

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday March 4, 2009**

**Place: Municipal Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

- A. Public Meeting
1. Zoning Amendment Pt Lot 6, Conc 4, Westmeath – Vereyken
1. Call to Order
  2. Prayer
  3. Roll Call
  4. Disclosure of Pecuniary Interest
  5. Adoption of the Agenda
  6. Adoption of the Minutes of the Last Meeting
  7. Adoption of the Accounts
  8. **Delegation**
    - 1.
  9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
  10. **Committee Reports**
    - 1.
  11. **Bylaws**
    1. 09-03-372 Appointment of Library Board
    2. 09-03-373 Zoning Amendment Pt Lot 6, Conc 4, Westmeath – Vereyken
    3. 09-03-374 2009 Appointment of Fence Viewers, Livestock Valuators, Fire Wardens and Poundkeepers
  12. **Misc Correspondence**
    1. Ministry of Natural Resources – Endangered Species Act – Info Sessions
    2. Bonnechere Valley – Algonquin College Fundraising Campaign
    3. Whitewater Region Community Health Centre – Letter of Appreciation
    4. Polaris Institute – Bottled Water Information
  13. **New/Unfinished Business**
    1. Severance Application Pt Lot 11,B Coulonge Lake Front - Westmeath – B4/09(1) – B05/09(2) – Timm
    2. Support of Legion’s Education Exemption Resolution – Bonnechere Valley
  14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
  15. **Adjournment**

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**Public Meeting**

Moved by Art Cobb, Seconded by Jacob Rook

**2009-1161 “Be it resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning Bylaw Amendment.**

1. **Zoning Amendment Pt Lot 6, Conc 4 Westmeath Vereyken.”**

Carried  
Donald Rathwell

Clerk reviewed notice requirements.

No Comments for the public

No comments from council

**Adjournment of Public Meeting**

Moved by Jacob Rook, Seconded by Art Cobb

**2009-1162 “Be it Resolved that the Township of Whitewater Region Public Meeting dated March 4, 2009 be hereby adjourned at 1:05 p.m.”**

Carried  
Donald Rathwell

Present:, Councilors: Mayor Don Rathwell, Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook and Joey Trimm

Council Absent: Ron Lowe

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

**Disclosure of Pecuniary Interest – None reported**

**Adoption of Agenda**

Moved by Jim Labow, Seconded by Izett McBride

**2009-1163 “Be it Resolved that the Township of Whitewater Region adopt the agenda dated March 4, 2009 for the Regular Council meeting”**

Carried  
Donald Rathwell

**Adoption of the Minutes**

Moved by Izett McBride, Seconded by Jim Labow

**2009-1164 “Be it Resolved that the minutes from the previous Regular Council meeting dated February 18, 2009 be adopted as circulated.”**

Carried  
Donald Rathwell

**Adoption of Accounts**

Moved by Jim Labow, Seconded by Izett McBride

**2009-1165 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period February 1 – February 28, 2009, in the amount of \$699,060.27 in general purposes and \$18,488.05 for Water Purposes and that the above accounts be paid.**

Carried  
Donald Rathwell

**Delegation – None**

**Department Reports**

**Township of Whitewater Region  
Waste Management Department  
Monthly Departmental report  
February, 2009**

The Annual Waste Diversion Ontario Datacall for Blue Box Funding has been completed.

The Annual HWIN Registration for the Ross Landfill Site as well as the Ross Mineview Garage has been completed for the Ministry of the Environment. These are Hazardous Waste Generator Sites (HHW Mobile Event for the Garage and Propane Cylinders for the Landfill).

Registered for SWANA (Solid Waste Association of North America) course in April. *Principles of Management of MSW Systems* course will be held in Barrie.

The Annual Operations Report for the Ross Landfill Site (awaiting Hydrogeological Report for attachment) as well as the Annual Report for the Westmeath Site (awaiting Hydrogeological Report for attachment) has been completed. The Westmeath Site Annual Report deals strictly with Environmental Monitoring for Groundwater & Surface Water as there are no operations at this Site. These reports are an MOE requirement and are due March 31<sup>st</sup>, 2009

All processed mulch from the 2008 brush and leaf & yard waste pile has been hauled down into the trench for cover material purposes. The Public Works Department carried out this task.

Received what will likely be the Final Draft Notice to Amend to Provisional Certificate of Approval for the Cobden Site. Essentially, after much negotiating with the Ministry, with the help of our Consultant, we have the Conditions on paper with which I believe the Municipality can work with. We will now have to move forward with the acquisition of a CAZ for the Site, install one more monitoring well and complete the cover of the waste mound. Aside from on-going monitoring and reporting, this moves the Municipality one step closer to Final Closure.

Received a letter from the Senior Environment Officer in Ottawa with respect to a groundwater technical review of the 2007 Annual Report - Hydrogeological component. The Ministry wishes a letter by March 31<sup>st</sup>, 2009 confirming the implementation of their Hydrogeologist’s recommendations. Essentially, the Ministry wants the Municipality to install more monitoring wells to help study and determine the full extent of the leachate plumes migration toward the northern extent of the Contaminant Attenuation Zone. Their technical reviewer has determined that the leachate plume has indeed migrated beyond the furthest down-gradient monitoring well

from the historical waste mound. Also some issues with the monitoring program itself have to be addressed (i.e. Sampling parameter lists, inclusion of VOC's, etc.). Our Consultant will be dealing with this issue. There are concerns with the sampling practices/program from a liability as well as a cost perspective.

**Steven Hodson, Landfill Operations Manager**

## WHITEWATER REGION DEPARTMENTAL REPORT

**DEPARTMENT: Treasury**

**MONTHLY ACTIVITY: February 2009**

### YEAR-END AUDIT

The Auditor has completed the 2008 year-end audit and the Township has a deficit of \$50,391. This represents approximately 0.72% of the total amount budgeted for 2008 and it is a reduction of \$78,186 from last year's total deficit. The following is a breakdown showing the actual amount earned/spent compared to the budgeted amount:

<b>REVENUE:</b>	<b>ACTUAL</b>	<b>BUDGET</b>
Taxation	\$2,259,164	\$2,259,163
Special Charges <sup>1</sup>	\$ 411,692	\$ 382,470
Transfer Payments <sup>2</sup>	\$3,301,803	\$3,077,979
Administration <sup>3</sup>	\$ 781,700	\$ 770,110
Building/Protection <sup>4</sup>	\$ 123,664	\$ 106,300
Waste Management	\$ 376,841	\$ 360,500
Fire <sup>5</sup>	\$ 23,797	\$ 39,000
<b>TOTAL</b>	<b>\$7,278,662</b>	<b>\$6,995,522</b>

<b>EXPENDITURES:</b>	<b>ACTUAL</b>	<b>BUDGET</b>
Internal/Ext. Transfers <sup>6</sup>	\$ 27,421	\$ 19,983
Policing	\$ 490,046	\$ 490,045
Council <sup>7</sup>	\$ 172,743	\$ 157,502
Administration	\$1,107,157	\$ 1173,006
Fire	\$ 434,102	\$ 465,520
Building/Protection	\$ 117,098	\$ 134,910
Transportation <sup>8</sup>	\$3,618,541	\$3,206,261
Street lighting	\$ 84,188	\$ 91,350
Crossing Guards	\$ 17,909	\$ 18,300
Airport	\$ 7,152	\$ 7,152
Sewer	\$ 187,704	\$ 192,000
Waste Management	\$ 619,756	\$ 624,083
Parks	\$ 71,905	\$ 79,784
Health Services	\$ 6,388	\$ 7,000
Cultural Services <sup>9</sup>	\$ 94,766	\$ 69,500
Industrial Park	\$ 21,519	\$ 27,900
Emergency Management	\$ 2,029	\$ 2,100
Tile Drainage <sup>10</sup>	\$ 122,327	\$ 98,270
Deficit/Surplus	\$ 126,303	\$ 130,856
<b>TOTAL</b>	<b>\$7,329,053</b>	<b>\$6,995,522</b>

### REVENUE

<sup>1</sup>Sewer Billing is down from last year due to metered billing allocation and write-off adjustment for one property - Supplemental tax billing was over \$10,000 more than amount budgeted – Tile drain payments from province was over \$25,000 more than amount budgeted

<sup>2</sup>Unconditional Grant – Revenue Guarantee was \$323,988 more than budgeted due to Investing in Ontario money received

<sup>3</sup>Transfer from Reserves – adjustments for amounts not spent i.e. computer software/Gas Tax money and for additional amounts not budget for i.e. WDRA payment

<sup>4</sup>Increased dog license revenue due to contract for selling dog tags - \$11,000 more than budgeted amount - \$8,000 more in building permits

<sup>5</sup>MTO Fire Revenue was down this year – approximately one half of the amount budgeted

### EXPENDITURES

<sup>6</sup>Transfer of \$7,438 to Beachburg WTP for hydro billing correction was not budgeted

<sup>7</sup>Ad hoc committees were over budget by \$20,000 – shown under Council

<sup>8</sup>Under Roads expenditures heating, equipment repair, salt, fuel and cold mix asphalt came in over budget – partially due to price increases and weather/road conditions – not all of road construction budget was spent but unspent portion was placed into reserves/deferred revenue (amounted to over \$300,000 more than budget)

<sup>9</sup>Extra \$26,200 paid to WDRA was not part of the budget

<sup>10</sup>Tile drain loans paid to borrowers was over \$25,000 more than budgeted amount

### 2009 BUDGET

Department Heads will be submitting their preliminary budget figures by March 4<sup>th</sup>, 2009. Meetings will then be held to discuss their requests. This year we asked each department to submit a five-year capital forecast for their departments.

### TAX ARREARS

Tax arrears letters have been sent out to owners representing 60 properties. They have until

March 31, 2009 to make payment or contact me about payment arrangements.  
Annette Mantifel, Treasurer/Deputy CAO

**WHITEWATER REGION FIRE DEPARTMENTAL REPORT**

**TOTAL EMERGENCY ( STATION) RESPONSES FOR Feb. 28, 023-07**

Fire Chief	Wayne Heubner		Feb. 28, 2009
Feb 2 / 09	Chief	Moore attends Westmeath Stn. practice x 4.	
Feb 4 / 09	Chief	Heubner attends Council.	
Feb 4 / 09	Chief	Heubner attended Cobden Stn. practice.	
Feb 4 / 09	Chief	Moore and Stn 3 visit Dispatch.	
Feb 4 / 09	Chief	Heubner inspects 46 Gov. Rd. fire.	
Feb 12 / 09	Chief	Heubner meets with Pembroke Fire Chief.	
Feb 16 / 09	Chief	Heubner, Moore attend Capts. retirement party.	
Feb 17 / 09	Chief	Heubner, Moore met with Bill Bowles.	
Feb 18 / 09	Chief	Heubner, attended Cobden Stn. practice.	
Feb 19 / 09	Chief	Heubner, Moore met with Capt. Stone/Church.	
Feb 24 / 09	Chief	Heubner met with Extrication Comm.	
Stn. # 1	Haley's		
		Feb 1 / 09	House fire 605 Lapasse Rd.
		Jan 15 / 09	Barn fire 18678 Highway # 17.
		Jan 23 / 09	MVC 1142 Magnesium Rd.
		Jan 24 / 09	MVC highway # 17 & Godfrey Rd.
		Jan 29 / 09	MVC highway # 17 & Haley Rd.
Stn. # 2	Cobden		
		Feb 1 / 09	House fire 605 Lapasse Rd.
		Feb 5 / 09	Van fire highway # 17 & Turcotte Rd.
		Feb 19 / 09	MVC highway # 17 & Eldon Rd.
		Feb 20 / 09	MVC highway # 17 & Eldon Rd.
Stn. # 3	Foresters Falls		
		Feb 1 / 09	House fire 605 Lapasse Rd.
		Jan 15 / 09	Barn fire 18678 highway # 17.
Stn. # 4	Beachburg		
		Feb 1 / 09	House fire 605 Lapasse Rd.
		Feb 11 / 09	Chimney fire 753 Gore Line.
		Feb 13 / 09	Cottage fire 281 Jeb Wood Trail.
		Feb 28 / 09	Chimney fire 1503 Indian Rd.
Stn. # 5	Westmeath		
		Feb 1 / 09	House fire 605 Lapasse Rd.
Feb 11 / 09	Chimney fire	753 Gore Line.	
		Feb 13 / 09	Cottage fire 281 Jeb Wood Trail.
Truck /	Hall Report		
Haley	Stn. 1		Regular monthly training with new DVD'S.
Cobden	Stn. 2		Regular monthly training ongoing.
Forester Falls	Stn. 3		No station report filed.
Beachburg	Stn. 4		With spring thaw ice built up on roof causing Water damage in training room.
Westmeath	Stn. 5		Regular monthly training ongoing.

**RECOMMENDATIONS**

Cobden pumper 9633 is showing its age 27yrs (1982) and needs to be replaced ASAP. Other recommendations will be brought forward at budget time. Because of the high number of road accidents, a second set of extrication equipment should be looked into purchasing for Cobden Station to assist the equipment at Haley's.

**T.W.P. Whitewater Region Departmental Report**

**Department of PUBLIC WORKS February 2009 Monthly Activities:**

This month we had 19 weather responses, which is the same number as last year at this time. Staff have been keeping ahead of the melting snow, by clearing catch basins in the villages. Ditches in certain trouble areas have been cleaned out as well.

We had a couple roads with problems during one of the thaws with water flowing over the roads, but the culverts were opened up and the ice dealt with.

A culvert was replaced on McGonegal Rd at the train trussel.

Major repairs are being done to the Grader 3 (740 Champion), although it is inconvenient at this time due to moving trucks around for garage space, this work needs to be completed now so the grader is ready for road maintenance in the spring.

The motor fan on the furnace in Westmeath garage was replaced.

Hal Johnson CRS-I

Public Works Supervisor

**WHITEWATER REGION DEPARTMENTAL REPORT**

**Department: Plants**

**Date: February, 2009**

Monthly Activities:

Normal operation and maintenance activities for the month of February included the following:

Updating of the operations manual for upgrades to the Cobden WTP has been completed and notification made to the MOE.

Corix has yet to complete programming changes to the modulating raw water inlet valve to their filter and parts for the Corix Uninterrupted Power Supply that have been shipped out several times have yet to arrive.

Settling/supernatant problems with the settling/equalization tank have yet to be addressed by our consultant and all tank contents are being directed to the wastewater plant in the meantime.

Word has been received that Metcon returned the faulty hypochlorite transfer pump to the manufacturer who has repaired it under warranty.

The problem with air in the building plumbing has been resolved by plant staff detecting and replacing leaking check valves in the high lift pump air relief systems.

Ice dams on the roof of the Beachburg Water plant were destroyed by ice and had to be removed. A solution to this ongoing problem may be to construct a protective roof above the entrance door.

Programming of the PLC to record five day flow totals has been completed and weekend visits to the three plants has been discontinued. Long weekends will still require one visit to the plants as Reg. 170/03 still requires chlorine analyzer checks within 72 hours of any reading. Overall weekend visits will nevertheless be reduced from 14 days per year to 10 days per year.

Robinson Consultants has been requested to have the Certificate of Approval for the Haley Water plant amended to have the Sullivan Street well abandoned but retaining the hydro-pneumatic pressure tank as a distribution system pressure maintaining device.

A plant inspection at the Cobden Wastewater Treatment Plant was conducted by the Ministry of the Environment this month. Nothing of significance was noted by the inspector at the time but the report will be forthcoming.

Wiring upgrades at the plant clarifier which were required by the Hydro Inspector were completed this month by plant staff.

Plant manager: *David Simmons*

### **WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement**

**DATE: February 27, 2009**

#### **MONTHLY ACTIVITIES:**

-Carried out numerous building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 5 Building Permits at a value of \$316,000.00 in total. 2 single Family Dwellings, 2 addition/renovation to existing residential, and one residential accessory buildings.

#### **RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

#### **Committee Reports – None**

#### **09-03-372 - Appointment of Library Board**

Moved by Izett McBride, seconded by Jim Labow

**2009-1166 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to Appoint Library Board members and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-03-372 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of March, 2009.”**

Carried  
Donald Rathwell

#### **09-03-373 - Zoning Amendment Pt Lot 6, Conc 4, Westmeath – Vereyken**

Moved by Jim Labow, seconded by Izett McBride

**2009-1167 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Zoning Amendment Pt Lot 6, Conc 4 Westmeath Vereyken and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-03-373 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of March, 2009.”**

Carried  
Donald Rathwell

#### **09-03-374 - 2009 Appointment of Fence Viewers, Livestock Valuers, Fire Wardens and Poundkeepers**

Moved by Izett McBride, Seconded by Jim Labow

**2009-1168 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to appoint the 2009 Fence Viewers, Livestock Valuers, Fire Wardens and Poundkeepers and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-03-374 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of March, 2009.”**

Carried  
Donald Rathwell

**Ministry of Natural Resources – Endangered Species Act – Info Sessions**  
Information

**Bonnechere Valley – Algonquin College Fundraising Campaign**

Received information

**Whitewater Region Community Health Centre – Letter of Appreciation**  
Information

**Polaris Institute – Bottled Water Information**

Refer to waste management report/committee

**Severance Application Pt Lot 11, B Coulonge Lake Front - Westmeath – B4/09(1) B05/09(2) Timm**

Moved by Jacob Rook, Seconded by Art Cobb

**2009-1169 “Be it resolved that the Township of Whitewater Region has no objection to severance application B4/09(1) & B05/09(2) Trimm.”**

Carried  
Donald Rathwell

**Support of Legion’s Education Exemption Resolution – Bonnechere Valley**

Moved by Art Cobb, Seconded by Jacob Rook

**2009-1170 “Be it resolved that the Council of the Township of Whitewater Region strongly support the Township of Bonnechere Valley resolution asking that the Province of Ontario providing an education tax exemption to war veterans organizations.”**

Carried  
Donald Rathwell

**Adjournment**

Moved by Art Cobb, Seconded by Jacob Rook

**2009-1171 “Be it resolved that the council of the Township of Whitewater Region regular council meeting dated March 4, 2009 be adjourned at 2:30pm.”**

Carried  
Donald Rathwell

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Mayor, Donald Rathwell

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CAO, Dean Sauriol