

TOWNSHIP OF WHITEWATER REGION

Date: Wednesday October 6, 2004

Start Time: 7:00 p.m.

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. Delegation
 1. Cobden Sun – Award of Excellence for Fighting Crime
9. Committee Report
 1. Property Committee
 2. Growth and Development Committee
10. Departmental Reports
Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Bylaw Enforcement
11. Bylaws
 1. 04-10-170 Establishment of the Committee of Adjustment
12. Misc Correspondence
 1. Staff Sgt Hurteau - 2005 OPP Operational Business Plan
 2. Vereyken Subdivision Street Name – Information
 3. Leaf and Yard Waste Disposal - Information
13. New/Unfinished Business
 1. OPP Safer Communities Grant – Discussion
 2. Tile Drain Loan Application
 3. Livestock Claim
14. Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.
15. Adjournment

Present :- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present :- Dean Sauriol

Prayer was recited

Clerk conducted Roll Call

Conflict – none was reported

Adopt Agenda

Moved by Jim Labow, Seconded by Beulah Wright

2004-255 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated October 6th , 2004 for the Regular Council Meeting as submitted.”

Carried
Donald Rathwell
Reeve

Adoption of Minutes

Moved by Beulah Wright, Seconded by Jim Labow

2004-256 “Be it Resolved that the minutes of the previous Regular Council Meeting dated September 22nd, 2004 be adopted as circulated.”

Carried
Donald Rathwell
Reeve

Approval of Accounts

Moved by Jack Ferguson, Seconded by Jim Labow

2004-257 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period September 1 – September 30, 2004, in the amount of \$1,304,229.54 in general purposes and \$61,260.34 for Water Purposes and that the above accounts be paid.”

Carried
Donald Rathwell
Reeve

DELEGATION

Cobden Sun – Award of Excellence for Fighting Crime

The Reeve presented the Cobden Sun with an Award of Excellence for fighting crime. Kim England accepted on behalf of the Cobden Sun.

COMMITTEE REPORTS

Property Committee

Nothing to report.

Growth & Development Committee

Moved by Jack Ferguson, Seconded by Jacob Rook

2004-258 “Be it Resolved that The Growth and Development Committee recommend to Council that a Committee of Adjustment be established.”

Carried
Donald Rathwell
Reeve

DEPARTMENTAL REPORTS

Building and By-law Enforcement

DATE: October 04, 2004

MONTHLY ACTIVITIES:

- Continuing on my building and septic inspections for all types of permits issued.
- Issued 16 Building Permits at an estimated value of \$175 000.00 in total. 5 residential accessory building, 1 residential accessory building addition, 1 wood stove installation, 6 residential addition/renovation and 3 agricultural accessory building.
- Have been working and meeting with our planner to finalize the second Draft for the new proposed zoning by-law.

Department Head Signature _____ *Jacques Benoit*

FIRE REPORT

30th September, 2004

Chief/Deputy Chief's Monthly Activities

- Sept 1/04 Chief's Heubner, Moore met with Bill Bowles in Cobden on the fire survey training.
- Sept 2/04 Chief's Heubner, Moore met with Time M.C.I. People.
- Sept 6/04 Chief's Heubner, Moore met in Beachburg on Jepp.
- Sept 6/04 Chief Moore attends Westmeath practice.
- Sept 7/04 Chief Moore met with Bill Bowles in Foresters Falls on fire survey training.
- Sept 11/04 Chief's Heubner, Moore and all stations attend Albert Morrow Funeral.
- Sept 13/04 Chief's Heubner, Moore attends Westmeath practice.
- Sept 15/04 Chief Heubner attends Cobden practice.
- Sept 18/04 Chief's Heubner, Moore worked on Digital Camera.
- Sept 19/04 Chief's Heubner, Moore worked on Jepp radio's.
- Sept 20/04 Chief Moore attends Westmeath practice.
- Sept 21/04 Chief's Heubner, Moore met with Christie & Walther
- Sept 25/04 Chief's Heubner, Moore attended Beachburg Fire Hall Pancake breakfast.
- Sept 27/04 Chief Heubner attended Cobden Fire Assoc. meeting.

TOTAL EMERGENCY (STATION) RESPONSES FOR SEPTEMBER - 7

STN. # 1 HALEY'S

- Aug 29/04 (Magnesium Fire) 634 Magnesium Rd.,
- Aug 29/04 (Carbon Monoxide) 54 Godfrey Rd.
- Aug 31 (Magnesium Cardboard) 634 Magnesium Rd.
- Sept 24 (Auto Extrication M.V.A.) 2078 Lapasse Rd.

STN. # 2 COBDEN

- Sept 9 (Heat sensor Alarm) 1 MacKercher Dr. Cobden
- Sept 21 (Burning plastic smell) 57 John St. Cobden

STN. # 3 FORESTERS FALLS

- Aug 31 (Magnesium Cardboard) 634 Magnesium Rd.

STN. # 4 BEACHBURG

Sept 5 (Brush Fire) Grants Settlement Rd.
Sept 24 (M.V.A.) 2078 Lapasse Rd.

STN. # 5 WESTMEATH

Sept 5 (Brush Fire) 1060 Rapid Rd.
Sept 24 (M.V.A.) 2078 Lapasse Rd.

TRUCK/HALL REPORT

Truck 9634 needs tank level indicator fixed.
Beachburg Hall moved counter top and plumbing.
All trucks will be having there annual pump test starting in October.
A number of trucks in Sept were having ongoing repairs being made to them.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

As in the previous month's Council Pack I again recommend that Whitewater Region look into purchasing a second pumper for Whitewater Region Fire Dept. This would cut down on the high cost of keeping the aging fleet on the road. This vehicle could be purchased near the end of 2004 to help with Budget. 3 Bunker suits had to be purchased for Whitewater Region.

Inspections that were started in mid September for Simplified Risk Assessment, all teams reported favourable responses from the public.

I would like to see some recognition to the Morrow family for Abby's 25 plus years service to the Fire Dept.

Department Head Signature Wayne Heubner

Department : Plants

Date : September 2004

Monthly Activities:

Normal operation and maintenance activities for the month of September included the following:
The Cobden elevated water tank was drained for inspection and touch up of the interior coating. Six areas on the walls, riser, and floor were ground clean and recoated. The entrance hatch flange was also ground and recoated. A report on the repair and inspection is to be prepared by Robinson Consultants. The tank was taken out of service September 11 and returned to service September 23. Refilling using a fire truck pumper took 52 hours.

A MOE technician took a variety of water samples, including distribution system bacteriological and chlorine residual samples this month. We were informed that this is being done because the MOE inspectors do not have the time to do the sampling and testing themselves.

MacViro Consultants submitted a reply to the MOE concerning the outstanding Provincial Officer's Order for the Beachburg WTP. Their recommendation was to operate the plant as a chemically assisted filtration plant using an alum dosage of 2 mg/l along with appropriate test monitoring. They also informed the MOE that a complete preliminary design brief for plant would follow shortly. The MOE responded by accepting the reply, as satisfying the Order, and require an action plan, by October 29/04, with a time frame showing how the Township intends to address MacViro's recommendations. In the meantime equipment was set up, calibrated and put into service on September 21, dosing alum at 2 mg/l. The system will be monitored, tested and evaluated as to the effectiveness and feasibility of this recommended treatment before making a reply to the MOE.

A request for tenders for alteration of the plant heating system was advertised with a closing date of October 8/04.

Two requests for additional information were received from the MOE this month concerning the May 14/04 Haley plant inspection. Hopefully this will result in the receipt of an inspection report that can be dealt with before the next annual inspection is due.

Materials have been obtained and fabrication has begun of the flushing stations for the Townsite distribution system. It is planned to have these flushing stations installed this fall.

Follow up information was requested by the Ottawa Sewer Use Program to finalize the sludge haulage contract for the Cobden Waste Water Treatment Plant. Efforts are being made again this year to reduce the plant sludge inventory as much as possible prior to winter in order to minimize the volume of sludge hauled to Ottawa.

Plant Manager David Simmons

Department of Public Works

September 2004

Monthly Activities:

The scheduled construction projects have been completed, 1/Magnesium Rd., Kerr Line (three kilometers) ,Kohlsmith Rd.

(Where culvert installed) This project consisting of two culverts, gravel & double surface treatment. 2/ Cowley St. (hill) , Meadow St. (repair sunken area) repave with HL4.

We also paved the areas where we had to repair water breaks and where we replaced a section of storm drain.(John St.)

Cold patching and side patching was the focus of one entire week with most of our work force , after which we were almost caught up with the holes in the hard top roads.

Because of the lack of rain this month gravel road maintenance has been nearly impossible.

We have started to put the winter sand/salt in the domes ,this has been slowed by two water main breaks in Cobden .

One day was spent with two trucks (in between construction projects) to beef up the on hand cover material at the Westmeath waste site for Steve.

We had the bush hog working when possible, (south of the Muskrat Lake.)

H&H completed the granular "M" crushing contract .

All our plough operators attended a training seminar which was held in the Memorial hall and the on hands part was conducted in the parking lot. This school is conducted by OGRA and was attended by fifty operators from with in Renfrew County

DEPARTMENT: TREASURER

DATE: SEPTEMBER 2004

MONTHLY ACTIVITIES

Supplementary Tax Bills

The Supplementary Tax Bills were sent out in the beginning of September with the first instalment due September 30th. The additional revenue for the Township was \$ 27,817.00. Some of the bills were omits from 2002 and 2003. The Assessment Office can pick up omits for 2 years.

Notice has been received from the Assessment Office that another run of supplementaries/omits will be sent out in October. I have not received any figure on these supplementaries.

Budget

The Township will most likely not meet the budgeted figure in some areas. Penalty on taxes had budgeted \$ 91,000.00, so far we have received \$ 62,000.-. Sale of building permits are also down from \$40,000 budgeted to \$ 23,000 received so far. This is largely due to not so many large permits sold. Landfill Site fees are down due to the free day at the landfill site, \$ 94,962 received versus \$ 132,000 budgeted. Some of the areas are also over budget. Council budget \$ 13,000 for seminars. They have spent \$ 20,000 due to higher attendance. In Tax Write-offs Administration budgeted \$ 15,000 and have so far written off \$ 20,295. This is due to some large re-assessment. Also capping is up from budgeted \$25,000 to actual \$ 46,000 due to large cappings on the taxes on the industrial properties this year. Other areas in the administration budget are within budgeted amounts. Fire Department, Transportation and Sewer are within their budget at this time. Waste Management is over budget in some areas due to the hiring of the full time landfill site attendant.

Audit

The Municipal Auditor performed the Procedural Audit on September 21 - 24. The differences in the budget was discussed and explained.

County and School Board Levies

The County and School Board Levies were paid on September 30, 2004. A total of 934,235.87 was paid, \$ 472,716.77 to the County and \$ 461,519.10 to the School Boards. No borrowing had to be done as a GIC was cashed to cover the expenses.

Respectfully submitted Randi Keith

Waste Management Department

September, 2004

Spent the majority of September 2nd and 3rd removing refrigerators and deep freezers from the mangled, unorganized pile along the Eastern perimeter of landfill. They have since been lined up to provide easy access for the Licensed Technician while removing refrigerant gases. The company selected is Hutley Limited out of Huntsville, Ontario (sister Company of Ontario Tire Recovery). I phoned Five (5) local companies for prices on Refrigerant Gas removal. And was unsuccessful.

Both the Refrigerant Gases as well as the Scrap Tires are scheduled to be removed from the site during the week of September 27th - October 2nd.

I took a total of sixty four (64) 20 lb propane tanks from the Westmeath Landfill to Bee Line Wreckers for disposal. There remain approximately twelve (12) tanks on site as well as dozens of smaller propane canisters.

Having Westmeath Fire Department burn the ever-growing brush pile at the Westmeath landfill. This will make room for the quantities of yard waste expected to be disposed of in October.

I spoke with Jeannie Brown about Refrigerant Gas removal and the resulting quantity of appliances. She is pleased Refrigerant Gas will be removed prior to acceptance of appliances and she and I will coordinate the acquisition of containers and the removal of these appliances from the site. The Development and Operational Plan prepared for the Township for the Westmeath Landfill states that all Refrigerant is to be removed from units before leaving the site.

I phoned Andrew Polley (MOE) on September 14th to introduce myself and invite him up for a visit. He believes he may be in the area around the end of September or beginning of October.

I hope to do an Intermediate Cover application around the beginning - middle of October. The North West corner lift is taking shape and we will begin on the Northern perimeter.

Ultramar provided a 300 gallon fuel tank for coloured diesel at the Westmeath Landfill. This will reduce their visits from once per week to likely once every 5 - 6 weeks. I did not request the tank. It simply makes it easier for them which I perfectly understand. I have to provide two (2) 10 lb fire extinguishers to be located within the general vicinity of the tank as well as vehicle impact protection (ie. bollards driven into the ground or drums filled with stone)

Reports were reviewed and discussed

OPP

OPP Officer John Landry from Renfrew Detachment was present to entertain any council concerns.

By-laws

04-10-170 Establishment of the Committee of Adjustment

Moved by Ron Lowe, Seconded by A. Cobb

2004-259 "Be it Resolved that the Council of the Township of Whitewater Region enact a By-law to establish a committee of Adjustment and the by-law numbered

04-10-170 be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book this 6th day of October, 2004.”

Carried
Donald Rathwell
Reeve

Staff Sgt Hurteau - 2005 OPP Operational Business Plan – Information

Vereyken Subdivision Street Name – Information

Leaf and Yard Waste Disposal - Information

OPP Safer Communities Grant

Councillor Cobb suggested that he would bring this forward to the CPAC and get their ideas of possible program.

Tile Drain Loan Application

Moved by A. Cobb, Seconded by Ron Lowe

2004-260 “Be it resolved that Council of the Township of Whitewater Region approve a Tile Drain Loan in the amount of \$5,250.00 to David Poisson.”

Carried
Donald Rathwell
Reeve

Livestock Claim

Moved by Jacob Rook, Seconded by Joey Trimm

2004-261 “Be it resolved that Council of the Township of Whitewater Region approve payment to Sandra and Doug Dunlop in the amount of \$180.00 for 2 lambs killed by coyotes and to Ronald Nicolai in the amount of \$150.00 for goats killed by coyotes.”

Carried
Donald Rathwell
Reeve

Adjournment

Moved by Jacob Rook, Seconded by Joey Trimm

2004-262 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated October 6, 2004 be adjourned at 7:50 p.m.”

Carried
Donald Rathwell
Reeve

Reeve

CAO

