

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday October 5, 2011

Place: Cobden Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. Whitewater Bromley Community Health Center Board – Building Proposal
9. **Departmental Reports**
 - a. Monthly reports from Environmental Services, Treasurer, Fire Department, Roads, By-law Enforcement
 - b. County of Renfrew Reeve's Report
10. **Committee Reports**
 - 1.
11. **Bylaws**
 1. 11-10-509 Appointment of Chief Building Official/Bylaw Enforcement Officer
 2. 11-10-510 Bylaw to Remove Holding Symbol Pt Lot 30, Con East Front B Westmeath - Robertson
12. **Misc Correspondence**
 1. Ontario Public Health Association – Beer and wine Sales at Convenience Stores - Letter of Information
 2. National Farmers Union – Letter of Information
 3. County of Renfrew – Eastern Ontario Financial Sustainability Update Project – Information
 4. County of Renfrew – Construction Update - Information
13. **New/Unfinished Business**
 1. Tender #HL4 – 2011-01 Asphalt – Award
 2. Tender #GR-2011-02 Gravel - Award
 3. Severance Application – Pt Lot 24, WFE - Westmeath B116/11(1) - B118/11(3) 1686743 Ontario Inc
 4. Severance Application – Pt Lot 23 & 24, Conc WFE - Westmeath B129/11(1) - B131/11(3) Bromley
 5. Reserve Withdrawal – for WSIB Purposes
 6. Livestock Claim – Horst
 7. Community Events and Councilor Announcements
 8. Livestock claim - Bromley
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

1. **Call to Order**
Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.
Staff Present: Dean Sauriol.
2. **Prayer**
Prayer was recited
3. **Roll Call**
Clerk conducted Roll Call
4. **Disclosure of Pecuniary Interest**
None Reported.
5. **Adoption of the Agenda**
Moved by Izett McBride, Seconded by Cathy Regier
2011 – 1923 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated October 5, 2011 for the Regular Council Meeting as submitted with the addition of 13 (8) Livestock Claim - Bromley.”

Carried by
Jim Labow
6. **Adoption of the Minutes of the Last Meeting**
Moved by Cathy Regier, Seconded by Izett McBride
2011 – 1924 “Be it Resolved that the minutes of the previous Regular Council Meeting dated September 21, 2011 be adopted as circulated.”

Carried by
Jim Labow
7. **Adoption of the Accounts**
Moved by Izett McBride, Seconded by Cathy Regier
2011 – 1925 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period September 1 – September 30, 2011, in the amount of \$1,676,874.74 in general purposes and \$7,782.35 for Water Purposes and that the above accounts be paid.”

Carried by
Jim Labow
8. **Delegation**
 1. **Whitewater Bromley Community Health Center Board – Building Proposal**
Deputy-Mayor McBride asked Council that we postpone the Whitewater Bromley Community Health Centre Board in order to allow them to get further Information.
9. **Departmental Reports**
 - a. **Monthly reports from Environmental Services, Treasurer, Fire Department, Roads, By-law Enforcement**
Departmental Reports were presented and discussed.

Township of Whitewater Region
Environmental Services Department
Departmental Report
September, 2011

Plants:

The Landfill Operator and the Environmental Services Manager wrote our Operator-In-Training exams for Water Treatment, Water Distribution, Wastewater Treatment and Wastewater Collection on September 1st. The Landfill Operator's Licences are good for three (3) years since he attended and passed the one (1) week Entry Level Training Course put on by the Walkerton Clean Water Centre.
The Environmental Services Manager and a Plant Operator attended the Ontario Municipal Water Association one (1) day Conference in Smiths Falls on the 28th of September.

Tuesday, September 6th, Rod MacGibbon from WESA came to the Municipality to conduct a “mock” Audit (Internal Audit) for the Townships Drinking Water Quality Management System. This process aids the Owner (Municipality) in becoming an accredited Operating Authority. The Consultants written report on the state of the Municipalities progress on acquiring Accreditation is available. It appears an external audit will be conducted sometime in October by the Standards Board. This is the final step in Accreditation. Also, the Drinking Water System Owner/Operator must conduct a Management Review (annual).

An inspection of the Cobden Water Treatment Plant intake pipe will hopefully be conducted this Fall. The Environmental Services Manager has contacted a local diver to carry out the Inspection.

One of the Plant Operators attended an Activated Sludge Course put on in Pembroke this month.

Waste:

The second Household Hazardous Waste Event for 2011 was held on Saturday, September 24th. I believe it was well attended.

Stage I trench is progressively filling up. The longevity of the trench may extend into the next 1.5 – 2 years. An application for an amendment to the C of A will be submitted to the Ministry to move into Stage II.

Processing (grinding) the brush pile, ozone depleting gas removal from appliances and disposal of propane tank stockpile anticipated to occur next month at the Ross Waste Site.

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Administration/Treasury

MONTHLY ACTIVITY: September 2011

COUNTY AND SCHOOL BOARD LEVIES

The County and School Board levies were paid on September 30, 2011. A total of \$1,088,398.40 was paid, \$584,738.00 to the County and \$503,660.40 was paid to the School Boards.

WATER/SEWER BILLING

The third installment of the 2011 water/sewer billing was due September 30, 2011. A total of \$100,818.29 was billed in water revenue and \$53,623.01 was billed in sewer revenue. This was the first billing to include the new sewer rates and a notice was mailed out with the sewer bills. Very little feedback or comments were received concerning the new sewer rates.

ACCOUNTS RECEIVABLE REPORT

Attached is an Accounts Receivable Report as of September 30, 2011. The total outstanding amount is currently \$48,577.76, an increase of \$2,328.74 since September 30, 2010 but this amount includes \$8,901.36 owing from the Whitewater Historical Society and Ontario Electronic Stewardship.

Annette Mantifel

Treasurer/Deputy CAO

WHITEWATER REGION FIRE DEPARTMENTAL REPORT 30-September-11

Total Emergency (Station) Responses for **09-104** Fire Chief Wayne Heubner

05-September-11 – Moore attends Westmeath Stn. Practices x 4.

05- September -11 – Heubner, Moore attend interview Westmeath Stn.

06- September -11 – Heubner, Moore attend interviews Beachburg Stn...

07- September-11 – Heubner attends Council.

07- September -11 – Heubner, Moore attend MCI meeting at Haley's.

07 - September -11 – Heubner attends County County Rescue Meeting.

08- September -11 – Heubner attends Jacques Twp. Dinner

11-September -11 – Heubner, Moore participated in MCI at the airport.

14-September -11 – Heubner attended County Chief's meeting in Eganville.

28-September-11 – Heubner, Moore and Stn. Capt's met with chair on budget.

STN. #1 – Haley's

03- September -11 – Hydro pole fire 243 Yonder Hill Park.

24- September -11 – MVC Beachburg Rd at Little Lakes.

30-September -11 – MVC Westmeath Rd and Lookout Rd.

STN. #2 – Cobden

11- September -11 – MVC 4146 Beachburg Rd.

24- September -11 – MVC Beachburg Rd at Little Lakes.

30- September-11 – MVC Westmeath Rd. and Lookout Rd.

STN. #3 – Foresters Falls

No Calls

STN. #4 – Beachburg

08-September -11 –Alarm activation 1073 Yakabuskie Rd.

11- September-11 –MVC 4146 Beachburg Rd.

12- September -11 – Round bales fire 467 Lookout Rd.

13 - September -11 – Electrical fire 1946 Lookout Rd.

24-Septembr-11 – MVC Beachburg Rd. at Little Lakes

27-September-11 – Alarm activation 1073 Yakabuskie Rd.

30-September-11 – MVC Westmeath Rd and Lookout Rd.

STN. #5 – Westmeath

08- September -11 – Alarm activation 1073 Yakabuskie Rd.

11-September-11 – MVC 4146 Beachburg Rd.

13-September-11 – Electrical fire 1946 Lookout Rd.

26-September-11 – Burn complaint 2047 Lapasse Rd.

30-September-11 – MVC Westmeath Rd and Lookout Rd.

Truck/Hall Report

Haley – Bi-weekly training continues.
9719 returned to Haley Hall.

Cobden – Bi-weekly training continue,
9840 had batteries replaced.

Foresters Falls – Bi-weekly training continues.
9640 back in service.

Beachburg – Weekly training sessions continue.

Westmeath – Weekly training continues.
9639 out of service leaking heater core.

RECOMMENDATIONS:

Computers/training 9639 is unreliable and needs to be replaced.
Fix heating in Stn. 5

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS September 2011 Monthly Activities:

- Faught Road has been ripped up for construction
 - "A" Gravel has been added to Faught Rd
 - Grass cutting has been on going along roadways
 - Construction has started on Plug and Raglan Streets in Westmeath, ditching has been completed
 - Guard rails have been fixed in Lacroix Bay, as well as culverts have been cleared of beaver debris
 - HL4 tender was advertised and site meeting took place with 3 companies attending. Tender opening was the 22nd of the month.
 - Gravel crushing tender has been advertised, the tender closes Sept 30th at 1pm
 - Staff repaired a water break on Cowley St in Cobden
 - We have had a Co-Op student start with us, Tom Birtch of Fellowes High School will be working with us till January.
 - Boom Mower has arrived from Elliott Farm Supply, they came down and did a training session with staff.
 - Grading has been ongoing trying to keep the gravel roads in good shape before they freeze
 - Yards at Mineview and Westmeath have been tidied up to get ready for the winter
 - Brushing along the roadways has started with the new mower.
 - We are keeping up the cold patching of any pot holes
 - We have replaced 2 stop signs on Fletcher Road that were removed and stolen by the public
 - Installing winter sand has started at the Westmeath garage, and will continue until complete
 - Bill and Sandra attended a meeting at the county with all municipal road supervisors from across the county.
1. Items discussed were harmonizing the load limit bylaws so everyone across the county is the same.
 2. Sharing equipment inventories
 3. Utilities on road allowances and how these are to be handled
 4. County to provide us with 10 year capital works program. Next Meeting is – January 24, 2012

b. County of Renfrew Reeve's Report

Reeve Rathwell presented the County of Renfrew's Reeve's Report.

Reeves Renfrew County Report For the Month of September

During the month of September I attended Three half day meetings and one full day meeting.

The first three of four Taste of the Valley events were held August 12 in Petawawa, August 19 in Barry's Bay and September 24 in Renfrew. The final will be held on October 15 in Cobden. We expect around 8000 people to attend during that day.

The Rural Ramble continues to grow. We extended one more weekend and many more sponsors increased this year.

Survey by AMO shows that population between 5001 and 9999 Municipal insurance has gone from 2007 to 2011 up 15% IN COSTS.

County Council approved an Ad-Hoc CP Rail Corridor Committee composed of Warden Robert Sweet, Reeve Donald Rathwell, Chair of the Development and Property Committee, Mayor Raye-Anne Briscoe, Chair of Finance and Administration Committee, and Director of Property and Development Paul Moreau. County staff will commence creation Project and Development of a Memorandum of Understanding, the guiding principles for the acquisition of the rail corridor. Staff will pursue discussions with CPR, Papineau Cameron and the County of Lanark.

Donald Rathwell

10. Committee Reports

Nothing,

11. Bylaws

1. **11-10-509 Appointment of Chief Building Official/Bylaw Enforcement Officer**
Moved by Allen Dick, Seconded by Joey Trimm

**2011 – 1925 " Be it Resolved that the Council of the Township of
Whitewater Region appoint a Chief Building Official/ Bylaw Enforcement Officer**

and the
by-law be
the seal
5th day of

said bylaw be read a first, second and third time, and that the said
numbered 11-10-509 be signed by the Mayor and Clerk, sealed with
of the Corporation, and be engrossed in the By-law Book this
October, 2011.”

Carried by
Jim Labow

2. **11-10-510 Bylaw to Remove Holding Symbol Pt Lot 30, Con East Front B Westmeath – Robertson**
Moved by Daryl McLaughlin, Seconded by Cathy Regier
2011 – 1926 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend the Westmeath Zoning Bylaw to remove the holding symbol located with Pt Lot 30, Conc East Front B Westmeath - Robertson and the said bylaw be read a first, second and third time, and that the said by-law be numbered 11-09-510 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 5th day of October, 2011.”

Carried by
Jim Labow

12. Misc Correspondence

1. **Ontario Public Health Association – Beer and wine Sales at Convenience Stores - Letter of Information**
Information.
2. **National Farmers Union – Letter of Information**
Information.
3. **County of Renfrew – Eastern Ontario Financial Sustainability Update Project – Information**
Information.
4. **County of Renfrew – Construction Update – Information**
Information.

13. New/Unfinished Business

1. **Tender #HL4 – 2011-01 Asphalt – Award**
Moved by Cathy Regier, Seconded by Daryl McLaughlin
2011 – 1927 “Be it Resolved that the Council of the Township of Whitewater Region agree to accept the low tender for the HL4 – 2011 – 01 Asphalt from H&H Construction at a cost of \$144,418.32 including HST.”

Carried by
Jim Labow

2. **Tender #GR-2011-02 Gravel – Award**
Moved by Daryl McLaughlin, Seconded by Cathy Regier
2011 – 1928 “Be it Resolved that the Council of the Township of Whitewater Region agree to accept the low tender for the GR -2011-02 Gravel from H&H Construction at a cost of \$62,455.10 including HST.”

Carried by
Jim Labow

3. **Severance Application – Pt Lot 24, WFE - Westmeath B116/11(1) - B118/11(3) 1686743 Ontario Inc.**
Moved by Cathy Regier, Seconded by Daryl McLaughlin

2011 – 1929 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application – Pt Lot 24, WFE - Westmeath B116/11(1), B117/11(2) & B118/11(3) 1686743 Ontario Limited on condition that the owner provides favourable MDS separation calculations and must conduct a Karst review.”

Carried by
Jim Labow

4. Severance Application – Pt Lot 23 & 24, Con WFE - Westmeath B129/11(1) - B131/11(3) Bromley

Moved by Daryl McLaughlin, Seconded by Cathy Regier

2011 – 1930 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application – Pt Lot 23 & 24, WFE - Westmeath B129/11(1), B130/11(2) & B131/11(3) Bromley on condition favourable comments are received from CBO regarding Karsts or a proposed rezoning.”

Carried by
Jim Labow

5. Reserve Withdrawal – for WSIB Purposes

Moved by Izett McBride, Seconded by Cathy Regier

2011 – 1931 “Be it Resolved that the Council of the Township of Whitewater Region approve the withdrawal of \$133,000 from GL#1-2-2000-4061 (Reserve for WSIB) to be applied against WSIB amount in Accounts Receivable GL.”

Carried by
Jim Labow

6. Livestock Claim – Horst

Moved by Cathy Regier, Seconded by Izett McBride

2011 – 1932 “Be it Resolved that the Council of the Township of whitewater Region reimburse Duane Horst \$225 for one ewe killed by coyotes on September 27, 2011.”

Carried by
Jim Labow

7. Community Events and Councilor Announcements

Ambush Halloween – Ag Hall – October 22

Tyler McEnroe – Ag Hall – October 8

WDRA Rink Fundraiser Dance – WDRA Rink – October 22

Taste of the Valley – Cobden Ag Grounds – October 15

TNT Trivia Library Fundraiser – October 21

Lions Hall Breakfast – Beachburg – October 22

Beachburg United Church Supper – October 22

Dragon’s Den – Nathan Blok – October 26

8. Livestock claim – Bromley

Moved by Izett McBride, Seconded by Cathy Regier

2011 – 1933 “Be it Resolved that the Council of the Township of Whitewater Region reimburse Anne Bromley \$250 for one ewe killed by coyotes on September 30, 2011.”

Carried by
Jim Labow

Moved by Joey Trimm, Seconded by Donald Rathwell
2011 – 1934 “Be it Resolved that the Council of the Township of Whitewater Region agree to suspend the Regular Council Meeting and reconvene following the Waste Management Committee at 1:40 P.M.”

Carried by
Jim Labow

14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.

Moved by: Joey Trimm, Seconded by: Donald Rathwell

2011 – 1935 THAT this meeting become a closed meeting for the purpose(s) – Time 2:30 P.M.

- the security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or Local board employees
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- A meeting of a council or local board or of a committee of wither of them may be closed to the public if the following conditions are both satisfied:
The meeting is held for the purpose of educating or training the members
AND
At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried by
Jim Labow

Moved by Joey Trimm, Seconded by Donald Rathwell
2011 – 1936 “Be it Resolved that the Council of the Township of Whitewater Region committee of the Whole meeting dated, October 5, 2011 hereby be adjourned.”

Carried by
Jim Labow

15. **Adjournment**

Moved by Joey Trimm, Seconded by Donald Rathwell

2011 – 1937 “Be it Resolved that the Township of Whitewater Region Council meeting dated October 5, 2011 be adjourned at 3:00 P.M.”

Carried by
Jim Labow

Dean Sauriol

Mayor Jim Labow