

**TOWNSHIP OF WHITEWATER REGION**  
**Committee Meeting**

Meeting Title: *Finance and Administration* Date: *Wed March 7, 2007*

Place: *Cobden Council Chambers* Start Time: *2:00 p.m.*

**FINANCE AND ADMINISTRATION COMMITTEE MEETING MINUTES**

1. Call to Order
2. Adoption of the Minutes
3. Delegation – Cecilia Buelow - MPAC - Presentation and Information  
- Bruce Beakley HR County of Renfrew – Council Honorarium
4. Other Business
  - a. WDRA – Auditing Costs
  - b. Wilderness Tours World Championship Kayaking - Requests
5. Information Sessions
  - Hours of Work – March 8, 2007 Cobden
  - Clerks and Treasurers – March 22, 2007 Laurentian Valley
  - Changes to Planning Act – March 27 Pembroke
6. Adjournment

Present: Mayor Don Rathwell Deputy Mayor Ron Lowe Councillors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook, and Joseph Trimm

Staff Present: Dean Sauriol, Randi Keith, and Annette Mantifel

**Adoption of Minutes**

Moved by Jim Labow, Seconded by Jack Ferguson

**“Be it Resolved that the Minutes of the previous Finance and Administration Meeting dated February 7<sup>th</sup>, 2007 be adopted as circulated.”**

Carried  
Art Cobb

**MPAC - Presentation and Information**

Cecilia Buelow, MPAC, was present to present and review the current legislation that MPAC is working with.

She explained CVA assessment and its nature. Ms. Buelow went over several services that MPAC provides and also reviewed aspects that contribute to value.

**HR County of Renfrew - Council Honorarium**

Bruce Beakley, Human Resources County of Renfrew, was present to present to Committee options regarding Council Remuneration.

Mr. Beakley explained his thoughts on how the process should be completed and options that can be looked at. He made a request that all members of Council complete a survey for Remuneration and also explained what the survey would accomplish.

**Human Resources - Council Honorarium**

Moved by Ron Lowe, Seconded by Joe Trimm

**“Be it Resolved that the Finance and Administration Committee recommend to Council that we engage the services of County of Renfrew Human Resource department to review and recommend a Remuneration Model for the Township of Whitewater Region.”**

Carried  
Art Cobb

**WDRA - Auditing Costs**

Discussion that we review the present policy regarding the Recreation Auditing Costs.

### **WDRA - Auditing Costs**

Moved by Joe Trimm, Seconded by Izett McBride

**“Be it Resolved that the Finance and Administration recommend to Council that we contribute to the one-time payment of the 2006 fees of Westmeath Recreation Association Auditing Costs.”**

Carried  
Art Cobb

### **Wilderness Tours World Championship Request**

Moved by Jim Labow, Seconded by Jack Ferguson

**“Be it Resolved that the Finance and Administration recommend to Council that we contribute 600 municipal pins to participants at this years World Championships for kayaking.”**

Carried  
Art Cobb

### **Capital Expenditure - Permission to Spend**

Moved by Joe Trimm, Seconded by Art Cobb

**“WHEREAS the Municipal Council has planned to make certain Capital expenditures in 2007;**

**AND WHEREAS despite our best efforts, it is not likely that the 2007 Municipal Budget will be passed prior to the end of April;**

**AND WHEREAS the planning and tendering process is time consuming and Managers should not have to wait till the year is half over in order to proceed with the acquisition of capital goods and services;**

**AND WHEREAS at times better prices can be negotiated with joint or bulk tendering with other agencies;**

**THEREFORE BE IT RESOLVED that Managers be directed to proceed with the planning and tendering for capital goods and services. The total for such tenders shall not exceed 70% of the 2006 capital budget for each department until such time as the Budget is passed. It is further understood that all tender policies will be followed and that all tenders will be individually approved by Council.”**

Carried  
Art Cobb

### **Letter from Opeongo Minor Soccer - Donation**

Consensus that we respond to the group explaining that we maintain the facilities rather than individual teams.

Information Sessions - Information

### **Meeting Compensation**

Moved by Jim Labow, Seconded by Jack Ferguson

**“Be it Resolved that the Finance and Administration Committee recommend to Council that the authority be given to the Mayor and Clerk to determine whether or not the meeting is compensated.”**

Carried  
Art Cobb

### **Adjournment**

Moved by Donald Rathwell, Seconded by Ron Lowe

**“Be it Resolved that the Township of Whitewater Region Finance and Administration Meeting dated March 7<sup>th</sup>, 2007 be adjourned at 4:15 p.m.”**

Carried  
Art Cobb