

TOWNSHIP OF WHITEWATER REGION
Committee Meeting

Meeting Title: *Public Works Committee* **Date:** *September 7, 2011*

Place: *Municipal Council Chambers* **Start Time:** *2:00 p.m.*

PUBLIC WORKS COMMITTEE MEETING AGENDA

1. Call to Order
2. Adoption of Previous Minutes
3. Policy Approvals
 - Cross Connections at Commercial/ industrial institutional Facilities
 - Tile Drain Road Crossing Policy
4. Trucker Unloader and Stacker - Purchase Proposal
5. Council Road Tour – Minute Review and Comment
6. Application for Heat Line installation on Road Allowance – Government Road
7. 2011 Public Works Capital Program – Review and update
8. Other Business
9. Adjournment

1. Call to Order

Present: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Don Rathwell,
Councilors: Cathy Regier, Joey Trimm, Daryl McLaughlin, and Allen Dick.

Staff Present: Bill Misener, Sandra Moss and Dean Sauriol.

2. Adoption of Previous Minutes

Moved by Joey Trimm, Seconded by Allen Dick

“Be it Resolved that the minutes of the previous Public Works Committee Meeting dated June 6, 2011 be adopted as circulated.”

Carried by
Donald Rathwell

3. Policy Approvals

a. Cross Connections at Commercial/ industrial institutional Facilities

b. Tile Drain Road Crossing Policy

Dean explained to Council that there is an existing policy and it is in need of revision.

Mr. Misener had a request to place a tile drain across a Township road.

Councillor Trimm questioned if there is an agreement with the new policy and also the policy design?

Mr. Misener said there is an application.

Councillor Trimm wanted to know if the policy covered tile drains that come to the edge of the Township property?

Mr. Misener informed Council that the policy was only for items that cross the roads.

This is to ensure that if there is any problem with the tile drains under the Township roads, it is the responsibility of the tax payer to fix the road. This policy will protect the Township from incurring costs that are not our responsibility.

Councillor Dick questioned if they will bore the tile?

Mr. Misener said that it will depend on the road surface, hard top roads require a bore, others will be an open cut to the road surface.

Councillor Trimm questioned if the Township needs to do work?

Mr. Misener said the Township will approach the farmers and ask if they would like to replace their tile at the time or replace later at their own expense.

Mayor Labow questioned the Cross Connection policy.

Mr. Misener explained that the old policy stated that each business needed to have an annual inspection by the Township. The auditors in their last inspection wanted to see the Township's records with respect to the annual inspections.

The new policy makes the business owners responsible for the records when the

inspections are performed.

Council questioned how will the businesses know about the new policy.

Sandra stated that the new policy is now in the building codes.

Dean explained that new buildings need to put back flow preventers in.

Moved by Joey Trimm, Seconded by Allen Dick

“Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that the following Policies be adopted as submitted:

- **Prevention of Cross Connections at Commercial/Industrial/Institutional Facilities**
- **Tile Drain Road Crossing Policy**

Carried by
Donald Rathwell

4. Trucker Unloader and Stacker - Purchase Proposal

Mr. Misener explained to Council that the Public Works Department plans to rent the Sand Truck Unloader and Stacker machine for two years.

Councillor Trimm questioned how the Public Works Department is going to pay for it?

Mr. Misener informed Council that the Public Works Department plans on renting the machine and the rent goes towards to the purchase.

Councillor McLaughlin agreed that it is a win, win, situation.

Mayor Labow questioned if it was a diesel motor.

Mr. Misener said it was a diesel motor.

Councillor Dick questioned where they were going to store it?

Mr. Misener said they would store it in the Mineview garage for the summer. This will keep it out of the sun, which is very hard on this equipment.

Moved by Izett McBride, Seconded by Cathy Regier

“Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that accept the purchase of the Sand Truck UnLoader and Stacker as per proposal from Public Works Manager.”

Carried by
Donald Rathwell

5. Council Road Tour – Minute Review and Comment

Councillor Trimm questioned St. Augustine Church, he thought it was to be paved next year.

Dean said that Council needed to give him direction toward the completion of the parking lot. Does Council intend to pave the parking lot to the fence line? What time frame is Council giving to St. Augustine’s Church?

Mayor Labow asked if they were starting at the end of the pavement?

Mr. Misener informed Council that there is no road bed under the pavement. HE feels that it should be dug up 2 feet and have tiles put in and then let it settle.

Councillor Trimm said that St. Augustine’s is happy with letting it settle for 1 year, but no longer.

Mr. Misener said that it will be cheaper to pave if the paving equipment is in the area.

Reeve Rathwell questioned if Council is agreed to asphalt the parking lot?

Dean questioned if Council wants to reevaluate every year?

Deputy-Mayor McBride suggested to tear up the asphalt when we are asphaltting in Beachburg.

Councillor Trimm suggested to prepare road for asphalt and then fix the gravel.

Reeve Rathwell questioned Council if they were all in favour of asphaltting the church road?

Moved by Jim Labow, Seconded by Joe Trimm

“Be it Resolved that the Public Works Committee recommend to Council that we proceed to asphalt St. Augustine Church Road back to the fence post at our earliest convenience.”

Carried by
Donald Rathwell

Councillor McLaughlin questioned about putting a cover over the Kerr Line and Magnesium Road.

Mr. Misener said the road needs to be tore up and have A gravel put on it.

Councillor Dick said that the tax payers need to be notified if we are waiting 1 more year

to complete Dombroskie Road.

Mr. Misener said he would send out a letter for Dombroskie Road and Pleasant Valley Road.

Councillor McBride questioned the wild parsnip.

Mr. Misener said the new mower that was due to be at the Township on July 11, is still not here. Elliott's sent a loaner machine, but the Township did not receive it in time to cut the weeds this summer. The Township will be cutting all weeds next summer, this will have the weeds cut before they go to seed and spread.

Reeve Rathwell received 2 calls concerning the work on the highway, which caused traffic to triple on the Poff Road and Snake River Line. Suggestion of putting a slow moving sign on Poff Road.

Councillor Trimm said the speed needs to be reduced. Have the Mayor make a formal request to the O.P.P. to patrol this area.

Councillor McLaughlin said the stop sign needs to be erected on Orin Road.

Dean said then the request needs to be made to Horton Township.

Councillor Dick informed Council that there are a lot of happy people on Blind Line due to the road construction.

6. Application for Heat Line installation on Road Allowance – Government Road Information.

Questions were posed as to who's responsibility the line is?

If agreements are needed?

Will there be heat loss? Will it melt snow cover and cause icing problem with the roads?

Councillor Trimm said it is a great innovation.

Councillor McLaughlin questioned if the line goes through 2 pipes? Would it be done in the same manor as the tile drain?

Dean suggested bringing it back to another meeting following receipt of OMFRA Information.

7. 2011 Public Works Capital Program – Review and update

Mr. Misener informed Council that he is trying to invest in an excavator for cleaning out the ditches.

He also recommended to Council that the asphalt roads need to be tendered out. HE also informed Council that tendering in the spring generally you get a better price.

Mr. Misener also informed Council that he would like to change contract on crushed gravel. He has found two pit that he likes the gravel from. The tendering process Mr. Misener would like to have is the contractor tenders for crushing. This will save the Township money.

Mr. Misener is also looking at different machines that have multi-seasonal usage. Instead of purchasing the new sidewalk plow. He is looking at a track skid steer which has a number of attachments for it.

Councillor McLaughlin questioned if there is still time to use the boom mower?

Mr. Misener said it depends on when we get the machine.

Councillor Dick questioned if the Gas Tax money is only used for roads.

Dean informed Council that it is mainly used for infrastructure.

Councillor McBride asked if there would be any tar and chip this year?

Mr. Misener said the last day you want to pave is October 28th.

Mayor Labow stated that the Township only receives Gas Tax money from the Federal Government because the Township doesn't have any public transit so we do not receive any Gas Tax funding from the Province.

Mr. Misener is recommending to Council to purchase an excavator and float. He has been in contact with Nor-trax and when the company has one that has come back off a lease they will bring it up and demonstrate if.

Reeve Rathwell asked if it will have a payback in 3 years?

Mr. Misener informed Council that the Township has paid \$89, 831.00 in the last two years for excavator fees.

Councillor questioned why the float purchase?

Mr. Misener said that it will save on tire, and equipment wear and tear.

Deputy-Mayor McBride questioned if the big loader would be able to fit on the float?

Mr. Misener said he would send out an email to Council for the demonstration.

Questions were posed about the brush head.

Mr. Misener said he would contact the Township of Admaston/Bromley and schedule a demonstration.

Mr. Misener requested that Council remove the half load signs time restrictions. He feels that the roads were damage during the time between March and May.

Councillor Trimm said he would not support the times again, but would support the special permit.

Mayor Labow questioned about the Grant Settlement Road wash out, Valley View Road

maintenance?

Concillor McLaughlin questioned about gravel on Pettigrew Road.

Mr. Misener said he would try and look at these roads.

Council thanked Bill and Sandra for their report.

Moved by Joey Trimm, Seconded by Allen Dick'

“Be it Resolved that the Public Works Committee recommend to Council that we accept Public Works Manager 2011 capital Updated Project Report as submitted with the recommendations as agreed.”

Carried by
Donald Rathwell

8. Other Business

Nothing.

9. Adjournment.

Moved by Cathy Regier, Seconded by Izett McBride

“Be it Resolved that the Township of Whitewater Region Public Works Committee meeting dated September 7, 2011 be adjourned at 3:30.”

Carried by
Donald Rathwell