

TOWNSHIP OF WHITEWATER REGION

Date: *Wednesday Sept 3, 2003* Start Time: *7:00 p.m.*

REGULAR COUNCIL MEETING MINUTES

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
9. **Departmental Reports**
 1. Monthly reports from Treasurer, Fire Department, Roads, Water & Sewage
10. **Bylaws**
 1. 03-09-132 Municipal Election - Advance Poll
11. **Misc Correspondence**
 1. Hydro One Networks Municipal Advisory Committee Dinner Meeting
 2. Premier Ernie Eves - nuisance bears
 3. Emergency Management Program - completion date change
 4. Cobden & District Recreation Association - list of Executives
 5. OSTARED Program - County of Renfrew
12. **New/Unfinished Business**
 1. Decision on Roads Tour
 2. Tenders - re culverts at County (Kerr Line)
 3. Copy of letter to County of Renfrew re Official Plan
 4. Response from Canada Post re Haley Post Office
 5. Disposal of Used Land Ambulance Vehicles
 6. Power Outage expenditures
 7. Ontarians with disabilities
 8. Grader at Wilderness Tours
13. **Closed Meeting to discuss litigation, potential litigation, labour relations and the security of the property of the municipality.**
14. **Adjournment**

Present:- Reeve Gordon White, Deputy Reeve Donald Rathwell, Councillors - Donna Campbell, Art Cobb, Jack Ferguson, Jim Labow, Ron Lowe, Joey Trimm and Beulah Wright.

Staff Present:- Randi Keith

Prayer was recited

Clerk conducted Roll Call

Disclosure of Pecuniary Interest - None

Adoption of Agenda

Moved by Jim Labow, Seconded by Beulah Wright

2003-315 “Be it Resolved that the Council of the Township of Whitewater Region adopt the agenda dated September 3rd 2003, for the Regular Council Meeting, as submitted, with the following additions:

1. **Decision on Roads Tour**
2. **Tenders - re Culverts at County (Kerr Line)**
3. **Copy of letter to County of Renfrew re Official Plan**
4. **Response from Canada Post re Haley Post Office**
5. **Disposal of Used Land Ambulance Vehicles**
6. **Power Outage expenditures**
7. **Ontarians with disabilities**
8. **Grader at Wilderness Tours .”**

Carried
Gordon White
Reeve

Adoption of Minutes

Moved by A. Cobb, Seconded by Donald Rathwell

2003-316 “Be it resolved that Council of the Township of Whitewater Region adopt the minutes of the Regular Council Meeting dated August 6, 2003 as circulated.”

Carried
Gordon White
Reeve

Approval of Accounts

Moved by A. Cobb, Seconded by Donald Rathwell

2003-317 “Be it Resolved that Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period August 1-August 31, 2003 in the amount of \$417,411.04 in general purposes and \$6,351.15 for Water Purposes and that the above accounts be paid.”

Carried
Gordon White
Reeve

DELEGATION -None

COMMITTEE REPORTS

Protection to Person & Property

Property Issue

Moved by Jim Labow, Seconded by Art Cobb

2003-318 “Therefore be it resolved that the Property and Protection Committee recommends to council that the property issue be sent on to our solicitor for advice on how to handle the matter.”

Carried
Gordon White
Reeve

Public Works

Zion Line - Reconstruction

Moved by Don Rathwell, Seconded by Jack Ferguson

2003-319 “Be it resolved that the Roads Committee recommend to Council that the Hydro Bay Road be reconstructed and resurfaced in 2003 and that the Zion Line reconstruction take place in 2006.”

Carried
Gordon White
Reeve

Line Painting

Moved by A. Cobb, Seconded by Jim Labow

2003-320 “Be it Resolved that the Public Works Committee recommend to Council that the County be asked to create the parking markings in the Village of Cobden at a cost of \$450.00.”

Carried
Gordon White
Reeve

Crosswalk on County Road

Moved by A. Cobb, Seconded by Ron Lowe

2003-321 “Be it Resolved that the Public Works Committee of the Township of Whitewater Region recommend to Council that they request that the County of Renfrew create a school crosswalk on County Road # 8 at the specified location in accordance with the Ontario Traffic Manual.”

Carried
Gordon White
Reeve

Ross Street - Speed Limit

Moved by Don Rathwell, Seconded by Art Cobb

2003-322 “Therefore be it resolved that the Public Works Committee recommends to Council that a cautionary sign be erected on Ross Street indicating a speed limit of 30 km per hour and that it be added to the children’s playing sign.”

Carried
Gordon White
Reeve

Weed Control - Sidewalks

Moved by Ron Lowe, Seconded by Beulah Wright

2003-323 “Therefore be it resolved that the Public Works Committee recommends to Council that the Public Works Department be instructed to spray weeds with a herbicide to protect the municipalities infrastructure wherever it is needed.”

Carried
Gordon White
Reeve

Street Light Request - Harmony Bay Road and Owl Lane

Moved by Ron Lowe, Seconded by Art Cobb

2003 -324 “Therefore be it resolved that the Public Works Committee recommends to Council that permission be given to Dirk Van Wijk to have Hydro One erect a Street Light on Harmony Bay Road and Owl Lane. Further the CAO send a letter to Hydro One verifying the permission from the township.”

Carried
Gordon White
Reeve

Screening of Winter Sand

Moved by Don Rathwell, Seconded by Jack Ferguson

2003-325 “Therefore be it resolved that the Public Works Committee recommends to Council that the tender bid for screening of winter sand from Buchanan Sand and Gravel be accepted at a cost of \$1.30 per yd.”

Carried
Gordon White
Reeve

Installing Winter Sand

Moved by Donna Campbell, Seconded by Art Cobb

2003-326 “Therefore be it resolved that the Public Works Committee recommends to Council that the tender bid from Thomas Cavanagh Construction for installing Winter Sand at a cost of \$90.00 per hour be accepted.”

Carried
Gordon White
Reeve

DEPARTMENTAL REPORTS

FIRE REPORT

Date August 27, 2003

Chief’s Monthly Activities

August 04/03 Chief Heubner and Chief Moore met with Westmeath Stn. re: training
August 06/03 Chief Heubner attend council and met with Chief Moore following council
August 11/03 Chief’s Heubner/Moore met with Westmeath Stn. on Monday evening at weekly training session
August 12/03 Chief’s Heubner/Moore met with Bristol, Quebec Fire Dept. concerning a silo fire they had going on
August 14/03 Chief’s Heubner/Moore activate emergency backup Plan with power outage
August 18/03 Chief’s Heubner/Moore along with Capt. Fraser Barr toured a spring burn practice area
August 22/03 Chief’s Heubner/Moore met with Keith Martin concerning repairs to Beachburg pumper 9641

Total Fire Calls for August - 10

Stn # 1 Haley’s

July 31 Transformer Fire - Orin Road

Stn # 2 Cobden

August 04 false alarm - 1 MacKercher Drive
August 10 Fire Pull Stn. short - 12 Wren Drive, Cobden

August 10 Fire Pull Stn. short - 12 Wren Drive, Cobden
August 10 Fire Pull Stn. short - 12 Wren Drive, Cobden
August 18 Wiring Fire - 55 Main St., Cobden
August 20 Wiring Fire - Opeongo High School
August 24 Hydro Pole Fire - Cobden

Stn # 4 Beachburg

August 03 Motor Bike Fire - Highway # 17 & Greenwood Road

Stn # 5 Westmeath

August 11 Motor Bike Fire - Highway # 17 & Greenwood Road
August 21 Manure Fire - 1946 Lookout Road

Truck/Hall Report

Truck safety's will start in July and run into the fall

Beachburg Truck # 9718 needs manifold repairs

Beachburg Truck # 9641 had master cylinder repaired (parts are no longer available). Beachburg Tower is being moved.

Recommendations

Repairs to the Beachburg Fire Hall roof need to be looked into ASAP.

Beachburg Stn. needs water line installed before winter, or ASAP.

Department Head Signature *Wayne Heubner*

DEPARTMENT: Building and By-law Enforcement

DATE: August 27, 2003

MONTHLY ACTIVITIES:

-Continuing on my building inspections for all types of permits issued.

-Issued 15 Building Permits at a value of \$707 000.00 in total. 3 new single family dwellings, 8 additions or renovations to existing residential, 1 agricultural storage building and 3 residential accessory buildings.

I have notified some existing and new swimming pool owners on the presence of our Swimming Pool By-law. I am not getting a good response on having them get a permit.

We are now gathering information for our new Zoning By-law regarding past issued that could be rectified with this new By-law.

Department Head Signature *Jacques Benoit*

Department of Public Works

August, 2003

Monthly Activities:

Construction on Government Rd. started August 6th. Walter Mielke was hired to scarify the old surface, then the rest of the preparation became the responsibility of our own forces. We shaped, installed "M", packed and tapered the driveway ends. The double surface treatment was applied on August 19th. One of the farmers, with permission, installed two casings for future use under the road (for irrigation and or spreading liquid manure).We also repaired a short piece of road near our sand pit, this will save us money in the future. (Government Rd.)

Two cross culverts have been changed this month that have decayed to the point that they were collapsing and blocking the water and endangering the roadway with wash outs. One on the Indian Rd. and one on the Blind Line.

We had a lot of downed trees to clean up after the wind storm on the night of the 14th.

Cold patching was continuous again this month.

We did spot repairs to Service Rd, Malloy Rd. and Pettigrew Rd.

The invitation to tender has closed and a report presented for;

The screening of winter sand and the stacking in our facilities.

The repairs to grader # 2 have been completed and we have started bush hogging along some of our roadsides.

This month we encountered an above average amount of breakdowns with our equipment. (loader, grader, trucks, mowers)

The Meath Hill boat launch has been completed as per the conditions of the MNR grant we received in 2002.

As per request an application for more grant money has been submitted to M.N.R. A copy is attached.

The sewage from the plant was hauled at the beginning of the month to our spread site,10 loads as per usual.

We hauled 36 loads of sand to the land fill site West for cover this month, some repairs made to the shoulder at the metal bin and the gate repaired (hinge broken off). Ontrac made some

adjustments to the controls on the excavator to improve the machine response, also we pressure washed the rad as per the mechanics advice.

Department Head Signature*Hal Johnson*

Department : Plants

Date : August 2003

Monthly Activities:

Normal operation and maintenance activities for the month of August included the following :

Four new standby chemical metering pumps were ordered and received for the Cobden WTP and will be installed as time permits. Repair kits for the existing pumps were also ordered and received.

Both the pre-chlorine and post-chlorine dosages have been increased and drywell flushing rates have been increased in an effort to raise distribution system chlorine residuals to the required levels. At this time of year this is more difficult to accomplish because of higher water temperatures and residuals at two sample

sites have been falling well below .20 mg/l.

The flushing station at Ross St., which would be a benefit, has yet to be installed.

The GUDI study, required for Beachburg WTP's two wells by the MOE, has been completed by Interra Engineering. An application containing this study will need to be submitted to the MOE requesting removal of the requirement for chemically assisted filtration from the Certificate of Approval. The application has to be submitted by November 1st 2003. A requirement arising from this study is that we landscape around the drilled well casing to increase the casing stickup to 40 centimeters and also replace the casing cap with a water proof, vermin proof cap.

Low lift pump running time meters were installed at the plant, as required following a Provincial Officer's Order, negating the Order's requirement to install an extra raw water flow meter.

An Adverse Water Quality incident involving a background bacteria count of greater than 200 counts per 100 milliliters of sample resulted from a sample taken at 1976 Beachburg Road. Prescribed corrective action, involving resampling, was done with the result that the resamples were clear of background bacteria. A notice of resolution was faxed to the MOE and the Dep't. of Health.

Repair kits for the hypochlorite metering pumps were ordered and received.

All four drywells are now installed with all distribution system chlorine residuals now being maintained at the required levels.

Required action on our part, resulting from the adverse water quality incident at the Haley WTP, involving Aeromonas and Staphylococcus Aureus, has been completed. Tests on resamples, conducted by the CFIA Microbiology Laboratory, have shown the samples to be free of the organisms. A notice of Incident Resolution was faxed to the MOE and the Dep't. of Health.

A repair kit spare was ordered and received for the new Hypochlorite metering pump.

One new Air Blower variable speed drive has been received and installed. This will enable us to meet required aeration tank dissolved oxygen levels at decreased power consumption.

A new set of clarifier rake arms was ordered and received and will be installed when we get MOE approval to do so.

An application package has been obtained from the MOE to apply for recertification of our sludge disposal field

A request was received from Craig Anderson of Robinson Consultants regarding measures being taken to ensure water quality as part of an application for extension of the deadline for water plant upgrades. A list of measures being taken was prepared and sent to him.

Standby power generators were used at the plants to conserve power during the hydro power shortages.

Department Head Signature *David Simmons*

DEPARTMENT: TREASURER

DATE: AUGUST 2003

MONTHLY ACTIVITIES

Tax Bills

The tax bills for commercial, multi-residential, industrial and large industrial were sent out in August with the 1st instalment due August 29th.

Investment

A short term investment of \$500,000.00 has been made in a cashable GIC. The rate obtained is 1.6%. This GIC will be cashed at the end of September to partly pay for County and School Board Levies.

Restructuring Fund

There is \$12,818.00 left in the Restructuring Fund. The expenditures at the Cobden Fire Hall is presently at \$9,559.54.

Registration of Properties

4 more properties have been registered for tax sale. These are properties with more than 3 years of taxes in arrears. The first notices have been sent out to notify owners and any other persons with interest in these properties.

Respectfully Submitted *Rand Keith*

BY-LAWS

03-09-132 Municipal Election - Advance Poll

Moved by Ron Lowe, Seconded by A. Cobb

2003-327 "Be it resolved that first reading of By-Law 03-09-132 Advance Votes By-law as having been read and duly circulated and accepted as read a first time."

Carried
Gordon White
Reeve

FIRST READING

Moved by Donald Rathwell, Seconded by A. Cobb

2003-328 "That a By-law to provide for Advance Votes to be held prior to Voting Day be received and read a first time."

Carried
Gordon White
Reeve

SECOND READING

Moved by Donald Rathwell, Seconded by A. Cobb

2003-329 “That a By-law to provide for Advance Votes to be held prior to Voting Day be read a second time and be referred to a committee of the whole council.”

Carried
Gordon White
Reeve

THIRD READING

Moved by Donald Rathwell, Seconded by A. Cobb

2003-330 “That a By-law to provide for Advance Votes to be held prior to Voting Day as reported by the Committee of the Whole be read a third time, passed and numbered 03-09-132 and that the said by-law be signed by the Reeve and clerk, sealed with the seal of the Corporation, and be engrossed in the By-law Book.”

Carried
Gordon White
Reeve

Hydro One Networks Municipal Advisory Committee Dinner Meeting - Information

Premier Ernie Eves - nuisance bears - information

Emergency Management Program - completion date change - No comments

Cobden & District Recreation Association - list of Executives - No Comments

OSTARED Program - County of Renfrew - No comments

Roads Tour - Consider one at the end of the month.

Tenders - re culverts at County (Kerr Line) - Bennet Culvert to be done by Contractor

Copy of letter to County of Renfrew re Official Plan - information received

Response from Canada Post re Haley Post Office - Acknowledge - keep pressure on MP

Disposal of Used Land Ambulance Vehicles - Acknowledge - information received

Power Outage expenditures - copies to be sent to Plants Manager David Simmons and Public Works Supervisor Hal Johnson to get our extra expenditures

Ontarians with disabilities - Councillor Cobb spoke on accessibility availability - visit all buildings. Need plan of what has to be done, to be in by September 30th - to consult with CAO concerning plan of action.

Grader at Wilderness Tours

Moved by Donna Campbell, Seconded by J. Ferguson

2003-331 “Be it resolved that Council of the Township of Whitewater Region supply a grader and operator to prepare a track on September 27, 2003 for the truck and tractor pull at Wilderness Tours. \$1,000.00 proceeds to go to Whitewater/Bromley Health Centre.”

Carried
Gordon White
Reeve

Adjournment

Moved by Ron Lowe, Seconded by Joey Trimm

2003-332 “Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated September 3, 2003 be adjourned at 8:18 p.m.”

Carried
Gordon White
Reeve

Reeve

CAO