

TOWNSHIP OF WHITEWATER REGION

Meeting Title: *Regular Council Meeting* Date: *Wednesday June 2, 2004*

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. Unveiling of Municipal Flag
9. Appointment of Landfill Site Operations Manager
10. **Delegation**
 1. Joe Kowalski & Jim Hunton
Pt Lot 1 & 2, Concession IX
Wilderness Tours Site Plan Agreement
11. **Committee Report**
 1. Public Works Committee
12. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Bylaw Enforcement
13. **Bylaws**
14. **Misc Correspondence**
 1. Upper Ottawa Valley Community Policing - Logo Competition - Information
 2. Upper Ottawa Valley Community Policing - Resolutions
15. **New/Unfinished Business**
 1. LCBO Directional Signs - Request
 2. Regular Council Meeting - Summer Schedule
 3. Valley Gospel Chapel - Park Use Request Sept 3rd to 17th
 4. Beachburg Fair - Resolution
16. **Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.**
17. **Adjournment**

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Jacob Rook, Joey Trimm and Beulah Wright.

Councillor Daryl McLaughlin arrived at 7.05 p.m.

Staff Present :- D. Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

Adopt Agenda

Moved by A. Cobb, Seconded by Jacob Rook

2004-151 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated June 2nd, 2004 for the Regular Council Meeting as submitted, with the addition 15 4) Beachburg Fair - Resolution”

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Jacob Rook, Seconded by A. Cobb

2004-152 “Be it Resolved that the minutes of the previous Regular Council Meeting dated May 19th, 2004 be adopted as circulated.”

Carried

Donald Rathwell
Reeve

Adoption of Accounts

Moved by A. Cobb, Seconded by Jacob Rook

2004-153 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period May 1 - May 31, 2004, in the amount of \$258,344.69 in general purposes and \$40,874.47 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

Unveiling of Municipal Flag

Official Municipal Flag was unveiled

Landfill Site Operations Manager

Moved by Jacob Rook, Seconded by A. Cobb

2004-154 “Be it Resolved that the Township of Whitewater Region are pleased to announce that Mr. Steven Hodson has accepted the Landfill Site Operations Manager position and that his employment with the Township of Whitewater Region will commence on June 8, 2004.”

Carried
Donald Rathwell
Reeve

DELEGATION - Joe Kowalski & Jim Hunton

Mr. Cheesman - County of Renfrew - was present and reviewed the site plan agreement with Council, he stated that he felt all aspects of the October 20th 2003 Public Meeting were adequately dealt with. Mr. Benoit stated the issues identified in his letter dated May 25th 2004 were dealt with. Mr. Kowalski clarified the issue of the culvert.

Site Plan Agreement Wilderness Tours

Moved by Jack Ferguson, Seconded by Beulah Wright

2004-155 “To authorize the Reeve and Chief Administrative Officer to execute the Site Plan Agreement for Wilderness Tours Kayak Kamp located in Lots 1 and 2, Concession IX geographic Township of Westmeath, now Township of Whitewater Region subject to review and approval of the attached draft Site Plan Document by the Township Solicitor.”

Carried
Donald Rathwell
Reeve

Removal of Holding Zone

Moved by Beulah Wright, Seconded by Jack Ferguson

2004-156 “Council authorizes the issuance of public notice for removal of the holding zone designation on the southern portion of the subject lands, being 45 acres +/- immediately adjacent to Grant Settlement Road as shown on Schedule B of the approved Site Plan Agreement for Wilderness Tours Kayak Kamp.”

Carried
Donald Rathwell
Reeve

Public Works Committee

Public Works Policies

Moved by Joey Trimm, Seconded by A. Cobb

2004-157 “Be it Resolved that the Public Works Committee recommend to Council that the following Municipal Policies be approved:

- i. Maintenance Flushing of Municipal Water Lines
- ii. Maintenance Disinfection Procedures

- iii Removing Water from Fire Hydrants
- iv De-chlorination of Water Lines
- v Hard Hats
- vi Taking of Water For Dust Control
- vii Centre Line Painting
- viii Minimum Road Maintenance
- ix Personal Safety and Traffic Clothing.”

Carried
Donald Rathwell
Reeve

Bulmer Road - name change

Moved by Jack Ferguson, Seconded by A. Cobb

2004-158 “Be it Resolved that the Public Works Committee recommend to Council that our municipal policy is to entertain a name change only when there is an adequate reason and not just personal reasons.”

Carried
Donald Rathwell
Reeve

Issuance of Safety Clothing

Moved by A. Cobb, Seconded by D. McLaughlin

2004-159 “Be it Resolved that the Public Works Committee recommend to Council that the Municipal Policy issuing Safety Clothing be approved.”

Carried
Donald Rathwell
Reeve

Vereyken Subdivision - Jp2g Concerns

Moved by Ron Lowe, Seconded by Beulah Wright

2004-160 “Be it Resolved that the Public Works Committee recommend to Council that the following issues regarding the Vereyken Subdivision be accepted as submitted:

1. That phase 5 be allowed to proceed
2. that no additional studies be required for this development when dealing with the well protection study in connection with lots 52 and 53 regarding septic installation.
3. that Mr Vereyken be allowed to commence construction of a single house on the property but that occupancy may not take place until all approvals and permits for the registration of this phase have been finalized.”

Carried
Donald Rathwell
Reeve

Use of Road Allowance - Wilderness Tours

Moved by Beulah Wright, Seconded by Ron Lowe

2004-161 “Be it Resolved that the Public Works Committee recommend to Council that the agreement that was drafted by the Township solicitor be executed by Wilderness Tours for the use of Unopened Road Allowance between Con 12 and 13 adjacent to lots 11 and 12. Also that Wilderness Tours be requested to erect proper signage identifying use and location.”

Carried
Donald Rathwell
Reeve

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

- May 2/04 Chief's Heubner, Moore discussed fleet and where to best allocate fleet for maximum protection.
- May 3/04 Chief Moore attends Westmeath Stn. practice.

Attended a presentation at the PMC in Pembroke on the Building Permit fees in relation to Bill 124 and what the Municipality's requirements are.
Attended an information session at the Horton community centre on the ATV regulations and how it could affect the municipalities if the By-law is passed to allow them on our Township roads.
Have been working and meeting with our planner and consultants in relation to the proposed site plan agreement and the removal of the 'holding' symbol for the Kayak development on the Grant Settlement Road and Fletcher Road.

Department Head Signature *Jacques Benoit*

Department of Public Works

May 2004

Monthly Activities:

We have completed the street sweeping program for this year .
We have replaced 5 culverts with our own equipment this month these have all been under 600.mm. The new back hoe is working well for this type of work.
We have started the dust suppression program, installing suppressant at entrances, hills, corners and intersections, and following MOE Regulations for application (no dust suppressant near any standing or flowing water)
We have been working at repairing some of the roads with the most severe winter damage, Water View, Corner View, Behm Line, Kohlsmith Rd.
Bromley Line. Cold patching the hard top roads has become a large part of our day today operation with one crew spending most of its time patching.
We have hauled approx 160m3 to the West Waste Site for cover, we moved the office and port a potty to allow the final layer of waste to be accepted .
The Garbage cans, Park benches and Flower pots have been put in place for the summer. We have cleaned, turned on the water and opened the Cobden Park.
The Grass cutting contractor started the second week of the month to do the 21 cuts.
We added sand and made the improvements at the Foresters Falls Ball Diamond as requested.

Public Works Supervisor *Hal Johnson CRS*

Department : Plants

Date : May 2004

Monthly Activities:

Normal operation and maintenance activities for the month of May included the following:
Difficulty in maintaining consistent chlorine residuals has been experienced at the Cobden WTP. New metering pumps, purchased in last year's budget, are being installed and the pumps in use will be refitted for use as the intended backup pumps. The new pumps have automatic switch over capability.
The new sealed well cap that was installed on the Beachburg WTP drilled well casing is larger than the former one and required modification of the locking cap hood which has been done. The chlorine analyzer that was connected to the filter influent flow is being operated without using buffer solution on a trial basis and appears to be producing favorable results.
The Haley WTP flow meter was calibrated this month with a device made to facilitate meter removal and re-installation without risk to the piping. The annual Haley plant inspection was conducted by MOE Inspector Christine Villeneuve on May 14th and 17th. This Inspector appears more cooperative than the former one and hopefully we will be able to work with her to our mutual benefit.
Sludge spreading has been resumed at the Cobden WWTP. We were able to get by with only four haulages to Ottawa this past winter. The # 1 air blower at the plant is still down. We have been running into problems re-installing the timing gears with this blower. The shafts have a 1.5 thousandths interference fit with the gears which must be heated to 500 degrees to expand the bores sufficiently to slide them onto the shafts. This process requires simultaneously sliding the gears onto the shafts while aligning the gear teeth and shaft retaining pin. The time available is limited to 2 to 3 seconds before the shafts heat and expand binding to the gears. Two attempts to accomplish this have thus far failed.
The annual OWWA/OMWA conference was attended by myself this month and Greg and Shane have written Class III water treatment exams.
An emergency notification system is being developed for the three water systems. The experience in Pembroke with this issue was that the process used to notify the public, regarding an adverse water quality occurrence recently, was deemed inadequate. Their process was media orientated. The customer groups that our three water supplies serve are small enough that a door to door posting of notices is possible. Procedures, maps containing residence and business street numbers, and check off lists are being prepared. Several people will be required to do the posting with Cobden for instance being divided into four sections having about 120 postings each. The posting process should be able to be completed in 2 or 3 hours.

Plant Manager: *David Simmons*

BY-LAWS - None

OPP representative

Sgt. Colin Shlight, of the Renfrew OPP detachment was present to address Council and field any questions.

Logo Competition - Information

OPP Resolutions - tabled

LCBO Directional Sign

Moved by Jim Labow, Seconded by Jack Ferguson

2004-162 “Be it Resolved that Council of the Township of Whitewater Region agree to accommodate the LCBO directional signage request. The location of the signs must be approved by the Public Works Superintendent.”

Carried
Donald Rathwell
Reeve

Regular Council Meeting - Summer Schedule

Moved by Jack Ferguson, Seconded by Jim Labow

2004-163 “Be it Resolved that Council of the Township of Whitewater Region agree to amend the Summer Regular Council Meeting Schedule as provided.”

Carried
Donald Rathwell
Reeve

Valley Gospel Chapel - Park Use Request Sept 3rd to 17th

Moved by A. Cobb, Seconded by Jacob Rook

2004-164 “Be it Resolved that the Township of Whitewater Region agree to allow the Valley Gospel Chapel to erect a tent in the Cobden Municipal Park from Sept 3 - Sept 17/04. Further that Council enter into a written agreement with the Valley Gospel Chapel so that all conditions are met and documented.”

Carried
Donald Rathwell
Reeve

Beachburg Fair - Resolution

Moved by A. Cobb, Seconded by Jacob Rook

2004-165 “Be it Resolved that the Council of the Township of Whitewater Region deems the July 23, 24 & 25, 2004 celebration of the Beachburg Fair a Special Occasion and a Community Festival and it does not knowingly contravene any Municipal By-laws.”

Carried
Donald Rathwell
Reeve

Adjournment

Moved by Jacob Rook, Seconded by A. Cobb

2004-166 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated June 2, 2004 be adjourned at 8:05 p.m.”

Carried
Donald Rathwell
Reeve

Reeve

CAO

