

TOWNSHIP OF WHITEWATER REGION
Date: Wednesday March 3, 2004 Start Time: 7:00 p.m.
REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 - i) **Cecilia Buelow - MPAC Presentation**
 - ii) **Bruce McIntyre - Media Relations Officer - County of Renfrew - Presentation**
 - iii) **OPP**
9. **Committee Report**
10. **Departmental Reports**

Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage
11. **Bylaws**
12. **Misc Correspondence**
 1. MNR - Bear Management Strategy - Information
13. **New/Unfinished Business**
 1. 2004 Municipal Insurance Resolution
 2. Severance Application - Pt lot 12 Con 1 EML Westmeath > Smith B177/03
 3. Severance Application - Pt lot 21 Con NFA - Westmeath > Moore B181/03
 4. Library Board Resignation - Sandra Wright
 5. Interest Write Off - Campground
14. **Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.**
15. **Adjournment**

Present:- Reeve Donald Rathwell, Councillors - Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Absent:- Deputy Reeve Ron Lowe and Art Cobb

Staff Present:- Dean Sauriol and Randi Keith

Prayer was recited

Clerk conducted Roll Call

Conflict - None reported

Adopt Agenda

Moved by Beulah Wright, Seconded by Jack Ferguson

2004-70 "Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated March 3rd, 2004 for the Regular Council Meeting as submitted."

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Beulah Wright, Seconded by Jack Ferguson

2004-71 "Be it Resolved that the minutes of the previous Regular Council Meeting dated February 18, 2004 be adopted as circulated."

Carried
Donald Rathwell
Reeve

Adoption of Accounts

Moved by Joey Trimm, Seconded by Jacob Rook

2004-72 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period February 1 - February 29, 2004, in the amount of \$380,724.39 in general purposes and \$26,731.23 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

Delegations

OPP

Officer Smith from Renfrew OPP stated the recovery of a stolen vehicle from Gibson Garage had been recovered in a vehicle stop in Arnprior.
Also an officer from Upper Ottawa Valley OPP was present.

Bruce McIntyre - Media Relations Officer - County of Renfrew - Presentation

- was present to review the services that he and the County is providing.

He is available to the 17 lower tier municipalities.

He also provides the County information and Media news to the public.

A second role is the grant coordination role for the County and the lower tier.

He would also help provide drafting of letters and speeches.

Cecilia Buelow - MPAC Presentation

- was present, she made a presentation on the services and issues that MPAC is currently encountering.

Explanation of the Assessment Cycle, Current Value and the Valuation Process.

Ms. Buelow reviewed several property classes

- Managed Forest
- Seasonal Campgrounds
- Permanent trailers

Much discussion was entered into regarding Assessment changes.

Committee Reports - None

DEPARTMENT REPORTS - received and reviewed

DEPARTMENT: Building and By-law Enforcement DATE: February 26, 2004

MONTHLY ACTIVITIES:

- Continuing on my building inspections. I have been following up on outstanding Building Permits for Single Family Dwellings and conducting final inspections.
- Issued 3 Building Permits at an estimated value of \$158 000.00 in total. 1 new single family dwelling, and 2 residential addition.
- Finalized my department's input for the launching of the Website.
- Reviewed the ATV by-law for the County and provided the Townships input to the Ken Becking.
- Preparing information to be provided to the members of the Property Standards Committee and setting up a meeting with the members to inform them of their duties.

Department Head Signature Jacques Benoit

FIRE

February 27, 2004

- Feb 1/04 Chief's Heubner/Moore meet in Beachburg
- Feb 2/04 Dep. Chief Moore attended Westmeath Stn. practice and will attend every practice this month.
- Feb 4/04 Chief's Heubner/Moore attended Council meeting.
- Feb 4/04 Chief Heubner attended Cobden Stn. practice.
- Feb 5/04 Chief Heubner meets with 911 Comm.
- Feb 11/04 Chief's Heubner/Moore met with Renfrew Dispatch.
- Feb 18/04 Chief Heubner attended Cobden Practice
- Feb 25/04 Chief's Heubner/Moore met with McCrea Heating concerning Haley's Fire Hall Furnace
- Feb 26/04 Chief's Heubner/Moore met and discussed Furnace Quote with Hank's Plumbing & Heating
- Feb 26/04 Chief Heubner met with Hank Sukkel

TOTAL EMERGENCY RESPONSES FOR FEBRUARY - 11

Stn # 1 Haley's

- Jan 30 Flue Fire 665 Chenaux Road
- Feb 10 Timminco Explosion 962 Magnesium Road

Stn # 2 Cobden

- Feb 3 House Fire 167 Poff Road
- Feb 6 False Alarm 16 Cowley St. Cobden C.D.P.S.
- Feb 7 False Alarm 16 Cowley St. Cobden C.D.P.S.

Feb 17 Flue Fire 139 Foresters Falls Road
Feb 25 Flue Fire 19981 Highway # 17 West

Stn # 3 Foresters Falls

Feb 18 Flue Fire 4 Harris Cres.

Stn # 4 Beachburg

Feb 20 Flue Fire 1316 Foresters Falls Road

Stn # 5 Westmeath

Jan 28 House Fire 727 Rapid Road, Westmeath

Feb 6 Timminco Fire Greenwood Road

TRUCK/HALL REPORT

Asphodel Fire Truck were expecting the pump from Hale USA the week of February 23 to 27. They have started building the truck sides and will deliver the new Fire Truck around April 1, 2004 to Whitewater Region.

Capt. Church will report shortly on repairs to Haley Fire Hall roof.

Haley Fire Hall Furnace quit, and after having McCrea's Heating from Renfrew check the Furnace we found out it was unfixable. I contacted the Fire Chair who immediately asked me to get quotes to supply and install a new furnace in Haley Fire Hall.

Hanks Plumbing & Heating as well as McCrea's quoted on a new furnace with Hanks plumbing & heating getting the job.

Westmeath Fire Truck had a fan on the motor replaced.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

Due to the high costs involved in keeping our aging fleet of Fire Trucks on the road a second pumper should be looked at purchasing immediately in 2004.

DEPARTMENT HEAD Wayne Heubner

Department : Plants

Date : February 2004

Monthly Activities:

Normal operation and maintenance activities for the month of December included the following:

Ongoing monitoring of water consumption from the Cobden Water Treatment Plant shows an increase of about 45,000 gallons per day over the same period in 2003. Plant running time is averaging 20.1 hours per day, an increase of 5 hours per day over the same period in 2003. Water flow at the Meadow Street storm sewer at Gould Street was measured on February 11th at 28000 gallons per day rate which appears to account for much of the increase.

A water inquiry was received from Caressant Care Nursing Home. Elements in a steamer were reported to be burning out prematurely and tests for parameters listed in their operating manual have been made on the water and reported to Caressant Care.

The temporary electric heaters installed in the Beachburg Water Plant are helping in maintaining the building temperature, however new leaks are continuing to develop in the heat pump piping.

The Beachburg GUDI study report has been reviewed by the MOE and they now require that we undertake further studies or alternatively apply full conventional treatment. They have given us until March 31, 2004 to provide them with an action plan complete with implementation dates. All parties have previously been made aware that the Engineers, that designed the plant, were unsuccessful in their efforts to operate it with full conventional treatment and the MOE Inspector has now suggested to me that a different type of treatment process could be installed.

Annual water sampling for the three water systems has been completed this month. Many of these samples, formerly required quarterly, are now required annually with some tri- yearly resulting in cost savings.

Annual reports, for the three Water Plants, have been prepared and submitted to the MOE. Difficulty was experienced in completing forms, created by the MOE in MS Word, on the plant computer which uses Word Perfect. The forms could not be e-mailed but had to be faxed (83 pages).

The MOE Inspector has been recommending having an outside company handle our annual flow meter calibrations, however we have calibrated the Cobden WTP and Beachburg WTP flow meters ourselves again this year with Haley WTP and the Cobden WWTP to be done in May.

A report has been received for the Cobden Wastewater Treatment Plant MOE Inspection that took place in January this year. No "Actions Required" or "Recommendations" were included in the report. All parameter test results, on final effluent samples taken by the inspector, were well within limits as specified by the MOE.

Department Head: David Simmons

A department of Public Works

February 2004

Monthly Activities:

This month we had 20 weather responses, this month we battled a lot of wind and drifting . February was easier on our sand than the previous months of this winter season and we have not had to borrow from our pit reserves.

The snow in Cobden and Beachburg was removed four times , Westmeath twice Foresters Falls once and we also did some clean up on Sullivan St. Haley Town Site. We have started to move back snow in some of the ditches that historically cause problems during a thaw or the spring melt. We have had a lot of problems with frozen culverts in February.

The cost of repairs so far this year in some areas are high and I have made some changes that we anticipate will result in a reduction in operating cost in the future.

I have applied to the Ministry of Natural Resources for a grant to aid in some needed repairs at the Acres Rd. boat launch, if successful the work will be undertaken summer 2004 .

Department Head Hal Johnson, Public Works Supervisor

DEPARTMENT:

TREASURER

DATE: FEBRUARY 2004

MONTHLY ACTIVITIES

The 2004 Interim Billing was sent out on February 6, 2004. Our billing was for \$ 2,477,446.11 which is 50% of last year's taxes. The first instalment is due February 27th and the second instalment is due April 30,2004. Payments are being received at a steady stream.

CRF Allocation

The first instalment of the CRF Allocation was received. Amount \$ 327,500.00. This paid off any outstanding operating loans.

Investment

\$ 250,000.00 was invested in a Cashable GIC. Interest Rate 2%. This will be cashed in March to pay County and School Boards

Budget

The Department Heads will be commencing budget deliberations. We have not received any figures from the Province concerning Police Expenditures.

Department Head Signature *Randi Keith*

By-laws - None

MNR - Bear Management Strategy - Information

2004 Municipal Insurance

Moved by Joey Trimm, Seconded by Jacob Rook

2004-73 "Be it hereby resolved that the CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION AND/OR WHITEWATER REGION PUBLIC LIBRARY BOARD accept the agreement of the SUBSCRIPTION POLICY to insure the liability assumed by this Resolution as follows:

THE CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION AND/OR WHITEWATER REGION PUBLIC LIBRARY BOARD HEREBY

1. ASSUMES THE LIABILITY FOR BODILY INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR DESTRUCTION OF PROPERTY OF OTHERS, IMPOSED BY LAW UPON:

- (a) Partners, Councillors, Board Members, Officers, Employees or Volunteer Workers of the CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION AND/OR WHITEWATER REGION PUBLIC LIBRARY BOARD for liability which arises out of the use or operation by such person of a licensed motor vehicle, or**
- (b) the owner of any licensed motor vehicle, for liability which arises out of the use or operation of such licensed motor vehicle Partners, Councillors, Board Members, Officers, Employees or Volunteer Workers of the CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION AND/OR WHITEWATER REGION PUBLIC LIBRARY BOARD."**

Carried
Donald Rathwell
Reeve

2004 Municipal Insurance

Moved by Joey Trimm, Seconded by Jacob Rook

2004-74 "DECLARES THAT SUCH ASSUMPTION OF LIABILITY BE SUBJECT TO THE FOLLOWING LIMITATIONS, EXCLUSIONS AND CONDITIONS:

- (a) This assumption of liability applies only to the use or operation of a licensed motor vehicle in Canada or the United States of America by Partners, Councillors, Board Members, Officers, Employees or Volunteer Workers on behalf of the CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION AND/OR WHITEWATER REGION PUBLIC LIBRARY BOARD including travel to and from work and attendance at meetings.**
- (b) This assumption of liability applies only in excess of existing insurance carried by the owner of the licensed motor vehicle which was being used or operated by Partner, Councillors, Board Members, Officers, Employees or Volunteer Workers at the time of the accident and does not apply unless the**

licensed motor vehicle which was being used or operated by such person at the time of the accident is insured for not less than the minimum Third Party Liability Limit required by The Insurance Act for the Province of Ontario.

- (c) This assumption of liability is subject to the agreements, conditions, terms and limit of liability insured in the Non-Owned Automobile Policy issued by the SUBSCRIPTION POLICY and shall terminate whenever such Non-Owned Automobile Policy is terminated.”

Carried
Donald Rathwell
Reeve

Severance Application - Pt lot 12 Con 1 EML Westmeath > Smith B177/03

Moved Jacob Rook, Seconded by Joey Trimm

2004-75 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application B117/03 - Smith.”

Carried
Donald Rathwell
Reeve

Severance Application - Pt lot 21 Con NFA - Westmeath > Moore B181/03

Moved by Jacob Rook, Seconded by Joey Trimm

2004-76 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application B 181/03 - Moore.”

Carried
Donald Rathwell
Reeve

Library Board Resignation - Sandra Wright

Moved by Jack Ferguson, Seconded by Beulah Wright

2004-77 “Be it Resolved that the Council of the Township of Whitewater Region regretfully accept the resignation of Sandra Wright from the Library Board.”

Carried
Donald Rathwell
Reeve

Interest Write Off - Campground

Moved by Beulah Wright, Seconded by Jack Ferguson

2004-78 “Be it resolved that the Council of the Township of Whitewater Region further write off interest for Roll # 60-019 until May 31/04. This is due to extraordinary circumstances of a Supplementary Tax Bill issued for 2003. Amount \$630.70.”

Carried
Donald Rathwell
Reeve

Adjournment

Moved by Beulah Wright, Seconded by Jack Ferguson

2004-79 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated March 3, 2004 be adjourned at 8:30 p.m.”

Carried
Donald Rathwell
Reeve

Reeve

CAO