

TOWNSHIP OF WHITEWATER REGION

Date: Wed. December 15, 2004 Start Time: **8:00 p.m.**

FINANCE AND ADMINISTRATION COMMITTEE MEETING MINUTES

1. Call to Order
2. Adoption of the Minutes
3. Reserve Allocations
4. Real Property Inventory – Discussion
5. Council Compliment and Ward Boundaries – Discussion
6. WindField Energy - Proposal
7. Tax Receivable Report - November
8. Proposed Municipal Meeting Schedule
9. Other Business
 1. Civil Marriages – Delegation Request
 2. 2005 Municipal Insurance Renewal
 3. Council Honorarium Amendment
10. Adjournment

Present:- Reeve Donald Rathwell, Deputy Reeve Ron Lowe, Councillors - Art Cobb, Jack Ferguson, Jim Labow, Daryl McLaughlin, Jacob Rook, Joey Trimm and Beulah Wright.

Staff Present:- Dean Sauriol and Randi Keith

Adoption of Minutes

Moved by Ron Lowe, Seconded by Joey Trimm

“Be it Resolved that the minutes of the previous Finance & Administration Committee Meeting dated October 6, 2004 be adopted as circulated.”

Carried
A. Cobb

Reserve Allocations

Moved by Ron Lowe, Seconded by Joey Trimm

“Be it resolved that the Finance and Administration Committee recommend that the following amount be put into reserves: Reserve for Equipment replacement \$7,000.00, Reserve for Roads Purposes \$13,000.00, Reserve for Building Renovations \$20,000.00, Reserve for Sewer Upgrades \$23,500.00, Reserve for Fire Purposes \$26,500.00 Reserve for Emergency Plan \$12,000.00, Reserve for Planning & Property \$10,000.00, Reserve for Working Fund \$5,551.56.”

Carried
A. Cobb

Real Property Inventory

Councillor Trimm would like to see a plan that identifies property that might be surplus and staff should make recommendations as to what should take place with property.

Council Compliment and Ward Boundaries

Councillor Ferguson – status quo

Councillor Rook – status quo

Reeve Rathwell stated that if there are four with status quo, then he would be in favour.

Deputy Reeve Lowe would be okay with status quo, but would like to see that in 2009 go down to 6 members, 4 Councillors, Deputy Reeve and Reeve.

Chairman Cobb stated that he had mixed thoughts. Concerned if council reduced, time allocation would be a serious concern. But is okay with status quo.

**Windfield Energy – Proposal
Lease property in Industrial Park**

Moved by Joey Trimm, Seconded by Jacob Rook

“Be it Resolved that the Finance and Administration Committee recommend to Council of the Township of Whitewater Region that a lease agreement be negotiated with Windfield Energy for the leasing of property in the Whitewater Region Industrial Park, subject to review of our solicitor.”

Carried
A. Cobb

Apply for Green Fund

Moved by Joey Trimm, Seconded by Jacob Rook

“Be it Resolved that the Finance and Administration Committee recommend to Council of the Township of Whitewater Region that we express our intent to apply to the Federal Municipal Green Fund for funds to aid the Windfield Energy Wind Turbine Demonstration Project.”

Carried
A. Cobb

Tax Receivable Report – Information

Proposed Municipal Meeting Schedule

Several items of discussion were entered into. Many items were addressed, questions were asked and discussed.

Moved by Jacob Rook, Seconded by Joe Trimm

“Be it Resolved that the Finance and Administration Committee recommend to Council that the Procedural By-law be amended to implement a new municipal meeting schedule according to the discussion and proposal submitted, identified as proposal # 1 beginning January 1, 2007.”

Not Carried
A. Cobb

Moved by Beulah Wright, Seconded by Jim Labow

“Be it Resolved that the Finance and Administration Committee recommend to the Council of the Township of Whitewater Region procedural By-law be amended to implement a new municipal meeting schedule according to the discussion and proposal submitted, identified as Proposal # 1 beginning February, 1/05.”

Recorded Vote

YEAS	MEMBER	NAYS
	TRIMM	x
	ROOK	x
	MCLAUGHLIN	x
X	FERGUSON	
X	WRIGHT	
X	LABOW	
X	RATHWELL	
X	COBB	
<u>X</u>	LOWE	
6		<u>3</u>

Carried
A. Cobb

Civil Marriages

Some discussion was entered into. Clerk asked to check into whether or not, once the municipality is providing the service, must always provide the service.

2005 Municipal Insurance Renewal

Moved by Jim Labow, Seconded by Beulah Wright

“Be it Resolved that the Finance and Administration Committee recommend to Council of the Township of Whitewater Region agree to accept the 2005 insurance renewal from Frank Cowan Company Ltd at a cost of \$86,181.00 plus tax. This renewal is an increase of less that 1%.”

Carried
A. Cobb

Council Honorarium Amendment

Moved by Ron Lowe, Seconded by Jim Labow

“Be it Resolved that the Finance and Administration Committee recommend to the Council of the Township of Whitewater Region that an honorarium be paid on a per diem basis to those members which are appointed by Council to represent Council on those Community Boards which Council deems its participation to be in the best interest of the municipality.”

Carried
A. Cobb

Into Committee of the Whole

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

“Be it resolved that the Finance and Administration Committee of the Township of Whitewater Region convene into Committee of the Whole.”

Carried
A. Cobb

Adjourn Committee of the Whole

Moved by Daryl McLaughlin, Seconded by Jack Ferguson

“Be it resolved that the Finance and Administration Committee of the Township of Whitewater Region Committee of the Whole Meeting, dated December 15th 2004 hereby be adjourned.”

Carried
A. Cobb

Adjournment

Moved by Jack Ferguson, Seconded by Daryl McLaughlin

“Be it Resolved that the Township of Whitewater Region Finance and Administration Committee Meeting dated December 15th 2004 be adjourned at 9:50 p.m.”

Carried
A. Cobb