

TOWNSHIP OF WHITEWATER REGION

Date: Wednesday December 1, 2004

Start Time: 7:00 p.m.

REGULAR COUNCIL MEETING MINUTES

- A. Public Meeting
 - i) Zoning Amendment – 576 Bennett Road, Pt Lot 5, Con 6 - Ross - Horst
- 1. Call to Order
- 2. Prayer
- 3. Roll Call
- 4. Disclosure of Pecuniary Interest
- 5. Adoption of the Agenda
- 6. Adoption of the Minutes of the Last Meeting
- 7. Adoption of the Accounts
- 8. Delegation
- 9. Committee Report
 - 1. Public Works Committee
- 10. Departmental Reports
 - Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Bylaw Enforcement
- 11. Bylaws
 - 1. 04-12-176 Zoning Amendment - Pt Lot 5, Con 6 - Ross - Horst
- 12. Misc Correspondence
 - 1. Letter of Thanks – Mauril Belanger Minister responsible for Eastern Ontario
 - 2. Letter of Thanks – Valley Gospel Church
- 13. New/Unfinished Business
 - 1. Tax Write Offs
 - 2. Tile Drain Loan
 - 3. Severance Application - Pt lot 4 Con 9 Westmeath > Curtis B77/04
 - 4. Livestock Claim
- 14. Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.
- 15. Adjournment

PUBLIC MEETING

Zoning Amendment – 576 Bennett Road, Pt Lot 5, Con 6 - Ross - Horst

Convene into Public Meeting

Moved by Beulah Wright, Seconded by Ron Lowe

2004-301 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with Part Lot 5, Concession 6 – Ross.”

Carried
Donald Rathwell
Reeve

Clerk reviewed the notice requirements

Adjourn Public Meeting

Moved by Ron Lowe, Seconded by Beulah Wright

2004-302 “Be it Resolved that the Township of Whitewater Region Public Meeting dated December 1, 2004 be hereby adjourned at 7:05 p.m.”

Carried
Donald Rathwell
Reeve

COUNCIL MEETING

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present :- Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

Adopt Agenda

Moved by Beulah Wright, Seconded by Ron Lowe

2004-303 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated December 1st 2004 for the Regular Council Meeting as submitted.”

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Jacob Rook, Seconded by Beulah Wright

2004-304 “Be it Resolved that the minutes of the previous Regular Council Meeting dated November 17th 2004 be adopted as circulated.”

Carried
Donald Rathwell
Reeve

Adoption of Accounts

Moved by Jacob Rook, Seconded by Beulah Wright

2004-305 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period November 1 – November 30, 2004, in the amount of \$926,093.05 in general purposes and \$68,578.88 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

Delegation – None

Committee Report

Public Works Committee

Road Naming - Wright Turn Trail – New Name

Moved by Daryl McLaughlin, Seconded by Beulah Wright

2004-306 “Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that they have no concerns or issues regarding the naming of a private road located on or about Lot 13 Con: West Front E to: “WRIGHT TURN TRAIL”

Carried
Donald Rathwell
Reeve

Letter of Request – Moreau – Yakabuskie Road

Moved by Ron Lowe, Seconded by Jack Ferguson

2004-307 “Be it Resolved that the Township of Whitewater Region Public Works Committee recommend to Council that they allow Anna & John Moreau to maintain a useable road within the Yakabuskie Road Allowance for approximately 180 feet. A letter should be sent asking them what work they plan to undertake to the road allowance as well as informing them that the general public will also have permission to use the road allowance.”

Carried
Donald Rathwell
Reeve

CHC Update

Councillor Cobb reported on the CHC funding announcement and updated Council on the program.

DEPARTMENTAL REPORTS

Received and discussed.

Departmental Reports

DEPARTMENT: Building and By-law Enforcement

DATE: November 29, 2004

MONTHLY ACTIVITIES:

- Continuing on my building inspections for all types of permits issued.
- Issued 13 Building Permits at a value of \$244 000.00 in total. 1 new single family dwelling, 3 agricultural storage buildings, 4 addition or renovation to existing residential buildings, 4 residential accessory buildings, and one commercial renovation.
- Attended a Fire Code Part 9 Retrofit Workshop in Pembroke which dealt with 9.5 and 9.8 legislation. The workshop explained how fire departments can do their inspections in the buildings related to 9.5 or 9.8 and what minimum requirements the buildings need to have.
- Went to the City of Pembroke's municipal office for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had reports from other inspector who attended the Annual Conference and had a discussion on the requirements of Bill 124 and what other courses we require to have before July 1, 2005 so that we can still do our inspections without having to hire a Registered Code Agency to do inspections on the types of buildings that we may not be qualified for.

Department Head Signature Jacques Benoit

Waste Management Department

November, 2004

Monday, November 1st begins second week of Intermediate Cover Application and Berm Replacement. Material acquired through ditching project and hauled in by Township trucks. Berm Replacement completed Monday, November 8th. All material spread and pushed into place with Buckwalt's D4. Progress was consistent with the exception of a few weather restrictions.

Although side slope grades have not achieved the required 4:1 slope in many spots along the Western perimeter berm as well as the Northern, I am quite pleased with the result. These specified grades can be achieved when final capping occurs.

November 8th, 9th and 10th Winter stockpiling of cover material takes place with the aid of Buckwalt's D4 on site.

Perry with Jp2g was into the site during the last week of the month to investigate surface water levels for monitoring.

Surface water is present and he and I will be sampling the first week of December. Groundwater depths will also be monitored in specific boreholes. Perry and I will also be surveying the Westmeath site in December to determine volumes in-filled for the year as well as remaining capacity. This must be carried out for the Annual Report.

November 24th the John Deere excavator was floated to Ontrac for required repairs. Leak in the left Final Drive, grease seals in the tracks, muffler and leaking cylinder on the arm. This should eliminate the demand for hydraulic fluid.

We are utilizing the Volvo loader to push up waste until the repairs on the excavator are completed. During this period we will have a stockpile of waste which will not be compacted or covered.

Waste quantities received at the site on Wednesdays steadily depleted from mid October and into November and then levelled out. Most wastes received on this day, continues to be from Contractors and some public.

Saturday, November 27th was the first Saturday this Fall which indicated a reduced amount of trucks utilizing the site. General conditions and aesthetic quality of the Westmeath site this month were satisfactory. Aside from the mud, any exposed waste adjacent to the immediate working area was covered during the Intermediate Cover Application which took place during the last week of October and First week of November.

Landfill Operations Manager Steven Hodson

FIRE DEPARTMENT

November 29, 2004

- Nov 1/04 Chief Moore attended Westmeath practice
- Nov 7/04 Chief's Heubner/Moore met re: Budget/Paperwork
- Nov 8/04 Chief Moore attended Westmeath practice
- Nov 14/04 Chief's Heubner/Moore and Capt. T. Moore met on T.P.S. training.
- Nov 16/04 Chief's Heubner/Moore met with CAO Dean Sauriol
- Nov 17/04 Chief's Heubner/Moore met with Emergency Preparedness Consultant, Ivy Stewart
- Nov 19/04 Chief's Heubner/Moore met with Caressant Care Staff to work on Mock Disaster Plan details
- Nov 22/04 Chief's Heubner/Moore, Captains Painchaud and Church work on Staffing plans for Caressant Care Mock Disaster
- Nov 23/04 Chief Heubner attends 911 comm. meeting at County
- Nov 23/04 Chief's Heubner/Moore Fire Chair Labow and CAO Sauriol meet in Beachburg
- Nov 23/04 Chief's Huebner, Moore with Whitewater Region Fire Dept. attend Caressant Care Mock Disaster
- Nov 25/04 Chief's Heubner/Moore meet in Beachburg
- Nov 25/04 Chief's Heubner/Moore meet with Hal Johnson
- Nov 26/04 Chief's Heubner/Moore meet with Dean
- Nov 28/04 Chief's Heubner/Moore met in Cobden over training records
- Nov 29/04 Chief's Heubner/Moore CAO and J. Labow meet with Captains Rathwell and Hanna in Beachburg
- Nov 30/04 Chief Heubner attends 911 comm. Meeting at County
- Nov 30/04 Chief's Heubner/Moore met with Bill Bowles

TOTAL EMERGENCY (STATION) RESPONSES FOR NOVEMBER -- 5

Stn # 1 Haley's

- Nov 9 (Flue Fire) 367 Calvin Road

Stn # 2 Cobden

- Nov 5 (Tree Fire) 12, Meadow St., Cobden
- Nov 13 (Brush/Garbage Fire) 15 Cowley St., Cobden
- Nov 16 (Car Fire) McGaghan Rd., Admaston-Bromley
- Nov 20 (Smoke Alarm) 1 McKercher Dr. Cobden

TRUCK/HALL REPORT

Haley's Stn.. 1 Haley's Tanker had gas tank repairs done at Martins

Cobden Stn. 2 Cobden Tanker # 9721 has work done on pipe coming out of tank, due to a minor leak

Foresters Falls Stn. 3 Pumper/Tanker truck # 9640 had safety done
Westmeath Stn. 5 Pumper/Truck # 9639 went to valley for more springs added to truck

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

As in the previous month's Council Pack I again recommend that Whitewater Region look into purchasing a second pumper for Whitewater Region Fire Dept. This would cut down on the high cost of keeping the aging fleet on the road. This vehicle could be purchased near the end of 2004 to help with Budget.
 3 or more bunker suits should be purchased for Whitewater Region

DEPARTMENT HEAD SIGNATURE *Wayne Heubner*

DEPARTMENT: TREASURER

DATE:

NOVEMBER 2004

MONTHLY ACTIVITIES

SUPPLEMENTARIES

The supplementary tax bills were sent out in November with the due date November 30, 2004.
 The Municipal portion was \$ 2,482.57. This represents \$ 707,800 in additional assessment.

INVESTMENT

Another \$ 400,000 was invested in a cashable GIC. The interest rate was 2.63%

CRF FUNDING

The 4th and final instalment of the Community Reinvestment Fund has been received in the amount of \$ 327,500.00 We have now received \$ 1,310,000.00 which is 100%. I contacted the Ministry of Municipal Affairs to inquire when the reconciliation will take place, but was not given any date.

BUDGET

After 11 months of operation the departments have spent the following

Expenditures:

Council	92.2%
Administration	88.0%
Fire	89.0%
Building, By-Law Enforcement & Planning	80.0%
Transportation	88.5%
Sewers	65.4%
Waste Management	93.3%
Parks	137.3%
Transfer Payments from Municipality	103.2%
Other(Industrial Park, Airport, Crossing)	54.9%

Revenue Received

☞ Taxes	100%
☞ Administration	102%
☞ Building, By-Law Enforcement & Planning	79.3%
☞ Waste Management	89.9%
☞ Fire Revenue	44.2% (Fee re agreement with Admaston/Bromley not received)

Respectfully Submitted *Randi Keith*

Department : Plants

Date : November 2004

Monthly Activities:

Normal operation and maintenance activities for the month of November included the following:
 The problem at the Cobden WTP with the pre chlorine metering pump vapor locking has been corrected by mixing the sodium hypochlorite with softened water at an appropriate dilution ratio.
 Noisy bearings in the recirculator drive were replaced.
 A failure of a low lift pump check valve resulted in sludge backflowing into the raw water well. The sludge was pumped out and the raw water well cleaned. The check valve was repaired.
 On Nov. 13 level loss in the elevated water tank, and a corresponding 130,000 gallon per day increase in flow at the WWTP, indicated a water main break. The water loss was tracked and found to be a split 2" water line in the Fire Hall. The leak was repaired.
 Fall lake turnover resulted in operational problems at the plant requiring Jar Tests to be conducted which indicated adjustments to chemical dosages. Weekly manual scouring of the filters was also required to maintain the operation of the plant.
 An adverse water incident involving a Total Coliform count of 1 in a sample taken at 9 Morrison Drive in Cobden was successfully resolved.
 The Beachburg WTP trial run using a dosage of 2 mg/l aluminum sulfate is continuing to produce good results. Results were reported to MacViro Engineering.
 A low pressure complaint was received from 42 Robertson Drive and also a water hammer complaint from 50 Robertson Drive. Pressure tests were conducted demonstrating pressures at 42 Robertson ranging from 31 to 55 PSI for a corresponding pressure output at the WTP of 42 to 65 PSI. Pressures at 66 Robertson tested at 27 to 52 PSI with pressures at 1976 Beachburg Rd. testing at 58 to 90 PSI at the same time. The pressure differences are due to the relative elevations of locations on the system with respect to the Water Plant. The AWWA recommended distribution system pressure range is 35 to 65 PSI. The resident was concerned that increasing development in the area would worsen the problem. The solution to low pressure at Robertson Drive might be the installation of a pressure regulating valve on the water main leading to the lower lying areas. The water hammer was due to entrapped air in the water mains which was removed by flushing fire hydrants.
 An adverse water incident involving a Total Coliform count of 1 in a sample taken at 18 Morris St. in Beachburg was successfully resolved.
 The flushing stations that were fabricated for the Haley Water System were not installed this year since the PWD was too busy and also that it was not included in this years budget.
 A letter of complaint, mainly concerning chlorine levels, was received from Mr. Bob McDonald at 575 Heather

Place in Haley Townsite. A phone call, made to Mr. McDonald regarding the issue, apparently did not satisfy his complaint. A letter, concerning details of his complaint, was prepared and given to Dean Sauriol. A signed agreement for the haulage of Cobden WWTP sludge to the City of Ottawa has been received. A MOE Inspector took samples at the plant this month.

Plant Manager: *David Simmons*

Department of Public Works

November 2004

Roads Capital expenditures 2004

Road Construction-major (Capital expenditures)

Magnesium Rd., Kerr Line(three Kilometres), Meadow St., John St. and the Cowley St. hill were pulverized and resurfaced. Because of higher than estimated cost due to oil pricing we were unable to complete the last project on the list, this project will be bumped to first on the list of work (major) proposed for 2005.

Capital Expenditures

A new tandem sand/salt /gravel box was installed on TR# 10 (1995 Ford)

TR# 2 (1990 Volvo tandem) has been sand blasted and painted .

The roof replacement on the West Patrol garage has started and is expected to be completed by the 17th of December.

We are looking at used snow blowers for loading trucks, for snow removal operations.(not yet selected) and a decision will be made before the 15th of December /04

Monthly Activities:

We finished putting up the snow fence November 23rd .

We have the trucks ready for winter maintenance, and one grader (for back up) The first weather response we were short two trucks and three operators, Nov. is a difficult month to get equipment ready for winter maintenance.

Nov. is hunting season and the time that training courses are available in our area for the mandatory training required by MOE. Certification .(40hr)

Nov. is the best time to put up snow fence, the farmers are off their fields .

The graders have been out grading when possible (many days there was frost in the roads) . We have also cold patched the hard top roads when possible, with the same restrictions.

We had one water break this month in Cobden which was located in the fire hall the two inch line has been patched, we will replace the section when time is available.

Recommendations: I recommend that we get, and train spare operators for winter operations . I recommend that extra projects not be planned for Oct./Nov.

Public Works Supervisor ***Hal Johnson C.R.S.***

OPP

Constable from the Renfrew Detachment of the OPP was present.

BY-LAWS

04-12-176 Zoning Amendment - Pt Lot 5, Con 6 - Ross - Horst

Moved by Ron Lowe, Seconded by A. Cobb

2004-308 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to amend Ross Zoning Bylaw on Part Lot 5, Concession 6 Ross - Horst and the said bylaw be read a first, second and third time, and that the said by-law numbered 04-12-176 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 1st day of December, 2004.”

Carried
Donald Rathwell
Reeve

Misc Correspondence

Letter of Thanks – Mauril Belanger Minister responsible for Eastern Ontario – information letter received.

Letter of Thanks – Valley Gospel Church – acknowledged thank you.

Tax Write Offs

Moved by A.Cobb, Seconded by Jacob Rook

2004-309 “Be it resolved that the Council of the Township of Whitewater Region write off taxes in the amount of \$87,826.75 with the following breakdown. Under Section 39.1 of the Assessment Act; for the year 2001 \$28.56, for the year 2002 \$29.86, for the year 2003 \$4,383.16, for the year 2004 \$23,142.14. Under Section 357 of the Municipal Act; for the year 2002 \$6.14, for the year 2003 \$18,410.57, for the year 2004 \$38,349.28. Under Section 364 of the Municipal Act, for the year 2003 \$3,476.74 as per the attached schedules. The municipal share is \$24,132.00, the County share \$26,441.36 and the School Board share \$37,253.09.”

Carried
Donald Rathwell
Reeve

SECTION 364 OF THE MUNICIPAL ACT			
	2002		2003
ROLL #	AMOUNT		AMOUNT
60 277			\$2,085.39
50 05520			\$1,444.58
50 05520			-\$1,011.20
45 239			\$483.12
45 239			-\$338.18
30 05302			\$2,710.08
30 05302			-\$1,897.05
			\$3,476.74

SECTION 357 OF MUNICIPAL ACT				
ROLL #	2002	2003		2004
	AMOUNT	AMOUNT		AMOUNT
55 144				\$499.16
60 277				\$27,983.53
40 199				\$1,750.09
45 130		\$278.92		\$2,187.82
15 1001		\$1,978.07	185.24(C)	\$2,112.59
20 241				\$872.32
25 008				\$542.29
25 18010		\$890.97	428.82 (C)	\$972.37
30 06570				\$676.70
30 097				\$46.54
50 196		\$298.33		
60 019		\$14,709.44		
20 29040		\$230.49		\$705.87
25 147	\$6.14	\$24.35		
	\$6.14	\$18,410.57		\$38,349.28

TAXES WRITE-OFF BREAKDOWN					
SECTION 39.1 ASSESSMENT ACT					
ROLL #	2003		2004	2002	2001
	AMOUNT		AMOUNT	AMOUNT	AMOUNT
50 085	\$304.12				
15 078	\$54.80				
15 1000	\$57.84				
50 0322			\$64.17		
50 120			\$53.96		
55 086			\$105.00		
55 111			\$501.70		
55 1742			\$54.83		
60 00620			\$105.00		
60 059			\$35.00		
60 239			\$490.03		
45 140			\$57.17		

10 088			\$150.51		
10 09			\$633.51		
10 105			\$1,537.45		
15 078			\$93.34		
15 22708			\$183.17		
20 210	\$66.97		\$44.33		
20 214			\$198.34		
20 21925			\$151.67		
20 255			\$93.34		
20 2572			\$210.01		
20 2825			\$253.17		
20 309			\$210.01		
20 32455			\$140.01		
20 32460			\$180.85		
20 32465			\$105.00		
30 104			\$140.01		
30 126			\$140.01		
30 151			\$163.34		
30 15110			\$9.33		
30 15220			\$221.68		
30 15301			\$81.67		
30 155			\$81.67		
30 15555			\$198.34		
30 15556			\$175.01		
30 15570			\$280.01		
30 15574			\$29.17		
30 15931			\$256.68		
30 15932			\$128.34		
30 15960			\$245.01		
35 00345			\$169.18		
35 09402			\$240.35		
35 09615			\$70.00		
15 02210	\$3,407.57		\$4,081.34		
40 115			\$151.67		
15 04720			\$1,703.42		
25 11050			\$275.64		
55 017			\$2,000.94		
60 053		604.26 (C)	\$2,841.39		
60 2003	\$440.11	411.83 (C)	\$641.58		
10 091			\$630.91		
15 004			\$396.68		
25 120			\$910.04		
30 0601			\$93.34		
60 42			\$101.27		
20 143			\$618.37		
20 165			\$268.34		
20 281			\$145.84		
15 0901	\$20.70				
25 12150	\$31.05			\$29.86	\$28.56
	\$4,383.16		\$23,142.14	\$29.86	\$28.56

Moved by Jacob Rook, Seconded by A. Cobb

2004-310 “Be it resolved that Council of the Township of Whitewater Region write off the following amounts under section 39.1 of the Assessment Act, Roll # 20-2902 (\$105.00), 30-1000 (\$345.27), 30-15965 (\$221.68) 30-15973 (\$30.34) for a total of \$702.29. The municipal portion is \$244.78.”

Carried
Donald Rathwell
Reeve

Tile Drain Loan

Moved by Jacob Rook, Seconded by A. Cobb

2004-311 “Be it resolved that Council of the Township of Whitewater Region approve a Tile Drain Loan application for Douglas DesJardins in the amount of \$10,600.00.”

Carried
Donald Rathwell
Reeve

Severance Application - Pt lot 4 Con 9 Westmeath > Curtis - B77/04

Moved by Ron Lowe, Seconded by A. Cobb

2004-312 “Be it Resolved that the Council of the Township of Whitewater Region agree with Severance Application B77/04 – Curtis on condition that items identified in the County of Renfrew Planning Department Planning Report are adhered to.”

Carried
Donald Rathwell
Reeve

Livestock Claim

Moved by A. Cobb, Seconded by Ron Lowe

2004-313 “Be it resolved that Council approve payment to Ron Scriver the amount of \$250.00 and to Bruce McEwen in the amount of \$125.00 for sheep killed by wolves.”

Carried
Donald Rathwell
Reeve

Convene Into Committee of Whole

Moved by Jim Labow, Seconded by Art Cobb

2004-314 “Be it resolved that The Council of the Township of Whitewater Region convene into Committee of the Whole.”

Carried
Donald Rathwell
Reeve

Adjourn Committee of Whole

Moved by Art Cobb, Seconded by Jim Labow

2004-315 “Be it resolved that The Council of the Township of Whitewater Region Committee of the Whole Meeting, dated December 1/04 hereby be adjourned.”

Carried
Donald Rathwell
Reeve

Adjournment

Moved by Ron Lowe, Seconded by A. Cobb

2004-316 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated December, 1, 2004 be adjourned at 8:20 p.m.”

Carried
Donald Rathwell
Reeve

Reeve

CAO