous Finance and Administration Committee Meeting dated July 5<sup>th</sup>, 2006 be adopted as circulated.”**

Carried  
Art Cobb

**Delegation - Susan Stephenson-Baker, Sergeant/Analyst Contract Policing OPP**

Susan Stephenson-Baker OPP Sergeant/Analyst Contract introduced herself and that she would present issues regarding municipal contract Policing.

Also Sergeants Colin Slight, Renfrew Detachment and Don Francis, UOV Detachment were present.

Ms. Stephenson-Baker reviewed our current status i.e. Non-Contract. She explained what our current status is and how it works.

Contract Policing Differences:

Civilian Governance

Non-Contract: **MAY** establish a Community Policing Advisory Committee (CPAC)

Contract: **SHALL** establish a Police Services Board

Both are recognized under the Act which stipulates their composition, functions, and terms of office. Police Services Boards have a greater role in terms of receiving certain reports, monitoring the Detachment Commander function and establishing local policies. There is also apt to be a larger financial component to the running of the Board than the CPAC.

**Costing and Reconciliations**

**Contract:**

-Funded FTE (Full time equivalent) are fixed for the term of the contract.

-Ministry approved formula remains the same for the term of the contract with the exception of those areas outlined in the contract document.

-Changes to salaries and benefits reconciled at year end.

- Overtime is reconciled to actual at year end.
- Authority to enforce bylaws.
- Eligible for R.I.D.E. grants.

**NON-Contract:**

- FTE are adjusted at year end to actual staffing.
- Workload is reviewed annually and FTE are adjusted.
- Any formula changes are applied to next estimate after Ministry approval.
- Changes to salaries and benefits reconciled at year end.
- Overtime is reconciled to actual at year end.
- No authority to enforce by-laws.
- Not eligible for R.I.D.E. grants.

<b>Municipalities policed by OPP:</b>	312
<b>Municipalities policed by OPP under contract:</b>	130 (24 former municipal police services, 59 former OPP 5.1)
<b>Municipalities policed by OPP as non-contract:</b>	182

To make a Contract proposal request, the Township must pass a resolution requesting such. It is to be submitted to the Detachment Commander.

Several items were raised and discussed. Many questions were posed and answered.

**2006 Council Remuneration Statement**

Moved by Jack Ferguson, Seconded by Jim Labow

**“Be it Resolved that the Finance and Administration recommend to Council that as per Section 284(1) of the Municipal Act the Township of Whitewater Region hereby reports all members of Council 2006 Remuneration and expenses.”**

Carried  
Art Cobb

**Questions from Media**

Councillor Trimm explained his reasoning for requesting the addition of the agenda topic “Questions from Media”.

He stated some members were concerned over the possible abuse of such a privilege. He stated that if this takes place, we can change the process.

Several other questions were asked regarding this issue. Some discussion took place about the possibility.

Consensus that we allow time following the adjournment of the Regular Council Meeting in order to allow the press to question Council.

**Year End Tax Receivable Report - Information**

**Beachburg Agricultural Society - Fair Sponsorship**

Deputy Mayor Lowe requested that we use a portion of the Beachburg Hydro in order to sponsor the fair.

**Beachburg Agricultural Society - Fair Sponsorship**

Moved by Ron Lowe, Seconded by Jacob Rook

**“Be it Resolved that the Finance and Administration Committee of the Township of Whitewater Region sponsor the 150<sup>th</sup> Anniversary of the Beachburg Fair with a Corporate Sponsorship. The funds will be taken from the Hydro proceeds.”**

Carried  
Art Cobb

**Provision of Laptops for Council**

Councillor Trimm explained reasons for suggesting the use of computers.

Clerk reviewed the report provided to Council.

Deputy Mayor Lowe and Councillor Labow made several points of concern.

CAO to get concrete price on hardware and software and to make proposal at budget time.

### **Council Honorarium**

Councillor Trimm presented a proposal which he reviewed and explained.

Chairman Cobb explained his view and reasons for attending the number of meetings that he has attended.

Mayor Rathwell made some points of clarification on how the County of Renfrew remunerates its members of Council.

Deputy Mayor Lowe spoke regarding the items that have been raised.

Councillor Labow made the point that cost sharing and meeting sharing could be counter productive!

Councillor McLaughlin made proposal that the honorarium be raised and we cap the top end.

Councillor McBride made some comments regarding the seriousness and fractional nature of this discussion.

### **Council Honorarium**

Moved by Joey Trimm, Seconded by Izett McBride

**“Be it Resolved that the Finance and Administration Committee recommend to Council that we accept the proposal submitted by Councillor Trimm regarding Council Honorarium.”**

Not Carried  
Art Cobb

### **Council Remuneration**

Moved by Izett McBride, Seconded by Ron Lowe

**“Be it Resolved that the Finance and Administration Committee recommend to Council that we request a third party to study the Municipal Options for Council Remuneration.”**

Carried  
Art Cobb

### **Municipal Office Building Proposal**

The Building Proposal was presented and discussed.

Consensus that we continue to move forward with the Plan and that the CAO create a budget for this plan.

### **Financial Fire Matters**

Consensus that we accept the proposals from the Chief as submitted and agreed upon.

### **Proposal #1 - Updated Payment Schedule**

Starting January 1, 2007 payment for courses and/or special meetings for firefighters will be paid as follows:

- a) a course in Gravenhurst \$240;
- b) a course in Renfrew County: \$120 per day; \$65 per half day;

- c) no mileage, unless approved prior to meeting;
- d) monthly allowance for mileage and meetings for Chief and Deputy Chief;
- e) any costs incurred from a meeting or course, must be per by-law 02-02-55 - Remuneration Expenses;
- f) any courses deemed mandatory that are in-house shall be paid at the hourly wage schedule (deemed mandatory at Chief's discretion);
- g) any mileage to be paid is to be payable at the set rate of council.

**Proposal #2 - Letter of Intent**

Letter of Intent:

As per the Operating Guidelines, I \_\_\_\_\_ do agree to obtain a D-Z license within my 2 year probation period, and will pay total costs of same, but will apply for payment after the 1 year anniversary of the license date.

Firefighters signature: \_\_\_\_\_ Date: \_\_\_\_\_

Captains signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Adjournment**

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Moved by Jim Labow, Seconded by Jack Ferguson

**“Be it Resolved that the Township of Whitewater Region Finance and Administration Committee Meeting dated February 7<sup>th</sup>, 2007 be adjourned at 5:50 p.m.”**

Carried  
Art Cobb