

**TOWNSHIP OF WHITEWATER REGION**

Date: *Wednesday August 11, 2004* Start Time: *7:00 p.m.*

**REGULAR COUNCIL MEETING MINUTES**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
  1. Cobden and District Civitan Club - Municipal Concerns  
Ted Barron, Jack McLaren, Howie Ullrich
  2. Caleb Coughlin - MNR Presentation - Zebra Mussels
9. **Committee Report**
  1. Waste Management Committee
  2. Public Works Committee
  3. Fire Committee
10. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Bylaw Enforcement
11. **Bylaws**
  1. 04-08-168 Drainage Easement - Meadow Drive, Beachburg
12. **Misc Correspondence**
  1. MNR Letter of Information - Proposed Walleye Changes
  2. Logos Land - Letter of Thanks
  3. McNab/Braeside - Letter of Request - Highway 17 Expansion
  4. Premier McGuinty - Response to our letter of Concern
13. **New/Unfinished Business**
  1. Operation Robust Soldier - Municipal Permission
  2. Muskrat Lake - Sensitive Lake Designation MNR Position
  3. Archeological Review - Request for Solicitor Review
  4. Drainage Loan - Lot 12, Conc. 9 Ross - Martin
  5. Double Surface Treatment Tender - Award
  6. Livestock Claims - Robinson, McEwen
14. **Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.**
15. **Adjournment**

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors -Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present :- Randi Keith

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

**Adopt Agenda**

Moved by Beulah Wright, Seconded by Jim Labow

**2004-206 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated August 11th, 2004 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell

Reeve

### **Adoption of Minutes**

Moved by Jim Labow, Seconded by Beulah Wright

**2004-207 “Be it Resolved that the minutes of the previous Regular Council Meeting dated July 7th, 2004 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

### **Adoption of Accounts**

Moved by Ron Lowe, Seconded by Art Cobb

**2004-208 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period July 1 - July 31, 2004, in the amount of \$427,646.58 in general purposes and \$3,670.56 for Water Purposes and that the above accounts be paid.”**

Carried  
Donald Rathwell  
Reeve

### **Delegation**

#### **Cobden and District Civitan Club - Municipal Concerns**

Howie Ullrich, Jack McLaren, Ted Barron, Lois Younghusband, Gary Younghusband, John Mains and Keith Sparling from the Cobden and District Civitan Club were present at the meeting to speak of various concerns the Club have.

Howie Ulrich spoke on the condition of the park. He feels there is a lack of maintenance in this area and would like the municipality to improve the condition.

Jack McLaren spoke on the beach area in Cobden. He commended Council for the work that had been done on the walkway and the docks. He felt that money should be budgeted for upkeep of the waterfront.

#### **Caleb Coughlin - MNR Presentation - Zebra Mussels**

Caleb Coughlin from Ontario Federation of Anglers & Hunters attended the meeting to talk about Zebra Mussels. These mussels have now been found in Jeffery-Olmstead Lake and it is a big concern. Once they appear in a lake they are almost impossible to eradicate. They have no natural predators in North America. He spoke of various ways to prevent the mussels from entering a lake system, such as making sure boats are clean and not to dump minnows from another water system in the lake.

### **Committee Reports**

#### **Public Works**

##### **Property Drainage - Kohlsmith Road**

Moved by Councillor Joe Trimm, Seconded by Jacob Rook

**2004-209 “WHEREAS the Township of Whitewater Region Council endeavour to accommodate the legitimate concerns of Ratepayers where feasible and reasonable to do so and;**

**WHEREAS there was a concern that a culvert may have been abandoned and blocked during road construction on Kohlsmith Road at some point in the past and;**

**WHEREAS the Public Works Department excavated at this site to locate the culvert and after finding none installed a new culvert anyway;**

**NOW THEREFORE BE IT RESOLVED that the Public Works Committee recommend to the Council of the Township of Whitewater Region to instruct the Public Works Department to pave the section of Kohlsmith Road over the new culvert and consider the matter closed.”**

Recorded Vote - Joe Trimm

YEAS

NAYS

Trimm	X	
Rook	X	
McLaughlin	X	
Ferguson	X	
Wright	X	
Labow	X	
Rathwell	X	
Cobb	<u>X</u>	
	8	0

Carried  
Donald Rathwell  
Reeve

**Acceptance of Truck Box Tender**

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

**2004-210 “Be it Resolved that the Public Works Committee recommend to the Council of the Township of Whitewater Region that we award the tender for the purchase of a replacement truck box to the low bidder Gingras Corriveau, Mattawa, Ontario at a cost of \$31,142.00.”**

Carried  
Donald Rathwell  
Reeve

**FIRE DEPARTMENT**

**Policy Review**

Moved by Jacob Rook, Seconded by Joey Trimm

**2004 -211 “Be it Resolved that the Fire Committee recommend to the Council of the Township of Whitewater Region that the Fire Prevention Policy Statement and the Fire Prevention and Public Fire Safety Education Policy be approved as submitted.”**

Carried  
Donald Rathwell  
Reeve

**Personnel Resignations and Hires**

Moved by Daryl McLaughlin, Seconded by Jacob Rook

**2004-212 “Be it Resolved that the Fire Committee recommend to Council that they accept the resignation from Jason Robertson and Jason Moke.”**

Carried  
Donald Rathwell  
Reeve

**Equipment and Truck Review**

Moved by Art Cobb, Seconded by Beulah Wright

**2004-213 “Be it Resolved that the Fire Committee recommend to the Council of the Township of Whitewater Region that following a review of the current fire apparatus that the 1974 Pumper and the 1975 Pumper be taken out of service and that this equipment be declared surplus.”**

Carried  
Donald Rathwell  
Reeve

**Horton Fire Agreement**

Moved by Beulah Wright, Seconded by Jim Labow

**2004-214 “Be it Resolved that the Fire Committee recommend to the Council of the Township of Whitewater Region that the fire agreement with Horton Township be terminated as per Horton Township’s request.”**

Carried  
Donald Rathwell  
Reeve

**Fire Safety House Trailer - Renfrew County Mutual Aid Purchase**

Moved by Art Cobb, Seconded by Jacob Rook

**2004-215 “Be it Resolved that the Fire Committee recommend to the Council of the Township of Whitewater Region that they support the Renfrew County Mutual Aid Fire Service Association’s project to purchase a Fire Safety House Trailer.”**

Carried  
Donald Rathwell  
Reeve

**DEPARTMENTAL REPORTS**

**DEPARTMENT: Building and By-law Enforcement                      DATE: July 28, 2004**

**MONTHLY ACTIVITIES:**

- Continuing on my building and septic inspections for all types of permits issued.
- Issued 18 Building Permits at an estimated value of \$812 000.00 in total. 7 residential accessory building, 1 commercial addition, 4 new single family dwelling, 5 residential addition/renovation and 1 agricultural addition.
- Attended a Geosmart Workshop in Arrnrpior with Councillor Lowe and Cobb. The workshop was put on by the County of Renfrew and also by “Isosceles”. It was very informative and looks like the system could be an asset to the township. I have already made use of it when preparing a notification list required for a Zoning Amendment.

**Department Head Signature** ..... *Jacques Benoit*

**Fire Department**

**July 29, 2004**

- July 1/04 Chief’s Heubner, Moore attend Canada Day Functions
- July 2/04 Chief’s Heubner, Moore attend Risk Ass. Meeting
- July 5/04 Chief Moore attends Westmeath practice
- July 7/04 Chief Heubner attends practice Cobden Stn.
- July 11/04 Chief’s Heubner, Moore inspect new truck
- July 12/04 Chief Heubner met with Bob Coleman on trucks
- July 19/04 Chief’s Heubner, Moore attend Westmeath practice
- July 20/04 Chief’s Heubner, Moore met with Fire Specialist William Bowles and Comm. To start to Simplified Risk Assessment of Whitewater Region
- July 21/04 Chief Heubner inspected Beachburg Hall, attended Fire Comm. and attended Cobden practice
- July 22/04 Chief’s Heubner, Moore met with Bunker Suit People
- July 26/04 Chief Heubner attended Cobden Assoc. Meeting
- July 27/04 Chief’s Heubner, Moore met with Risk Ass. Comm
- July 28/04 Chief’s Heubner, Moore met with Bryan Dupuis
- July 29/04 Chief’s Heubner, Moore met with Bryan Dupuis about B.A.’s

**TOTAL EMERGENCY (STATION) RESPONSES FOR**

**July - 7**

**Stn. # 1 Haley’s**

- June 26 (M.V.A.) Highway # 17/Poff Rd.
- June 28 (Grass Fire) Corner of Highway # 17/Calvin Rd.
- July 3 (Grass Fire) MTO Park & Highway # 17
- July 12 (Baler/Field) 1659 Zion Line
- July 14 (Tree Rescue) Pappin Rd./Lovers Lane

**Stn. # 2 Cobden**

- June 26 (M.V.A.) Highway#17/Poff Rd.
- June 26 (Grass Fire) Cahill Rd. Admaston-Bromley Twp
- July 12 (Baler/Field) 1659 Zion Line

**Stn. # 3 Foresters Falls**

- July 12 (Baler Fire) 1659 Zion Line

**Stn. # 4 Beachburg**

- June 24 (Bus Fire) 1260 Grants Settlement Rd.
- July 12 (Baler/Field) 1659 Zion Line
- July 12 (Barn Burn) Lapasse Rd. & Glen Rd.
- July 14 (Extrication) Pappin Rd. & Lovers Lane

**TRUCK/HALL REPORT**

After many discussions with Asphodel over several months we finally took delivery of the new fire truck. The truck which is stationed in Beachburg Fire Hall was brought in to service the first week of July. The rad on the Haley’s rescue went and had to be completely replaced. Again a number of trucks in July have ongoing repairs being made to them. Truck # 9634 (The new truck) needs rear rotating lights moved, as well as the tank level indicator light adjusted.

**RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD**

As in the previous month’s Council Pack I again recommend that Whitewater Region look into purchasing

a second pumper for Whitewater Region Fire Dept. This would cut down on the high cost of keeping the aging fleet on the road. This vehicle could be purchased near the end of 2004 to help with Budget.

Additional 6 Bunker suits should be purchased for Whitewater Region  
Mike and I have been working with Bill Bowles on the Risk Assessment and I will keep Council Informed as to our progress.

Department Head Signature ..... *Wayne Heubner*

**Department : Plants**

**Date : July 2004**

Monthly Activities:

Normal operation and maintenance activities for the month of July included the following:

A meeting with Robinson Consultants and MacViro Consultants was attended at which the Pre-design Report for the Cobden WTP was reviewed. Information obtained at the meeting was included in the reply to the May 15, 2004 MOE plant inspection report. The reply to the five regulatory and thirteen best practice issues raised in the report was completed and sent to the Inspector before the July 30 deadline. Liaison with the Ministry of Natural Resources has revealed that Zebra Mussels have invaded Jeffrey Lake. Studies are being conducted by MNR, over this summer, to assess the extent of the problem and to determine if Muskrat Lake is being affected. This is an extremely critical issue with the Cobden WTP as the water intake is a 3600 foot long underwater pipeline which if infested with Zebra Mussels would probably be impossible to clear. At any sign of entrance of these mussels to Muskrat Lake, some form of Zebra Mussel control would have to be immediately implemented to protect the intake structure and pipeline. MNR will be contacted over the summer to keep abreast of their findings.

Tests were conducted at the Beachburg WTP to determine whether the Diesel Generator could handle the extra loading of conversion to electric heat for the plant. Tests revealed that with all normal equipment running along with all heaters running (including the two auxiliary electric heaters we installed ) the power surge on starting of the 45 HP fire pump tested at 117 amps or 122 KW with running power at 73 KW. The generator is rated for 150 KW continuous, so it is capable of handling the conversion to electric heating. Prices will be sought for conversion.

A copy of the outstanding Provincial Officer's Order for the Beachburg WTP (copy in the June council package) has been sent to MacViro Consultants for their advice on how to address it.

The new metering pump installed at the Haley WTP has been calibrated and put into service.

An information form has been completed and sent to Ottawa for their use in preparing a sludge haulage contract with us for the Cobden WWTP. The most significant item on the form was the requirement for a contingency plan for our sludge disposal should the Ottawa plant stop accepting the sludge. They were advised that preliminary talks are underway at the County level for a county wide solution to the WWTP sludge disposal problem. At this time they appear to be satisfied with efforts to find a solution, however a permanent solution must be found.

The WWTP chlorine analyzer broke down requiring replacement of a copper electrode. The \$500.00 cost of a replacement electrode was avoided by silver soldering a section of 1.5 inch copper pipe into the old electrode as a liner. A similar repair was made to the Beachburg WTP chlorine analyzer.

The sodium hypochlorite solution line running from the hypochlorinator to the chlorine contact chamber plugged and was replaced with a temporary line. A revised chlorine feed line, that will be less susceptible to plugging, will be designed and installed as time permits.

Recommendations: It is recommended that we contact MacViro Consultants with the intent to have them make a preliminary recommendation for some form of zebra mussel control along with cost estimate for the Cobden WTP water intake. As indications are that introduction of zebra mussels to the lake is probable, this measure would expedite implementation of controls if required.

Plant Manager: ..... *David Simmons*

**Department of Public Works**

**July 2004**

Monthly Activities:

We completed the road side mowing and have continued with the bush hog when manpower is available. Some maintenance grading has been done this month, mostly to repair washouts and conditions caused by the heavy rain.

We have spent much of the month placing gravel to finish the projects from last year and some remaining areas of damage from the winter, a large portion of our stock crushed granular "M" was used up for this purpose.

A large culvert on Acres Rd. was replaced (this was scheduled as part of our work for /04 as it was in bad shape)

Most of the month our student work force has been cold patching and cutting brush this has allowed me to have the licenced personnel

on trucks or equipment where they are most valuable. Especially during this the holiday season the students have been key in a lot of areas.

We have started a program cleaning the grass and weeds out of the cracks in the side walks and gutters this is being done by the students, completion expected four weeks.

Construction is scheduled to begin second week of August .

Randy Buckwalt has achieved accreditation as a Certified Roads Supervisor allowing him to use the letters CRS behind his name , this makes two accredited persons working for the TWP .

PUBLIC WORKS SUPERVISOR ..... *Hal Johnson CRS*

DEPARTMENT:

TREASURER

DATE: JULY 2004

MONTHLY ACTIVITIES

Water Bills

the third water bill for the township has been issued with a due date of July 30, 2004. The payments are coming in at a steady pace.

Donations

The donations to the Medical Centres, Library and Recreation Associations have been disbursed. Total amount \$ 76,000.00 ( \$ 11,000.00 to medical centres, \$ 33,000.00 to recreation associations and \$ 32,000.00 to the Library)

Respectfully Submitted:.....*Randi Keith*

**Waste Management Department**

**July, 2004**

Changed locks on the three (3) sites and distributed keys accordingly, (July 15<sup>th</sup>, 2004)

Set / marked grades using Total Station with Perry from Jp2g (July 6<sup>th</sup>, 2004). Took seven (7) shots on the 124 meter elevation contour. Set stakes and indicated top of garbage as well as top of final on each. This gives us a usable tool for determining the final stages of waste in-filling as well as side slope development.

Average number of trucks visiting the Westmeath Landfill to dispose of items on Saturdays for the Month of July is 70 trucks +/-.

Barron Disposal to provide either a tractor trailer or 40 cubic yard boxes at the landfill to place refrigerated units into for removal. May receive the container(s) during the week of July 26<sup>th</sup> – July 31<sup>st</sup>. We are slowly getting rid of the abundance of other appliances / white goods through the 20 cubic yard metals containers supplied by Barron each week.

Will soon be coordinating an Intermediate Cover application along the Western Perimeter side slope. To be carried out in conjunction with our trucks and cover material. Rental of dozer for spreading will be required.

We have removed upwards of 900 scrap tires from the existing pile located at the Westmeath Landfill. This includes roughly 40 – 50 tractor trailer tires, 50 – 60 tires with rims, 700 – 800 assorted passenger car and light truck tires and other miscellaneous tires (tractor, skid steer, lawn mower, etc.). Upon extraction from the pile, the garbage, sand, water and clay within the tires has been removed to the best of our ability. The tires have been neatly stacked in a location as to not interfere with traffic or landfilling applications for the time being. I am in the process of acquiring prices to have them soon removed from the site. Prices will likely be in the order of:

\$2.00 / tire for passenger car

\$3.00 / tire for light truck

\$10.00 / tire for tractor trailer

an additional \$1.00 / tire if steel rim is present

an additional \$1.50 / tire cleaning fee for excessively dirty tires

plus GST

Prices include loading and transport.

M&L Enterprises had an accident with their truck on July 20<sup>th</sup>, 2004. This truck is currently out of service as they are using another.

I am alternating the two (2) summer students, Jeff & Tyler, on Saturdays and having them "spot" at the working face. This arrangement is working well.

Department ..... *Steven Hodson*

**Bylaws**

**04-08-168 Drainage Easement - Meadow Drive, Beachburg**

Moved by Jim Labow, Seconded by Beulah Wright

**2004-216 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to grant an easement over certain lands for drainage purposes - Meadow Drive, Beachburg and the said by-law be read a first, second and third time, and that the said by-law numbered 04-08-168 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 11<sup>th</sup> day of August, 2004."**

Carried

Donald Rathwell

Reeve

**CORRESPONDENCE**

**MNR Letter of Information - Proposed Walleye Changes - Information**

**Logos Land - Letter of Thanks - Information**

**McNab/Braeside - Letter of Request - Highway 17 Expansion - Information**

**Premier McGuinty - Response to our letter of Concern - Information**

**OTHER BUSINESS**

**Operation Robust Soldier - Municipal Permission**

Moved by Beulah Wright, Seconded by Jim Labow

**2004-217 “Be it Resolved that Council of the Township of Whitewater Region agree to allow 2 Service Battalions to conduct Exercise Robust Soldier in the Beachburg and Cobden areas of the Whitewater Region in November 2004. They will be permitted to utilize municipal property during this exercise.”**

Carried  
Donald Rathwell  
Reeve

**Muskrat Lake - Sensitive Lake Designation MNR Position**

Discussion took place and it was decided to send a letter to the Ministry of Natural Resources inviting them to a Council Meeting in September to discuss the Sensitive Lake Designation and the Area of Natural Scientific Interest (ANSI).

**Archeological Review - Request for Solicitor Review**

Moved by Ron Lowe, Seconded by A. Cobb

**2004-218 “Be it Resolved that Council of the Township of Whitewater Region agree to request from the municipal solicitor that he draft a possible alternative archeological policy statement for the County Official Plan.”**

Carried  
Donald Rathwell  
Reeve

**Drainage Loan - Lot 12, Conc. 9 Ross - Martin**

Moved by Ron Lowe, Seconded by A. Cobb

**2004-219 “Be it Resolved that Council of the Township of Whitewater Region approve a Tile Drain Loan in the amount of \$30,000 for Aaron Martin.”**

Carried  
Donald Rathwell  
Reeve

**Double Surface Treatment Tender - Award**

Moved by Joey Trimm, Seconded by Ron Lowe

**2004-220 “Be it Resolved that the Council of the Township of Whitewater Region agree to award tender # DST - 04 for the Double Surface Treatment of all of Magnesium Road, portions of Kerr Line and Kohlsmith Road to the low bidder Greenwood Paving at a cost of \$106,130.80 plus tax.”**

Carried  
Donald Rathwell  
Reeve

**Livestock Claims - McEwen, Robinson**

Moved by Ron Lowe, Seconded by A. Cobb

**2004-221 “Be it resolved that Council of the Township of Whitewater Region pay \$288.00 to Bridget & Bruce McEwen for lambs killed by coyotes and \$75.00 be paid to Barry Robinson for 1 lamb killed by wolves.”**

Carried  
Donald Rathwell  
Reeve

**Adjournment**

Moved by Jim Labow, Seconded by Beulah Wright

**2004-222 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated August 11, 2004 be adjourned at 9:30 p.m.”**

Carried  
Donald Rathwell  
Reeve

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CAO/Clerk