

TOWNSHIP OF WHITEWATER REGION
Date: Wednesday May 7, 2003 Start Time: 7:00 p.m.
REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 - 1) John Yakabuski - Provincial Candidate - Issues of Concern
 - 2) Ken Becking & Steve Boland - 2003 County Capital Work Plan
9. **Departmental Reports**
 1. Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Building & By-law
10. **Committee Reports**
 - a) Water and Sewer Committee
 - b) Public Works Committee
 - c) Fire and Waste Management Committee
11. **Bylaws**
 1. 03-05-114 Appointment of Deputy Fire Chief
12. **Misc Correspondence**
 1. Relay for Life - Attendance
13. **New/Unfinished Business**
 1. Emergency Management Act Implementation Strategy - County Request
14. **County of Renfrew - Presentation Pending County Official Plan**
15. **Closed Meeting to discuss litigation , potential litigation, labour relations and the security of the property of the municipality.**
16. **Adjournment**

Present:- Reeve Gordon White, Deputy Reeve Donald Rathwell, Councillors - Donna Campbell, Art Cobb, Jack Ferguson, Jim Labow, Ron Lowe, Joey Trimm and Beulah Wright.

Staff Present:- Randi Keith

Also Present:- John Yakabuski, Provincial Candidate for PC
Ken Becking, Steve Boland and Charles Cheesman from County of Renfrew

Prayer was recited

Clerk conducted Roll Call

No conflicts reported.

Adoption of Agenda

Moved by Donna Campbell, Seconded by Jack Ferguson

2003-163 "Be it Resolved that the Council of the Township of Whitewater Region adopt the agenda dated May 7th, 2003, for the Regular Council Meeting, as submitted."

Carried
Gordon White
Reeve

Adoption of Minutes

Moved by Donald Rathwell, Seconded by A. Cobb

2003-164 "Be it resolved that the minutes of the previous Regular Council Meeting dated April 16, 2003 be adopted as circulated."

Carried

Gordon White
Reeve

Adoption of Accounts

Moved by Beulah Wright, Seconded by Jim Labow

2003-165 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period April 1 - April 30, 2003 in the amount of \$284,713.21 in general purposes and \$12,680.66 for Water Purposes and that the above accounts be paid.”

Carried
Gordon White
Reeve

DELEGATIONS

John Yakabuski - Provincial Candidate - Issues of Concern.

Discussions took place on the following subjects :- Water Systems, OSTAR, Policing, Nutrient Management Plan and Community Health Centre

OPP

Constable Hewitt was present.

He reported that the RIDE program has been in place, but has been done away with for the moment, but will be back.

A concern of young people on the street littering was brought up. Constable Hewitt advised that Foot Patrol was in the business plan.

Ken Becking & Steve Boland - 2003 County Capital Work Plan

Queens Line - microsurfacing - not hot, not cold - thin layer of asphalt. Will let Public Works Supervisor see it done. Half cost of asphalt - 20% increase in price of asphalt. Cost \$125,000.00

Bulmer Culvert - sometime in August - better in early September 2 weeks + or - \$55,000.00

Bennetts Culvert - 2.7 m in diameter - almost collapsed - looked at 3 years ago, replace 3.3 m in diam. 2 - 2½ weeks - reworked and repaved \$100,000.00.

Other work - Beachburg Road from Cemetery Road using new equipment.

Rafting Road - Large Culvert

Foresters Falls Road - have to repair, no money in budget, but will have to be repaired - will settle for many years.

Charles Cheesman spoke on County Plan

County Plan adopted March 27, 2002 - Minister ready to approve subject to modifications.

Approve repealing By-Law 7 passed.

Much discussion took place on severances and the number of lots granted.

Presently 28 OP after 8

Options:-
1. Maintain 3 OP (Status Quo)
2. Local OP (2-3 years)
3. County Plan - uniform policies

Cobden designated Village Community - allows all uses subject to Zoning Amendments - need rezoning - not OP amendment - will do Zoning By-law - County will do draft by fall 2003.

Waterfront Community - farmed all along - zoned Rural need zoning by-law for OP

County Council ready to endorse amendments

Repeal on May 21 meeting (possible)

WHITEWATER REGION DEPARTMENTAL REPORTS

DEPARTMENT Waste Management

DATE May 7, 2003

MONTHLY ACTIVITIES

- S We received a presentation from JP2G Consultants on the status of our Waste Sites.
- S We are in the process of finalizing the transaction with Mr Buchanan for the purchase of the excavator.

Department Head Signature *Dean Sauriol*

DEPARTMENT: TREASURER

DATE: APRIL 2003

MONTHLY ACTIVITIES

Budget

We are still waiting for adjusted figures from the Province on Policing figures. We are also still waiting for the County's decision on tax ratios based on the MTE study to be done.

Restructuring

We have received the final payment of Restructuring money. A cheque has been issued to re-imburse the Township of any expenditures outstanding. At the moment there are \$ 25,730.23 with \$ 10,000.00 committed to the renovations of the Cobden Fire Hall.

Taxes

The second instalment of the 2003 Interim Taxes are due April 30th. Payments are being received at a steady stream.

Department Head Signature:.....*Randi Keith*

FIRE REPORT

April, 30th 2003

Monthly Activities

- April 2-3/03 Chief Heubner attended a continuing education course in Toronto
- April 3-6/03 Chief's Heubner/Moore/Black and Captain Roy Church attended the North Eastern Fire Education Conference in North Bay, Ontario.
- April 10/03 Chief Heubner/Moore met with representatives of Highland Comm.
- April 12/03 Chief's Heubner/Moore met with Fire Chair
- April 14/03 Chief Heubner/Moore met with Westmeath Stn.
- April 15/03 Chief Heubner met with 911 Complaints Comm.
- April 16/03 Practice Cobden Stn.
- April 20/03 Chief Heubner/Moore inspected a burn site
- April 22/03 Chief's Heubner met with Christie & Walther
- April 28/03 Chief Heubner attended Fire & Waste Comm. Meeting
- April 29/03 Attended Health & Safety Committee meeting in Beachburg
- April 29/03 Met with Foresters Falls Stn. Captain to discuss trucks.

TOTAL FIRE CALLS FOR April 13

STN. # 1 HALEY'S

- April 1 (Flue Fire) 1261 Haley Rd.,
- 6 (MVA) Highway # 17 & 653
- 14 (Grass & Shed Fire) 565 Finchley Rd.,
- 14 (Training auto Extrication)

STN. # 2 COBDEN

- April 14 (Grass & Shed Fire) 565 Finchley Rd.
- 25 (C.D.P.S. False Alarm) 16 Cowley St., Cobden
- 26 (Barn Fire) 562 Pine Valley Rd.,
- 26 (False Alarm - Roadhouse Rest.) # 17 West of Cobden

STN. # 3 FORESTERS FALLS

- March 31 (Flue Fire)
- April 6 (MVA) Highway #17 & 653
- 13 (Grass)
- 14 (Grass)
- 19 (Brush & Tires)

STN. # 4 BEACHBURG

- April 1 (Chimney Fire) 2774 Beachburg Rd.,
- 14 (Chimney Fire) 4456 Beachburg Rd.,
- 14 (Grass & Shed Fire) 565 Finchley Rd.,
- 21 (Grass Fire) 2450 Beachburg Rd.,

STN. # 5 WESTMEATH

- April 14 (Chimney Fire) 4456 Beachburg Rd.,
- 14 (Grass & Shed Fire) 565 Finchley Rd.,

TRUCK REPORT

- Stn. # 4 truck 9640 pump has been rebuilt
- Stn. # 5 truck 9639 has been returned to Westmeath Stn.
- Stn. # 3 Pumper 9625 has been retired.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

Captain Roy Church would like to see only the trucks in charge call for times from dispatch.

Bunker suits will need to be purchased for Westmeath, Beachburg and possibly Foresters Falls, Haley's.

Truck are currently being reassigned at Stn's. 3 & 4.

Department Head SignatureWayne Heubner

DEPARTMENT: PLANTS

April 2003

Monthly Activities

Normal operating and maintenance activities for the month of April included the following :

A deadbolt and padlock were installed at the Cobden Water Tower to be used in conjunction with the door lock set. Some materials stored in the water tower have been removed by the Public Works Dep't.

A dust collector is being set up at the Cobden WTP to protect operators when mixing Aluminum Sulphate batches. Following a meeting with Council, a reply to the MOE Cobden Water Plant Inspection Report has been completed and submitted to the Inspector.

After a series of setbacks in finding suitable relays to enable proper operation, Triple Ms contractors have finally completed the backup well automation at the Beachburg WTP. The system has been tested and is functioning as required.

Following a meeting with Council a reply to the MOE Beachburg Water Plant Inspection Report has been completed and submitted to the Inspector.

A Haley Townsite resident, on request from his real estate agent regarding the sale of a house, took bacteriological samples from the Sullivan St. residence and sent them to the County Health Dep't. for analysis. The result he received from the Public Health Laboratory showed > 80 Total Coliforms, and a resample showed 60 Total Coliforms.

Our sampling results from the area have consistently been 0 Total Coliforms. Nevertheless in the interest of ensuring the safety of the water supply, we took samples ourselves from two houses and, as it was a Friday, delivered them ourselves to Caduceon Laboratories in Ottawa. The results of these samples which showed 0 Total Coliforms were reported to the Haley Resident. Real estate agents normally require Bacteriological samples from private wells, for house sales, but not on municipal supplies. Nevertheless, apparently it is common practice for Agents to require these samples at the Haley Townsite.

The final haulage of Cobden WWTP sludge to Ottawa, was completed this month. This brings haulages to a total of four since January 1st this year. Five haulages were included in the budget in the event that it becomes necessary to haul in December this year.

Pallets of garbage bags have been removed from the WWTP by the Public Works Dep't., enabling us to set up a work area, and also bring our truck in for servicing.

Recommendations/Motions

Water temperature increases and the resulting downgrading of distribution system chlorine residuals is expected soon. In view of the recent requirement by the MOE to maintain 0.20 mg/l free chlorine throughout the systems, it is recommended that the two new drywells for Cobden and the two new drywells for Beachburg be installed as soon as it is possible to do so.

At the April 24th meeting with Council, it was decided that additional WTP upgrades, for Cobden and Beachburg, arising from the MOE inspections, were to be passed on to our Consultant Engineers. Waste water

treatment upgrade at the Cobden WTP has arisen from the C of A requirement to limit backwash and sludge waste flows, entering the lake, to 25 mg/l suspended solids. It may be advisable to request the consultants to investigate the feasibility and cost of installing a Membrane Filtration Unit at the plant as an alternative to installing another conventional treatment unit. Treatment of waste flows from the conventional treatment units produces large volumes of sludge requiring disposal. This would require trucking to the sewage plant, adding to the problems of disposing of it's own sludge volumes. Membrane Filtration units save the cost of treatment chemicals, and produce minimal volumes of waste solids.

Since the April 24th meeting with Council, the MOE inspector has called suggesting that additional Hydrogeological assessment may be necessary in order to avert full chemical treatment requirement at the Beachburg WTP. Full treatment at this plant, if required, would produce volumes of sludge similar to the Cobden WTP leading to the same disposal problems.

Department Head Signature : David Simmons

DEPARTMENT: PUBLIC WORKS

April 2003

Monthly Activities:

We had our last weather response Saturday April 5th with the clean up Monday April the 7th. We had to do a lot of cold patching this month , this took up a lot of our time, and will continue to take a lot of our time, in order for us to catch up.

As of the 1st of April we have started grading our gravel roads, and have added some granular as needed.

We have completed the new waste site office that we were building in the Mineview patrol garage in our spare time, during the winter. This building is transportable and will be moved to its temporary new home at the west waste site soon.

A new grass cutting contract has been let, this contract will be for a duration of two years, with an extension option of 1 year. The contract is to be awarded by council May 7th at the regular meeting.

We have started to install air conditioning in grader #2 (bushhog) the installation is being carried out in house, and the repairs to the deck, are also being carried out in house.

DEPARTMENT: Building and By-law Enforcement

DATE: April 30, 2003

MONTHLY ACTIVITIES:

- Sending out many building permit application packages for all types of proposed building permits.
- Doing many inspections for all the new permits issued, especially for the new homes and proposed homes and also new & replacement septic systems.
- Preparation and circulation of notices for Zoning By-law Amendments.
- Issued 13 Building Permits at a value of \$810 200.00 in total. 5 new single family dwelling, 4 addition or renovation to existing residential, 2 agricultural addition to existing barn, and one residential accessory building and one commercial accessory building.
- Received numerous inquiries about proposed development and building permits.
- Went to a Mississauga from April 21 to 25 for a course put on by OBOA and MMAH about Part 3-Large Buildings-Classifications of the Ontario Building Code. This is my 5th course taken from a series of courses. I wrote the exam on the Friday afternoon and a 70% mark is required for passing. I will get the results in the next few months.
- The set fines for the Pool By-law and the Watering By-law have been approved by the Regional Senior Justice. I have enclosed copies of the approval.

Department Head Signature Jacques Benoit

COMMITTEE REPORTS

Water and Sewer Committee

Accept Compliance Reports

Moved by A. Cobb, Seconded by Donald Rathwell

2003-166 “Be it Resolved that the Water and Sewer Committee recommend to Council that they accept and approve the Annual Compliance Reports for the Beachburg water system, the Cobden Water System and Haley Townsite as required by the M.O.E.”

Carried
Gordon White
Reeve

Prepare report replace Treatment Plants Distribution etc.

Moved by Donna Campbell, Seconded by Jack Ferguson

2003-167 “Therefore be it resolved that the Council of the Whitewater Region have Robinson Consultants and MacKillican and Associates work together and prepare a report on the cost of replacing treatment plants distribution system and equipment.”

Carried
Gordon White
Reeve

Fire & Waste Management Committee

Compaction Equipment

Moved by Jack Ferguson, Seconded by Donna Campbell

2003-168 “Therefore be it resolved that the Fire and Waste Management Committee of the Whitewater Region recommends to Council that we purchase the excavator from Dan Buchanan at a price of \$45,000 plus tax.”

Carried
Gordon White
Reeve

Health & Safety Committee Appointment

Moved by Beulah Wright, Seconded by Jim Labow

2003-169 “Therefore be it resolved that the Fire and Waste Management Committee of the Whitewater Region recommends to Council that Joe Trimm and Donald Rathwell represent Council on the Whitewater Fire Department Health & Safety Committee.”

Carried
Gordon White

Reeve

PUBLIC WORKS

Grass Cutting Contract

2003-170 “Be it Resolved the Public Works Committee recommend to Council that the low tender for the Municipal grass cutting be awarded to Weldon Robinson in the amount of \$42,051.00 for two year term.”

Carried
Gordon White
Reeve

Damaged Residential Equipment

Moved by Art Cobb, Seconded by Beulah Wright

2003-171 “Be it Resolved that the Public Works Committee recommend to Council that residential equipment, damaged by our error, be reimbursed to the owner in the amount of \$326.65.”

Carried
Gordon White
Reeve

Removal of Water from Hydrants

Moved by Jim Labow, Seconded by Art Cobb

2003-172 “Be it Resolved that the Public Works Committee recommend to Council that they approve and implement the “Removing Water from Municipal Fire Hydrants” Policy.”

Carried
Gordon White
Reeve

BY-LAWS

Moved by A. Cobb, Seconded by Joey Trimm

2003-173 “Be it resolved that first reading of By-laws, 03-05-114 Appointment of Deputy Fire Chief as having been read duly circulated and accepted as read a first time.”

Carried
Gordon White
Reeve

DEPUTY FIRE CHIEF APPOINTMENT

FIRST READING

Moved by A. Cobb, Seconded by Joey Trimm

2003-174 “That a By-law to appoint a Deputy Fire Chief be received and read a first time.”

Carried
Gordon White
Reeve

SECOND READING

Moved by A. Cobb, Seconded by Joey Trimm

2003-175 “That a By-law to Appoint a Deputy Fire Chief be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by A. Cobb, Seconded by Joey Trimm

2003-176 “That a By-law to appoint a Deputy Fire Chief as reported by the Committee of the Whole be read a third time, passed and numbered 03-05-114 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried

Gordon White
Reeve

Emergency Plan

Moved by Donna Campbell, Seconded by Jack Ferguson

2003-177 “Therefore be it resolved that the Whitewater Region Council send a letter to the County stating that we will send representatives from our Region, Chair, Vice Chair of operations and Reeve to sit on the Emergency Management Committee for the initial meetings.”

Carried
Gordon White
Reeve

Extension

Moved by Jim Labow, Seconded by Beulah Wright

2003-178 “Be it resolved that this meeting of the Council of the Township of Whitewater Region be extended to 10:30 p.m. if needed.”

Carried
Gordon White
Reeve

Adjournment

Moved by Jim Labow, Seconded by Beulah Wright

2003-179 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated May 7, 2003 be adjourned at 10:30 p.m.”

Carried
Gordon White
Reeve

Reeve

CAO