

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday June 16, 2010

Place: Cobden Council Chambers Start Time: 7:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. **Peter Saffery – 20513 Highway 17 - Tax Relief Request**
9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
10. **Committee Reports**
 1. Finance and Administration Committee
11. **Bylaws**
 1. 10-06- 432 Tile Drain Funds Works – Request for \$200,000
 2. 10-06- 433 2010 Tax Rate and Municipal Budget Bylaw
 3. 10-06- 434 Appointment Election Compliance Audit Committee
 4. 10-06- 435 Consent Agreements B58/09(1) & B59/09(2) - Matthews
 5. 10-06-436 Cobden Storm Sewer Project – Eastway Contracting Inc.
12. **Misc Correspondence**
 1. Cobden and District Civitan Club – Golf Sponsorship and Invitation
 2. Ministry of Natural Resources – Ontario Low Water Response Emergency Preparedness Information
 3. Ogilvy Renault – Settlement of Late Payment Penalty Litigation – Fund Allocation
 4. Community Resources Centre – Use of Veterans Memorial Park Notice
 5. Bus Commuter Service to Ottawa – Announcement and Information
 6. Summer Council Meeting Schedule
 7. Cobden Agricultural Society – 151st Fair Contribution
 8. Huckabone, O'Brien Solicitors – Retirement Notice
 9. Township of Admaston-Bromley – Recreation Contribution - Information
13. **New/Unfinished Business**
 1. 2009 Financial Statement Approvals
 2. Livestock Claim – McEwan
 3. Livestock Claim – Robertson
 4. Livestock Claim – McLaughlin
 5. Request for Sewage works Funds - County Haven Retirement Home
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Present:, Councilors: Mayor Don Rathwell, Deputy Mayor Ron Lowe, Jack Ferguson, Jim Labow, Izett McBride, Daryl McLaughlin, Joey Trimm Jacob Rook & Art Cobb

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest – None

Adoption of Agenda

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

2010-1487 “Be it Resolved that the Township of Whitewater Region adopt the agenda dated June 16, 2010 for the Regular Council meeting as submitted with the addition of 13. 6) Tax Write off – 05802020408 - \$9.84, 13.7) Forester Falls Ball Diamond shelter – Funding request and 13. 8) Severance application Pt Lot 2 & 3 Con 1 B59 – Patterson.”

Carried

Donald

Rathwell

Adoption of the minutes

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

2010-1488 “Be it resolved that the minutes of the previous Regular Council meeting dated June 2, 2010 be adopted as circulated.”

Carried

Donald Rathwell

Adoption of the Accounts

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

2010-1489 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period May 1 – May 31, 2010, in the amount of \$555,789.45 in general purposes and \$14,994.19 for Water Purposes and that the above accounts be paid.”

Carried

Donald Rathwell

Delegation- Peter Saffery – 20513 Highway 17 - Tax Relief Request

Mr. Peter Saffery was here to present his request to purchase the proposed land in question.

His request was to write off out standing taxes.

Concern from council revolved around the precedent nature of such a request.

Council recommendation was to refer it to Finance and Administration committee.

Mr. Saffery stated that he has to conduct soil samples of the property to evaluate possible ground contaminations that will occur first.

Department reports

**Township of Whitewater Region
Waste Management Department
Monthly Departmental Report
May, 2010**

Operations & Hydrogeological Report for the Cobden Waste Site was submitted to MOE. The report compiled the last two years of groundwater sampling results as well as a short description of final cover applications. The remaining outstanding issue with the Cobden Site is the acquisition of the Contaminant Attenuation Zone.

The Waste Management Sub-Committee met on Friday, May 14th, 2010 for its second scheduled meeting. Primary topics for discussion included future equipment, recently acquired CAZ and development of the Site to enhance diversion.

Saturday, May 15th, 2010 was the first mobile hazardous waste event for the Municipality. The next will be held in September.

Received an updated quote from Exova Accutest Laboratories for 2010 sampling. The parameter analysis will be a little “streamlined” for the Ross Site this year. VOC analysis was far too in-depth and it should result in reduced lab costs.

Getting a start on the Ross Landfill Site groundwater sampling (Spring Event) during the last week of the month.

Steven Hodson, Landfill Operations Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury/Administration

MONTHLY ACTIVITY: May 2010

WATER

The second installment of the 2010 water billing was due May 31, 2010.

2010 BUDGET

Based on the adjustments made at the Budget meeting held on June 2nd, 2010 the Township will be levying \$2,79,647 in taxes to balance the budget. On a residential dwelling valued at \$100,000, the municipal portion will increase \$12.49 or approximately 2.51%. If the County and School Board are included, total taxes will decrease by \$18.78 or 1.59% on a \$100,000 residential dwelling.

SUMMER STUDENTS

We will be hiring a summer student this year to provide support for the Administration and Building departments. We have received funding under the Summer Jobs Service program for one Admin/Building Dept. student and three Public Works students.

Annette Mantifel

Treasurer/Deputy CAO

WHITEWATER REGION FIRE DEPARTMENTAL REPORT

TOTAL EMERGENCY (STATION) RESPONSES FOR 31-May-10050-06

Fire Chief Wayne Heubner 31-May-10

DATE:

03-May-10 Chief Moore attends Westmeath Stn. practices x 5
03-May-10 Chief Heubner attends Budget session.
05-May-10 Chief Heubner attends Cobden Stn. practice.
05-May-10 Chief Heubner met with D.Chief Moore and Stn. Capt. Rozema
06-May-10 Chief Heubner, Moore met with Stn. Captains.
13-May-10 Chief Heubner, Moore host County Mutual Aid.
19-May-10 Chief Heubner attends Cobden Stn. practice.
29-May-10 Chief Heubner, Moore met with Capt. Roy Church
31-May-10 Chief Heubner, Moore attends School Lock down in Beachburg.

Stn. # 1 Haley's

19-May-10 House fire 623 McPeak Line A-B

Stn. # 2 Cobden

18-May-10 Propane smell 11 Birds Lake Trail.

19-May-10 House fire 623 McPeak Line A-B

19-May-10 Garbage burning 16453 Hwy# 17.

Stn. # 3 Foresters Falls

25-May-10 CO2 call 289 Gov. Rd.

26-May-10 Hydro lines down 2328 Kerr line.

Stn. # 4 Beachburg

03-May-10 MVC Foresters Falls Rd. & Gov. Rd.

Stn. # 5 Westmeath

No Calls

Truck/Hall Report

Haley Stn. 1 Bi-weekly training continues.

Put new pump & spreaders in service.

Cobden Stn. 2 Bi-weekly training continues.

Extrication training ongoing.

Forester Falls Stn. 3 Bi-weekly training continues.

Beachburg Stn. 4 Weekly training sessions continue.

Westmeath Stn. 5 Weekly training continues

RECOMMENDATIONS

Small, medium and large face masks have been purchased. We are waiting for budget approval for purchasing.

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS May 2010 Monthly Activities:

This month we have been busy with various jobs. Cold patching, grading and brushing is ongoing. We have put calcium down on all the gravel roads in front of the houses.

The docks have been put in at Cobden and Westmeath boat launches. The park benches have been put out in Cobden and Beachburg.

We have opened many culverts due to the beavers blocking them up. Culverts have been installed on McLaughlin Rd and Glen Rd. Gravel has been added to Astrolabe Rd, Davidson Rd, Sturgeon Mtn Rd and McLaughlin Rd.

The old library was demolished and hauled away from the main office. Top soil was laid down and grass seed planted.

Truck #1 was set up and the Tuff Tech Bag was installed to haul water and/or sludge. Everything is working well with this system.

Grade has been set on Zion Line, top soil removed, and the ditching completed for the job. Road construction will be ongoing for the next few months.

Hal Johnson CRS-I

Public Works Supervisor

WHITEWATER REGION DEPARTMENTAL REPORT

Department: Plants

Date: May 2010

Monthly Activities:

Normal operation and maintenance activities for the month of May included the following:

Installation of the Zebra Mussel/Manganese control system in the Cobden Water Plant is nearing completion - chemical tanks and containment, metering pumps, solution lines and injectors, dilution water lines and flow meters, sample pump and transfer pump, instrument signal wiring and signal splitter, electrical wiring and plumbing. A potassium permanganate residual analyzer and chart recorder is being installed and a supply of chemical has been received. Everything should be up and running this week as the raw water temperature reaches 10° C, the temperature at which the mussels begin to reproduce and would otherwise begin to attach within the raw water intake pipeline. Cost to date for the installation is \$9700.00.

A low lift pump began erratic stop/start sequence while in operation and then lost flow completely. The stop/start problem was traced to a backup low raw water well level transmitter. The lake level, which is very low for this time of year, had reached the pump shut off point requiring adjustment of the level transmitter to a lower level setting. The loss of flow was corrected by completely disassembling the hydraulically operated pump discharge valve and cleaning and reassembling it.

Plant flows have reached capacity due to lawn watering on several occasions.

Problems have developed at the Beachburg Water Plant when operating the backup drilled well. The drilled well is being used when excessive water demand from lawn watering goes beyond the capacity of the dug well. The drilled well has been recording improper hour readings, flow readings, backwash and

desludging cycles and has not been totalizing the number of filter effluent turbidity samples and has not been calculating and recording filter efficiency percentages. The turbidity samples and filter efficiency records are now required by Regulation 170/03. Michel Boucher of ASPEC Automation came to the plant and corrected the problem under warranty.

A plant inspection was conducted by the Ministry of the Environment and a draft Inspection Report has been received. Best Practice recommendations include intrusion alarms and perimeter fencing. Intrusion alarms are included in this year's budget and perimeter fencing is included for the 2011 budget.

Filamentous growth in the aeration tanks at the Cobden Wastewater Plant appears to have slowed and should hopefully disappear as sludge haulage is stepped up over the summer. This will reduce the Feed/Microorganism Ratio which is usually the cause of filamentous bacterial growth.

Notices have been sent out reminding residents of the lawn watering restriction bylaw in order to reduce water plant flows.

Plant Manager: *David Simmons*

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

DATE: June 14, 2010

MONTHLY ACTIVITIES:

-Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments.

-Issued 24 Building Permits at a value of \$2,361,000.00 in total. 9 Single Family Dwellings, 4 Renovation/Addition to existing residential dwelling, 5 residential accessory building, one commercial accessory building, one agricultural accessory building, 2 partial residential demolition, one residential dwelling demolition, and one Industrial demolition.

-Hosted our local Chapters Ontario Building Official Association meeting held in our new Council Chambers. We also met with all the local building inspectors. We had a home fire sprinkler demonstration in a mobile unit and also a presentation from a pipe and sprinkler supplier showing us how residential fire sprinkler are becoming more common.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

Finance and Administration Committee – Information

10-06- 432 Tile Drain Funds Works – Request for \$200,000

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

2010-1490 “Be it resolved that the Council of the Township of Whitewater Region enact a By-law to request additional Drainage Funds in the amount of \$200,000

and the said bylaw be read a first, second and third time, and that the said by-law be numbered 10-06-432 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 16th day of June, 2010.”

Carried
Donald Rathwell

10-06-433 2010 Tax Rate and Municipal Budget Bylaw

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

2010-1491 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to implement 2010 Tax Rates and Municipal Budget and the said bylaw be read a first, second and third time, and that the said by-law be numbered 10-06-433 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 16th day of June, 2010.”

Carried
Donald Rathwell

10-06- 434 Appointment Election Compliance Audit Committee

Moved by Art Cobb, Seconded by Ron Lowe

2010-1492 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to adopt the terms of reference for the Joint Compliance Audit Committee for the 2010 Municipal Election and the said bylaw be read a first, second and third time, and that the said by-law be numbered 10-06-434 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 16th day of June, 2010.”

Carried
Donald Rathwell

10-06- 435 Consent Agreements B58/09(1) & B59/09(2) - Matthews

Moved by Ron Lowe, Seconded by Art Cobb

2010-1493 “Be it resolved that the council of the Township of Whitewater Region agree to table item 11. 4 in order to get clarification on creation of a basement.”

Carried
Donald Rathwell

0-06-436 Cobden Storm Sewer Project – Eastway Contracting Inc.

Moved by Joe Trimm, Seconded by Ron Lowe

2010-1494 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize the Mayor and CAO to enter into contract documents with Eastway Contracting Inc. for the Construction of Cobden Storm Sewer Reconstruction Cowley

Street and the said bylaw be read a first, second and third time, and that the said by-law be numbered 10-06-436 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 16th day of June, 2010.”

Carried
Donald Rathwell

Cobden and District Civitan Club – Golf Sponsorship and Invitation

Moved by Art Cobb, Seconded by Ron Lowe

2010-1495 “Be it resolved that the Council of the Township of Whitewater Region agree to sponsor a hole at the 2010 Cobden and District Civitan Golf Day at a cost of \$100.”

Carried
Donald Rathwell

Ministry of Natural Resources – Ontario Low Water Response Emergency Preparedness-Information

Ogilvy Renault – Settlement of Late Payment Penalty Litigation –Fund Allocation

Moved by Art Cobb, Seconded by Ron Lowe

2010-1496 “Be it Resolved that the Council of the Township of Whitewater Region agree nominate a specific Local Charity namely the Salvation Army as an alternative to the Winter Warmth Fund for the Late Payment Penalty Litigation for provided by the Electricity Distributor’s Association.”

Carried
Donald Rathwell

Community Resources Centre – Use of Veterans Memorial Park Notice - Information

Bus Commuter Service to Ottawa – Announcement - Information

Summer Council Meeting Schedule

Moved by Ron Lowe, Seconded by Art Cobb

2010-1497 “Be it resolved that the Council of the Township of Whitewater Region approve the Summer Council Meeting Schedule as submitted.”

Carried
Donald Rathwell

Cobden Agricultural Society – 151st Fair Contribution – Information. No action

Huckabone, O’Brien Solicitors – Retirement Notice - Information

Township of Admaston-Bromley – Recreation Contribution – Information

2009 Financial Statement Approvals

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

2010-1498 “Be is resolved that the Council of the Township of Whitewater Region approve the 2009 Financial statements.

Carried
Donald Rathwell

Livestock Claim – McEwan

Moved by Art Cobb, Seconded by Jack Ferguson

2010-1499 “Be it resolved that the Council of the Township of Whitewater Region reimburse Bridget McEwan \$1000.00 for five North Country sheep killed by coyotes on May 24, 2010.

Carried
Donald Rathwell

Livestock Claim – Robertson

Moved by Jack Ferguson, Seconded by Art Cobb

2010-150 “Be it resolved that the Council of the Township of Whitewater Region reimburse Gillian Robertson \$1200.00 for two Black Angus calves killed by coyotes on May 24, 2010.

Carried
Donald Rathwell

Livestock Claim – McLaughlin

Moved by Jack Ferguson, Seconded by Art Cobb

2010-1501 “Be it resolved that the Council of the Township of Whitewater region reimburse Calvin McLaughlin \$500.00 for one limo calf killed by coyotes on May 29, 2010.

Carried
Donald Rathwell

Request for Sewage works Funds - County Haven Retirement Home

Moved by Izett McBride, Seconded y Ron Lowe

2010-1502 “Be it resolved that the Council of the Township of Whitewater Region agree to contribute \$7899.85to Anil Verma for the repair of the Country Haven Retirement Home Sewage System. The funds will be removed from the Country Haven Retirement Home Reserve Fund. The fund will remain with a minimum balance of \$5000.00.”

Carried
Donald Rathwell

Tax write off – Roll # 058-02020408-0000

Moved by Ron Lowe, Seconded by Daryl McLaughlin

2010-1503 “Be it resolved that the Council of the Township of Whitewater Region write off the following taxes as uncollectible under section 345(2)(a) of the municipal Act – Roll # 058-02020408-0000 \$9.84.”

Carried
Donald Rathwell

Forester Falls Ball Diamond shelter

Moved by Art Cobb, Seconded by Daryl McLaughlin

2010-1504 “Be it resolved that the Council of the Township of Whitewater Region agree to contribute \$1500.00 to the erection of the Forester Falls Ball Diamond shelter. Also that the building permit fee be waived.”

Carried
Donald Rathwell

Severance application Pt Lot 2 & 3 Con 1 B59 – Patterson

Moved by Ron Lowe, Seconded by Joe Trimm

2010-1505 “Be it resolved that the Council of the Township of Whitewater Region has no objections to severance application B59/10 – Patterson.”

Carried
Donald Rathwell

Closed Meeting - None

Adjournment

Moved by Ron Lowe, Seconded by Jack Ferguson

2010-1506 “Be it resolved that the Council of the Township of Whitewater region regular council meeting dated June 16, 2010 be adjourned at 8:30pm.”

Carried
Donald Rathwell

Mayor Donald Rathwell

Dean Sauriol, CAO/Clerk