

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday April 2, 2008

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. Leo Regier – NRTC Communications – Update
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 1. Public Works Committee
11. **Bylaws**
 - a) 08 – 03 – 333 Purchasing Bylaw
12. **Misc Correspondence**
 1. Ministry of Public Infrastructure Renewal – MIII Announcement
 2. OGRA Funding Announcement – Information
 3. MTO – 2008 Municipal Roads & Bridges Infrastructure Investment = Announcement
13. **New/Unfinished Business**
 1. Beachburg Agricultural Society – Fair Sponsorship
 2. Severance Application - Pt Lot 317, 318, 319, Plan 65 Cobden > Chartrand/Tubman > B19/08
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present: Mayor Don Rathwell, Councilors: Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm and Jacob Rook

Staff Present: Dean Sauriol

Staff Absent: Deputy Mayor Ron Lowe

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest

None reported

Adoption of Agenda

Moved by Art Cobb, Seconded by Jacob Rook

2008-938 “Be it Resolved that the Township of Whitewater Region adopt the agenda dated April 2nd 2008 for the Regular Council meeting as submitted, with the addition of 12 3) MTO – 2008 Municipal roads and Bridges Infrastructure Investment Announcement.”

Carried by
Donald Rathwell

Adoption of the Minutes

Moved by Art Cobb, Seconded by Jacob Rook

2008-939 “Be it Resolved that the minutes from the previous Regular Council meeting dated March 19th 2008 be adopted as circulated.”

Carried by
Donald Rathwell

Adoption of Accounts

Moved by Art Cobb, Seconded by Jacob Rook

2008-940 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period February 1 – February 29, 2008, in the amount of \$1,878,856.85 in general purposes and \$215,834.77 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell

Departmental Reports

Township of Whitewater Region
Waste Management Department
Monthly Departmental Report
March, 2008

Approximately 38 tandem loads of hydrocarbon contaminated soils received this month.

Extensive on-site snow removal required earlier this month.

Began work on the 2007 Waste Diversion Ontario Blue Box Datacall. This annual reporting will determine our blue box funding from the Province. Due April 29th.

HWIN Registration completed for the Ross Site for 2008.

Annual Operations Report for the Ross Landfill Site completed. Hydro geological Report (Jp2g Consultants) shall be attached and package to be submitted to the Ministry by March 31st. The annual topographic survey drawing (included in the annual report) for 2007 indicates that approximately 7,292 cubic meters of landfill space was consumed during 2007. This figure or assumed “space” represents compacted waste, daily and intermediate covers combined. We would be working with roughly a 4:1 waste to cover ratio.

I put together a short annual report for the Westmeath Site to submit in conjunction with/attached to the 2007 Hydro geological Report (Jp2g). The report is nothing more than an update on site closure and cover application progress.

Received Ministry approval this month for the Westmeath Landfill Site Closure Plan I submitted in January, 2005.

Anticipating an aggressive excavation project within the trench as soon as weather and terrain conditions allow. Space is getting tight and the busy season is just around the corner.

Steven Hodson, Landfill Operations Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: March 2008

PAYMENT TO SCHOOL BOARD AND COUNTY

The first installment of the County and School Board levies have been paid; \$525,227.00 was paid to the County, \$350,637.74 was paid to the English Public School Board, \$90,827.66 was paid to the English Separate School Board, \$3,279.35 was paid to the French Public School Board and \$13,859.98 was paid to the French Separate School Board.

2008 BUDGET

We have now received most of the departments' preliminary budget figures and capital expenditure listings. We will be meeting later this week with the department heads for the first discussion of the budget. No figures have been received yet concerning reconciliation of the policing budget.

The 2008 Ontario Budget announced additional one-time municipal infrastructure funding which will be allocated based on the Township's share of road network in relation to population. This funding is similar to the one-time funding we received in March 2006 which amounted to \$277,081. No dollar amounts have been received yet.

The Township has been notified that we will be receiving one-time funding in the amount of \$450,000 for municipal building consolidation/rehabilitation under the Municipal Infrastructure Investment Initiative. These funds will be received this week.

Annette Mantifel, Assistant Treasurer

TOTAL EMERGENCY (STATION) RESPONSES FOR March 016-02
 Fire Chief Wayne Heubner March 31, 2008

Mar 3 / 08 Chief Moore attends Westmeath Stn. practices x 5.
 Mar 3 / 08 Chief Heubner met with CAO and Chair.
 Mar 4 / 08 Chief Heubner, Moore met with Fire Sub. Comm.
 Mar 5 / 08 Chief Heubner attends Council. Mar
 5 / 08 Chief Heubner attends Cobden practice.
 Mar 6 / 08 Chief Heubner, Moore attend Mutual Aid.
 Mar 14 / 08 Chief Heubner, Moore met with Fire Sub. Comm. Chair and CAO.
 Mar 19 / 08 Chief Heubner attends Cobden Stn. practice.

Mar 25 / 08 Chief Heubner; Moore met with Chair Joseph Trimm.
 Mar 27 / 08 Chief Heubner, Moore and Capt.'s Stone, Moore, McLaren go to
 North Bay Fire Conference.

Stn. # 1 Haley's
 Mar 12 / 08 MVA Cobden, Eganville Rd.
 Stn. # 2 Cobden
 Stn. # 3 Foresters Falls
 Stn. # 4 Beachburg
 Mar 18 / 08 Chimney Fire 1803 Gore Line.

Stn. # 5 Westmeath
 Mar 18 / 08 Chimney fire 1803 Gore Line.

Truck / Hall Report

Haley Stn. 1 McCrea's fixed heating in garage.
 Bi-weekly training continues.
 Cobden Stn. 2 Bi-weekly training session.
 Forester Falls Stn. 3 Bi-weekly training session.
 Beachburg Stn. 4 Bi-weekly training session.
 Westmeath Stn. 5 Bi-weekly training session.

RECOMMENDATIONS

North Bay fire conference this year was excellent. The theme was on leadership for the future.
 Haley fire hall will need to replace existing hall heating.

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS March 2008 Monthly Activities:

This month we had 20 weather responses, compared to 15 responses in March 2007. We had the two biggest storms of the year during the first two weeks of the month. Staff very effectively and resourcefully handled these storms as professionals. Although due to the excess snow we were starting to encounter problems with keeping our road width, a lot of high back winging was required and in some cases snowblowing was used.

Eldon Rd after the storm on March 8th was left for a week and a bit before we were able to get back and open it with the snowblower, but it has been opened again.

We have started when possible cold patching starting in the worst areas and working our way to the less effected areas. This will be a slow process as our older double service treat roads require a lot of patching. We are taking some measures to prepare for spring run-off, pushing back banks and so on. Being cautious with our culverts at this point due to unseasonably cold weather, we are trying to prevent the culverts from completely freezing shut and only at this point because of little flow, opening culverts that have an extreme situation occurring.

We have put up a few more bump signs and our 1/2 loads officially started on the 24th of March, because of weather responses and so forth and this being the first time installing signs they are not all in place yet although the majority is complete.

Hal Johnson CRS I

Public Works Supervisor

WHITEWATER REGION DEPARTMENTAL REPORT

Department: Plants

Date: March, 2008

Monthly Activities:

Normal operation and maintenance activities for the month of March included the following:

The air release problem on the Cobden WTP high lift pumps, in the absence of a solution from our engineers, has been resolved by me and Detra allowing us to finally switch from the old high lift pumps and old clear well to the new high lift pumps and new clear well.

Debra, in removing equipment from the old pump house, shut off the electric heat causing the piping to freeze and burst. Water mains outside the pump house were closed and several feet of water that had built up in the pump house was drained off. Subsequently a valve outside the building was located and closed.

A problem with excessive filter to waste flow from the new filter has been resolved by Debra and I however a problem with the filter draining during a power failure has replaced it.

A new pressure transmitted and telemetry control was installed at the water tower. Initial programming resulted in the tower overflowing. Settings at the water plant were adjusted to compensate for the error by me while waiting reprogramming by Adkins.

A number of other problems remain unresolved causing concern.

A filter backwash problem at the Beachburg WTP resulting from a delay time erroneously programmed into the backwash sequence has been corrected by Adkins Delay on filter to waste had been programmed at 16,000,000 seconds where it should have been 160 seconds. Problems with the chemical metering pumps going into failure upon the loss of normal power and restoration of normal power remain unresolved. Problems have also arisen with the old alarm auto dialler causing concern with it's operation. A new chlorine analyzer has been purchased and will be installed when time permits.

The main electrical control panel has arrived at the Haley Water Plant.

The annual inspection of the Cobden Wastewater Treatment Plant was conducted by a Ministry of the Environment Inspector. There were no non-compliances noted by the inspector however a report from him is forthcoming.

The first annual round of lead testing has been completed with the Cobden sampling and testing being done this month. No test results exceeded the Maximum Acceptable limit for lead in drinking water. Letters were prepared and sent to all residents where samples were taken advising them of the results. The next round of sampling, involving another total of 107 lead analysis for the three plants, are required between June 15, 2008 and October 15, 2008.

A drilled well failed at the Industrial Park and well restoration and new pump installation has been completed.

Recommendations: It is recommended that a consultant be contracted to develop and prepare Operational Plans and associated requirements of the Drinking Water Quality Management Standards all included in the Municipal Drinking Water Licensing Program for the three water plants. Each Operational Plan must document 21 elements of the DWQMS. Submission deadlines are phased in over an 18 month period between January 2009 and June 2010.

Plant Manager: *David Simmons*

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement DATE: March 31, 2008

MONTHLY ACTIVITIES:

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 2 Building Permits at a value of \$360,000.00 in total. one Single Family Dwelling and one church.

-Hosted our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors.

We had discussion in regards to the Chapters Chair meeting in Toronto that was attended by our Chair Person, also had discussion on the new proposed changes to the Ontario Building Code by the province in regards to sprinklers in multi-residential buildings and also about mandatory re-inspection of existing septic systems.

Attended a training session put on by MMAH at the Shady Nook Rec. Center. The session was on Transition Training for the Objective Based 2006 Building Code.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Committee Reports – Public Works

Moved by Jacob Rook, Seconded by Art Cobb

2008-941 “Be it Resolved that the Council of the Township of Whitewater Region Public Works Committee recommend to Council that the 2008 Capital Construction Forecast be approved as submitted.”

Tabled

Purchasing Bylaw – 08-03-333

Moved by Jim Labow, Seconded by Izett McBride

2008-942 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to approve the purchasing policies and procedures bylaw and the said bylaw be read a first, second and third time, and that the said by-law be numbered 08-03-333 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 2nd day of April, 2008.”

Carried
Donald Rathwell

Ministry of Public Infrastructure Renewal – MIII Announcement

Information

OGRA Funding Announcement
Information

MTO – 2008 Municipal Roads & Bridges Infrastructure Investment -Announcement

Moved by Jim Labow, Seconded y Izett McBride

2008-943 “Be it Resolved that the Council of the Township of Whitewater Region agree

That the \$1, 017, 082 allocated to the Township of Whitewater Region by the province will be used for municipal road and bridge capital investment needs;

That a final summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be submitted to the ministry and the ministry may request an independent audit of the project; and

Any funds intended for the project that are not used in accordance with rehabilitation of municipal road and bridge capital investment needs or the terms outlined above will be returned to the ministry.”

Carried
Donald Rathwell

Beachburg Agriculture Society – Fair

No Action

Severance Application – Pt Lot 317,318,319 Plan 65 Cobden> Chartrand/Tubman>B19/08

Moved by Izett McBride, Seconded by Jim Labow

2008-944 “Be it Resolved that the Township of Whitewater Region has no objections to severance application B19/08 – Chartrand/Tubman.”

Carried
Donald Rathwell

Closed meeting – Nothing to report

Adjournment

Moved by Izett McBride, Seconded by Jim Labow

2008-945 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated April 2, 2008 be adjourned at 2:00pm.”

Carried
Donald Rathwell

Mayor, Donald Rathwell

CAO/Clerk, Dean Sauriol