

# Administration Report

July - September 2021 (Q3/21)



P.O. Box 40, 44 Main Street  
Cobden, Ontario  
K0J 1K0  
613-646-2282

---



[www.whitewaterregion.ca](http://www.whitewaterregion.ca)

# Table of Contents

---

Message from the Chief Administrative Officer .....	4
Community Development.....	5
By the Numbers .....	5
Workplan & Strategic Plan Progress .....	5
Key Activities .....	6
Look Ahead .....	6
Finance & Administration .....	7
By the Numbers .....	7
Workplan & Strategic Plan Progress .....	8
Key Activities .....	8
Look Ahead .....	8
Fire Services .....	9
By the Numbers .....	9
Workplan & Strategic Plan Progress .....	9
Key Activities .....	9
Look Ahead .....	9
Office of the CAO .....	10
By the Numbers .....	10
Workplan & Strategic Plan Progress .....	10
Key Activities .....	10
Look Ahead .....	10
Parks & Recreation .....	12
By the Numbers .....	12
Workplan & Strategic Plan Progress .....	12
Key Activities .....	12
Look Ahead .....	13
Public Works .....	14
By the Numbers .....	14
Workplan & Strategic Plan Progress .....	14
Key Activities .....	15
Look Ahead .....	15
Budget Summary .....	16
Revenue .....	16
Tax Supported Operating Expenses .....	16

Water and Wastewater.....	17
Capital Projects .....	17
Council Business .....	18
By-laws .....	18
Staff Reports .....	18
Presentations .....	18
Staff Teams .....	19

# Message from the Chief Administrative Officer

---

I don't know about you, but it was a great summer! The lovely weather meant that many families enjoyed our parks, especially Little Lakes. It is during this time that we can accomplish several important capital projects. This year, we were able to complete Powers Road, Grace/Anne streets, parts of Kohlsmith and Rapid roads, and Westross Road. Olmstead-Jeffrey Lake Road improvements are well underway. Gravel roads were graded several times, and many received extra granular. We also saw an important intersection in our Township improved with the new Boyer-Laderoute Park in Westmeath.

I want to take this time to congratulate Ward Somerville on his retirement after more than two decades of service. Enjoy your well-deserved retirement and we wish you good health! We also welcome Scott Hamilton who will be helping us with a business outreach project funded partially by the Ontario Government's Rural Economic Development Program. We also welcome new members to the roads and arena teams.

Staff continue to work to implement Council's 2020-2030 Strategic Plan which is articulated further through the Departmental Workplan. I want to thank staff for their work in achieving these goals through important work.

As the world, our country, province, and area live through the pandemic, we continue to adapt to health guidelines and requirements. Arena staff implemented the provincial mandated proof of vaccination requirements. For a short time, we added temporary security to deal with those parents with concerns about these provincial requirements. As an Employer, we are committed to the health & safety of our staff and will not tolerate abusive or disrespectful behaviour.

I look forward to the work ahead on a few key files, including the 2022 budget, completion of the Active Transportation Plan, draft Asset Management Plan, and Communication Strategy/Community Engagement Policy.

As always, we welcome your feedback and service requests.

Sincerely,



**Robert Tremblay**  
Chief Administrative Officer

# Community Development

---

Community Development includes planning matters such as severances, site plans, zoning and official plan applications, as well as Economic Development & Tourism. Ivan Burton serves as Planner/Economic Development Officer. Building Code matters, under the responsibility of the Chief Building Official, are also summarized in this section.

## By the Numbers

- Development Applications (incl. 1 Committee of Adjustment Meeting)
  - 5 Zoning By-law Amendments, 7 Site Plan Plans/Development Agreements
  - 29 Consents and 2 Minor Variances
- Building Permits
  - Issued 74 (of 229) building permits for a total estimated construction value of \$8,320,450.00 (of \$34,787,022).
  - Includes 13 dwellings (incl. seasonal), 3 commercial, 7 agriculture, 1 institutional, 4 demolition, 27 septic systems and 21 other residential (decks, garages, renovations, pools etc.).
- Delivered 22 Welcome Packages

## Workplan & Strategic Plan Progress

- Processed 6 applications to support telecommunication network initiatives including the approval of a lease agreement for the installation of a communication equipment and infrastructure at 990 Kohlsmith Road (Landfill) and 44 Gould Street (Cobden Water Tower).
- Approved a CIP Septic System Improvement Grant under the CIP.
- Operated the Tourist Booth from July 26 to August 31 including coordinating 20 volunteers. Held a recognition lunch on September 21.
- Hired Scott Hamilton as the Business Outreach Officer to complete a Business “Restart”, Retention and Expansion Program and engage with the development community.
- Hired Samuel Buttle as a Building Inspection/Plans Examiner to support Building Services to ensure the timely review, issuance, and inspection of building permits.
- Obtained and reviewed the draft Background Report for the Flood Risk Assessment.

## Key Activities

- Received direction relating to the Glen Road Unopened Road Allowance drainage concerns (Mutual Agreement Drain/ Municipal Drain).
- Received direction on the preliminary servicing of Bennet Meadows Subdivision.
- Staff approved the one-year extension of the Wren Subdivision Conditions of Draft Approval.
- Awarded RFP No. 2021-32 for the Growth Readiness, Zoning Update and Development Standards to Ecovue Consulting Services Inc. in partnership with the Township of Greater Madawaska.
- Conducted a site visit of Glasshouse Botanics with Mayor Moore and Chair of Community Development Councillor Mackay.
- Awarded 3 Rural Rewards winners to Linda Price, Cora Wideman and Julie Hennessy.
- The CBO and Manager of Community Development conducted a live phone interview with Andrew Cartwright of Valley Heritage Radio (98.7 FM).
- Supported the submission of the ICIP Green Stream Funding and the Municipal Modernization Intake 3 applications.
- Attended the County of Renfrew Cannabis Operations Study Discussion.
- Attended the Building Services Review Start-Up Meeting with WSCS Consulting Inc.

## Look Ahead

- Submit an Official Plan Amendment to implement the findings of the Growth Study.
- Continue to work with Ecovue Consulting Services Inc. and Strexer Harrop and Associates. Growth Strategy public survey is on-going from Sept. 29 to Nov. 19.
- Finalize the draft local Community Profile for presentation in December 2021.
- Implement economic development signage at the Industrial Park and Highway 17.
- Support the preparation of the draft Corporate Communication Strategy/ Public Consultation and Engagement Policy.

# Finance & Administration

---

Sean Crozier, Treasurer/Deputy CAO leads Financial Services, including accounts payable/receivable, taxation, purchasing, insurance/risk management, and asset management.

## By the Numbers

### Taxes

- As of September 30, 3,847 properties remained in arrears as follows:
  - \$177,263 2+ years
  - \$248,502 1 year
  - \$2,714,693 current
  - 73 properties remain in the 2+ arrears category.

### Utilities

- As of September 30, 382 utility accounts remained in arrears as follows:
  - \$9,845 180+ days
  - \$15,909.53 91-180 days in arrears
  - \$62,094 1-90 days in arrears
  - 16 accounts remain 180+ days in arrears.

### Overall

- As of June 30, including interest and penalty, \$3,438,153 was owed to the Municipality for taxes, utilities, and other accounts receivable.
- As of June 30, the Township had \$9,887 of outstanding cheques not cashed and \$757,113 of expenses to be paid.
- Financial Ratios:
  - Quick Ratio measures capacity to pay current liabilities.
    - $(\text{current assets} - \text{inventory}) / \text{current liabilities}$
    - \$4,852,343 / \$440,421
    - 11.0
  - Cash Ratio measures how much cash and liquid investments could be available to cover current obligations.
    - $\text{cash and cash equivalents} / \text{current liabilities}$
    - \$1,502,040 / \$440,421
    - 3.4
- During the quarter the Township issued 231 cheques and 141 payments via EFT/PAP. In quarter 2 (April – May) the Township issued 237 cheques and 148 payments via EFT/PAP and in quarter 1 (January – March) issued 285 cheques and 171 payments via EFT/PAP
- During the quarter the landfill accepted 153 payments via debit for a total of \$6,861.00.
- During the quarter the Township collected \$6,629 of Development Charges.
- The Township processed 116 tax certificates.

## Workplan & Strategic Plan Progress

- In process of collaborating with the fire department to merge data from FirePro to iCity for payroll purposes.
- In process of determining best plan of action for insurance RFP with LEG municipalities.
- Council awarded the audits for the years ending December 31, 2021, 2022 & 2023 to MacKillican & Associates as part of a joint RFP with neighbouring LEG municipalities.

## Key Activities

- Applied for and secured debt financing for the 2021 Compactor/Drum Roller and the 2021 John Deere Grader.
- Finance staff implemented Access e11 to track service requests and complaints, which included coordinating training for staff, developing standard operating procedures, and testing the system.
- Processed final and supplementary tax bills as well as payment in lieu of tax invoices.
- Began preliminary work to prepare for interim audit.

## Look Ahead

- Interim Audit and 2022 Budget will require significant attention.
- Begin preparing working papers for the 2021-year end audit.
- Work with LEG municipalities to issue joint audit and insurance RFPs.



# Fire Services

---

The Fire Department is managed by Fire Chief Jonathan McLaren. With over 75 volunteer firefighters at five stations, the Department ensures the protection of the area with suppression, training, and prevention.

## By the Numbers

- In Quarter 3, the Whitewater Region Fire Department responded to 28 emergency calls, including 6 fires (one of them being a structure fire), and 9 motor vehicle collisions, including 1 extrication.

## Workplan & Strategic Plan Progress

- Fire crews continued to train for Superior Tanker Accreditation, including a joint session in September with Admaston/Bromley Fire Department.
- The closure of the Gravenhurst Fire College campus has created challenges to firefighter and officer certification. To accomplish our goals of certification, we have applied to enter a learning contract with the Ontario Fire College, which would allow us to teach these courses in house with support and curriculum provided by the College.
- The Public Education Committee is preparing for the October door-to-door smoke alarm program.

## Key Activities

- Promotions of Jon Malcolm, Mike Meadows, John Cull, Aaron Snyder, Wade Lumax, and Marc McCulloch from Firefighters to Lieutenants. Congratulations to all of them for their well-earned promotions.
- Tenders were issued for a forestry trailer and for portable pumps.
- SCBA mask Fit testing was completed.

## Look Ahead

- October is Fire Prevention Month and with this in mind, the fire department will be reinstating our mandated door-to-door smoke alarm public education program. This is designed as an educational tool as opposed to enforcement.
- An acquired structure will be used throughout the month of October for firefighter training.
- Completion of capital projects.

# Office of the CAO

---

The Office of the CAO includes overall corporate management of the organization under the leadership of Robert Tremblay, Chief Administrative Officer. The office is also responsible for human resources and health & safety. Legislative services include council support, animal control and by-law enforcement. Emergency management, community safety/policing and the Seniors Pilot Project are also reported here.

## By the Numbers

- The Seniors Home Supports & Active Living Pilot is active and picking up momentum. A frozen meal program was started, offering low-cost and tasty meals. Over 25 orders have been filled and interest is growing. The hub also assisted with the printing of vaccine receipts. Fourteen seniors came in to have their receipts printed. Our coordinator also recruited 8 volunteers to assist with drives, yard work, and visiting.
- 10 Burial Permits, 26 commissions, 10 weddings, 5 lottery licenses, 1 kennel license, 1 backyard chicken license, 1 pound pick up, and 1 enforcement collection were undertaken.

## Workplan & Strategic Plan Progress

- Human Resources Policies were fully reviewed, including Job Evaluation and Pay Equity Maintenance. The union was also decertified in Q2 with former union positions now added to the salary grid.
- A household survey was issued in Westmeath and La Passe in support of the Westmeath Recreation Task Force which met monthly.

## Key Activities

- The CAO continues to serve as Past President of AMCTO until June 2022. He attended a Board meeting on September 24.
- An agreement was finalized for assistance on portions of the Ottawa River. Staff also continue to investigate potential partnerships for greater public access to the whitewater portion of the Ottawa River.
- Public notification occurred regarding potential road re-naming.
- A special joint health & safety committee meeting was held on September 9 to review and pass the terms of reference for the committee. The Q3 JHSC meeting was held on September 9. The Committee provided two recommendations to management for review.
- On September 8 and 13, David Prange from Valley Work Safe provided Working from Heights training for the full course as well as the refresher. Sixteen staff were trained.
- Outreach to many senior groups/clubs and churches is underway and continues to expand.
- Recruitment occurred for the following positions: Arena/Parks Operator III, Seniors Liaison Coordinator, Mechanic, Arena Operator I and Attendants, and Roads Superintendent.

## Look Ahead

- The Seniors Liaison Coordinator is working on the development of a transportation program to assist with drives to get groceries and attend social activities. Repairs and renovations in the Beachburg space have allowed the holding of events in the space. A fitness class and a caregiver support group will occur soon. A holiday event will be held in December for local seniors. An angel tree will be set up to accept donations to assist vulnerable seniors in Whitewater Region with food access, transportation etc.
- A monthly tea and coffee hour is being planned. Seniors can sign up to attend and enjoy time socializing with peers from their community.
- The RFP for voting tabulators and telephone/internet voting services was issued in November.
- A vaccination policy for staff, council and task forces was adopted and will be rolled out in Q4 2021.

# Parks & Recreation

---

The Parks & Recreation Department is led by Jordan Durocher, Manager. The Department is responsible for arenas, parks, boat launches, ball diamonds, beaches, and active transportation. The department works closely with community partners.

## By the Numbers

- Ball Diamond Rentals – 20.5 hours
- Ice Rentals – 94 hours
- Slab Rentals – 8 hours
- Cobden Upstairs Hall – 16 hours
- Vaccination Clinics – 21 hours

## Workplan & Strategic Plan Progress

- Data was collected on travel and workload for the completion of tasks in parks.
- Continued User Groups meetings.

## Key Activities

- Seasonal maintenance occurred at arenas.
- Collin Lawson was the successful candidate for the Arena/Parks Operator III.
- The Boyer-Laderoute parkette was completed and additional amenities will occur in 2022.
- Purchased lawn tractor to replace Kubota 93, which was surplus during this quarter.
- Accessibility upgrades occurred in the Beachburg Arena. The chiller seals were completed.
- A brine leak at the Beachburg Arena was repaired for the continuation of ice operations. A water main break also occurred, and a temporary water solution was implemented.
- Veterans Memorial Park upgrades included the addition of a fence bordering the Patsy Moore Stage to complete this amenity.
- The Patsy Moore Stage unveiling occurred on August 23. The unveiling honoured the late Patsy Moore and her contribution to the community and Township.
- The Community Recreation Grant deadline was September 1, with an allocation of \$5,000.00. The Township received a total of five applications requesting a total of \$22,525.00. The Township's policy allows for no organization to receive more than 25% of the overall annual funding. Successful candidates were as follows following review by the Mayor, Council Liaison for Parks & Recreation, Manager, Treasurer and CAO:
  - Cobden Pickle Ball Association      \$1,250.00 (user fees)
  - Cobden Recreation Association      \$1,250.00 (programming)
  - Crossroads Community Club      \$1,250.00 (operating)
  - ConnectWell Community Health      \$1,250.00 (user fees/programs)

- Investigation of water issues at the Westmeath Arena was ongoing and delayed ice operations. Temporary water solution resolved water supply for the facility, upstairs and fire hall. Completion of work will occur in Q4.

## Look Ahead

- Covid-19 protocols and impacts on facility usage, including on-going changes to proof of vaccination and impacts on staffing.
- Transition of parks to arenas.

# Public Works

---

Public Works is managed by Lane Cleroux and includes both Transportation and Environmental Services. The department is responsible for roads, fleet, facilities, drainage, utilities, waste & wastewater, as well as waste management.

## By the Numbers

- 200 residents visited the fall household hazard waste event that was conducted at the Mineview Garage on September 25.
- Freon was removed from 125 refrigerated appliances and sent for scrap metal.
- 220 MT of cold patch was used to fill potholes.
- Public Works staff hauled approximately 17,000 tonnes to various road projects in Q3.
- The Cobden Wastewater Treatment Plant upgrade project status update as of September 30 is as follows:
  - Original Contract amount: \$10,980,000.00 (including \$400,000.00 contingency)
  - 59 change orders valued at \$574,548.22
  - Total completed value to date: \$ 10,887,979.02
  - Revised Contract Amount: \$11,154,548.20 (including \$400,000.00 contingency).

## Workplan & Strategic Plan Progress

- Gravel Road Program (5 of 7 roads completed), including Calvin Rd (Orin Rd to pavement) and Blind Line (Kohlsmith Rd to Acres Rd).
- Final grading was completed on Powers Road and double surface treatment was applied.
- Double surface treatment was applied on a 200m length of Rapid Rd near Vizena Trail.
- Culvert replacements and new granular material were completed on Kohlsmith from Marjorie Road to Mineview Road by Public Works staff and double surface treatment was applied.
- The rehabilitation of Grace Street and Anne Street project was completed by B.R. Fulton Construction Ltd.
- Thomas Cavanagh Construction started the rehabilitation of Olmstead-Jeffrey Lake Road.
- Public Works staff changed 7 culverts and applied new granular material on Westross Road from Hydro Bay Road to Zion Line.
- Received delivery of the John Deere 770GP grader.
- Proximity sensors were installed and connected into the GPS units on tandem plow trucks to track plow up & down.
- Environmental Services submitted a grant application under the ICIP Green Stream Fund, Intake II, for rehabilitation and betterment of process and compliance components of the Beachburg Water Treatment Plant.

- Environmental Services continues to work with Jp2g Consultants on a future capacity study of the Ross Landfill as well as site improvements for future operations. The draft site plan was completed for layout of weight scales and new entrance.
- Staff received the draft assessment/maintenance report on the McLeod Municipal Drain from Robinson Consultants.

## Key Activities

- Parks and Recreation and Public Works staff received training on Hazardous Plants from Jason Davis, County of Renfrew Forestry and GIS Manager.
- Public Works staff attended a working at heights training session during Q3.
- Annual inspections were completed on all on-road fleet vehicles along with service of all off-road equipment. Preparation and repairs were completed on equipment for winter sand.
- Signs were changed that failed reflectivity testing.
- The standby generator replacement was completed at the Haley Townsite Water Treatment Plant.
- The Township completed its initial registration with the Resource Productivity and Recovery Authority (RPRA) for future blue box transition data.
- A substantial stockpile of rock and earth was established on the Contaminant Attenuation Zone (CAZ) property adjacent to the landfill site. Material was trucked in from Cavanagh's while ditching along Olmstead Jeffery Road. The material can be utilized for future cover material.
- Notification of the upcoming Harmony Bay Road Drainage Outlet Improvement Project was issued to local residents. The project was successfully completed and satisfied the Ministry of the Environment, Conservation and Parks.
- The annual wood waste grinding tender was issued during Q3.
- The new sewage plant was seeded with aerated sludge from the existing plant to incorporate microorganisms for the treatment process into the plant for trial testing.

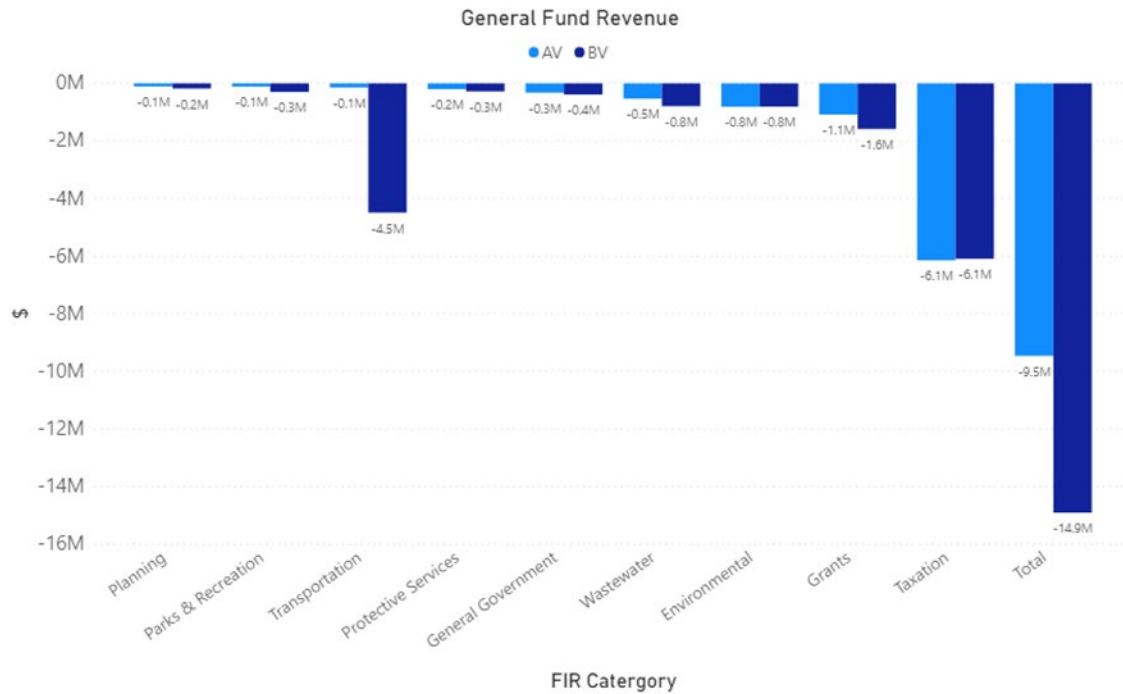
## Look Ahead

- Installation of weigh scales at the Ross Landfill.
- Final assessment/maintenance report on municipal drains.
- Final LED streetlight design and tender released.
- Full operation of the Cobden Wastewater Treatment Plant.

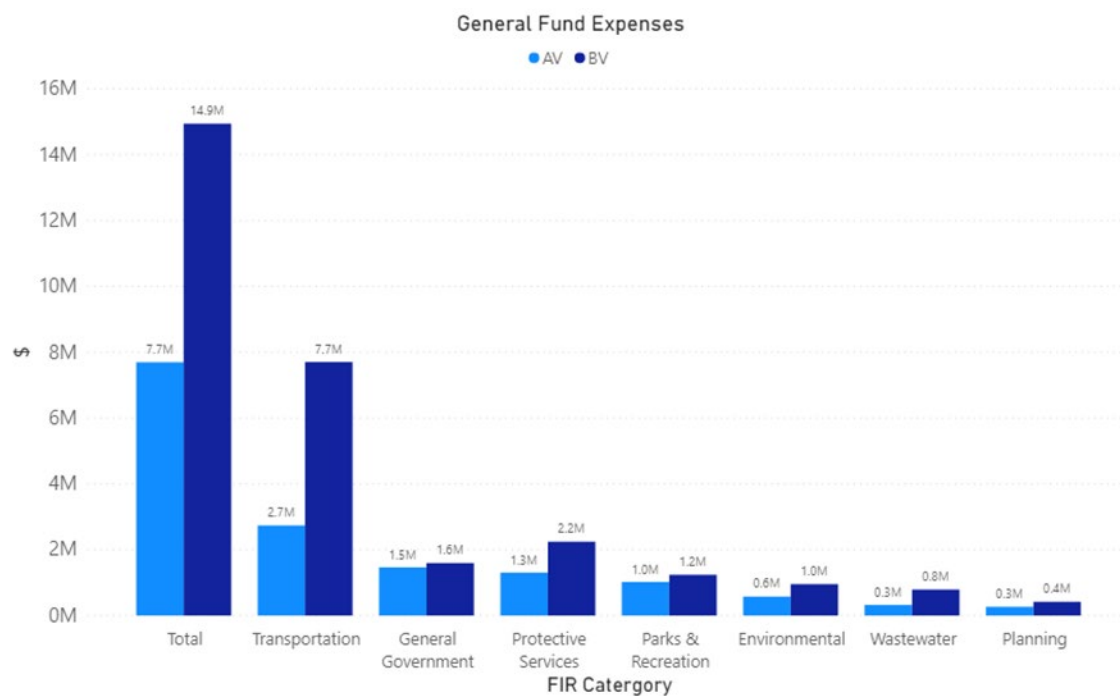
# Budget Summary

This section provides highlights of budget versus actual, as prepared by the Treasurer.

## Revenue



## Tax Supported Operating Expenses





- At September 30, the general fund is showing a \$1,798,073 surplus.
- Twelve months of taxation revenue has been recognized as final tax bills were processed in August.
- It is anticipated that the Township will expense ~\$500,000 in policing costs, ~\$150,000 in curbside collection costs and \$40,000 in transfer to reserves by December 31, 2021.
- Given the uncertainty of the timing of capital projects, it is too early to predict a year-end surplus/deficit.

## Water and Wastewater

- Water revenue is tracking to be on budget as user charges are showing 33% left to be collected. Four out of six invoices have been processed.
- As of September 30, the water fund is showing a surplus of \$120,399.
- Water Administration is on budget with 27% budget remaining.
- Water Transmission & Water Distribution is showing well under budget as significant capital work is yet to be completed and there has been less equipment repairs and watermain breaks to date than anticipated.

## Capital Projects

- Council redirected funds from the Westmeath Boat Launch project to the Boyer-Laderoute Park project after grant funding was returned.
- Council approved the single source award for four sets of rectangular rapid flashing beacons.
- A standby generator replacement was awarded to Saffco Electrical Heating & Plumbing.
- Tender 2021-30, Double Surface Treatment for various roads was awarded to Greenwood Paving.
- Tender 2021-22, Harmony Bay Stormwater Outlet was awarded to Do-All Construction.

# Council Business

---

This section lists items considered by Council over the last quarter, as prepared by the Clerk.

## By-laws

- 28 by-laws including:
  - Human Resource policies, Road Naming Policy
  - 5 zonings
  - 3 development agreements
  - 2 debentures
  - Appointment of an Auditor

## Staff Reports

- The third quarter brought 48 staff reports.

## Presentations

- 2 presentations were received by Council:
  - Noise By-law
  - Renfrew County ATV Club

# Staff Teams

---

## Office of the CAO

Robert Tremblay, Chief Administrative Officer	rtremblay@whitewaterregion.ca
Carmen Miller, Clerk/CEMC	cmiller@whitewaterregion.ca
Marsha Hawthorne, HR/Compensation Coordinator	mhawthorne@whitewaterregion.ca
Amanda Labbe, Seniors Liaison Coordinator	seniors@whitewaterregion.ca

---

## Finance & Administration

Sean Crozier, Treasurer/Deputy CAO	scrozier@whitewaterregion.ca
Kim Peterson, Deputy Treasurer	kpeterson@whitewaterregion.ca
Julie Parr, Finance Assistant	jparr@whitewaterregion.ca
Sandra Moss, Finance Clerk	smoss@whitewaterregion.ca

---

## Community Development

Ivan Burton, Manager/Planner/EDO	iburton@whitewaterregion.ca
Doug Schultz, Chief Building Official	dschultz@whitewaterregion.ca
Samuel Buttle, Building Inspector/Plans Examiner	sbuttle@whitewaterregion.ca
Debbie Ready, Coordinator/Bookings	dready@whitewaterregion.ca
Scott Hamilton, Business Outreach Officer	shamilton@whitewaterregion.ca

---

## Fire Department

Jonathan McLaren, Fire Chief	jmclaren@whitewaterregion.ca
Stacey Levesque, Deputy Fire Chief	slevesque@whitewaterregion.ca
Corey MacKenzie, Deputy Fire Chief	cmackenzie@whitewaterregion.ca
Julie Butala, Fire Assistant	jbutala@whitewaterregion.ca

---

## Parks & Recreation

Jordan Durocher, Manager	jdurocher@whitewaterregion.ca
Arena/Park Operator:	Kelly Davidson, Al Griffiths, Collin Lawson, Jerry McIntyre

---

## Public Works

Lane Cleroux, Manager	lcleroux@whitewaterregion.ca
-----------------------	------------------------------

## Environmental Services

Steve Hodson, Superintendent	shodson@whitewaterregion.ca
Bill Tripp, Landfill/Facilities Operator	btripp@whitewaterregion.ca
Courtney Loan, Landfill Attendant	

## Transportation Services

Kyle Eady, Roads Superintendent	keady@whitewaterregion.ca
Mechanic:	Terry O'Malley, Dustin Denault
Driver/Operator:	Derek Bennett, Roger Blaedow, Randy Buckwalt, Roy Church, Lucas Hewitt, Andrew McLeese, Brett McNamara, Nathan Tubby, Perry Yach, and Anthony Zadow.

## Budget Variance

For Period Ending 30-Sep-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
<b>1 GENERAL FUND</b>				
<b>Revenue</b>				
Taxation	-5,933,231.00	-5,933,229.38	1.62	0.00
Special Charges	-35,000.00	-77,908.84	-42,908.84	1.23
Grant in Lieu of Taxes	-120,826.00	-133,855.67	-13,029.67	0.11
Ontario Grants	-1,255,900.00	-1,002,082.19	253,817.81	-0.20
Federal Grants	-326,391.00	-83,584.40	242,806.60	-0.74
Administration Revenue	-192,322.00	-185,408.30	6,913.70	-0.04
Services & Rents	-4,300.00	-5,770.95	-1,470.95	0.34
Miscellaneous Revenue	-40,000.00	-49,711.77	-9,711.77	0.24
Sales	-90,200.00	-82,409.81	7,790.19	-0.09
Miscellaneous Revenue	-2,000.00	0.00	2,000.00	-1.00
Arena Sales	-2,700.00	-146.80	2,553.20	-0.95
Arena Rentals	-180,378.00	-57,547.22	122,830.78	-0.68
Fire Department Revenue	-133,350.00	-20,825.85	112,524.15	-0.84
Emergency Measures	-5,000.00	-9,700.00	-4,700.00	0.94
Building Department Revenue	-155,900.00	-178,824.24	-22,924.24	0.15
Animal Control	-21,100.00	-18,293.30	2,806.70	-0.13
By-Law Enforcement	-2,500.00	-1,921.00	579.00	-0.23
Lottery License	-4,000.00	-301.80	3,698.20	-0.92
Planning Revenues	-36,700.00	-89,155.53	-52,455.53	1.43
Roads Revenue	-4,489,500.00	-142,813.95	4,346,686.05	-0.97
Sewer/Water Revenue	-790,750.00	-530,648.54	260,101.46	-0.33
Recycling Revenue	-650,500.00	-613,944.98	36,555.02	-0.06
Waste Management Revenue	-157,000.00	-198,416.57	-41,416.57	0.26
Parks	-107,000.00	-56,290.38	50,709.62	-0.47
Boat Launches	-2,000.00	-700.00	1,300.00	-0.65
Tourism	-5,000.00	0.00	5,000.00	-1.00
Industrial Park	-23,125.00	0.00	23,125.00	-1.00
Drains	-119,000.00	-18,613.91	100,386.09	-0.84
Capital Revenues	-57,500.00	0.00	57,500.00	-1.00
Total Revenue	-14,943,173.00	-9,492,105.38	5,451,067.62	-0.36
<b>Expenses</b>				
Council	182,750.00	135,565.32	-47,184.68	-0.26
Ad-Hoc Committees	5,000.00	5,000.00	0.00	0.00
Administration	1,333,627.00	1,270,014.25	-63,612.75	-0.05
Administration Building	73,350.00	53,208.75	-20,141.25	-0.27
Fire Department	848,392.00	454,841.14	-393,550.86	-0.46
Policing	1,083,228.00	625,121.25	-458,106.75	-0.42
Emergency Measures	30,805.00	25,485.33	-5,319.67	-0.17
Building Administration	229,550.00	165,404.74	-64,145.26	-0.28
Building Department	750.00	630.91	-119.09	-0.16
Animal Control	25,591.00	15,187.24	-10,403.76	-0.41
By-Law Enforcement	11,541.00	10,463.93	-1,077.07	-0.09
Planning	213,350.00	159,242.75	-54,107.25	-0.25
Transportation	7,285,505.00	2,642,883.86	-4,642,621.14	-0.64
Street Lights	340,700.00	75,020.36	-265,679.64	-0.78
Crossing Guards	13,900.00	8,369.49	-5,530.51	-0.40
Airport	75,000.00	19,447.41	-55,552.59	-0.74
Sewer Distribution	100,510.00	8,723.40	-91,786.60	-0.91
Sewer Transmission	690,240.00	313,293.00	-376,947.00	-0.55
Recycling	339,000.00	224,379.75	-114,620.25	-0.34
Waste General	300,300.00	183,201.38	-117,098.62	-0.39
Landfill - Cobden	8,175.00	0.00	-8,175.00	-1.00
Landfill - Westmeath	13,225.00	5,890.72	-7,334.28	-0.55
Landfill - Ross	294,365.00	163,754.00	-130,611.00	-0.44
Parks	430,665.00	457,770.89	27,105.89	0.06
Tourist Booth	27,650.00	8,779.82	-18,870.18	-0.68

# Budget Variance

For Period Ending 30-Sep-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
<b>1 GENERAL FUND</b>				
Boat Launches	80,000.00	0.00	-80,000.00	-1.00
Tourism	18,000.00	10,443.52	-7,556.48	-0.42
Arena - Cobden	252,900.00	148,193.05	-104,706.95	-0.41
Arena - Beachburg	251,089.00	105,937.61	-145,151.39	-0.58
Arena - Westmeath	80,720.00	88,315.26	7,595.26	0.09
Libraries	83,000.00	83,122.11	122.11	0.00
Recreation	0.00	110,873.85	110,873.85	0.00
Museum	15,000.00	7,709.80	-7,290.20	-0.49
Industrial Park	31,000.00	29,223.57	-1,776.43	-0.06
Drainage	174,295.00	78,534.83	-95,760.17	-0.55
Total Expenses	14,943,173.00	7,694,033.29	-7,249,139.71	-0.49
Surplus/Deficit	0.00	-1,798,072.09	-1,798,072.09	0.00
Total GENERAL FUND	0.00	-1,798,072.09	-1,798,072.09	0.00

# Budget Variance

For Period Ending 30-Sep-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
<b>2 WATER FUND</b>				
<b>Revenue</b>				
Cobden User Charges	-1,070,000.00	-717,872.38	352,127.62	-0.33
Cobden - Capital Revenues	-150,000.00	-52,096.07	97,903.93	-0.65
Total Revenue	-1,220,000.00	-769,968.45	450,031.55	-0.37
<b>Expenses</b>				
Cobden Administration	722,185.00	525,459.61	-196,725.39	-0.27
Cobden Transmission	365,310.00	98,516.49	-266,793.51	-0.73
Cobden Distribution	132,505.00	25,593.41	-106,911.59	-0.81
Total Expenses	1,220,000.00	649,569.51	-570,430.49	-0.47
Surplus/Deficit	0.00	-120,398.94	-120,398.94	0.00
Total WATER FUND	0.00	-120,398.94	-120,398.94	0.00
Total Surplus (-)/Deficit	0.00	-1,918,471.03	-1,918,471.03	0.00