

TOWNSHIP OF WHITEWATER REGION

Date: *Wednesday, December 18, 2002*

Start Time: *7:00 p.m.*

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Delegation
8. **Committee Reports**
 - i) Finance and Administration Committee
9. **Bylaws**
 1. 02-12-90 Purchasing Policies and Procedures Bylaw
 2. 02-12-91 Notice Provisions Bylaw
 3. 02-12-92 Tile Drain Bylaw
 4. 03-01-93 Temporary Borrowing Bylaw
 5. 03-01-94 2003 Municipal Officials
 6. 02-12-95 Tile Drain Consolidation Bylaw
10. **Misc Correspondence**

Enclosed

 1. Comprehensive Zoning Bylaw - County of Renfrew
 2. Reversionary Interest Westmeath Boat Launch - MNR
11. **New/Unfinished Business**
 1. Cobden Winter Carnival - Community Festival
 2. Tax Write Offs
 3. Severance Application - Pt Lot 20, Con 2, Ross > Roach B188/02
 4. Severance Application - Pt Lot 10, Con 1, Ross > Stoppa B186/02
 5. Severance Application - Pt Lot 8, Con 7, Westmeath > Robertson B184/02
 6. Livestock Claims - Wolf - Tripp
12. **Closed Meeting to discuss litigation , potential litigation, labour relations and the security of the property of the municipality.**
13. **Adjournment**

Present:- Reeve Gordon White, Deputy Reeve Donald Rathwell, Councillors - Donna Campbell, Art Cobb, Jack Ferguson, Robert Gervais, Jim Labow, Ron Lowe and Joey Trimm.

Staff Present:- Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

No conflicts reported.

Adoption of Agenda

Moved by Donald Rathwell, Seconded by A. Cobb

2002-466 "Be it Resolved that the Council of the Township of Whitewater Region adopt the agenda dated December 4, 2002, for the Regular Council Meeting, as submitted with the following addition - 12(6) Tile Drain Loan - Gould"

Carried

Gordon White
Reeve

Adoption of Minutes

Moved by A. Cobb, Seconded by Donald Rathwell

2002-467 “Be it resolved that the minutes of the previous Regular Council Meeting dated Dec 4, 2002 be adopted as circulated.”

Carried
Gordon White
Reeve

No Delegations

Finance & Administration Committee

Tax Collection Policy

Moved by Jim Labow, Seconded by R.Gervais

2002-468 “Be it resolved that the Finance and Administration Committee recommend to Council that we adopt the draft tax billing and collection policies as presented and amended.”

Carried
Gordon White
Reeve

Committee Direction to Staff

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-469 “WHEREAS; all members of Council sit on all standing committees and, WHEREAS; recommendations of standing committees quite often constitute direction to staff to take action and, WHEREAS; in order to facilitate the smooth and efficient management of Township business, action on recommendations should be acted upon without delay, THEREFORE BE IT RESOLVED that all recommendations of standing committees of Council, which constitute directions to staff, be implemented without delay. It is further understood that all committee recommendations will continue to be ratified at subsequent Council meetings.”

Carried
Gordon White
Reeve

Radio Tower - Beachburg Fire Station

Moved by Joe Trimm, Seconded by Ron Lowe

2002-470 “Therefore be it resolved that the Finance and Admin Committee of the Whitewater Region recommends to Council that TechniFest be hired to remove and put up the Beachburg Fire Station radio tower from the old site to the new site at a cost of \$1978.81”

Carried
Gordon White
Reeve

CRF Adjustment

Moved by Donald Rathwell, Seconded by Ron Lowe

2002-471 “Be it Resolved that The Finance and Administration Committee recommend to Council that the CRF adjustment of \$156,000.00 be added to the Working Capital Reserve.”

Carried
Gordon White
Reeve

Westmeath Landfill Site Compaction Tender - Results

Barron Disposal	Monthly	\$ 5,200.00	Annually	\$ 60,000.00
Buchanan Sand & Gravel	Monthly	\$ 9,950.00	Annually	\$119,500.00
W.W. Siegel Sand & Gravel	Monthly	\$14,500.00	Annually	\$168,000.00

The low tender bid was declared ineligible, due to the type of equipment not being listed as

requested. Submission was for a steel wheel compactor, instead of excavator.

Landfill Compaction Tender - Results

Moved by Jack Ferguson, Seconded by Donna Campbell

2002-472 “Therefore be it resolved that the Finance and Administration Committee of the Whitewater Region recommends to Council that the tender bid from Buchanan Sand and Gravel for Landfill Compaction for the monthly fee of \$9,950 be accepted plus GST on a monthly basis up to April 30, 2003.”

Carried
Gordon White
Reeve

Manager of Emergency Services - Position Posting

Moved by Donna Campbell, Seconded by Joe Trimm

2002-473 “Therefore be it resolved that the Finance and Administration Committee of the Whitewater Region amend the title of Manager of Emergency Services to Manager of Fire Services and recommend to Council that this title be accepted and the position of Manager of Fire Services be posted internally within the fire stations of the Whitewater Region.”

Carried
Gordon White
Reeve

Interview Committee - Manager Fires Services

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-474 “Therefore be it resolved that the Finance and Administration Committee of the Whitewater Region recommends to Council that the Interview Committee of the Manager of Fire Services be the Reeve Gordon White, Councillors Don Rathwell, Councillor Joe Trimm and Councillor Jim Labow and that the CAO sit in on the interview process.”

Carried
Gordon White
Reeve

Hiring of Employees

Moved by Joe Trimm, Seconded by Ron Lowe

2002-475 “WHEREAS; the Municipal Act requires that Municipal Council provide a duty of care to the citizens of the municipality and,
WHEREAS; in order to discharge this duty Council must ensure oversight in all municipal operations and,
WHEREAS; an essential component of oversight is ensuring that all employees have the skills, training and experience to carry out assigned duties in a competent manner,
THEREFORE BE IT RESOLVED; that recommendations from all selection committees to hire all full time permanent employees in all departments and including all volunteer firefighters be brought forward to Council as a whole for considerations and approval.”

Carried
Gordon White
Reeve

⌘ Councillor Expense

Moved by Ron Lowe, Seconded by Donald Rathwell

2002-476 “WHEREAS; subsection 255(1) of the Municipal Act, R.S.O. 1990, cM45, as amended provides that one-third of the remuneration paid to the elected members of Councils and their local boards shall be considered as expenses incident to the discharge of their duties as members of Councils or local boards;
AND WHEREAS; subsection 255(2) of the Municipal Act, R.S.O. 1990, cM45, as amended provides that the provisions of subsection 255(1) shall only continue to apply to members of Council or its local boards after January 1st 2003 if the Municipality passes a resolution before January 1st, 2003 stating its intention that the provisions of subsection 255(1) shall continue to apply to elected members of Council and its local boards;
AND WHEREAS; the Council of the Township of Whitewater Region hereby deems it desirable to continue the provisions of subsection 255(1) of the Municipal Act beyond January 1st, 2003;

NOW THEREFORE be it resolved that it is the intention of this Council that the provisions of the subsection 255(1) continue to apply to the elected members of this Council and its local boards on and after January 1st, 2003.”

Carried
Gordon White
Reeve

BY-LAWS

By-laws first reading

Moved by Donald Rathwell, Seconded by A. Cobb

2002-477 “Be it resolved that first reading of By-Laws 02-12-90 Purchasing Policies and Procedures By-laws, 02-12-91 Notice Provisions By-law, 02-12-92 Tile Drain By-law - Gould, 03-01-93 Temporary Borrowing By-law, 03-01-94 Appointment of 2003 Municipal Officials, 02-12-95 Tile Drain Consolidation By-law as having been read duly circulated and accepted as read a first time.”

Carried
Gordon White
Reeve

Purchasing Policies and Procedures By-law

FIRST READING

Moved by Donald Rathwell, Seconded by A. Cobb

2002-478 “That a By-law to implement the Purchasing Policies and Procedures By-law be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by Donald Rathwell, Seconded by A. Cobb

2002-479 “That a By-law to implement the Purchasing Policies and Procedures By-law be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by Donald Rathwell, Seconded by A.Cobb

2002-478 “That a By-law to implement the Purchasing Policies and Procedures By-law as reported by the Committee of the Whole be read a third time, passed and numbered 02-12-90 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

Notice Provisions By-law

FIRST READING

Moved by A.Cobb, Seconded by Ron Lowe

2002-479 “That a By-law to incorporate a Notice Provision By-law be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by A. Cobb, Seconded by Ron Lowe

2002-480 “That a By-law to incorporate a Notice Provision By-law be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by A. Cobb, Seconded by Ron Lowe

2002-481 “That a By-law to incorporate a Notice Provision By-law as reported by the Committee of the Whole be read a third time, passed and numbered 02-12-91 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

**Tile Drain By-law
FIRST READING**

Moved by Ron Lowe, Seconded by A.Cobb

2002-482 “That a By-law to approve a Tile Drain for Gould be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by Ron Lowe, Seconded by A.Cobb

2002-483 “That a By-law to approve a Tile Drain for Gould be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by Ron Lowe, Seconded by A.Cobb

2002-484 “That a By-law to approve a Tile Drain Loan for Gould as reported by the Committee of the Whole be read a third time, passed and numbered 02-12-92 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

Temporary Borrowing By-Law

FIRST READING

Moved by A. Cobb, Seconded by Donald Rathwell

2002-485 “That a By-law to implement a temporary Borrowing By-law for the year 2003 be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by A. Cobb, Seconded by Donald Rathwell

2002-486 “That a By-law to implement a temporary Borrowing By-law for the year 2003 be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by A. Cobb, Seconded by Donald Rathwell

2002-487 “That a By-law to implement a temporary Borrowing By-law for the year 2003 as reported by the Committee of the Whole be read a third time, passed and numbered 03-01-93 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

2003 Municipal Officials

FIRST READING

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-488 “That a By-law to appoint Municipal Officials for the year 2003 be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by Jack Ferguson, Seconded by Donna Campbell

2002-489 “That a By-law to appoint Municipal Officials for the year 2003 be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-490 “That a By-law to appoint Municipal Officials for the year as reported by the Committee of the Whole be read a third time, passed and numbered 03-01-94 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

Tile Drain Consolidation By-Law

FIRST READING

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-491 “That a By-law to consolidate the balances of the former municipalities under the Tile Drainage Act be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by Jack Ferguson, Seconded by Donna Campbell

2002-492 “That a By-law to consolidate the balances of the former municipalities under the Tile Drainage Act be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-493 “That a By-law to consolidate the balances of the former municipalities under the Tile Drainage Act as reported by the Committee of the Whole be read a third time, passed and numbered 02-12-95 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

Cobden Winter Carnival - Community Festival

Moved by Donna Campbell, Seconded by Jack Ferguson

2002-494 “Be it Resolved that the Council of the Township of Whitewater Region deem the 2003 Cobden Winter Carnival scheduled for January 29 to February 2,2003 a Community Festival of Municipal Significance and does not contravene any municipal By-laws.”

Carried
Gordon White
Reeve

Tax Write Offs

Moved by A. Cobb, Seconded by Donald Rathwell

2002-495 “Be it resolved that Council of the Township of Whitewater Region write off taxes under Section 357 of the Municipal Act for Roll # 60-277 (\$2,905.97), Roll # 60-319 (\$340.89) for a total of \$3,246.86. This write-off applies to the 2000 tax year.”

Carried
Gordon White
Reeve

Severance Application - Roach - B188/02

Moved by Ron Lowe, Seconded by A. Cobb

2002-496 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application - B188/02 - Roach.”

Carried
Gordon White
Reeve

Severance Application - Stoppa - B186/02

Moved by Donald Rathwell, Seconded by Ron Lowe

2002-497 “Be it Resolved that the Council of the Township of Whitewater Region recommend severance application B186/02 - Stoppa be granted conditionally on the Applicant consulting with MNR, rezoning of the severed lands.”

Carried
Gordon White
Reeve

Severance Application - Robertson - B184/02

Moved by Donna Campbell, Seconded by Jim Labow

2002-498 “Be it Resolved that the Council of the Township of Whitewater Region recommend severance application B184/02 - Robertson be granted conditionally on the Applicant rezoning the property.”

Carried
Gordon White
Reeve

Livestock Claims - Wolf - Tripp

Moved by Jim Labow, Seconded by Donna Campbell

2002-499 “Be it resolved that Council of the Township of Whitewater Region approve payment to Brenda Tripp for 1 sheep killed by wolves in the amount of \$250.00.”

Carried
Gordon White
Reeve

Moved by Jack Ferguson, Seconded by Jim Labow

2002-500 “Be it resolved that Council of the Corporation of the Township of Whitewater Region approve payment in the amount of \$200.00 to Brenda Tripp for livestock killed.”

Carried
Gordon White
Reeve

Adjournment

Moved by Jack Ferguson, Seconded by Jim Labow

2002-501 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated December 18, 2002 be adjourned at 8:20.”

Carried
Gordon White
Reeve

Reeve

CAO/Clerk