

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday January 4, 2012**

**Place: Cobden Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  - 1.
9. **Departmental Reports**

Monthly reports from Environmental Services, Treasurer, Fire Department, Public Works, By-law Enforcement
10. **Committee Reports**
  - 1.
11. **Bylaws**
  1. 12-01- 520 Appointment of 2012 Municipal Officials
  2. 12-01- 521 2012 Temporary Borrowing
  3. 12-01- 522 2012 Interim Tax Levy Bylaw
12. **Misc Correspondence**
  1. AMO Announcement - Federal Gas - Information
  2. OPP – Costing Formula and Policing Estimate Summary - Information
  3. 2<sup>nd</sup> Regiment Royal Canadian Horse Artillery - Invitation
  4. Canadian Pacific Railway Corridor Bulletin #1 - Update
13. **New/Unfinished Business**
  1. Dog Tags Sales Comparison By Year Information
  2. Community Events and Councillor Announcements
  3. Official Plan Steering Committee – Resolution
  4. Beachburg Rec Association Hockey Tournament – Special Occasion Permit
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

**REGULAR COUNCIL MEETING AGENDA**

1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.  
**Staff Present:** Dean Sauriol.
2. **Prayer**

Prayer was recited
3. **Roll Call**

Clerk conducted Roll Call
4. **Disclosure of Pecuniary Interest**

None Reported.
5. **Adoption of the Agenda**

Moved by Allen Dick, Seconded by Donald Rathwell  
**2012 – 2011 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated January 4, 2012 for the Regular Council Meeting as submitted with the addition of 13 (3) Official Plan Steering Committee – Resolution and 13 (4) Beachburg Rec Association Hockey Tournament – Special Occasion Permit.”**
6. **Adoption of the Minutes of the Last Meeting**

Moved by Donald Rathwell, Seconded by Allen Dick  
**2012 – 2012 “Be it Resolved that the minutes of the previous Regular Council Meeting dated December 14, 2011 be adopted as circulated.”**

Carried by  
Jim Labow

7. **Adoption of the Accounts**  
Moved by Donald Rathwell, Seconded by Allen Dick  
**2012 – 2013 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period December 1 – December 31, 2011, in the amount of \$1,799,135.55 in General Purposes and \$152,919.68 for Water Purposes and that the above accounts be paid.”**

Carried by  
Jim Labow

8. **Delegation**  
Nothing.

9. **Departmental Reports**  
a. **Monthly reports from Environmental Services, Treasurer, Fire Department, Public Works, By-law Enforcement**  
Departmental reports were reviewed and discussed.

Township of Whitewater Region  
Environmental Services Department  
Departmental Report  
December, 2011

Plants:

It is anticipated the Township of Bonnechere Valley will be able to take our Biosolids for the Winter Months from the Cobden Wastewater Treatment Plant. Biosolids analysis reporting of our Biosolids is still carried out for the Ottawa Wastewater Plant. The Department prefers to keep Ottawa as a back-up disposal option.

Anticipating an external audit from Canada General Standards Board early in the New Year for the Municipalities Drinking Water Quality Management System(s). A Risk Assessment and Quality Assurance Review Meeting must be conducted by the Operating Authority prior to this external audit.

The Department has started reviewing operational and maintenance requirements as well as capital expenditures and replacement purchases for 2012. An updated Five (5) Year Capital Plan will follow in the New Year.

Waste:

A Site Inspection Report was received this month from the MOE regarding an unscheduled Site visit to the Ross Waste Site in November, 2011. The Senior Environmental Officer was accompanied by a MOE colleague from their Kingston Technical Review Branch. They were engaged in determining the natural drainage swale to the North, North-West of the Ross Site to be a natural water course (as depicted on topographic maps for the area. Although infrequently able to draw surface water samples from this area (typically nothing more than a puddle), the MOE Technical representative has identified this as a natural water-course, and as such, it will remain as a component of the Surface Water Monitoring Program. Upstream and downstream samples are to be drawn at Spring Freshet as well as the Fall.

Also within the MOE Report for the November, 2011 Inspection of the Ross Site, the MOE has identified the possibility that the Stage I trench has perhaps exceeded capacity and that the Municipality really needs to initiate the application to amend the Certificate of Approval

Process. Our Consulting Firm has been working in conjunction with the Department as well as the MOE Approvals Branch in Toronto on this. Much of the aforementioned relies heavily on the annual Topographic Survey conducted each Winter.  
Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: December 2011

**2012 OMPF ALLOCATION**

Information concerning the Township's 2012 OMPF allocation has not been received yet – expected in January.

**COUNTY AND SCHOOL BOARD LEVIES**

The fourth installment of the County and School Board levies were paid on December 15, 2011. We paid \$603,405.03 to the County and a total of \$494,750.54 to the School Boards for a total payment of \$1,098,155.57. These amounts have been reconciled by the Auditors and should represent final payment amounts for 2011.

**2012 POLICING ESTIMATES**

The Township has now received the 2012 total estimated policing cost in the amount of \$662,388. A separate package has been provided with additional information.

Annette Mantifel

Treasurer/Deputy CAO

**WHITEWATER REGION FIRE DEPARTMENTAL REPORT 31-December-11**

Total Emergency (Station) Responses for **135-09** Fire Chief Wayne Heubner

05-December-11 – Moore attends Westmeath Stn practices. x 4.

07- December -11 – Heubner attends budget session..

07- December -11 – Heubner attends County Chiefs meeting

19 -December -11 – Heubner , Moore attend Klaesi wrap up meeting..

20- December -11 – Heubner, Moore attend fire interview.

21- December -11 – Heubner attended Cobden Stn. Christmas party.

**STN. #1 – Haley's**

03- December -11 – Barn fire 520 Gov. Rd.

23-December -11 - CO2 Alarm 22 Olmstead-Jeffrey Lake Rd.

**STN. #2 – Cobden**

03- December -11 – TreeMVC at 19077 Hwy #17.

03- December -11 – Barn fire 520 Gov. Rd.

04- December r-11 – MVC at Eldon Rd. and Hwy #17.

08 – December -11 – Tractor Trailer fire at Greenwood Rd. and Highway #17.

**STN. #3 – Foresters Falls**

December-11 – Barn fire 520 Gov. Rd.

**STN. #4 – Beachburg**

02- December -11 –Stove fire 1503 Indian Rd.

03- November 11 – Barn fire 520 Gov. Rd..

08- December -11 – Tractor Trailer fire at Greenwood Rd. and Highway #17 Rd.

10 -December -11 – Bush and trailer fire 40 Old Mill Creek Rd.  
31- December -11 – Chimney fire 137 Synton St.  
**STN. #5 – Westmeath**  
03- December -11 – Barn fire 520 Gov. Rd.  
04- December -11 – MVC 2057 Westmeath Rd.  
10-December -11 – Bush and Trailer fire 40 Old Mill Creek Rd.

#### **Truck/Hall Report**

**Haley** – Bi-weekly training continues.

**Cobden** – Bi-weekly training continue,  
Extrication training ongoing.

**Foresters Falls** – Bi-weekly training continues.

**Beachburg** – Weekly training sessions continue.

**Westmeath** – Weekly training continues.

#### **YEAR END REVIEW:**

Whitewater Region Fire Dept. responded to 135 calls in 2011

Structure Fires	8
Vehicle Fires	2
Chimney Fires	9
MVC'S	27
False Alarms activation	17
Hydro Lines	17
CO2 calls	8
Grass Fires	25
Other	15
Smoke in house	2
Medical assists	5

#### **T.W.P. Whitewater Region Departmental Report**

##### **Department of PUBLIC WORKS December 2011 Monthly Activities:**

- Trucks have been out plowing/salting/sanding/or snow removal 13 days this month, compared to 11 last year at this time
- Westmeath yard cleanup has been completed.
- Signage around the township that was found with problems during the road patrol have been replaced and installed.
- New sander has arrived and is installed on T21 which will be used to sand areas around the villages.
- The month of December has been so wet the gravel roads are in rough shape, due to this weather the graders have been unable to repair them before they froze.
- Watermain break occurred on Hwy 17 requiring the staff to work through the night to repair it.
- Snow removal has been completed in Beachburg, Cobden, Westmeath and Foresters Falls

#### **WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT: Building and By-law Enforcement**

**DATE: December 30, 2011**

##### **MONTHLY ACTIVITIES:**

- Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments.
- Since December 01, 2011 we have issued three single family buildings, one single family alteration, two solar installations on roofs, two additions, one agricultural building, one demolition permit, and three septic systems. Construction value \$ 1,969,000.00
- The issue around the Beachburg School regarding dogs running at large seems to have been resolved.
- The two property that were sent out letters regarding property standards have made improvements, will do a follow up inspection in the spring.
- There was six letter sent out to property owners in November regarding construction without a permit, only one out of the six has not applied for a permit at this time.
- Dean and I had a meeting with Jim McBain regarding By-law enforcement for the Township I will be provide a report for the next Property Growth and Development committee meeting.

##### **RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:**

None

#### **10. Committee Reports**

None.

#### **11. By-laws**

##### **1. 12-01-520 Appointment of 2012 Municipal Officials**

Moved by Allen Dick, Seconded by Donald Rathwell

**2012 – 2014 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to appoint 2012 Municipal Officials and the said bylaw be read a first, second and third time, and that the said by-law be numbered 12-01-520 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of January, 2012.”**

Carried by  
Jim Labow

##### **2. 12-01- 521 2012 Temporary Borrowing**

Moved by Cathy Regier, Seconded by Izett McBride

**2012 – 2015 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to authorize temporary borrowing during the 2012 Fiscal Year and the said bylaw be read a first, second and third time, and that the said by-law be numbered 12-01-521 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of January, 2012.”**

Carried by  
Jim Labow

##### **3. 12-01-522 2012 Interim Tax Levy Bylaw**

Moved by Izett McBride, Seconded by Cathy Regier

**2012 – 2016 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to provide for 2012 Interim Taxes and the said bylaw be read a first, second and third time, and that the said by-law be numbered 12-01-522 be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 4<sup>th</sup> day of January, 2012.”**

Carried by  
Jim Labow

**12. Misc Correspondence**

**1. AMO Announcement - Federal Gas – Information**  
Information,

**2. OPP – Costing Formula and Policing Estimate Summary - Information**  
Information.

**3. 2<sup>nd</sup> Regiment Royal Canadian Horse Artillery – Invitation**  
Information.

**4. Canadian Pacific Railway Corridor Bulletin #1 – Update**  
Information.

**13. New/Unfinished Business**

**1. Dog Tags Sales Comparison By Year Information**  
Information and Discussion.

Councillor Trimm requested that a report be drawn up to explain to customers the reasoning for dog tag sales.

**2. Community Events and Councillor Announcements**

Civitan Euchre Tournament – January 14 – Ag Hall  
Fishing Derby – February 18 – Muskrat Lake  
Foresters Falls Carnival – January 28  
Chamber of Commerce – January 27

**3. Official Plan Steering Committee – Resolution**

Moved by Cathy Regier, Seconded by Izett McBride

**2012 – 2017 “The Official Plan Review Steering Committee recommends to Council that Mr. Michael Michalski of the firm Michalski Nielsen Associates Limited be retained to prepare an “Environmental Brief” to address Sensitive Lake Concerns and official plan for Muskrat Lake.”**

Carried by  
Jim Labow

**4. Beachburg Rec Association Hockey Tournament – Special Occasion Permit**

Moved by Izett McBride, Seconded by Cathy Regier

**2012 – 2018 “Be it Resolved that the Council of the Township of Whitewater Region declare the February 24 – 26, 2012 Beachburg Recreation Association Hockey Tournament a community festival that does not knowingly contravene any municipal bylaws.”**

Carried by  
Jim Labow

**14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**

Nothing.

**15. Adjournment**

Moved by Cathy Regier, Seconded by Izett McBride

**2012 – 2019 “Be it Resolved that the Township of Whitewater Region Regular Council meeting dated January 4, 2012 be adjourned at 1:50 PM.”**

Carried by  
Jim Labow