

TOWNSHIP OF WHITEWATER REGION
GRASS CUTTING CONTACT # GR-03

General Conditions

1. All documents in the tender form shall apply to and govern all phases of the work specified within.
2. All work to be scheduled in such a manner as to cause the least amount of inconvenience at each location to be cut.
3. The work under this Contract comprises the furnishing of all labour, tools, equipment and materials required for grass cutting and trimming.
4. Extra cuts to be on an “as required” basis.
5. During fast growth periods, generally in spring and early fall, the Contractor must have sufficient equipment and labour resources to complete cutting of each zone as required.
6. No work to be scheduled on Sundays.
7. Safety
 - a) Observe and enforce safety measures required by Canadian Construction Safety Code, Provincial Government, Worker’s Compensation Board and Municipal statutes and authorities.
 - b) At no time leave equipment operating while unattended.
8. Material Handling
 - a) The General Contractor is responsible to ensure that all materials transported, supplied, stored, handled, used and disposed of, under this contract, shall conform to the appropriate requirements designated by the Provincial and Federal Departments of Environment wherever applicable.
 - b) No fueling allowed on water plant properties.

TENDERING REQUIREMENTS

1. The Contractor shall agree to cut the grass at the sites the number of times specified in the agreement.
2. If further cuttings are required. The Township shall request it at the amount bid by the contractor per cut.
3. The Contractor shall supply his own equipment.
4. The Contractor shall trim grass around trees, shrubs and buildings. Contractor shall assure that no trees, shrubs or flower beds are damaged due to the cutting and trimming of the grass.
5. The Contractor shall carry general Liability Insurance from an insurance company satisfactory to the Township of at least ONE MILLION DOLLARS. Proof of insurance shall be provided to the Township.
6. The Contractor shall provide Compensation Certificate.
7. The Contractor shall provide a current drivers abstract for all persons operating equipment.
8. The Contractor has attended a mandatory site meeting prior to bidding this contract.
9. The Term of the Agreement shall be 2003 and 2004 grass cutting seasons.
10. This agreement may not be terminated by the Contractor unless agreed to by the Township in writing.
11. The Township may terminate this contract in writing with 60 days notice.
12. Basis of Rejection of Tender
 - a) If name is not recorded at site meeting
 - b) Bids received on other than the tender form supplied
 - c) Bids not completed in ink or by typewriter
 - d) Qualified or conditional bids
 - e) Bids not properly signed and sealed
13. Lowest or any tender not necessarily accepted.

An itemized bill must be sent to the Township on a monthly basis. Contractor will be paid on a monthly basis.

The contractor must maintain a daily log.