

January 15th 2001

PUBLIC WORKS

Meeting called to order 7:00 p.m.

Present:- Chair Robert Gervais, Co-Chair Ron Lowe, Reeve Gordon White, Deputy Reeve Don Rathwell, Donna Campbell, Jack Ferguson and Jim Labow.

Staff Present:- Dean Sauriol, Randi Keith and Hal Johnson.

Establishment of Training Program:-

Committee was brought up to date on the Sewage Plant Operation Training Plan.

Operational Policy Manual

CAO and PWS were asked to look into Development of Operation Policy Manual.

Councillor Trimm suggested that the Policy Manual be a manual with comprehensive look at all departments.

The Chair suggested that we proceed with the Operations portion due to allocation of different staff.

Moved by Gordon White, Seconded by Donald Rathwell:-

“That the Township of Whitewater Region, Public Works Committee, authorize the Clerk (Dean Sauriol) the Roads Superintendent (Hal Johnson) to develop an Operating Policy Manual for the Public Works Department as soon as feasibly possible.”

Carried

Robert Gervais

Chair Public Works Committee

Private Roadways - Servicing position

PWS stated that there is one driveway remaining, servicing 4 homes.

A Public Road - that isn't maintained year round be opened, occasionally upon the PWS direction.

Moved by Joey Trimm, Seconded by Jim Labow:-

“That the residents on what is known as Harmony Bay Lane be notified in writing that as of March 31st 2001 that the Municipality will no longer provide any form of road maintenance.”

Carried

Robert Gervais

Chair Public Works Committee

Direction to develop an Action Plan - Haley Townsite Water

Councillor Lowe update Committee

PWS met with the Engineer for the Haley's Townsite Status

Reeve White requested that we get a letter of response from the Ministry and the OSTAR funding

Consent to send a letter be requested from the Ministry Personnel regarding an amalgamated township.

Supported.

Direction to discuss organizational and responsibilities with Public Works Staff

Consent to a meeting with the CAO, PWS and Staff, Chair /Co-Chair, as soon as possible.

Supported

Municipal Water System and OSTAR Funding. - Status Report

Some items were already covered in prior discussion

The selection process of an engineer for the Round 1, Option 2 of OSTAR be adopted.

Moved by Joey Trimm, Seconded by Ron Lowe:-

“That council select a consultant to prepare the attached OSTAR application for the capital items in the engineers report.”

Carried

Robert Gervais

Chair Public Works Committee

Road garage long distance

Moved by Joey Trimm, Seconded by Donna Campbell:-

“That Council subscribe to 1-800 service at a rate of 35c per ten minute block of use to serve the municipal complex at Westmeath.”

Carried

Robert Gervais

Chair Public Works Committee

Snow Removal along County Roads

Document was received from the County.

Chair was still concerned with regards to the liability of the sidewalks on County Roads.

Chair would like to see a legal opinion on this matter.

Reeve White suggested that we might want to call a neighbouring municipalities to get their position.

OGRA Conference February 25-28/01

Reeve White stated he was attending the conference courtesy of the County.

Consent given to those members who are interested to attend.

Other Business

- 1 Reeve White asked if we had heard from the County Re: Bulk Tenders.
PWS stated he had.
- 2 Grass Cutting Contract? Should get inventory on what items require grass cutting.
3. Capital Construction Projects - Chair spoke on item of process. Chair suggested that we start giving thought to a wish list.

Moved by Joey Trimm, Seconded by Ron Lowe:-

“That the Public Works Superintendent provide a 5 year capital works program to Council

for their consideration.”

Motion is lost.

Robert Gervais
Chair Public Works Committee

Moved by Ron Lowe, Seconded by Joey Trimm:-

“That the Council of Whitewater Region go into closed session for Rate Payer discussion.”

Robert Gervais
Chair Public Works Committee

Moved by Donna Campbell, Seconded by Jack Ferguson:-

“That the public works committee come out of in camera session.”

Carried
Robert Gervais
Chair Public Works Committee

Moved by Donna Campbell, Seconded by Ron Lowe

“That the public works committee instruct Dean to write a letter of reply to Mr. Merlin Sparling that further to his letter, and also his conversation with Mr. Lowe, council does not feel any further action is needed on this matter.

Carried
Robert Gervais
Chair Public Works Committee

Adjournment 8:55 p.m.