

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday January 5, 2011

Place: Cobden Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

- A. Public Meeting
1. Zoning Amendment Pt Lot 16, Con 1 EML, Westmeath – McGonegal
 2. Zoning Amendment Pt Lot 15, Con NFA, Westmeath – McLaughlin
1. Call to Order
 2. Prayer
 3. Roll Call
 4. Disclosure of Pecuniary Interest
 5. Adoption of the Agenda
 6. Adoption of the Minutes of the Last Meeting
 7. Adoption of the Accounts
 8. **Delegation**
 1. **Bill Gorman – Municipal Fee Structure**
 2. **Doug Shields – Township Policies and Procedures**
 9. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
 10. **Committee Reports**
 - 1.
 11. **Bylaws**
 1. 11-01- 461 Zoning Amendment Pt Lot 16, Con 1 EML, Westmeath – McGonegal
 2. 11-01-462 Zoning Amendment Pt Lot 15, Con NFA, Westmeath – McLaughlin
 3. 11-01-463 2011 Interim Tax Levy Bylaw
 12. **Misc Correspondence**
 1. Ministry of Environment – Municipal Drinking Water Licence, Drinking Water Works Permit and Accreditation Approval - Congratulations
 2. Twp of Killaloe Hagarty and Richards - Support of Resolution – Requesting that the Province place an immediate Moratorium on Hydro Rate Increases
 3. County of Renfrew – Support of Resolution – Requesting that the Province of Ontario designate the Extension of Highway 417 from Town of Arnprior to Town of Renfrew a priority project
 4. Infrastructure Stimulus Fund – Haley Water Project – Request for Extension
 5. Ontario Municipal Partnership Fund allocation for 2011 - Information
 13. **New/Unfinished Business**
 1. Severance Application – Pt Lot 18, Concession 5 - Ross B190/10 – Ferguson
 2. Severance Application – Pt Lot 11, Concession B – Westmeath – B211/10(1) & B212/10(2) - Timm
 3. Municipal Freedom of Information and Protection of Privacy Act - Request to receive Information on Employment Positions of Whitewater Region
 4. Beachburg Recreation Recreational Hockey Tournament – Feb 25-27, 2011 – Special Occasion Permit
 5. Livestock Claim – Oakley
 6. Livestock Claim – McEwan
 7. Community Events and Councillor Announcements
 14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
 15. **Adjournment**

Public Meeting

January 5, 2011 - 1:00 P.M.

Zoning Bylaw Amendment

Moved by Jim Labow, Seconded by Jack Ferguson

2011 – 1642 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning Bylaw Amendment.

1. **Zoning Amendment Pt Lot 16, Con 1 EML Westmeath – McGonegal.**
2. **Zoning Amendment Pt Lot 15, Con NFA Westmeath – McLaughlin.”**

Carried by
Jim Labow

1. Clerk reviewed Notification Requirements. - No comments from Public or Council.

2. Clerk reviewed Notification Requirement. - No Comments from Public or Council.

Township of Whitewater Region Public Meeting – Adjournment

Moved by Donald Rathwell, Seconded by Allen Dick

2011 – 1643 “Be it resolved that the Township of Whitewater Region Public Meeting dated January 5, 2011 be hereby adjourned at 1:10 P.M.”

Carried by
Jim Labow

Regular Council Meeting

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.

Staff Present: Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest – None Reported

Adoption of Agenda

Moved by Allen Dick, Seconded by Donald Rathwell

2011 – 1644 “Be it resolved that the Township of Whitewater Region adopt the Agenda dated January 5, 2011 for the Regular Council Meeting as submitted.”

Carried by
Jim Labow

Adoption of Regular Council Meeting Minutes

Moved by Allen Dick, Seconded by Donald Rathwell

2011 – 1645 “Be it resolved that the minutes of the previous Regular Council Meeting dated December 15, 2010 be adopted as circulated.”

Carried by
Jim Labow

Adoption of the Accounts

Moved by Izett McBride, Seconded by Cathy Regier

2011 – 1646 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period December 1 – December 31, 2010, in the amount of \$1,768,684.91 in general purposes and \$19,469.35 for Water Purposes and that the above accounts be paid.”

Carried by
Jim Labow

8. Delegation

1. Bill Gorman – Municipal Fee Structure

Bill Gorman was present stating that he is currently applying for a severance. County has divided the severance into two individual severances.

Was questioning why that if Mr. Benoit just has to answer a letter without an inspection why he wouldn't have some leeway on fees.

Mr. Trimm commented on why the fee had been implemented and that the province has mandated our Building costs be self financed. When Council dealt with this legislation it could have raised fees much more up to 300%, but elected not to. Further discussion on fees and charges were interchanged.

Jacques Benoit was asked to comment on what his normal protocol is upon the payment of the \$100 septic fee.

Some additional discussion was entered into regarding the severance process in general.

Mr. Gorman would like someone to stand up to County and the Province.

Commented on the \$5 MFIPA requests.

Clerk explained that this is mandated under the act.

2. Doug Shields – Township Policies and Procedures

Mr. Shields asked Council members some questions.

- 1) Do we have Policies
- 2) How do we get these Policies.
- 3) Are Employees aware of the Policies.
- 4) Asked question about Motor Vehicle accident.

Responses to questions were given by members when asked.

Asked Reeve Rathwell what his thoughts were about another employee helping pull out a public Vehicle out of the ditch.

Mr. Rathwell stated he didn't see it as a big issue.

Mr. Trimm stated that often employees help others out when they are stuck or in distress.

Councillor Trimm and Mayor Labow both stated that policy development are often the result of events that happen.

Mr. Shields Thanked Council for its time.

9. Departmental Reports were reviewed and discussed.

Township of Whitewater Region Waste Management Department
Departmental Report
December, 2010

The first full container of collected waste electronics was removed from the Ross Landfill Site early this month. The total weight of collected material was over 3 metric tonnes.

The Ross Landfill Site will be closed both Saturday, December 25th and Saturday, January 1st.

Received a cheque from Ontario Tire Stewardship for roughly \$12,000. The Department put in a claim for tires removed in the Fall of 2010 as a Registered scrap tire Collector.

The annual topographic survey of the Ross Landfill Site waste mound (trench) was conducted this month. Resulting data will be incorporated into an engineered drawing which is included in the Operational Report submission. The data will also be utilized to determine an "in-place" volume of waste for the year. This volume represents compacted waste as well as daily and intermediate cover applications.

Department staff have started writing receipts for every transaction / vehicle entering the Ross Landfill Site (whether requested or not). This will improve accounting, but as anticipated, the majority of people using the Site do not want a receipt.

Landfilling continues in the South Eastern section of the trench, heading Northward. The Department anticipates somewhere in the range of another three years of remaining capacity within the trench.

Steven Hodson, Landfill Operations manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: December 2010

2011 OMPF ALLOCATION

We have now received information concerning the Township's 2011 OMPF allocation. Our total 2011 OMPF Funding allocation will be \$1,127,300, a decrease of \$61,700 from our 2010 allocation of \$1,189,000. This translates into a funding reduction of \$18.47 per household (based on 3,340 households).

The allocation consists of \$546,400 for the assessment equalization grant component that provides funding to municipalities if their total assessment per household is less than \$225,000. Our total assessment per household is \$186,051, up \$14,574 from the 2010 assessment of \$171,477.

We have been allocated \$521,100 under the rural communities grant component that provides funding to municipalities based on the proportion of their population residing in rural areas. We have a measure of 100% and therefore receive the maximum amount of \$156 per household.

Lastly, our allocation includes \$59,800 for a police services grant that provides funding to rural municipalities to support policing costs.

Again for the 2011 year, the government will provide some transitional assistance that ensures municipalities receive a guaranteed level of support. We are within the geographic designation area that was guaranteed at least 90% of our 2010 Combined OMPF benefits. Based on this formula, our guaranteed level of support for 2011 is \$1,189,000 x 90% or \$1,070,100. Since our funding is over this amount, we did not receive any transitional assistance for 2011.

OMPF payments will be received in January, April, July and October 2011.

COUNTY AND SCHOOL BOARD LEVIES

The fourth installment of the County and School Board levies were paid on December 15, 2010. We paid \$589,260.10 to the County and a total of \$478,076.82 to the School Boards. These amounts have been reconciled with the Auditors and should represent final payment amounts for 2010.

GENERAL FUND CASH FLOW

After paying the above-mentioned levies, the Township's general fund is being carried by bank advances/loans. We have been notified that payments will be received within the next week or two for claims submitted to the Government for the water/sewer projects. These payments will total over \$200,000. Once all invoices have been received for these projects, debentures will be obtained for the unfinanced amounts. Large payments to be made over the next week or two include payment for the new tandem truck and payment of the 2011 insurance premiums. It will not be until later in January that we receive the first installment of our 2011 OMPF allocation.

Annette Mantifel

Treasurer/Deputy CAO

WHITEWATER REGION FIRE DEPARTMENTAL REPORT

TOTAL EMERGENCY (STATION) RESPONSES FOR 30-Dec-10 116-07

Fire Chief Wayne Heubner 30-Dec-10

DATE:

01-Dec-10 Chief Heubner attends council.
 01-Dec-10 Chief Heubner attends Cobden Stn. practice.
 04-Dec-10 Chief Heubner, Moore help with Beachburg S. Parade
 08-Dec-10 Chief Heubner elected Chair of Renfrew County Comm.
 10-Dec-10 Chief Heubner, Moore work on budget, Bills.
 21-Dec-10 Chief Heubner attends review of Emergency plan.
 21-Dec-10 Chief Heubner, Moore met on budget, hires and retires.
 29-Dec-10 Chief Heubner, Moore met with Chair and Stn. Captains.
 31-Dec-10 Chief Heubner, Moore met on yearend budget.

Stn. # 1 Haley's

02-Dec-10 Unknown fire on Queensline Cancelled on route.
 17-Dec-10 MVC Highway # 17 and Haley Rd.
 22-Dec-10 Car fire / house fire 1569 Mineview Rd.
 28-Dec-10 MVC 2475 Queensline.

Stn. # 2 Cobden

16-Dec-10 Fire call 40 Emily trail.
 17-Dec-10 MVC Highway # 17 and Haley Rd.
 22-Dec-10 Car fire / house fire 1569 Mineview Rd.
 24-Dec-10 Lift assist 12 Wren Dr.
 28-Dec-10 MVC 2475 Queensline.

Stn. # 3 Foresters Falls

22-Dec-10 Car fire / house fire 1569 Mineview Rd.

Stn. # 4 Beachburg

10-Dec-10 Alarm activation cancelled on route.
 22-Dec-10 Car fire / house fire 1569 Mineview Rd.

Stn. # 5 Westmeath

22-Dec-10 Car fire / house fire 1569 Mineview.

Truck/Hall Report

Haley Stn. 1 Bi-weekly training continues.
 Cobden Stn. 2 Bi-weekly training continues.
 Forester Falls Stn. 3 Bi-weekly training continues.
 Beachburg Stn. 4 Bi-weekly training continues.
 Westmeath Stn. 5 Weekly training sessions continue.

YEAR END REVIEW

Whitewater Region Fire Dept responded to 116 calls in 2010

Structure fires	11
Vehicle fires	13
Chimney fires	4
MVC'S	34
False alarms	10
Hydro lines	11
CO2 calls	7
Grass fires	12
Other	12
Mutual Aid	2

**T.W.P. Whitewater Region Departmental Report
Department of PUBLIC WORKS December 2010 Monthly Activities:**

- Plow trucks have been out on 11 weather responses compared to last year we were out on 15.
- We have been down a plow truck for the month. All trucks have been covering each other on the extra route.
- New tandem is to be delivered to Valley Spring the first week of January.
- Water project has been completed in Haley's all residents are on the new line. The contractor will return in the spring to complete restoration and paving
- Watermain break reported and fixed on Gould St at the fire hall.

**WHITEWATER REGION DEPARTMENTAL REPORT
Department : Plants Date: December, 2010**

Monthly Activities:

Normal operation and maintenance activities for the months of December included the following:
 An electric modulating valve at the Cobden Water Plant malfunctioned preventing operation of the filter backwash

12. Misc Correspondence

1. Ministry of Environment – Municipal Drinking Water Licence Information

- 2. Twp of Killaloe Hagarty and Richards - Support of Resolution**
Moved by Izett McBride, Seconded by Cathy Regier
2011 – 1650 “Be it Resolved that the Council of the Township of Whitewater Region support the Township of Killaloe Hagarty and Richards resolution requesting the Province place an immediate Moratorium on Hydro Rate Increases.”

Carried by
Jim Labow

- 3. County of Renfrew – Support of Resolution**
Moved by Cathy Regier, Seconded by Izett McBride
2011 – 1651 “Be it Resolved that the Council of the Township of Whitewater Region support the County of Renfrew resolution requesting that the Province designate the Extension of Highway 417 from Town of Arnprior to Town of Renfrew a priority project.”

Carried by
Jim Labow

4. Infrastructure Stimulus Fund – Haley Water Project – Request for Extension

Moved by Izett McBride, Seconded by Cathy Regier
2011 – 1652 WHEREAS the federal and provincial governments are providing a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund, Building Canada Fund – Communities Top-Up, the Recreational Infrastructure Canada/Ontario Recreation Program, and the Knowledge Infrastructure Program from March 31, 2011 to October 31, 2011;
AND WHEREAS all funding from the Government of Canada and Ontario will cease after October 31, 2011;
AND WHEREAS the Township of Whitewater Region has asked the provincial government for an extension to federal and provincial funding to October 31, 2011 for the following projects;

Program	Project Number	Project Title	Total Eligible Cost
Building Canada Fund	27114	Haley Townsite Water reconstruction	587,567.00

THEREFORE BE IT RESOLVED THAT the Township of Whitewater Region attests that it will continue to contribute its share of the required funding for the aforementioned projects; AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned projects must be and will be submitted no later than April 30, 2011;
AND BE IT FURTHER RESOLVED THAT the Township of Whitewater Region will ensure that the project will be completed.

Carried by
Jim Labow

5. Ontario Municipal Partnership Fund allocation for 2011 Information

13. New/Unfinished Business

- 1. Severance Application – Pt Lot 18, Concession 5 - Ross B190/10 – Ferguson**
Moved by Daryl McLaughlin, Seconded by Cathy Regier
2011 – 1653 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application B190/10 Ferguson on condition that the MDS calculation meet the required separation from neighbouring livestock and/or manure storage facilities and that the Ministry of Northern Development and Mines and Forestry comments are favourable.”

Carried by
Jim Labow

- 2. Severance Application – Pt Lot 11, Concession B – Westmeath – B211/10(1) & B212/10(2) – Timm**
Moved by Cathy Regier, Seconded by Daryl McLaughlin
2011 – 1654 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application B211/10(1) & b212/10(2)

Timm.”

Carried by
Jim Labow

3. Municipal Freedom of Information and Protection of Privacy Act

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2011 – 1655 “Be it resolved that the Council of the Township of Whitewater Region release to Mr Gorman the information under his MFIPA request seeing that under the Municipal Act and other relevant statutes it is publically available.”

Carried by
Jim Labow

4. Beachburg Recreation Recreational Hockey Tournament

Moved by Donald Rathwell, Seconded by Allen Dick

2011 – 1656 “Be it resolved that the Council of the Township of Whitewater Region declare the Beachburg Recreational Hockey Tournament date Feb 25-27, 2011 a special occasion and a community festival that does not knowingly contravene any municipal bylaws.”

Carried by
Jim Labow

5. Livestock Claim – Oakley

Moved by Donald Rathwell, Seconded by Allen Dick

2011 – 1657 “Be it Resolved that the Council of the Township of Whitewater Region reimburse Ken Oakley \$400.00 for two sheep killed by coyotes on December 22, 2010.”

Carried by
Jim Labow

6. Livestock Claim – McEwen

Moved by Donald Rathwell, Seconded by Allen Dick

2011 – 1658 “Be it Resolved that the Council of the Township of Whitewater Region reimburse Bridget McEwen \$200.00 for one sheep killed by coyotes on December 31, 2010.”

Carried by
Jim Labow

7. Community Events and Councillor Announcements

1) Letter from Muscular Dystrophy

Congrats to the whitewater Region Fire Department for fundraising.

2) Upper Ottawa valley Chamber of Commerce Invitation

Several Whitewater Region Business’ have been nominated,

3) Finance & Admin

Discussion on Regular Policy updating of Employees

4) Forster Falls

Will be having a Winter Carnival in late January. The date is to be determined.

Regular Council Reconvene

Moved by Donald Rathwell, Seconded by Allen Dick

2011 – 1659 “Be it Resolved that the Council of the Township of Whitewater Region Regular Council meeting reconvene immediately following the Fire Committee Meeting of January 5, 2011.”

Carried by
Jim Labow

14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.

Moved by Joey Trimm, Seconded by Allen Dick

2011 - 1660 THAT this meeting become a closed meeting for the purpose(s) – Time 4:15 PM

- the security of the property of the municipality or local board;

- Personal matters about an identifiable individual, including municipal or Local board employees

- a proposed or pending acquisition or disposition of land by the municipality or local board;

- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
The meeting is held for the purpose of educating or training the members
AND
At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee

Carried
Jim Labow

Adjournment

Moved by Allen Dick, seconded by Joey Trimm

2011 – 1661 “Be it resolved that the Council of the Township of Whitewater Region committee of the Whole meeting dated January 5, 2011 hereby be adjourned.”

Carried
Jim Labow

Adjournment

Moved by Joey Trimm, Seconded by Allen Dick

2011- 1662 “Be it resolved that the Council of the Township of Whitewater Region Regular Council meeting dated January 5, 2011 be adjourned at 5:40 P.M.”

Carried
Jim Labow

Dean Sauriol

Mayor Jim Labow