

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting**    **Date: Wednesday November 2, 2011**

**Place: Cobden Council Chambers**                      **Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
  
8. **Delegation**
  - 1.
  
9. **Departmental Reports**
  - a. Monthly reports from Environmental Services, Treasurer, Fire Department, Roads, By-law Enforcement
  
  - b. County of Renfrew Reeve's Report
  
10. **Committee Reports**
  1. Finance and Administration Committee
  2. Water and Sewer Committee
  
11. **Bylaws**
  - 1.
  
12. **Misc Correspondence**
  1. Cobden Santa Claus Parade - Invitation
  
13. **New/Unfinished Business**
  1. Account Receivable Policy - Approval and Implementation
  2. Livestock Claim – Yuke
  3. Livestock Claim – Nicolai & Bromley
  4. Lavallee Subdivision – Road and Waterworks Concept Approval
  6. Whitewater Region Fire Department – Hires and Resignations
  7. Community Events and Councilor Announcements
  
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
  
15. **Adjournment**

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**REGULAR COUNCIL MEETING AGENDA**

1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm and Allen Dick. Absent was Daryl McLaughlin  
**Staff Present:** Dean Sauriol.

At the request of the Mayor, Council observed a moment of silence for the recent death of two Military Personnel.
  
2. **Prayer**

Prayer was recited
  
3. **Roll Call**

Clerk conducted Roll Call
  
4. **Disclosure of Pecuniary Interest**

None Reported.
  
5. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Izett McBride  
**2011 – 1953 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated November 2, 2011 for the Regular Council Meeting as submitted with**

**the addition of 13 (3) Livestock Claim – Nicolai and Bromley.”**

Carried by  
Jim Labow

**6. Adoption of the Minutes of the Last Meeting**

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1954 “Be it Resolved that the minutes of the previous Regular Council Meeting dated October 19, 2011 be adopted as circulated.”**

Carried by  
Jim Labow

**7. Adoption of the Accounts**

Moved by Joey Trimm, Seconded by Allen Dick

**2011 – 1955 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period October 1 – October 31, 2011, in the amount of \$510,387.71 in general purposes and \$31,516.65 for Water Purposes and that the above accounts be paid.”**

Carried by  
Jim Labow

**8. Delegation**

Nothing.

**9. Departmental Reports**

**a. Monthly reports from Environmental Services, Treasurer, Fire Department, Roads, By-law Enforcement**

Departmental reports were reviewed and discussed.

Township of Whitewater Region  
Environmental Services Department  
Monthly Report  
October, 2011

**Plants:**

The Environmental Services Manager attended a one (1) day session on Drinking Water Quality Management Systems as-well-as a two (2) day session on Internal Auditing for Drinking Water Quality Management Systems. Both were held in Barrie this month.

We, the Operating Authority, are encroaching upon becoming accredited through CGSB for our Drinking Water Quality Management Systems. A Management Review is required with the Operating Authority (scheduled for early November) as well as our External Audit from CGSB. If applications are in order and no issues of non-conformance are identified during the external audit....accreditation should soon follow. Annually, a Management Review as well as an Internal Audit will be carried out along with other components of the DWQMS in an effort to monitor and manage the processes.

The Environmental Services Manager has written the self-study exam portion of the mandatory Entry Level Operator Course for OIT's. The five (5) day course will be attended during the second week of November. Successful completion extends OIT Licensing in Water Treatment for up to three (3) years.

**Waste Management:**

Ozone depleting gases removed from a stockpile of roughly 150 refrigerated appliances at the Ross Landfill. De-gassed units will be removed from the Site for recycling.

Arrangements have been made to have the leaf & yard waste pile grinded next month. Mulch will be utilized to cover waste during the winter months.

Fall groundwater sampling of the three Waste Sites is underway this month. Resulting Laboratory Analysis of the groundwater is calculated into the annual Hydrogeological Reports prepared for the Ministry of the Environment. Another several tonnes of waste electronics has been removed from the Site for recycling.

**WHITEWATER REGION DEPARTMENTAL REPORT**

DEPARTMENT: Treasury

MONTHLY ACTIVITY: October 2011

**OMPF FINAL PAYMENT 2011**

We have received the fourth installment of OMPF for 2011 in the amount of \$281,825.00.

**TAX BILLS**

The final installment of the property taxes is due October 31, 2011. The second supplemental listing for 2011 has been received but no calculation has been completed yet to determine the municipal portion.

**RECONCILIATION - POLICING**

We have now received the reconciliation credit for policing for the period January to June 2011 – it is \$11,286. Last year, for the same period, we received a reconciliation credit of \$22,284.

**PROCEDURAL AUDIT**

MacKillican & Associates will be conducting our procedural audit during the week of November 14th.

Annette Mantifel

Treasurer/Deputy CAO

**WHITEWATER REGION FIRE DEPARTMENTAL REPORT 29-October-11**

Total Emergency (Station) Responses for **112-08** Fire Chief Wayne Heubner

03-October-11 – Moore attends Westmeath Stn. Practices x 5.

03- October -11 – Heubner, Moore meet on Bunker Suits purchase.

04- October -11 – Heubner attends Council.

04- October -11 – Heubner attends Cobden Stn. practice.

15- October -11 – Heubner, Moore attend Beachburg Pancake Breakfast.

17 - October -11 – Heubner, Moore meet with F. Falls Captains.

18- October -11 – Heubner hosts County Communications meeting

19- October -11 – Heubner attends Cobden Stn. practice.

19- October -11 – Heubner attended Council meeting.

20- October -11 – Moore attended Health & Safety meeting.

27-October-11 – Heubner, Moore and Chair meet with Stn. Captains.

**STN. #1 – Haley's**

12- October -11 – Open burning 1379 Acres Rd.  
22- October -11 – Burning at 552 Sullivan St.  
28-October -11 – Manure pile fire 1639 Queens Line.

**STN. #2 – Cobden**

06- October -11 – Locked door 13 Dixon St.  
10- October -11 – River rescue.  
12- October-11 – Open pit burning 1379 Acres Rd.  
26-October-11 – Life assist.  
27-October -11 – Manure pile fire 1639 Queens Line.

**STN. #3 – Foresters Falls**

27-October-11 – Manure pile fire 1639 Queens Line.

**STN. #4 – Beachburg**

06-October -11 –MVC Beachburg Rd.  
20- October-11 – Tree/Hydro burning 862 Westmeath Rd.  
27- October -11 – Manure pile fire 1639 Queens Line.

**STN. #5 – Westmeath**

20- October -11 – Tree/Hydro burning 862 Westmeath Rd.

**Truck/Hall Report**

**Haley** – Bi-weekly training continues.

**Cobden** – Bi-weekly training continue,  
Extrication training ongoing.

**Foresters Falls** – Bi-weekly training continues.

F. Falls roof is being replaced.

**Beachburg** – Weekly training sessions continue.

**Westmeath** – Weekly training continues.

9639 out of service leaking heater core.

**RECOMMENDATIONS:**

Bunker suits measuring taking place.

HT 750 radios

**T.W.P. Whitewater Region Departmental Report**  
**Department of PUBLIC WORKS                      October 2011    Monthly Activities:**

- Winter sand has been completed in both garage locations, Westmeath and Mineview.
- H & H was awarded the gravel crushing tender with the lowest bid of \$62,455.10
- “A” gravel has been added to Dombroskie Rd
- Culverts were changed on Plug St in Westmeath to get ready for paving
- Manholes and water valves have been raised on Ross St in Cobden also to get ready for paving
- H & H has started with the paving contract roads have been pulverized and paving has begun
- Many culverts have had to be cleaned out due to beavers blocking them up
- Culverts have been changed on Dombroskie Rd
- A broken water service line was repaired on Archibald St in Cobden
- Park benches and flower pots have been put away in Cobden

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement                      DATE: Oct 25, 2011**

**MONTHLY ACTIVITIES:**

- Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments.
- Since September 13, 2011 we issued 42 Building Permits at a constructions value of \$2,260,558.00 in total. 5 single family dwelling, 13 residential addition/renovation, 8 residential accessory buildings, 9 agricultural accessory building, one solar panel, 3 seasonal dwelling buildings, 2 seasonal demo and one demo garage.
- One letter was sent out regarding a complaint regarding a dog barking.

**RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None.

**b.            County of Renfrew Reeve’s Report**

Reeves Renfrew County Report  
For the Month of October

During the month of October I attended Three half day meetings and one full day meeting.

On October 21<sup>st</sup>, I had the pleasure of opening Enterprise Renfrew County Event. Theme (New Economy) (New Opportunities) at Renfrew Armories. Key note speaker was Ian Protsmouth, Editor and associate of Canada’s Fastest-Growing Companies. Over one hundred business’ small and large attended and other Entrepreneurial interest in developing business.

During the month of October Mr. Alistair Baird, Manager of Economic Development Services met with representatives of AC interested in starting ACO that makes energy with wood products mixing in yard waste wood waste and leaves. Mr. Baird also toured the pulp mill at Portage and met with a Quebec based company seeking to locate a torrefied wood pellet production facility within shipping range of wood fibre produced in the County. As chair of Development and Property Committee all this information is encouraging for wood products in Renfrew County.

Director of Paramedic Service at County Council meeting October 26<sup>th</sup> indicated they are under taking a review for the best approach to meet the growing demands for service. I had an opportunity after his presentation to bring Whitewater coverage in Lapasse, Westmeath and Beachburg areas. Eganville is not adequate coverage for Paramedic service for these areas.

Donald Rathwell

**10. Committee Reports**

**1. Finance and Administration Committee**

Moved by Donald Rathwell, Seconded by Izett McBride

**2011 – 1956 “Be it resolved that the Finance and Administration Committee recommend to Council that the Township because of the minimum number of customers using the online payment services from the National Bank Corporate services supplier list be removed from the Townships services due to the establishment of a \$25 monthly fee from the payment services of Taxes and Water and Sewer from the National Bank.”**

Carried by  
Jim Labow

Moved by Donald Rathwell, Seconded by Allen Dick

**2011 – 1957 “Be it Resolved that the Finance and Administration Committee Recommend**



Moved by Izett McBride, Seconded by Cathy Regier

**2011 – 1964 “Be it Resolved that the Township of Whitewater Region Council confirm that the following firefighters be hired:**

**Marc McCulloch – Westmeath**

**Chad VanDyken - Beachburg**

**Todd Murphy – Westmeath**

**Luc Cheesman – Westmeath**

**Stacey Levesque – Beachburg**

**Tina Spurrell – Foresters Falls**

Carried by  
Jim Labow

**7. Community Events and Councilor Announcements**

Beachburg Rec – Texas Hold'em Fundraiser – November 26

Westmeath Social Club Christmas Dinner – December 10

Reminder of Food Drive

United Church Dinner and Bazaar – November 5

Emporium Opening – November 5

Remembrance Day Services

**14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

Moved by: Joey Trimm, Seconded by: Donald Rathwell

**2011 – 1965 THAT this meeting become a closed meeting for the purpose(s) – Time 1:40 P.M.**

- the security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or Local board employees
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- A meeting of a council or local board or of a committee of wither of them may be closed to the public if the following conditions are both satisfied:  
The meeting is held for the purpose of educating or training the members  
AND  
At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried by  
Jim Labow

Moved by Cathy Regier, Seconded by Izett McBride

**2011 – 1966 “Be it Resolved that the Council of the Township of Whitewater Region committee of the Whole meeting dated, November 2, 2011 hereby be adjourned.”**

Carried by  
Jim Labow

**15. Adjournment**

Moved by Joey Trimm, Seconded by Donald Rathwell

**2011 – 1967 “Be it Resolved that the Township of Whitewater Region Council meeting dated November 2, 2011 be adjourned at 2:17 P.M.”**

Carried by  
Jim Labow

Dean Sauriol

Mayor Jim Labow