

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday January 7, 2009

Place: Municipal Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. Cecilia Buelow MPAC – Assessment Presentation
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 1. Public Works Committee
 2. Waste Management Committee
 3. Fire Committee
 4. Growth and Development Committee
11. **Bylaws**
 1. 09-01-365 Municipal Fire Fees
 2. 09-01-366 Employment Bylaw #15
 3. 09-01-367 Short Term Borrowing
 4. 09-01-368 2009 Appointment of Municipal Officials
12. **Misc Correspondence**
 1. Ministry of Finance – Ontario Municipal Partnership Fund (OMPF) 2009 Allocation
 2. AMO – Federal Gas Tax Fund Announcement
13. **New/Unfinished Business**
 1. 2008 Tax Write Offs
 2. Sponsorship Request – Beachburg Agricultural Society
 3. Severance Application Pt Lot 5, Conc 6 – Westmeath – B210/08 – Robertson
 4. Severance Application Pt Lot 5, North Front “D” – Westmeath – B202/08 – Pumphrey
 5. 2009 Municipal Insurance Renewal
 6. Waste Management – Award of 1 Ton Truck Tender
 7. Sale of Dog Tags – Proposal Review and Award
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present:, Councilors: Mayor Don Rathwell, Deputy Mayor Ron Lowe, Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook and Joey Trimm

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest - None

Adoption of Agenda

Moved by Art Cobb, Seconded by Joey Trimm

2009-1114 “Be it Resolved that the Township of Whitewater Region adopt the agenda dated January 7, 2009 for the Regular Council meeting as submitted with the addition of 13 8) Hourly wage Cola .”

Carried
Donald Rathwell

Adoption of the Minutes

Moved by Art Cobb, Seconded by Joey Trimm

2009-1115 “Be it Resolved that the minutes from the previous Regular Council meeting dated December 3, 2008 be adopted as circulated.”

Carried
Donald Rathwell

Adoption of Accounts

Moved by Art Cobb, Seconded by Joey Trimm

2008-1116 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period December 1 – December 31, 2008, in the amount of \$1,664,604.45 in general purposes and \$35,227.61 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell

Delegation – Cecilia Buelow MPAC – Assessment Presentation

Cecilia Buelow from MPAC was present to review and update council on the present happening in the world of assessment.

She explained the hierarchy of the assessment/tax system, i.e. Province Set Legislation; MPAC Administers Assessment system; ARB adjudicates assessment; Municipalities sets Tax rates.

Ms Buelow explained the changes in the new legislation and process which is in place for the property assessment process which the province is rising.

She explained the phase in of the assessment and also the appeal process.

She spoke about the “About my Property” software on the MPAC website.

Reviewed the County summary of 2009 assessment. Also summerized Whitewater Region’s 2009 assessment.

Question regarding what has been done regarding the down turn in economics.

Answer; the legislation doesn’t allow for the economy change following the January 1, 2008 value.

Department Reports

Township of Whitewater Region Waste Management Department Monthly Departmental Report December, 2008

Invitation to Request for Quotations for a new 1 ton truck placed in local papers for the month of December, 2008.

The annual topographic survey for the Ross Landfill Site was carried out on December 16th, 2008. This information is utilized to portray an engineered drawing of remaining capacity of the site for annual reporting purposes.

As expected, volume of waste received is really slowing down for the winter.

Attended a meeting of the Joint Recycling Management Committee in Horton Township on the 18th of December. Invitations to the December meeting were distributed to all Municipalities that initially toured the Beauman Recycling Plant quite some time ago. The invitation was somewhat of a last chance to have your Resolution of Council in to identify that your Township is indeed “in” on the Business Plan to purchase, operate and govern the facility. A representative from the Consulting Firm the group has chosen to present a Business Plan as well as a representative from Waste Diversion Ontario (WDO) was present. Also present was Dan Maynard (owner of Beauman Recycling). If no Resolution from Council was brought to the meeting it was stated that further involvement would be on a “customer” level (If the venture does indeed move forward).

There are seven Municipalities moving forward with this.

And-Core Environmental Grinding is in the area this month. The Department will proceed to have the brush pile processed. Processed material will be utilized for covering garbage during the winter months.

Invitation to Request for Quotation closes 2:00PM, Tuesday, December 30th, 2008. Resulting in five (5) submissions.

Steven Hodson, Landfill Operations Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury/Administration MONTHLY ACTIVITY:

December 2008

2009 OMPF AMOUNT

We have now received the detailed 2009 OMPF allocation as per the attached pages. As part of the OMPF calculation, we will receive a special one-time assistance amount of \$120,700 to ensure that our 2009 OMPF funding equals the March 2007 OMPF funding announcement amount of \$1,347,000.

FEDERAL GAS TAX FUND

We have received notice that the Federal Gas Tax Fund will be extended up to and including 2013. We received \$105,927.62 this year and we are expected to receive \$211,855.24 in 2009. We will receive \$203,969.56 yearly for 2010 to 2013.

COUNTY AND SCHOOL BOARD LEVIES

The fourth installment of the County and School Board levies were paid on December 15, 2008. We paid \$565,240.26 to the County and a total of \$476,783.81 to the School Boards. These amounts have been reconciled and should represent final payment amounts for 2008.

2008 YEAR-END UPDATE

The auditors will begin working on 2008 year-end procedures in January 2009. At that time, we will know how much is available to be transferred into reserves.

Annette Mantifel

Treasurer/Deputy CAO

WHITEWATER REGION FIRE DEPARTMENTAL REPORT

TOTAL EMERGENCY (STATION) RESPONSES FOR Dec. 31, 079-09

Fire Chief Wayne Heubner Dec. 31, 2008

- Dec 1 / 08 Chief Moore attends Westmeath Stn. practice x 5.
 - Dec 3 / 08 Chief Heubner attended Lieut. Gov. speech.
 - Dec 3 / 08 Chief Heubner attends Council.
 - Dec 3 / 08 Chief Heubner attended Cobden Stn. practice.
 - Dec 6 / 08 Chief Moore, Heubner attend Beachburg Santa Claus Parade.
 - Dec 7 / 08 Chief Heubner, Moore attend Beachburg Stn. dinner.
 - Dec 10 / 08 Chief Heubner, Moore attend Capt. Interviews Cobden Stn.
 - Dec 12 / 08 Chief Heubner, Moore attend Staff Christmas party.
 - Dec 18 / 08 Chief Heubner attends Dean staff breakfast.
 - Dec 22 / 08 Chief Heubner, Moore attend Westmeath staff dinner.
 - Dec 29 / 08 Chief Heubner met with Inspection staff T. Moore, R. Church.
- Stn. # 1 Haley's
- Dec 28 / 08 Hydro lines down 906 Olmstead-Jeffery Rd.
 - Dec 28 / 08 Hydro lines down Mineview Rd
- Stn. # 2 Cobden
- Dec 08 / 08 MVA Hw 17 and Forester Falls Rd.
 - Dec 13 / 08 Smoke in house 20172 Hw 17.
 - Dec 23 / 08 CO2 Detector 128 Burwell Side road.
 - Dec 25 / 08 Hydro lines down Quinn & Egan Line.
 - Dec 28 / 08 Tree on Mansel Hill Rd.
- Stn# 3 Foresters Falls
- Dec 00 / 08 No calls for December
- Stn# 4 Beachburg
- Dec 06 / 08 Car fire Greenwood Rd. Hw 17.
- Stn#5 Westmeath
- Dec 28 / 08 Tree on Hydro line 1468 Dupuis Lane.
 - Dec 30 / 08 Car fire Greenwood Rd. Hw 17.
- Truck / Hall Report
- Haley Stn. 1 9719 needed to be rewired. Fixed step on 9625 Alarm for life survey (home visits ongoing) McCrea's work on heaters.
- Cobden Stn. 2 New exhaust installed on 9633 Alarm for life survey (home visits ongoing) 9840 control panel is shorting out. Siren to be Installed ASAP.
- Forester Falls Stn. 3 Oil tank installed in hall.
- Beachburg Stn. 4 Snow removal contractor hired. Alarm for life survey (home visits ongoing)
- Westmeath Stn. 5 Worked on Stn. Heating.

RECOMMENDATIONS

Most of my recommendations will be brought foreword at budget time.

T.W.P. Whitewater Region Departmental Report

Department of **PUBLIC WORKS** December 2008 Monthly Activities:

This month we had 26 weather responses, compared to 23 last year at this time, between snow plowing, snow removal, salting and sanding we were out just about everyday and very busy. With all this work we had very little time for extra duties. We were able to clean around the fire hydrants in the villages, and repaired two water main breaks in the village of Cobden, one on Hwy 17 and one on Cowley Street. Because of liabilities and the increased situations where driveways are being cleaned by pushing snow across the roadway, public works has put letters in the mail boxes of people who are involved with this situation. The letters explain that the home owner is 100% liable for any accidents or damages to any vehicles or equipment.

During the month of December we had a lot of equipment failures that required lots of sharing to get the plow routes completed the same day.

The new tandem is scheduled to arrive on the 9th of January and at that time we will start plowing Cobden with a tandem where we were using the single axle.

Hal Johnson CRS-I

Public Works Supervisor

WHITEWATER REGION DEPARTMENTAL REPORT

Department: Plants

Date: December, 2008

Monthly Activities:

Normal operation and maintenance activities for the month of December included the following: A problem with the new filter raw inlet modulating valve at the Cobden Water Plant has developed. Michel Boucher of Dakins Engineering is to come to the plant to look at the problem. At the same time we will have Michel look at another issue of loss of trend reporting on the PLC panel.

Corix has sent us a new larger Uninterrupted Power Supply for the new filter at the plant however the electrical supply to the panel is not heavy enough and needs to be upgraded.

The MOE inspector had requested that the Township have a consultant assess the problem with high suspended solids in the settling tank supernatant return to the lake. In November data was submitted to Robinson Consultants at their request however no response has been received to date. In the meantime all settling tank contents are being pumped to the Sewage Plant.

Three of the four gas heaters in the new part of the plant have been inoperable for most of the month. Several small plug in heaters were purchased and hooked up to provide some heat until repairs were made to the gas heaters by Suckle Heating. Heater parts were obtained however other parts had to be ordered to complete the repairs. Subsequently the fourth gas heater stopped working and Suckle Heating managed to get two of them working by bypassing one of the safety devices.

Dakins Engineering has been contacted to get a quote on cost to have the Beachburg Water Plant PLC record five day daily flow totals. When all the plants have this capability weekend visits by operators to record these flow totals, as required by Regulation 170/03, can be discontinued.

The standby generator at the Haley plant failed to start during a test operation. Rondeau Electric was called in and a vapour lock that was discovered in the gas supply was removed. A subsequent failure to start was discovered by Shane Severin, the operator on call, who manually started the generator. Loss of distribution system pressure did not need to be reported to the MOE since system pressure had only dropped to 20 psi by the time Shane arrived at the plant.

The pressure would have quickly dropped to zero were it not for the Sullivan St. hydro-pneumatic tank which has been left in operation for this very purpose until the new system operation has been proven.

Stroma Engineering has so far been unsuccessful in attempts at reprogramming the Haley Water Plant PLC to retain five days of daily flow totals. They claim that they have been unable to download program changes, through the new phone modem that they had installed at the plant, because of old phone lines in use at the townsite. In order to expedite the process we agreed to take a USB key, that they will send us, and attempt to transfer the new data to the PLC ourselves. Other PLC trending records that Stroma was to have corrected are showing errors and will have to be addressed.

Sludge haulage at the Cobden Wastewater Plant has been held off to the new year and the first haulage will be early in January.

Plant Manager: *David Simmons*.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

DATE: January 5, 2009

MONTHLY ACTIVITIES:

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 12 Building Permits at a value of \$205,000.00 in total. 3 addition/renovation to existing residential, one new residential accessory buildings, one addition to an existing residential accessory building, one wood stove installation, 2 commercial

addition/renovation one commercial accessory building, one partial house demolition, one barn addition and one plumbing permit.

<u>2007 Building Permits</u>		<u>2008 Building Permits</u>
38	Single Family Dwelling (SFD)	25
36	SFD Additions	43
23	SFD Alterations	12
21	Accessory Buildings	14
18	Garages	24
3	Garage Additions	5
2	Carports	4
19	Agricultural Buildings	11
4	Agricultural Additions	6
3	Commercial Buildings	4
1	Commercial Addition	6
1	Commercial Alteration	2
20	Demolition	18
3	Institutional Buildings	1
2	Institutional Additions	2
0	Industrial	1

194 Bldg Permits at a value of \$ 13,535,000

178 Permits – \$9,225,000

Total of 63 septic permits (new and replacements)

63 Septic Permits

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Public Works Committee – Acres Road

Moved by Joey Trimm, Seconded by Art Cobb

2009-1117 “Be it resolved that the Township of Whitewater Region Public Works committee recommend to council that due to the cost and the workload associated with winter maintenance of Acres Road, from Kerr Line to the River, that the Township has decided to no longer conduct winter maintenance to this Road. Signage is to be erected identifying this issue.”

Carried
Donald Rathwell

Waste Management Committee - Information

Fire committee - hires

Moved by Jack Ferguson, Seconded by Izett McBride

2008-1118 “Be it resolved that the Township of Whitewater Region Fire Committee recommend to council the following firefighters be hired: Bruce Regier – Beachburg and Nathan Troutman – Beachburg.”

Carried
Donald Rathwell

Consent application B 242/06 (1) & B 243/06 (2)

Moved by Ron Lowe, Seconded by Art Cobb

2008-1119 “Be it resolved that the Growth and Development Committee recommend to council to support Mr. Mathews development proposal of PT lot a, Conc “A” CLF and that the comments proposed by MMHA were discussed and reviewed by the committee during an earlier site visit and this issue was reviewed and satisfied based on the uniqueness of the development.”

Carried
Donald Rathwell

09-01-365 Municipal Fire Fees

Moved by Jim Labow, Seconded by Jack Ferguson

2008-1120 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to establish Municipal Fire Fees and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-01-365 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 7th day of January, 2009.”

Carried
Donald Rathwell

09-01-366 Employment Bylaw #15

Moved by Jack Ferguson, Seconded by Jim Labow

2008-1121 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law implement Employment Bylaw #15 and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-01-366 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 7th day of January, 2009.”

Carried
Donald Rathwell

09-01-367 Short Term Borrowing

Moved by Jim Labow, Seconded by Jack Ferguson

2008-1122 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law authorize short term borrowing for 2009 and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-01-367 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 7th day of January, 2009.”

Carried
Donald Rathwell

09-01-368 2009 Appointment of Municipal Officials

Moved by Jack Ferguson, Seconded by Jim Labow

2008-1123 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law appoint municipal officials for 2009 and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-01-368 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 7th day of January, 2009.”

Carried
Donald Rathwell

Ministry of Finance – Ontario Municipal Partnership Fund (OMPF) 2009 Allocation Information

AMO – Federal Gas Tax Fund Announcement – Information

2008 Tax Write- Offs

Moved by Jack Ferguson, Seconded by Jim Labow

2008-1124 “Be it resolved that the Township of Whitewater Region write off the following taxes: under section 357 – 2008 taxes \$2,253.81; under Section 358 – 2006 taxes \$370.73, 2007 taxes \$661.96; under Section 40 – 2006 taxes \$1,166.63, 2007 taxes \$1,201.32, 2008 taxes \$169.20; under Section 364 – 2007 taxes \$7,841.66, 2008 taxes \$307.23; under Section 39.1 – 2007 taxes \$257.20, 2008 taxes \$2,726.85 for a total of \$16,956.59 (municipal portion of taxes).”

Carried
Donald Rathwell

Sponsorship Request – Beachburg Agricultural Society – Information and letter to be sent to Beachburg Agricultural Society.

Severance Application Pt Lot 5, Conc 6 – Westmeath – B210/08 – Robertson

Moved by Jack Ferguson, Seconded by Jim Labow

2008-1125 “Be it resolved that the Council of the Township of Whitewater Region has no objection to Severance B210/08 Robertson on condition that the MDS1 requirements are reviewed and addressed.”

Carried
Donald Rathwell

Severance Application Pt Lot 5, North Front “D –Westmeath–B202/08 –Pumphrey Tabled

2009 Municipal Insurance Renewal

Moved by Jim Labow, Seconded by Izett McBride

2008-1126 “Be it resolved that the Council of the Township of Whitewater Region agree to renew the 2009 Municipal Insurance Program with Municipal Insurance Services Ltd at a cost of \$128,464.00 plus applicable taxes.”

Carried
Donald Rathwell

Waste Management – Award of 1 Ton Truck Tender

Moved by Ron Lowe, Seconded by Art Cobb

2008-1127 “Be it Resolved that the Council of the Township of Whitewater Region agree to award the Tender of the Waste Management 1 Ton Truck equipped with a plow to the low tenderer Butler Chevrolet at a cost of \$49,889.50 including trade in and taxes. With the consensus that the box of the truck remain black.”

Carried
Donald Rathwell

Sale of Dog Tags – Proposal Review and Award

Moved by Art Cobb, Seconded by Ron Lowe

2008-1128 “Be it resolved that the Council of the Township of Whitewater Region agree to enter into an agreement with Maureen Matthew for the sale of 2009 Dog Tags. A Contract will be executed as presented.”

Carried
Donald Rathwell

Hourly Wage Cola adjustment

Moved by Jacob Rook, Seconded by Joey Trimm

2008-1129 “Be it resolved that the Council of the Township of Whitewater Region agree to set the 2009 COLA increase for all hourly wage employees at 2.5%.”

Carried
Donald Rathwell

Closed Meeting – Nothing

Adjournment

Moved by Joey Trimm, Seconded by Jacob Rook

2008-1130 “Be it resolved that the Township of Whitewater Region Regular Council meeting dated January 7, 2009 be adjourned at 3:11pm.”

Carried
Donald Rathwell

Mayor, Donald Rathwell

CAO, Dean Sauriol