

**TOWNSHIP OF WHITEWATER REGION**

Date: *Wednesday October 8, 2003* Start Time: *7:00 p.m.*

**REGULAR COUNCIL MEETING MINUTES**

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
9. **Committee Report**
  - a) Finance and Administration Committee
10. **Departmental Reports**
  1. Monthly reports from Waste Management, Treasurer, Fire Department, Roads, Water & Sewage, Building & By-law
11. **Bylaws**
  1. 03-10-134 Reduced Hours of Voting - Institutions
  2. 03-10-135 Repeal of Fencing compensation Bylaw
12. **Misc Correspondence**
  1. MNR - Info on Increased Bear Sightings
  2. MNR - Deer Tag Allocation - Horton Township
  3. Whitewater Public Libraries - Information
  4. Younghusband - Hydro Bay Road Upgrade
  5. Community Policing Advisory Committee - Minutes
  6. County Provincial Offences Act - Revenue Sharing Info
13. **New/Unfinished Business**
  1. County Municipal Challenge
  2. Severance Application - Pt lot 22 North Front "A" Westmeath > Cook B113/03
  3. Loader Tender results
  4. Livestock Claim - Coyote - Hubert
14. **Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.**
15. **Adjournment**

Present:- Reeve Gordon White, Deputy Reeve Donald Rathwell, Councillors - Donna Campbell, Art Cobb, Jim Labow, Ron Lowe, Joey Trimm and Beulah Wright.

Absent:- Jack Ferguson

Staff Present:- Dean Sauriol

A moment of silence was taken in memory of the two Petawawa Soldiers who were killed whilst on duty in Afghanistan.

Carried  
Gordon White  
Reeve

**Adoption of Minutes**

Moved by A. Cobb, Seconded by Donald Rathwell

**2003-355** “Be it resolved that the minutes of the previous Regular Council Meeting dated September 17, 2003 be adopted as circulated.”

Carried  
Gordon White  
Reeve

**Adoption of Accounts**

Moved by A. Cobb, Seconded by Donald Rathwell

**2003-356** “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period September 1 - September 30, 2003 in the amount of \$1,302,096.40 in general purposes and \$72,371.90 for Water Purposes and that the above accounts be paid.”

Carried  
Gordon White  
Reeve

**Delegation - None**

**COMMITTEE REPORT**

**Finance and Administration**

**Insurance Review Proposal - Harris**

Moved by Beulah Wright, Seconded by Donna Campbell

**2003-357** “Be it resolved that the Finance & Administration Committee agree to engage Mr. John Harris to prepare a Request for Proposal for Municipal Insurance at a cost of \$2,500.00. In addition we would possibly require his services on per diem basis for the selection of insurer if required.”

Carried  
Gordon White  
Reeve

**WSIB Schedule 2 Transfer**

Moved by Donna Campbell, Seconded by Jim Labow

**2003-358** “Be it resolved that the Finance & Administration Committee recommend to Council that having received confirmation from WSIB concerning schedule 2 transfer departure fee cost that we proceed with the transfer effective March 1, 2003.”

Carried  
Gordon White  
Reeve

**Monitoring Wells Proposal - Century Milling Ltd**

Moved by Donald Rathwell, Seconded by Joey Trimm

**2003-359** “Be it resolved that the Finance & Administration Committee recommend to Council that we proceed with the ground sampling of the Century Milling property located on Pembroke St in the Village of Cobden at a cost of \$1,900.00 + GST. This will enable the Township to begin tax sale proceedings.”

## DEPARTMENTAL REPORTS

Reports presented, reviewed and discussed

**DEPARTMENT Waste Management**

**DATE** October 8, 2003

### MONTHLY ACTIVITIES

- S The excavator received some maintenance work and had to be delivered to Pembroke for approx 5 days at which time we got Buchanan Sand and gravel to cover the Westmeath Landfill Site.
- S 3 Contractors were invited to tender on the Phase 1 rehabilitation of the Cobden Landfill Site
- S We have begun construction of the berm at the Westmeath Landfill which will contain the waste along all of the perimeter of the site.

Department Head Signature ..... *Dean Sauriol*

**DEPARTMENT: TREASURER**

**DATE:** SEPTEMBER 2003

### MONTHLY ACTIVITIES

#### Tax Payments

The second instalment of residential, farms and managed forest tax classes was due on September 30<sup>th</sup>, 2003. Payments are coming in at a steady pace.

#### Audit

The Municipal Auditor performed the Procedural Audit on September 29<sup>th</sup>, 30<sup>th</sup> and October 1<sup>st</sup>, 2003. The Auditor was satisfied with the performance of the Township.

#### County and School Board Levies

The County and School Board Levies were paid on September 30<sup>th</sup>. A total of \$ 892,736.15 was paid, \$430,750.00 to County and \$462,006.15 to School Boards. No borrowing had to be done as taxes were due and a GIC was cashed to cover the expenses.

#### Budget

After 9 months of operation the departments have spent the following:

▼ Council	72%
▼ Administration	79%
▼ Fire	57%
▼ Building, By-Law Enforcement & Planning	58%
▼ Transportation	69%
▼ Sewers	64%
▼ Waste Management	81%
▼ Parks	94%
▼ Transfer Payments from Municipality	98%
▼ Other (Industrial Park, Airport, Crossing)	79%

Revenue Received:

▼ Administration	92%
▼ Building, By-Law Enforcement & Planning	81%
▼ Waste Management	79%
▼ Fire Revenue	89%
▼ Transfer Payment to Municipality	81%

Respectfully Submitted..... *Randi Keith*

## FIRE REPORT

**30<sup>th</sup> September 2003**

### Chief's Monthly Activities

- Sep 1/03 Chief's Heubner/Moore had a working breakfast
- Sep 3/03 Chief Heubner attended Cobden/Beachburg practice.
- Sep 4/03 Chief's Heubner/Moore met over truck tenders
- Sep 9/03 Chief's Heubner Moore met with fire/waste Comm
- Sep 11/03 Chief's Heubner/Moore review tenders before packages sent out
- Sep 15/03 Chief's Heubner/Moore official visit to Westmeath Stn. (Visit all stn's once a year)
- Sep 18/03 Chief Heubner attends Beachburg Stn. And sits in on interviews for possible new firefighters
- Sep 27/03 Chief Heubner attends Beachburg Stn. Pancake breakfast and open house
- Sep 29/03 Chief Heubner attended Cobden Stn. Firefighter Assoc. Meeting

STN. # 4 BEACHBURG

Aug 29 Tree on Hydro line - Beachburg Rd.  
Sep 6 Garbage Fire - McLaughlin Rd.

STN # 5 WESTMEATH

Aug 29 Tree on Hydro line - Beachburg Rd.

TRUCK/HALL REPORT

Truck safety's ongoing from July and running into the fall.  
Truck pump tests to be completed by months end.  
Haley's Fire Hall roof needs repairs.

RECOMMENDATIONS/MOTIONS TO BE BROUGHT FORWARD

Repairs to the Beachburg Fire Hall roof awarded to Moorewood Const.  
Beachburg Stn. Needs water line installed before winter, or ASAP.  
Beachburg Stn. Needs 3 additional firefighters.

Firefighter James Oddie and Jonathan Robertson resigned from Beachburg Stn.

Hires Jim Berry  
Marc Bissonnette  
Jason Moke

Department Head Signature ..... *Wayne Heubner*

**Department of Public Works**

September , 2003

Monthly Activities:

Construction was started on Hydro Bay Rd. September the 8<sup>th</sup> and the road was surface treated on the 16<sup>th</sup> (1.6 KM) combined with this project was a repair on Westross Rd. and a culvert replacement (the culvert had started to cave in). We removed sand build up on the shoulders on the Zion Line on the hills where it was causing wash outs, this seems to be working well. We did some spot repairs to Moxam and Utronki Rd.s . The 1.4 metre culvert on Lovers Lane that was too short and partially blocked has been replaced, the old culvert sections have been donated to the Fire Dept. to be used in confined space training.

Again this month we have had to cold patch daily to keep up with the holes. The repair costs this month on equipment repairs is very high, the loaders and graders are showing their age, this is amplified by the increased use they are getting, (We do all our own construction.) Yet we are still less cost than in 2001, so fixing the equipment right, not bubble gum repairing, is proving to be the long term economic answer.

We have started ditching on the Bromley Line and are using the material to build the berms at the Westmeath waste site. The slopes have been reshaped and the garbage brought back inside the limits of fill as per the C.of A. and to the satisfaction of our consultant. We have installed the last requested wet well sampling station (on Ross St.) . We had a water main break on 17 highway on the 30<sup>th</sup> which was repaired in house. This repair was handled professionally by our staff (working like a well oiled machine).

The brush cutter has covered about half the roads in the municipality.

The winter sand screening is complete and the sand haul scheduled to start on October 6<sup>th</sup> .

Public Works Supervisor ..... *Hal Johnson*

**Department : Plants**

Date : September 2003

Monthly Activities:

Normal operation and maintenance activities for the month of August included the following :

The Chlorine dosage at the Cobden WTP was increased this month in order to maintain the distribution system chlorine residuals. The chlorine analyzer and recorder were reprogrammed to monitor the higher residuals leaving the plant.

The one year elevated tank re-coating inspection has been tentatively scheduled for October 22<sup>nd</sup> The tank will be out of service at that time for about 1 ½ weeks.

The GUDI ground water study report, that was completed by Interra Engineering, has been sent to the Ministry of The Environment. On completion of their review, an application for amendment of the plant certificate of approval is required to be submitted by November 1<sup>st</sup> 2003.

A report from the June 10<sup>th</sup> 2003 MOE inspection of the Haley Water System has been received. A copy of the

New solution lines for ferric chloride and sodium hypochlorite are required to be installed before winter to replace temporary lines.

Prices were obtained for repair and painting of the lower portions of the truck panels however the work was done by Roger Blaedow of the Works Department.

Department Head Signature: ..... *David Simmons*

**DEPARTMENT: Building and By-law Enforcement**

**DATE: October 3, 2003**

**MONTHLY ACTIVITIES:**

- Continuing on my building inspections for all types of permits issued.
- Issued 21 Building Permits at a value of \$519 000.00 in total. 2 new single family dwelling, 9 addition or renovation to existing residential, 1 agricultural storage buildings, 1 commercial accessory building, 1 solid fuel burning appliance installation, 2 residential accessory building addition and 5 residential accessory buildings.
- At this time we have issued 39 On Site Sewage System Permits for new homes, replacements and repairs.
- Preparation and meeting with our Planner and Consultants in regards to Joe Kowalski's Zoning By-law Amendment/Site Plan Agreement on the Fletcher Rd property.
- Went to the City of Pembroke for our local Chapters Ontario Building Official Association meeting and also met with all the local building inspectors. We had a presentation on Air Barriers by Cengiz Kahramanoglu P.Eng from the Ministry of Municipal Affairs and Housing and also had a lengthy discussion on Bill 124 in regards to our testing required in the next 2 years.
- On September 24, 2003 I attended a Nutrient Management Act Municipal Information Session in Chesterville. It pointed out the Building Department's responsibilities in regards to the issuing of Building Permits for farm buildings after September 30, 2003 which is the date that the Nutrient Management act comes in effect. If anyone from council that would like more information on the documents provided to me from the Ministry of Agriculture and Food, please contact me.

Department Head Signature ..... *Jacques Benoit*

**BY-LAWS**

Moved by Donna Campbell, Seconded by Joey Trimm

**2003-361 "Be it resolved that first reading of By-Law 03-10-134 Reduced Hours of Voting in Institutions, By-law 03-10-135 Repeal of Compensation Fencing By-law as having been read and duly circulated and accepted as read a first time."**

Carried  
Gordon White  
Reeve

**Reduced Hours Voting**

**FIRST READING**

Moved by A. Cobb, Seconded by Donna Campbell

**2003-362 "That a By-law to Reduce Hours of Voting in Institutions be received and read a first time."**

Carried  
Gordon White  
Reeve

**SECOND READING**

Moved by A. Cobb, Seconded by Donna Campbell

**2003-363 "That a By-law to Reduce Hours of Voting in Institutions be read a second time and be referred to a committee of the whole council."**

Carried  
Gordon White  
Reeve

**THIRD READING**

**2003-365 “That a By-law to Repeal of Fencing Compensation By-law be received and read a first time.”**

Carried  
Gordon White  
Reeve

**SECOND READING**

Moved by Donald Rathwell, Seconded by Joey Trimm

**2003-366 “That a By-law to Repeal of Fencing Compensation By-law be read a second time and be referred to a committee of the whole council.”**

Carried  
Gordon White  
Reeve

**THIRD READING**

Moved by Donald Rathwell, Seconded by Joey Trimm

**2003-367 “That a By-law to Repeal of Fencing Compensation By-law as reported by the Committee of the Whole be read a third time, passed and numbered 03-10-135 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”**

Carried  
Gordon White  
Reeve

**Correspondence**

**MNR - Info on Increased Bear Sightings** - Information noted as received.

**MNR - Deer Tag Allocation - Horton Township** - Information noted as received

**Whitewater Public Libraries** - Information - Congratulations to Marilyn Labow

**Younghusband - Hydro Bay Road Upgrade** - Information noted as received

**Community Policing Advisory Committee - Minutes** - Information

**County Provincial Offences Act - Revenue Sharing Info** - Information

**New/Unfinished Business**

**County Municipal Challenge**

Moved by Ron Lowe, Seconded by A. Cobb

**2003-368 “Be it Resolved that the Township of Whitewater Region realize the seriousness of the BSE crisis and are willing to contribute \$1,000.00 to the SOB Committee of Renfrew County to help overcome the BSE crisis.”**

Carried  
Gordon White  
Reeve

**2003-370 “Be it Resolved that the Township of Whitewater Region accept the low tender from Champion/Volvo for the purchase of Loader/Backhoe Model BL 70 at a cost of \$101,430.00.”**

Carried  
Gordon White  
Reeve

**Livestock Claim - Coyote - Hubert**

Moved by Jim Labow, Seconded by Beulah Wright

**2003-371 “Be it resolved that Council of the Township of Whitewater Region pay to Don Hubert \$175.00 for compensation for livestock killed (2 lambs).”**

Carried  
Gordon White  
Reeve

**Into Committee of the Whole**

Moved by Joey Trimm, Seconded by Donna Campbell

**2003-372 “Be it Resolved that The Council of the Township of Whitewater Region convene into Committee of the Whole to discuss possible legal action and a personnel issue.”**

Carried  
Gordon White  
Reeve

**Out of Committee of the Whole**

Moved by Donna Campbell, Seconded by Joey Trimm

**2003-373 “Be it Resolved that The Council of the Township of Whitewater Region that we come out of the Committee of the Whole.”**

Carried  
Gordon White  
Reeve

**Adjournment**

Moved by Joey Trimm, Seconded by Donna Campbell

**2003-374 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated Oct 8/03 be adjourned at 9:45.”**

Carried  
Gordon White  
Reeve

