

**TOWNSHIP OF WHITEWATER REGION
Council Meeting**

Meeting Title: Regular Council Meeting Date: Wednesday November 4, 2009

Place: Westmeath Recreation Centre Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 - 1.
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 - 1.
11. **Bylaws**
 1. 09-09-398 Zoning Amendment Pt Lot 2, Conc 4 EML, Westmeath – Marandola
 2. 09-11-402 Tile Drain Bylaw
 3. 09-11-403 Land Acquisition Landfill Site – Hawthorne
12. **Misc Correspondence**
 1. McNab/Stewart Disaster Relief Committee – Donation Request
13. **New/Unfinished Business**
 1. 2010 Municipal Council Composition
 2. 2010 Municipal Election proposed changes
 3. OGRA Conference
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

15. Adjournment

Present:, Councilors:, Deputy Mayor Ron Lowe, Art Cobb, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Jacob Rook and Joey Trimm

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest – None reported

Adoption of Agenda

Moved by, Jim Labow, Seconded by Jack Ferguson

2009-1333 “Be it Resolved that the Township of Whitewater Region adopt the agenda dated November 4, 2009 for the Regular Council meeting as submitted.”

Carried
Donald Rathwell

Adoption of the Minutes

Moved by Joey Trimm, Seconded by Art Cobb

2009-1334 “Be it Resolved that the minutes from the previous Regular Council meeting dated October 21, 2009 be adopted as circulated.”

Carried
Donald Rathwell

Adoption of Accounts

Moved by Joey Trimm, Seconded by Jacob Rook

2009-1335 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period October 1 – October 31, 2009, in the amount of \$1,246,211.00 in general purposes and \$34,942.42 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell

Delegation: None

Department Reports

Township of Whitewater Region Waste Management Department Monthly Departmental Report October, 2009

The last of the loads from Timminco, for this Fall, arrived at the beginning of the month. This completes the smaller structure. Next Spring, the larger structure gets demolished. The loads have been consisting of broken up lumber, insulation, drywall and concrete.

The waste mound is tidied-up and is back on track now that the excavator is up and running again. Machine was down for about two weeks.

Completed Municipal Hazardous & Special Waste Quarter 3 Reporting for funding. This will cover likely 50% of the cost for the September 19th Hazardous Waste Day we held.

Westmeath Groundwater Monitoring (Fall Event) completed during the month.

Final spreading of fill over the Westmeath Landfill completed. Majority of material pushed down the North-West side slope to deter erosion. The existing slope was much too steep. A final Survey of the site will have to be carried out.

Topographical Survey of the covered (finished) waste mound at the Cobden Landfill completed this month. Also, new monitoring well "tied in" to the survey.

Remainder of the fridge stockpile has been cleaned up. All units had ozone depleting gases removed.

Groundwater sampling for the Ross Landfill Site completed during the month. None of the samples drawn for the Fall Event will be tested for VOC's. This was carried out during the Spring Event.

Groundwater Monitoring for the Cobden Landfill Site will be carried out in early November.

Steven Hodson. Landfill Operations Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: October 2009

OMPF FINAL PAYMENT 2009

We have received the fourth installment of OMPF for 2009 in the amount of \$336,750. This money was much needed as we had to temporarily borrow \$75,000 from the bank for payment of two larger invoices.

TAX AND WATER BILLS

The final installment of water/sewer for the 2009 was due October 30, 2009. A total of \$97,821.43 was billed in water revenue and \$45,746.59 was billed in sewer revenue.

The final installment of capped taxes totaling \$286,964.00 was also due October 30, 2009. The second supplemental listing for 2009 has been received and the tax bills are being processed. To date, we have billed supplemental revenue (municipal portion only) of \$18,705.84. We have also though, processed write-offs in the amount of \$43,033.42 (municipal portion only).

BUDGET

We have met with all department heads to go over their expenditures and revenues to date. In general, there were only a few areas that require special attention paid to them between now and the end of the year.

PROCEDURAL AUDIT

MacKillican & Associates will be conducting our procedural audit at the end of November.

Annette Mantifel

Treasurer/Deputy CAO

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS October 2009 Monthly Activities:

We have completed winter sand at both Westmeath and Mineview Garages.

Weather permitting we have been cold patching and grading roads to get them ready for the winter.

Gravel and grading has been completed on Waterview Rd, Behm Line, Stoppa Rd, Acres Rd and Fletcher Rd.

We have a co-op student working with us till the new year.

Rafts, flower pots, benches have been put away for the winter.

Gravel has been added and levelled in the new parking area at the medical center in Cobden.

The brush hog has been out cutting brush on the sides of the road.

Hal Johnson CRS-I

Public Works Supervisor

WHITEWATER REGION DEPARTMENTAL REPORT

Department: Plants

Date: October, 2009

Monthly Activities:

Normal operation and maintenance activities for the month of October included the following:

The Cobden Water Plant sludge removal pump controls are continuing to be monitored for the cause of the pump going into failure. A device has been installed in the control panel that will "trap" any intermittent over temperature alarm in the pump. This was done at the suggestion of Detra Construction in order to identify over temperature alarms as the cause of the failures or eliminate it as a cause.

Installation of an accumulated sludge flushing system for the new mono plant has been completed and is in operation. The system provides for much improved operation of the mono plant reducing influent and effluent turbidity levels in the filter while reducing desludging waste water volumes produced in the

settling tank.

The annual MOE inspection of the plant was conducted on October 26th.

A meeting with JP2G Consultants has been set for December 7th to discuss Zebra Mussel and Manganese control installation.

Best Practice recommendations contained in the report from the August MOE inspection of the Beachburg Water Plant are being addressed. The majority of the recommendations should be completed by the end of the year. The plant is being prepared for the winter months.

Chlorine metering pumps and associated equipment at the Haley Water Plant were disassembled and cleaned as a preventive maintenance measure. Very limited time is available to do such work before system pressure is lost. Only one of the former hydro pneumatic pressure tanks remains in service, the old one located at the former Sullivan Street well. With the loss of the Heather Place tank pressure capacity was reduced by one half.

The annual MOE inspection of the plant was conducted on October 27th.

A new type of chemical metering tank level monitoring gage is being constructed and tested at the Cobden Wastewater Treatment plant. This device will enable faster and more accurate measurements of chemical being used and more accurate dosages calculated from the data. When the device has proven its effectiveness units will be installed on the chemical metering tanks at the three Water Plants.

Sludge inventory is being lowered in the aeration tanks in order to minimize winter haulage to Eganville.
Plant Manager: *David Simmons*

**Township of Whitewater Region
Waste Management Department
Monthly Departmental Report
October, 2009**

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Steven Hodson. Landfill Operations Manager

Water Committee

Discussion on the possibility of transferring the Haley Townsite water main upgrade to the Highway main upgrade.

Consensus that the project remain as awarded.

09-09-398 Zoning Amendment Pt Lot 2, Conc 4 EML, Westmeath – Marandola

Moved by Daryl McLaughlin, Seconded by Izett McBride

2009-1336 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Westmeath Zoning Bylaw Pt Lot 2, Conc 4 EML - Marandola and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-11-402 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4th day of November, 2009."

Carried
Donald Rathwell

09-11-402 Tile Drain Bylaw

Moved by Izett McBride, Seconded by Daryl McLaughlin

2009-1337 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the Mayor and the Clerk to acquire municipal land for Waste Management purposes Part Lot 10, Concession 5 from Hazel Lois Hawthorne and the said bylaw be read a first, second and third time, and that the said by-law be numbered 09-11-403 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4th day of November, 2009."

Carried
Donald Rathwell

09-11-403 Land Acquisition Landfill Site – Hawthorne

Moved by Jack Ferguson, Seconded by Jim Labow

2009-1138 "Be it resolved that the Township of Whitewater Region enact a Bylaw to authorize the Mayor and the Clerk to acquire municipal land for waste management purposes Part lot 10 concession 5 from Hazel Lois Hawthorn and the said bylaw be read a first, second and third time and that the said bylaw be numbered 09-11-403 be signed

by the Mayor and Clerk, sealed with the seal of the corporation, and be engrossed in the bylaw book this 4th day of November 2009.”

Carried
Donald Rathwell

McNab/Stewart Disaster Relief Committee – Donation Request

Consensus that it be forwarded to the Finance and Administration committee

2010 Municipal Council Composition

Some discussion on Ward boundaries and the electorate responsibilities.
Members discussed the composition options as well as the Ward possibilities.
Options of how council would possibly operate with the different council composition.

2010 Municipal Council Composition

Moved by Jim Labow, Seconded by Ron Lowe

2009-1339 “Be it resolved that the council composition hereby be tabled to the December 2, 200 meeting to further obtain information on Ward compositions and electorates mandate.”

Carried
Donald Rathwell

2010 Municipal Election proposed changes - Information

OGRA Conference – Information

Closed Meeting – None

Adjournment

Moved by Jack Ferguson, Seconded by Jim Labow

2009-1341 “Be it resolved that the council of the Township of Whitewater Region regular council meeting dated November 4, 2009 be adjourned at 2:05pm.”

Carried
Donald Rathwell

Mayor, Donald Rathwell

Dean Sauriol, CAO/Clerk