

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday May 4, 2011**

**Place: Cobden Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  1. **Don Timmins JLT Insurance – WSIB Schedule 1 vs Schedule 2**
9. **Departmental Reports**
  - a. Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement
  - b. County of Renfrew Reeve's Report
10. **Committee Reports**
  1. Growth and Development Committee
  2. Public Works Committee
11. **Bylaws**
  1. 11-05-485 Bylaw to execute an Accreditation of the operating Authority Agreement with Ministry of Public Works
12. **Misc Correspondence**
  1. Renfrew County Plowmen – Renfrew County Plowing requests
  2. Ottawa River Power Corporation – Annual Share Holders Meeting - Invitation
  3. OPP – 2010 Whitewater Region Call Statistics
  4. Councillor McBride - Rural Transit Symposium Report - Information
13. **New/Unfinished Business**
  1. Severance Application B31/11(1) & B32/11(2) Lairar
  2. 2011 Pembroke and Area Airport Commission – Budget Approval
  3. Municipal Grass Cutting Tender Results and Award
  4. Disposal of Used Equipment – Award
  5. Livestock Claim - Regier
  6. Community Events and Councilor Announcements
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

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1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.  
**Staff Present:** Dean Sauriol
  2. **Prayer**

Prayer was recited
  3. **Roll Call**

Clerk conducted Roll Call
  4. **Disclosure of Pecuniary Interest**

None Reported
  5. **Adoption of the Agenda**

Moved by Izett McBride, Seconded by Cathy Regier  
**2011 – 1788 “Be it resolved that the Township of Whitewater Region adopt the Agenda dated May 4, 2011 for the Regular Council Meeting as submitted.”**

Carried by  
Jim Labow

- 6. Adoption of the Minutes of the Last Meeting**  
Moved by Cathy Regier, Seconded by Izett McBride  
**2011 – 1789 “Be it Resolved that the minutes of the previous Regular Council Meeting dated April 20, 2011 be adopted as circulated.”**

Carried by  
Jim Labow

- 7. Adoption of the Accounts**  
Moved by Izett McBride, Seconded by Cathy Regier  
**2011 – 1790 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period April 1 – April 30, 2011, in the amount of \$435,186.73 in general purposes and \$12,957.29 for Water Purposes and that the above accounts be paid.”**

Carried by  
Jim Labow

**8. Delegation**

**1. Don Timmins JLT Insurance – WSIB Schedule 1 vs Schedule 2**

Mr. Don Timmins from JLT Insurance was present.  
Mr. Timmins reviewed the historical data regarding Schedule 1 to Schedule 2 WSIB. Reviewed the recent Presumption Legislation and its impact on WSIB and our exposure. We have no coverage for loss above 750K Occupation Accident and no coverage for Occupational Illness. We have a choice to return to Schedule 1 with no initial fee. The 2010 Premiums would have been 39,00.00. Mr. Timmins reviewed the differences between Schedule 1 and Schedule 2 and the occupational insurance.

**9. Departmental Reports**

**a. Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, By-law Enforcement**

Township of Whitewater Region  
Waste Management Department  
Monthly Report  
April, 2011

Roughly 2.93 tonnes of waste electronics removed from the Site this month for recycling. There was a small fire in the brush pile on the evening of Saturday, April 23<sup>rd</sup>. The Fire Department responded. April 14<sup>th</sup> and 15<sup>th</sup>, approximately 24 staff members received Emergency First Aid, CPR and WHMIS Review Training. Both Waste Department staff attended. Jp2g Consultants Inc. supplied the Waste Department with hard copies of both the Westmeath Landfill Site and the Ross Landfill Site Annual Reports which were submitted on our behalf to the Ministry last month. The Westmeath Annual Report is predominantly comprised of a Hydrogeological Report as there were no operations and the final cover application has been long completed. The new Collection Contracts are underway and seem to be going well. A few “glitches” but nothing serious. Recyclable materials are now trucked to the Ottawa Valley Waste Recovery Centre. A few minor road upgrades have been carried out at the Ross Site following the winter/spring conditions. A grading should be able to be carried out soon. A brief MOE Inspection of the Cobden and Ross Landfill Sites were carried out this month with Lance Larkin. Awaiting his formal inspection reports.

**WHITEWATER REGION DEPARTMENTAL REPORT**

DEPARTMENT: Treasury/Administration

MONTHLY ACTIVITY: April 2011

**TAXES**

The second installment of the 2011 Interim taxes was due on April 29, 2011.

**TAX ARREARS**

Of the seventy-one properties that were over three years in arrears, payment/partial payment/post-dated cheques have been received or arrangements have been made on most of the properties. Several people had to be contacted directly to discuss payment. To date, these tax arrears have been reduced by over \$27,000.

**2011 BUDGET**

We hope to start arranging meetings this week with all department heads and committee chairs to go over each department's preliminary budget figures.

**ONTARIO MUNICIPAL PARTNERSHIP FUND**

We have received the second quarter installment of \$281,825 – we are receiving a total of \$61,700 less this year compared to last year.

**SUMMER STUDENTS**

We are currently accepting resumes until May 6th, 2011 for summer student positions (swimming program, office and Public Works Dept.). We have been approved for funding under the Summer Jobs Service program.

Annette Mantifel

Treasurer/Deputy CAO

**WHITEWATER REGION FIRE DEPARTMENTAL REPORT 30-Apr 11**

Total Emergency (Station) Responses for 051-024 Fire Chief Wayne Heubner

04-Apr-11 – Moore attends Westmeath Stn. Practices x4

06-Apr-11 – Heubner attends Council.

08-Apr-11 – Heubner, Moore attend budget session with office Staff.

11-Apr-11 – Heubner, Herback meet with Mark Behm at County.

12-Apr-11 – Heubner meets with dispatch on NAW agreements.

12-Apr-11 – Heubner, Moore met with Westmeath Stn.

27-Mar-11 – Heubner, Moore finalize budget.

13-Apr-11 – Heubner, Moore met with Haley's Stn.

20-Apr-11 – Heubner did CPR/AED training with Haley Stn.

21-Apr-11 – Heubner, Herback meet on KHR Extrication agreement.

21-Apr-11 – Heubner, Herback met with dispatch over KHR.  
26-Apr-11 – Heubner did first aid with Haley Stn.  
29-Apr-11 – Heubner attended Dave Simmons retirement party.

**STN. #1 – Haley's**

08-Apr-11 – House fire 24 Rapid Rd.  
09-Apr-11 – Structure fire Hwy #17 and Turcotte Rd.  
19-Apr-11 – Tree burning on hydro lines Mineview and Acres Rd.  
23-Apr-11 – Dump fire 990 Kohlsmith Rd.

**STN. #2 – Cobden**

08-Apr-11 – House fire 24 rapid Rd.  
09- Apr -11 – Structure fire Hwy #17 and Turcotte Rd.  
10- Apr -11 – Transformer fire Cobden Rd. and Micksburg Rd.  
14-Apr-11 – Grass fire Patterson Rd.  
14-Apr-11 – Grass fire Patterson Rd. Return.  
21-Apr11 – Kitchen fire 1 McKercher Dr.  
23-Apr-11 – Chimney fire Hwy #17 and Mountain Rd.  
25-Apr11 – Smoke coming out of barn 533 McPeak Line.  
29-Apr-11 – Tree on Hydro lines Cedar Haven and Foresters Falls Rd.  
29-Apr-11 – Grass fire Hwy #17 and Wallace Dr.  
29-Apr-11 – Tree burning on hydro line 54 Union Cemetery Rd.  
30-Apr-11 – Brush burning Conerview Rd. and Mountain Rd.

**STN. #3 – Foresters Falls**

07-Apr-11 – Alarm 19 Smith St. Beachburg.  
08-Apr-11 – House fire 24 Rapid Rd.  
09-Apr-11 – Structure fire Hwy#17 and Turcotte Rd.  
23-Apr-11 – Dump fire 990 Kohlsmith Rd.

**STN. #4 – Beachburg**

07-Apr-11 – Alarm 19 Smith St. Beachburg.  
08-Apr-11 – House fire 24 Rapid Rd.  
09-Apr-11 – Structure fire Hwy#17 and Turcotte Rd.  
15-Apr-11 – Grass fire 944 Gore Line.  
19-Apr-11 – Grass fire 1375 Lookout Rd.  
28-Apr-11 – Tree on County Rd. Little Lakes curve  
28-Apr-11 – Tree on hydro line 1459 Valleyview Rd.  
28-Apr-11 – Hydro lines down 862 Westmeath Rd.  
28-Apr-11 – Hydro lines down 628 Lookout Rd.  
29-Apr-11 – Tree on hydro line Point Trail.

**STN. #5 – Westmeath**

08-Apr-11 – House fire 24 Rapid Rd.  
15-Apr-11 – Grass fire 944 Gore Line.  
19-Apr-11 – Grass fire 1375 Look out Rd.  
28-Apr-11 – Hydro lines down 862 Westmeath Rd.  
29-Apr-11 – Tree on hydro line Point Train.

**Truck/Hall Report**

**Haley** – Bi-weekly training continues. CPR/AED/First aid training completed.  
**Cobden** – Bi-weekly training continue, Extrication training ongoing.  
**Foresters Falls** – Bi-weekly training continues. CPR/AED/First aid training completed.  
**Beachburg** – Weekly training sessions continue. 9634 had valve repair done.  
**Westmeath** – Weekly training continues.

**RECOMMENDATIONS:**

We are waiting on budget to see what we can or cannot purchase.  
Again we are waiting on budget to decide what to do with Foresters falls fire Hall roof.  
Westmeath pumper 9639 needs to be replaced A.S.A.P.  
Westmeath pumper 9639 was involved in an accident with a van.

**T.W.P. Whitewater Region Departmental Report**

**Department of PUBLIC WORKS**

**April 2011 Monthly Activities:**

- Plow trucks were out on 1 weather response compared to none last year at this time.
- Culvert maintenance such as thawing them out and cleaning them of debris is on going
- Both graders have been out grading the roads as weather permitted, it was a wet April which made it difficult to get ahead of pot holes.
- Patching pot holes has begun and will continue
- A portion of Dombroski Rd has had some brushing completed on the sides of the roadway.
- Culverts have been replaced on Finchley Rd, Kerr Line and Behm Line due to flash flooding
- Sweeping has begun in Cobden
- Again this spring we are having problems with garbage being dumped along the side of the roadways, we have removed substantial amounts of garbage from Behm Line, Acres Rd, and Sams Rd
- Due to the wind storm we received the last Thursday of the month staff were out cutting trees and opening roads for traffic.
- Due to the heavy rain there were a lot of wash outs on hills that we have repaired
- Flooding of Dombroski Rd has been an on going problem due to problems with the railway culvert holding back the water.

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement**      **DATE: May 2, 2011**

**MONTHLY ACTIVITIES:**

-Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments.  
-Issued 4 Building Permits at a value of \$366,000.00 in total. One single family dwelling, one residential addition/renovation, one residential demolition and one residential accessory building.

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

Consensus that the Fire Department be authorized to proceed with tender of the Foresters Falls roof replacement.

**b. County of Renfrew Reeve's Report**

**Reeves Renfrew County Report For the Month of April**

During the month of April I attended Three Committee meetings and one County Council meeting.

As Chair of the Development and Property I held the April Committee meeting in Laurentian Hills Municipality in attendance several business delegations.

From January to March 2011, the County received 57 severance applications compared to 42 received in the same period in 2010. A Farm Financing and Business Planning Workshop will be delivered by Renfrew County Agricultural Economic development

committee in the fall of 2011. This one day workshop is in partnership with local banks and farm credit to assist farmers with expansion. Investment in new equipment diversification and business succession. The Emerald Ash Borer is in Ottawa so we can expect it to appear in our region soon which will kill all Ash trees that it comes in contact with.

If the 210 assessed Residential properties remain unchanged from the 2009 assessed value of \$100,000.00 the overall combined 2011 County and Education tax bill of \$614.89 is \$39.49 lower than the 2010 combined rate 4654.36 a decrease of 6.03% for 2011.

Donald Rathwell

## 10. Committee Reports

### 1. Growth and Development Committee Information.

### 2. Public Works Committee

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1791 “Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that we look at placing our web address on our Municipal Identification signs located on Highway 17. Also that WDRA be permitted to erect their web address on the Westmeath community sign.”**

Carried by  
Jim Labow

Moved by Joey Trimm, Carried by Daryl McLaughlin

**2011 – 1792 “Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that Windmill Developments be permitted to erect attraction locator signs on municipal roads at their costs. Windmill Developments be requested to contact municipal public works department for exact locations.”**

Carried by  
Jim Labow

## 11. Bylaws

### 1. 11-05-485 Bylaw to execute an Accreditation of the operating Authority Agreement with Ministry of Public Works

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2011 – 1793 “Be it Resolved that the Council of the Township of the Township of Whitewater Region enact a By-Law to enter into an agreement with the Ministry of Public Works and Government Services in connection of the Accreditation of the Operating Authority of Municipal Drinking Water System and the said bylaw be read a first, second and third time, and that the said by-law be numbered 11-05-485 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law Book this 4<sup>th</sup> day of May, 2011.”**

Carried by  
Jim Labow

## 12. Misc Correspondence

### 1. Renfrew County Plowmen – Renfrew County Plowing requests

Moved by Donald Rathwell, Seconded by Joey Trimm

**2011 – 1794 “Be it Resolved that the Council of the Township of Whitewater Region agree to provide in kind services such as truck for garbage, load of sand for kids area and a culvert for the Renfrew County Plowing Match Sept 17, 2011.”**

Carried by  
Jim Labow

### 2. Ottawa River Power Corporation – Annual Share Holders Meeting - Invitation

Invitation acknowledged.

### 3. OPP – 2010 Whitewater Region Call Statistics Information.

### 4. Councillor McBride - Rural Transit Symposium Report – Information Report by Deputy Mayor McBride was acknowledged as received.

## 13. New/Unfinished Business

### 1. Severance Application B31/11(1) & B32/11(2) Lairar

Moved by Joey Trimm, Seconded by Donald Rathwell

**2011 – 1795 “Be it Resolved that the Township of Whitewater Region has no objections to Severance Application B31/11(1) & B32/11 (2) Lairar.”**

Carried by  
Jim Labow

**2. 2011 Pembroke and Area Airport Commission – Budget Approval**

Moved by Joey Trimm, Seconded by Donald Rathwell

**2011 – 1796 “Be it Resolved that the Council of the Township of Whitewater Region acknowledge receipt of and approval of the 2011 Budget prepared by the Pembroke and Area Airport Commission.”**

Carried by  
Jim Labow

**3. Municipal Grass Cutting Tender Results and Award**

Moved by Allen Dick, Seconded by Joey Trimm

**2011 – 1797 “Be it Resolved that the Council of the Township of Whitewater Region agree to award the Municipal Grass Cutting Contract tender to the low tenderer Weldon Robinson for a three year term at a cost of \$28,735.00 per year plus HST.”**

Carried by  
Jim Labow

**4. Disposal of Used Equipment – Award**

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1798 “Be it Resolved that the Council of the Township of Whitewater Region agree to award the Disposal of used equipment to the following individuals as per their bid submissions on April 28, 2011:**

<b>1993 Woods Backhoe</b>	<b>Ben Snyder</b>	<b>\$3116.00</b>
<b>1998 New Idea Disc Mower</b>	<b>Craig McLaughlin</b>	<b>\$ 885.00</b>
<b>1998 International Case Tractor</b>	<b>Renfrew Home Hardware</b>	<b>\$8559.00</b>
<b>1993 John Deere Loader</b>	<b>Wilfred Duncan</b>	<b>\$6680.00</b>
<b>1991 Bryant Highway Sander</b>	<b>Wilfred Duncan</b>	<b>\$ 100.00</b>

Carried by  
Jim Labow

**5. Livestock Claim – Regier**

Councillor Regier and Reeve Rathwell declared conflict and left the Chambers.

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1799 “Be it Resolved that the Council of the Township of Whitewater Region reimburse Greg Regier \$775.00 for one Black Angus calf killed by coyotes on April 24, 2011.”**

Carried by  
Jim Labow

**6. Community Events and Councilor Announcements**

Library Golf Tournament – June 4

WBCHC Annual General Meeting – May 17 at 7:30 PM

Commissionaires Run in Beachburg – May 6 at 8:00 AM

Anglican Church Ham Supper – May 7

**14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1800 THAT this meeting become a closed meeting for the purpose(s) – Time 2:50 PM**

- the security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or Local board employees
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

- a matter in respect of which a council, board, committee or other body   
may hold a closed meeting under another act;
- A meeting of a council or local board or of a committee or wither of them may be closed to the public if the following conditions are both satisfied:   
The meeting is held for the purpose of educating or training the members  
AND  
At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee

Carried by  
Jim Labow

Moved by Joey Trimm, Seconded by Allen Dick  
**2011 – 1801 “Be it Resolved that the Council of the Township of Whitewater Region committee of the Whole meeting dated May 4, 2011 hereby be adjourned.”**

Carried by  
Jim Labow

**15. Adjournment**

Moved by Allen Dick, Seconded by Joey Trimm  
**2011 – 1802 “Be it Resolved that the Township of Whitewater Region Regular Council meeting dated May 4, 2011 be adjourned at 3:35 PM.”**

Carried by  
Jim Labow

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Dean Sauriol

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Mayor Jim Labow