

**TOWNSHIP OF WHITEWATER REGION**

Date: *Wednesday December 17, 2003* Start Time: *7:00 p.m.*

**REGULAR COUNCIL MEETING MINUTES**

- Public Meeting**
- i) **Zoning Amendment - Pt Lot 20, Con B  
Westmeath - Duncan**
  - ii) **Zoning Amendment - Pt Lot 14, Con 2 Ross - Cybulski &  
Sons Forest Products**
1. Call to Order
  2. Prayer
  3. Roll Call
  4. Disclosure of Pecuniary Interest
  5. Adoption of the Agenda
  6. Adoption of the Minutes of the Last Meeting
  7. **Delegation**
    1. Municipal Tax Issues - John Briand
  8. **Committee Report**
    1. Finance and Administration Committee
    2. Water and Sewer Committee
    3. Public Works Committee
  9. **Departmental Reports**
    1. Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Building & By-law
  10. **Bylaws**
    1. 03-12-139 Zoning Amendment - Pt Lot 20, Con B  
Westmeath - Duncan
    2. 03-12-140 Zoning Amendment - Pt Lot 14, Con 2 Ross - Cybulski &  
Sons Forest Products
    3. 03-12-141 2004 Water and Sewer Rates
  11. **Misc Correspondence**
    1. Letter of Thanks - Donna Campbell
    2. Letter of Appreciation - Whitewater Region Medical Centre
    3. Letter of Concern - Ottawa River Power Corporation
    4. Municipal Alert - Throne Speech
    5. Letter of Resignation - Library Board
  12. **New/Unfinished Business**
    1. Request for permission to Burn - Vlaming
    2. Severance Application - Pt Lot 16 Con 5 Ross > Soulier B146/03
    3. Severance Application - Pt Lot 9 Con 5 Beachburg > Lowe B147/03
  13. **Closed Meeting to discuss litigation, potential litigation, labour relations  
and the security of the property of the municipality.**
  14. **Adjournment**

**PUBLIC MEETING**

**Open Meeting**

Moved by A. Cobb, Seconded Jacob Rook

**2003-422 "Be it Resolved that the Council of the Township of Whitewater Region hereby declare that the Public Meeting be hereby opened to discuss Zoning Amendments."**

Carried  
Donald Rathwell  
Reeve

**Zoning Amendment - Pt Lot 20, Con B Westmeath - Duncan**

**Clerk** reviewed the Process of Notification and comments that were received.

The Duncan's were present to go over the development to date.

**Mr. England** was concerned about the distance of the lot line.

**Mrs. Moreau** stated several concerns regarding the development, noise, odour and property value.

**Mr. Pinkerton** concern was regarding the leaching of water and requested that the developer be requested to conduct a noise study.

**Mrs. Duncan** commented on several of the above mentioned concerns.

**Mr. Hawthorne** was quite concerned about the odour and leaching

**Mr. Cheesman Planner from the County of Renfrew**

- S address noise concerns
- S Site Plan control could be done to address all issues - fire, expansion, waste
- S stated the process that Council could follow

**Jacques Benoit, CBO**, stated a new Building Permit may be needed

**Councillor Wright** sympathy for the neighbours

**Councillor Trimm** asked Planner concerns regarding odour

**Deputy Reeve Lowe** - felt that we might table it to a later date in order to gather further information.

**Councillor Cobb** agreed with Deputy Reeve comments.

Consensus that this item be tabled at this point.

**Zoning Amendment - Pt Lot 14, Con 2 Ross - Cybulski & Sons Forest Products**

Clerk reviewed the Process of Notification and comments that were received.

**Adjourn Public Meeting**

Moved by A. Cobb, Seconded by Jacob Rook

**2003-423 “Be it Resolved that the Township of Whitewater Region Public Meeting dated 2003 be adjourned at 7:40 p.m.”**

Carried  
Donald Rathwell  
Reeve

**REGULAR COUNCIL MEETING**

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present:- Dean Sauriol and Jacques Benoit

Prayer was recited

Clerk conducted Roll Call

**Conflict**

**Ron Lowe** declared conflict for Item 12(3)

**Adopt Agenda**

Moved by Jim Labow, Seconded by Beulah Wright

**2003-424 “Be it resolved that the Council of the Township of Whitewater Region adopt the agenda dated December 17, 2003 for the Regular Council Meeting as submitted.”**

Carried  
Donald Rathwell  
Reeve

**Adoption of Minutes**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2003-425 “Be it Resolved that the minutes of the previous Regular Council Meetings dated November 19 and December 3, 2003 be adopted as circulated.”**

Carried  
Donald Rathwell  
Reeve

**Municipal Tax Issues - John Briand**

Mr. John Briand was present to raise his concerns regarding the escalation of taxes for residents living along the waterfront. He felt that if it doesn't change it will create a shift in the type of ownership.

Council stated several opinions to Mr. Briand

- S Value of property
- S Asked if he appealed his assessment

Much discussion was entered into regarding this topic.

**Finance & Administration Committee**

**2004 Municipal Insurance Tender - Award**

Moved by Beulah Wright, Seconded by Jim Labow

**2003-426** “Be it Resolved that the Finance and Administration Committee recommend to Council that the low tender for Municipal Insurance be awarded to Cowan Insurance Company at a cost of 99279.00 plus appropriate taxes. Also that all deductibles be raised to \$5000.00 from which the municipality would save \$10513.00. As well that the Municipal Firefighters insurance be removed from Cowan at a cost of 3750.00 and reinsured with VFIS through AON Reed Stenhouse at a cost of 2877.00 and also the 24 hours coverages be offered to all Firefighters on a personal cost basis.”

Carried  
Donald Rathwell  
Reeve

**Electrical Safety Authority - Inspection Fee**

Moved by Ron Lowe, Seconded by Joey Trimm

**2003-427** “Be it Resolved that the Finance and Administration Committee recommend to Council that the Electrical Safety Authority annual Inspection Fee 3 year agreement be accepted as submitted at a cost of \$1854.54 plus GST yearly.”

Carried  
Donald Rathwell  
Reeve

**Fire Truck Chassis Payment**

Moved by Ron Lowe, Seconded by Joey Trimm

**2003-428** “Be it Resolved that the Finance and Administration Committee recommend to Council that the Fire Truck Chassis payment be paid to Asphodel Fire trucks Ltd at a cost of 75435.00 including GST.”

Carried  
Donald Rathwell  
Reeve

**Reserve Allocation**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2003-429** “Be it Resolved that the Finance and Administration Committee recommend to Council that 15000.00 be placed in the Reserve for Planning and Property Acct #2004 2750, \$65000.00 in the Reserve for Fire Purposes Acct # 2004 2720 and \$150000.00 in the Reserve for Waste Management Acct # 2004 2620.”

Carried  
Donald Rathwell  
Reeve

**2004 AMO Membership**

Moved by Beulah Wright, Seconded by Jack Ferguson

**2003-430** “Be it Resolved that the Finance and Administration Committee recommend to Council that the Township agree to purchase the 2004 Association of Municipalities of Ontario membership at a cost of 1835.76.”

Carried  
Donald Rathwell  
Reeve

**Water & Sewer Rates**

**Out of Town Rates**

Moved by A. Cobb, Seconded by Jacob Rook

**2003-431** “Be it Resolved that the Water and Sewer Committee recommend to Council that all previous customers who had out of Town rates (mainly 2 x the rate) hereby receive the same rates as other appropriate customers that this rate become effective Jan 1 2003.”

Carried  
Donald Rathwell

Reeve

**2004 Water and Sewer Rate Review**

Moved by A. Cobb, Seconded Joey Trimm

**2003-432 “WHEREAS the tax bill for the residents of Cobden have had a Water and Sewer levy on their bill for the purposes of a debenture payment; AND WHEREAS the water and sewer cost requirement have increased at an alarming rate following the Walkerton Tragedy; AND WHEREAS Council would like to standardize the water and sewer rates within the Township; BE IT RESOLVED THAT the Water and Sewer Committee recommend to Council that the water and sewer levy be taken off the tax bill and placed upon the Water and Sewer bill at no increased cost to residents effective January 1, 2004.”**

Carried  
Donald Rathwell  
Reeve

**Line Painting - Policy**

Moved by Ron Lowe, Seconded by Beulah Wright

**2003-433 “WHEREAS; it is the responsibility of the Municipality to maintain safe roadways according to accepted standards and, WHEREAS; there have been a number of requests to have the Municipality apply centre line painting to various roadways, THEREFORE; be it resolved that the attached line painting policy be adopted as part of the overall road maintenance standards policy.”**

Carried  
Donald Rathwell  
Reeve

**Vereyken Subdivision Request - Review**

Moved by Ron Lowe, Seconded by Jim Labow

**2003-434 “Be it resolved that the Public Works Dept. Snowplow Meadow Drive, Beachburg under the following conditions:-**

- 1. Contractor lowers water shutoffs and assumes all responsibility for damage of same.**
- 2. Contractor will construct a turn-around for plow.**
- 3. Contractor assumes all responsibility for any damage caused by snow plowing and/or use of the road.”**

Carried  
Donald Rathwell  
Reeve

**DEPARTMENTAL REPORTS**

All reports were reviewed by Council.

**FIRE REPORT**

**Chief's Monthly Activities**

Nov 5/03 Chief Heubner met with Cobden Firefighters.  
Nov 12/03 Chief Heubner met with Chief Moore and Captain Knechtel.  
Nov. 19/03 Chief Heubner attended Cobden practice.  
Nov. 21/03 Eastern Ontario Fire Chief's Zone 6 meeting/Ottawa  
Nov. 24/03 Chief Heubner and 911 Committee met with CACC Centre staff.  
911 Committee then travelled to Smith Falls and later to Brockville to look at their fire dispatch system.  
Nov. 24/03 Cobden Fire Fighters Assoc meeting 7:30 p.m.  
Nov. 27/03 Renfrew County Mutual Aid.

**Total Fire Calls for November - 15**

**Stn. # 1 Haley's**

Nov. 11 (House Fire) 2223 Bromley Line.  
Nov. 13 (Tree Fire) Acres Rd.  
Nov 17 (Shed Fire) Kerr Line  
Nov 28 (MVA) 1569 Mineview Rd.

**Stn. # 2 Cobden**

Nov 8 (False Alarm) 16 Cowley St., Cobden C.D.P.S.  
Nov. 10 (Carbon Monoxide) 22 Gould St., Cobden

Nov. 11 (House Fire) 2223 Bromley Line  
 Nov. 13 (Basement Flooding) 9 & 11 Jason Street, Cobden  
 Nov. 15 (Brush Fire) 912 Rice Line A-B Twp.  
 Nov. 24 (False Alarm) 1990 Cobden-Eganville Rd. AA-B Twp.

**Stn. # 3 Foresters Falls**

Nov. 11 (House Fire) 2223 Bromley Line  
 Nov. 13 (Tree's on Hydro Line) 1951 Foresters Falls Rd.  
 Nov. 13 (Tree's on Hydro Line) Grant Settlement Rd.  
 Nov. 17 (Shed Fire) 1936-B Kerr Line

**Stn. # 4 Beachburg**

Nov. 3 (Brush Fire) Zion Line & Beachburg Rd.,  
 Nov. 11 (House Fire) 2223 Bromley Line  
 Nov. 17 (Shed Fire) 1936-B Kerr Line

**Stn. # 5 Westmeath**

Nov. 3 (Brush Fire) Zion Line & Beachburg Rd.  
 Nov. 11 (House Fire) 2223 Bromley Line  
 Nov. 13 (False Alarm) Westmeath Public School  
 Nov. 13 (Tree's on Hydro Line) Westmeath Public School  
 Nov. 17 (Fish Shack Fire) Westmeath

**TRUCK/HALL REPORT**

Beachburg Fire Hall water line has been installed and will be hooked up later.  
 Haley's roof repairs are ongoing.  
 Truck safety's and pump tests are completed.

**Department Head Signature ..... Wayne Heubner**

**Department of Public Works**

**November , 2003**

**Monthly Activities:**

We had three weather responses because of snow or ice. Because of the warm wet weather previous to the snow storms, plowing the gravel roads has been hazardous, and slow (the plows tend to dig into the softened surface which can cause severe damage to the trucks). Also the temperature has been just above or just below freezing, this causes water to ice and ice to water situations to take place quickly.

Our prep for winter is complete except for the removing of the Westmeath dock which has been partially submerged for months, making it impossible to unhook the mooring chains.

We had a grader grading roads daily the last two weeks of the month trying to get our gravel road in shape for the winter (with all this rain this is a difficult task). We also had a crew cold patching trying to keep up to the holes in the hard surface roads. The County completed the culvert installations on Kohlsmith Rd. and the Kerr line , and are designing the needed repairs for the culvert on Rafting Rd.(box culvert). The problem we are having at our culverts with beaver has increased, and we have asked our trapper to increase his trapping services in many areas. The beaver problem and the above average rainfall have caused the ditches in many areas to partially fill and are remaining full this may cause some extra problems in the spring during the thaw.

We have installed the two inch water line to Fire Station number four. The water line upgrade to the Northway will be completed in the spring. Because of design problems the owners will have to use a pumping station, the existing sewer line under the highway because of this change is of a sufficient size to accommodate a force main. The personnel (Hal, Ward, Lorne, Randy) with OIT certification took a sewer training course in preparation for the operator exam December 13<sup>th</sup> and to satisfy some of the legal requirements of 40hr a year training (28hr) , O. REG. 170/03

**Department Head Signature ..... Hal Johnson**

**DEPARTMENT: TREASURER**

**DATE: OCTOBER & NOVEMBER 2003**

**MONTHLY ACTIVITIES**

**Tax Payments**

The second instalment of commercial, multi-residential, industrial, large industrial and pipeline tax classes was due on October 31, 2003. Payments are coming in at a steady pace.

**Investment**

A short term investment of \$ 800,000.- has been made in a cashable GIC. The rate obtained is 2.25%. This GIC will be cashed on December 15<sup>th</sup> to partly pay for County and School Board Levies.

**Community Reinvestment Fund**

The 4<sup>th</sup> instalment of the Community Reinvestment Fund has been received in the amount of \$302,000. We have now received \$1,208,000.00 which is 100%. I contacted Ministry of Municipal Affairs and Housing to inquire when the reconciliation will take place and was told at the end of the year.

**Supplementary Listings**

The last run of the Supplementary Listing was received at the end of November with tax bills due at the end of December. The amount of Supplementary taxes was \$ 9,494.45 (municipal portion).

**County and School Board Levies**

The 4<sup>th</sup> and last instalment of the County and School Board Levies was paid on December 15<sup>th</sup>, 2003. We paid \$ 461,984.33 to the County and \$ 468,970.83 to the four School Boards. The total paid to the County for 2003 was \$ 1,752,393.06 and \$ 1,808,628.75 was paid to the School Boards for the year 2003.

**Department Head Signature ..... Randi Keith**

**DEPARTMENT Waste Management**

**DATE December 17, 2003**

**MONTHLY ACTIVITIES**

S The Westmeath Site is operating as per usual. We did install a block heater on the excavator at a cost of approx \$5000.00

S As you are all aware the contaminated soil is being delivered to the Cobden Landfill Site. The majority of this work should be completed by the end of this week. There has been a bulldozer present at the site in order to spread out the material as per MOE requirements. Unfortunately due to the saturation of the material he hasn't been able to spread as much as it should therefore we are going to have to do some of the work in the spring.

**Department Head Signature ..... Dean Sauriol**

Department : Plants Date : November 2003

Monthly Activities:

Normal operation and maintenance activities for the month of August included the following :

A request that we conduct jar tests on the Cobden WTP raw water was made by MacViro Engineering at the October Preliminary Engineering meeting for the water plants. These tests were to determine the suitability of using Ferric Chloride as an alternative to Aluminum Sulfate for the treatment primary coagulant. Ottawa had refused to accept our Sewage sludge if it contained the aluminum from the water plant sludge. These preliminary tests were completed and the results, indicating that the ferric chloride could possibly be an acceptable alternative, were sent to MacViro.

Two gas heaters at the Cobden water plant failed and were repaired by a heating contractor.

Testing of Filter effluent and wastewater supernatant return was done at the Beachburg WTP at the request of MacViro Engineering. This preliminary testing is to be used in evaluating filtering to waste, and settled water disposal requirements.

Temp Tech was brought into the Beachburg WTP to repair a faulty heat pump. The unit was determined to need extensive repairs and they sent us an estimate for repair in the amount of \$1632.00. Conversion to oil heat was to be considered for 2004, so it may be desirable to move ahead with conversion, at this time, rather than spend money on the heat pumps. The MOE Plant Inspection Report identified the heat pump recirculation system as a potential source of contamination to the treated water as well as contributing inaccuracy to the treated water flow meter.

Difficulties have been encountered in maintaining consistent chlorine residuals at the Beachburg plant. The old chlorine analyzer from the Cobden plant has been hooked up to the filter effluent in order to try and track the problem. The accuracy of the old analyzer leaves something to be desired, however it is hoped to be of value in solving the problem.

A letter was prepared and sent to the MOE Inspector in reply to the Haley WTP Inspection Report. A copy of this letter is included with this report for Council's perusal.

The grit channels at the Cobden WWTP were cleaned by Ford Gillespie using his vacuum tank. This process is now required only once per year.

The piping revisions, at the Morton St. lift station, have been completed. This will enable easier emergency pumping during power outages. The wet weather encountered during the last month has resulted in increased flows at the lift station. The tripling of flows, at the lift station, is an indication of sanitary sewer infiltration probably originating from basement and/or roof drains. The flows at the Treatment Plant have doubled during this same period of time.

**Department Head Signature ..... David Simmons**

November 12, 2003

Ministry of The Environment

2435 Holly Lane

Ottawa, Ontario

K1V7P2

Attention: Mr. Timothy O'Brien, Drinking Water Inspection Program

**Re: Haley Townsite Water Treatment Facility Drinking Water Inspection Report**

**SECTION 6.1 Action Plan to address the rated capacity exceedence for the Heather Street well**

A Ministry of The Environment Inspection of the Haley facility, conducted on August 23, 2000, resulted in the issuance of Provincial Officer's Order # F990004818. This order required commencing chlorination of the water supply along with the operations, maintenance, monitoring and reporting outlined under the Certificate of Approval # 7-004296-006 and Ontario Regulation 459/00 by August 28, 2000.

Operators from the Beachburg Water Treatment Plant implemented these requirements and continued until the Township of Whitewater Region took over the operations at its inception January 1, 2001. The Sullivan Street well had insufficient capacity to meet the requirements of the Townsite, and thus only the Heather Street well was upgraded with the installation of metering pumps, chlorine analyzer, alarm system telephone auto dialer and other associated equipment. The Sullivan Street well was isolated from the system however the hydro-pneumatic water tank, at that site, was left operational in order to help maintain pressure in that part of the distribution system.

The Heather Street well was initially able to meet the demand for water while remaining within the 34.0 cubic meter per day pumping limit specified by the Permit To Take Water. A raw water line, owned by Timminco Limited, passes through the Townsite and was used by residents for lawn watering. When usage of this raw water supply was terminated by Timminco, increased demands on the Heather Street well resulted in exceeding the allowable rate of water taking on occasion. The Permit To Take Water was therefor amended to increase the maximum allowed rate to 100 cubic meters per day. The understanding was that the 34.0 cubic meter per day maximum allowed rate in the Certificate of Approval would be increased to 100 cubic meters per day when a new Certificate would be issued following completion of upgrades as required under Certificate of Approval # 3876-5D2J8F.

An application, to extend the deadline for completion of system upgrades, has been made and is currently under review by the Ministry of The Environment. As part of this process, Preliminary Engineering for the upgrades is presently being done. In this Preliminary Engineering consideration must be given to a potential problem. The water supply in the Heather Street well contains about 6 mg/l of nitrate which approaches the MAC of 10 mg/l, and also about 30 mg/l of sodium which is above the desirable limit of 20 mg/l. Two alternatives are being considered to provide a main well and a backup well:

- (1) Construct a new main well in a different location and use the Heather Street well as a backup

well. The decreased consumption from the Heather Street well should prevent further increases in its nitrate levels.

(2) Construct a new main well and a new backup well in a different location eliminating the nitrate problem entirely.

Should alternative # 2 be adopted, it would be even less desirable for us to have to amend the Certificate of Approval, at this time, to increase the maximum allowed pumping rate since use of the Heather Street well would be discontinued.

A copy of a letter dated October 13, 2003, indicating that Robinson Consultants have been authorized to begin Preliminary Design Engineering is included with this correspondence. The letter also indicates construction and completion dates. A copy of the cost estimates is also included.

Following is a list of measures being taken to ensure water quality at the Haley Water Treatment plant in the time intervening until upgrades are completed.

- ! A high quality and more accurate LMI chlorine metering pump has been installed as the main duty pump replacing a Pulsatron metering pump which demonstrated drifting and frequent adjustment. This has resulted in more consistent maintenance of chlorine residuals.
- ! Chlorine residual levels have been increased in the treated water increasing the security of the disinfection process and maintenance of distribution system chlorine residuals.
- ! A low system water pressure alarm, which alerts operators by pager, has been installed. This enables operators to prevent unnecessary low pressure occurrences, an undesirable situation for the security of the distribution system, by immediately correcting problems such as switching to standby power during power outages.
- ! Treated water chlorine residuals are monitored by a highly accurate Wallace & Tiernan amperometric analyzer alarmed through a more reliable alarm auto dialer which was recently installed assuring consistent monitoring of the disinfection system.
- ! Distribution system chlorine residual testing, previously done weekly when bacteriological sampling was being done, is now being done daily improving monitoring and maintenance of the chlorine residuals.
- ! Although evaluation and checking of the chlorine analyzer is currently required within 72 hours of any test, it is still being done daily. A check of the plant is also being done daily at the same time, greatly improving monitoring of the system.
- ! Flushing stations were installed on the distribution system dead ends in order to be able to comply with corrective action resulting from adverse water quality occurrences.
- ! Two hypopneumatic tanks are currently being used on the distribution system to ensure correction of low pressure problems before system pressure is lost helping to ensure the integrity of the system.
- ! Distribution system free chlorine residuals are being maintained at > .40 mg/l to ensure disinfection.
- ! A lawn watering restriction bylaw complete with prescribed penalties has been enacted.

#### SECTION 7. Best Practice Recommendations

1. The untreated water valve is connected to a fire hose adapter in the Heather Street Pumphouse. The valve will be clearly labeled and disabled.
- 4,5,6,&7. These items are to be completed with the plant upgrades.

We would request approval to operate the system as is currently being done until the upgrades have been completed and Amend the Certificate of Approval at that time.

Yours Truly

David Simmons  
Plant Manager  
Township of Whitewater Region

**DEPARTMENT: Building and By-law Enforcement**

**DATE: December 03, 2003**

#### **MONTHLY ACTIVITIES:**

-Continuing on my building inspections for all permits especially septic ones.

-Issued 12 Building Permits at an estimated value of \$563 500.00 in total. 4 new single family dwelling, 1 residential accessory building, 2 commercial additions/renovations, 1 agricultural barn addition, 2 agricultural accessory buildings, 1 commercial accessory building, and 1 commercial demolition.

-Re-inspected the Haley Station Fire Hall with Roy Church and Sam Hansma to repair the leaking roof. Mr Hansma as been instructed to go ahead with the repairs by removing a portion of the metal roof to determine the exact location of the leak, replace the damaged plywood and re-install the metal roof and repairing the area which let the water in the building. The schedule of the work will be arranged with Roy Church and also weather permitting. The contractor is to provide the municipality with an hourly rate for his work and not a fixed price because of the unknown circumstances.

-Preparation and meeting with our Planner and Consultants in regards to Joe Kowalski's Zoning By-law Amendment/Site Plan Agreement on the Fletcher Rd property. At this time we have a draft Site Plan Agreement which as been reviewed by myself, Dean Sauriol and Charles Cheesman. None of the 3 conditions have been met at this time for the Zoning By-law Amendment.

-I received my Certificate in recognition of the successful completion of "**Part 9 - The House - Building Envelope**" from the course put on by OBOA and MMAH from October 20 to 24.

-Hosted our local Chapters Ontario Building Official Association meeting here in our Council Chambers and met with all the local building inspectors. We had a presentation from the local building inspectors that attended the 47<sup>th</sup> Annual OBOA Meeting and Training Session hosted by the Simcoe and Grey-Bruce Chapters. The main topic of discussion was Bill 124. Bill 124 is to regulate building departments, like fees, and the major issue is the qualification of the inspectors. Originally the province was not planning on recognizing the previous courses taken with the MMAH and having the re-qualify for all parts of the Ontario Building Code. The requirements are changing every day but at this time, some testing will still be required in some areas but recognizing some of the previous courses taken. If anyone requires additional

information on Bill 124, please contact me and I can provide you with plenty of documentation about the Bill.

-Helped out on election day by setting up at the Cobden Agricultural Society building with other staff members for the election night and also worked election night.

I look forward to working with the new Council and do not hesitate to contact me if you have any questions, concerns or comments and I will try to help you out.

Department Head Signature ..... *Jacques Benoit*

## **BY-LAWS**

**Zoning Amendment - Duncan** - Tabled for future information - January Council Meeting.

### **03-12-140 Zoning Amendment - Pt Lot 14, Con 2 Ross - Cybulski & Sons Forest Products FIRST READING**

Moved by Ron Lowe, Seconded by A. Cobb

**2003-435 “That a By-law to amend the Ross Zoning By-law Pt Lot 14, Con 2 - Cybulski be received and read a first time.”**

Carried  
Donald Rathwell  
Reeve

### **SECOND READING**

Moved by Ron Lowe, Seconded by A. Cobb

**2003-436 “That a By-law to amend the Ross Zoning By-law Pt Lot 14 Con 2 - Cybulski be read a second time and be referred to a committee of the whole council.”**

Carried  
Donald Rathwell  
Reeve

### **THIRD READING**

Moved by Ron Lowe, Seconded by A. Cobb

**2003-437 “That a By-law to amend the Ross Zoning By-law Pt Lot 14 Con 2 - Cybulski as reported by the Committee of the Whole be read a third time, passed and numbered 03-12-140 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”**

Carried  
Donald Rathwell  
Reeve

### **03-12-141 2004 Water and Sewer Rates**

#### **FIRST READING**

Moved by A. Cobb, Seconded by Ron Lowe

**2003-438 “That a By-law to implement the 2004 Water and Sewer Rates be received and read a first time.”**

Carried  
Donald Rathwell  
Reeve

#### **SECOND READING**

Moved by A. Cobb, Seconded by Ron Lowe

**2003-439 “That a By-law to implement the 2004 Water & Sewer Rates be read a second time and be referred to a committee of the whole council.”**

Carried  
Donald Rathwell  
Reeve

#### **THIRD READING**

Moved by A. Cobb, Seconded by Ron Lowe

**2003-440 “That a By-law to implement the 2004 Water & Sewer Rates as reported by the Committee of the Whole be read a third time, passed and numbered 03-12-141 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”**

Carried  
Donald Rathwell  
Reeve

**Letter of Thanks - Donna Campbell** - noted as received

**Letter of Appreciation - Whitewater Region Medical Centre** - noted as received

**Support - Ottawa River Power Corporation**

Moved by Jim Labow, Seconded by Beulah Wright

**2003-441** “Be it Resolved that the Council of the Township of Whitewater Region supports the Ottawa River Power Corporation in connection with their efforts to achieve a level of excellence to all customers within the Pembroke and surrounding areas regarding the recent power interruptions.”

Carried  
Donald Rathwell  
Reeve

**Municipal Alert - Throne Speech** - information

**Letter of Resignation - Library Board** - letter accepted with regret

**Request for permission to Burn - Vlaming**

Moved by Beulah Wright, Seconded by Jim Labow

**2003-442** “Therefore be it resolved that the Council of the Township of Whitewater Region recommends to the Fire Service Manager that he be given the right to make the decision on a special fire permit to Ron Vlaming and that any appropriate neighbour be notified.”

Carried  
Donald Rathwell  
Reeve

**Severance Application - Pt Lot 16 Con 5 Ross > Soulier B146/03**

Moved by Ron Lowe, Seconded by A. Cobb

**2003-443** “Be it Resolved that the Council of the Township of Whitewater Region agree with severance application B146/03 - Soulier based on two conditions can be met:

- a. The MDS requirements can be met on the proposed parcel
- b. That the additional consent criteria identified in the Official plan and in the County of Renfrew planner’s report are adhered to.”

Carried  
Donald Rathwell  
Reeve

Deputy Reeve Lowe left the Chambers

**Severance Application - Pt Lot 9 Con 5 Beachburg > Lowe B147/03**

Moved by A. Cobb, Seconded by Jacob Rook

**2003-444** “Be it Resolved that the Council of the Township of Whitewater Region has no objections to severance application B147/03 - Lowe.”

Carried  
Donald Rathwell  
Reeve

**Into Committee of Whole**

Moved by Jim Labow, Seconded by Beulah Wright

**2003-445** “Be it Resolved that The Council of the Township of Whitewater Region convene into Committee of the Whole to discuss a Property Issue.”

Carried  
Donald Rathwell  
Reeve

**Adjourn Committee of Whole**

Moved by Beulah Wright, Seconded by Jim Labow

**2003-446** “Be it resolved that the Council of the Township of Whitewater Region Committee of the Whole Meeting, dated December 17, 2003 hereby be adjourned.”

Carried

Donald Rathwell  
Reeve

**Adjournment**

Moved by Jim Labow, Seconded by Beulah Wright

**2003-447 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated December 17<sup>th</sup>, 2003 be adjourned at 9:05 p.m.”**

Carried  
Donald Rathwell  
Reeve

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Reeve

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CAO