



Q2 -2026

ADMINISTRATION REPORT



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MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

I am pleased to share several key activities and highlights from the second quarter of 2026, reflecting our continued commitment to serving residents, supporting our staff, and building a strong and resilient community.

A significant focus of the quarter was responding to flooding along the Ottawa River. This marked the second major flood event since my appointment as CAO in July 2022. I would like to extend my thanks to residents for their patience and cooperation, Township staff for their ability to quickly adapt and apply lessons learned from previous events, the County of Renfrew for supporting wellness checks, and Ontario Corps for providing resources to help protect municipal infrastructure.

In April, we were pleased to host our first Employee Recognition Event, providing an opportunity to celebrate the contributions of Township staff. During the event, I reflected on the important role every employee plays in supporting our community. I am proud to share that twenty-six nominations were submitted, resulting in twelve employees receiving formal recognition. The nominations also allowed us to create a word cloud that highlighted the values, actions, and contributions most appreciated by colleagues across the organization.

The Township continues to advance advocacy efforts with the Province of Ontario to support residents and businesses. As part of the 2026 Association of Municipalities of Ontario (AMO) Conference, the Township has submitted delegation requests under the theme Building a Strong Future, focusing on:

- Municipal Governance and Financial Sustainability with the Ministry of Municipal Affairs and Housing and the Ministry of Finance.
- Infrastructure, Housing, and Economic Development with the Ministry of Economic Development, Job Creation and Trade and the Ministry of Infrastructure; and
- Community Wellbeing and Environmental Stewardship with the Ministry of Seniors and Accessibility and the Ministry of the Environment, Conservation and Parks.

Looking ahead, a key organizational priority will be preparation for the 2026 municipal election. Staff are working to ensure a smooth, transparent, and accessible election process through compliance with legislative requirements and election readiness planning. Our objective is to maintain public confidence in the integrity of the election while continuing to deliver high-quality municipal services.

Thank you for your ongoing support and engagement. Together, we continue to build a stronger, more resilient, and vibrant community, and I look forward to the opportunities and achievements that lie ahead.

Sincerely,

Ivan Burton

Chief Administrative Officer

COMMUNITY DEVELOPMENT

By the Numbers

Building Permits

Applications Received:

Building	63
Septic	19

Issued:

Q2	2026	2025
New Home	20	13
Septic	14	8
Demolition	4	6
Other	36	33

Estimated total cost of construction:	\$15,389,888	\$11,026,800
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*Other permits include agricultural buildings, decks, pools, additions, and renovations.

Planning Applications

Received:

Zoning By-law Amendment	3
Consent	0
Minor Variance	3

Presented to Council:

Zoning By-law Amendment	3
Consent	2
Minor Variance	2

Social Media

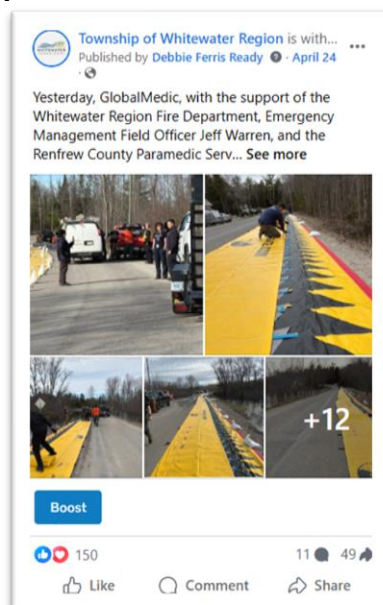
Metric	Facebook	Instagram
Views	557,100	63,400
Viewers	66,700	2,500
Content Interactions	5,800	238
Page Visits	14,600	86

Top Performing Posts:

Facebook

Global Medic Barrier

- 62,000 views
- 27,400 viewers
- 207 interactions



Instagram

Student Bursary Awards

- 4,700 views
- 2,304 viewers
- 166 interactions



Key Activities

Building

- Continued processing new development applications and building permits while closing outstanding permit files from 2024 and 2025.

Planning

- Prepared and presented Township update to Comprehensive Zoning By-law 24-01-1655
- Extended Development Charges By-law
- Executed by-law to finalize and sign Wren Phase 3 & 4 Subdivision Agreement
- Executed Water Quality Impact Assessments and Development Agreements to support appropriate development on Muskrat Lake
- Completed Part Lot Control Exemption to support appropriate development in Beachburg

Economic Development

Ceremonies & Events	Date
Building and Planning Open House	May 15th
Gouldhaven Farms Grand Opening	May 30th
Honest 2 Goodness Thrift Grand Opening	June 2nd
McLaren Works Customer Appreciation Day	June 19th

- Updated templates for social media to better align with branding.
- Launched colouring contest with entries welcome until July 15th
- Summer student, Katie Mick, prepared a scavenger hunt at the Tourist Booth complete with certificates and “Whitewater Region Explorer” stickers



Workplan & Strategic Plan Progress

- Continued development of an in-house digital inspection program that enables staff to complete inspections, capture photos, and update permit files and Vadim in the field. Developed over the past two years at minimal cost to the Township, the program has eliminated approximately \$15,000 in annual software fees.
- Continued to support appropriate growth and development in the Township through Zoning updates, execution of agreements, and providing planning support.
- Organized and improved marketing materials at Tourist Booth.
- Continued to assist in the planning of Taste of the Valley.

Upcoming Initiatives

- Continue improving office efficiency through system enhancements and process improvements.
- Review existing Development Charges By-law
- Installation of pole banners
- Implementation of Community Improvement Plan grants marketing materials
- Assist other departments in the planning of our 25th Anniversary Event

Delegated Authority

- Execution of three development agreements

COMMUNITY SERVICES

By the Numbers

Ball Diamond Use	Hours	Arena Slab Use	Hours	Arena Upstairs Use	Hours
April	N/A	April	4	April	43
May	16	May	24	May	14
June	21	June	55	June	29.5
Total	37	Total	83	Total	86.5

Key Activities

- Summer student hiring and training complete
- McDonald Burial Ground signage to be installed - Corporate Assistant was instrumental in this project.
- Student Bursaries requested and received for 2026 Graduations at 6/7 local high schools.
- Staff training complete:
 - Al Griffiths – Parks Inspection Certification Renewal & Ontario Recreation Facilities Association – Legal Awareness II
 - Amber Kent – AMCTO – Municipal Administration Program 1 (MAP1)
 - Stephanie Plebon – AMCTO – Employment Law & Human Resources Program

Facilities & Parks

Area	Activity
Parks & Facilities	✓ Parks and Recreation policies and Fire Safety plans reviewed and updated. ✓ Cleaning and janitorial supply review undertaken with quotes received for commonly used products across the Township. ✓ Parks and facility inspections lists updated and now digital for use by staff. ✓ Ladder installed at raft at Little Lakes Beach.
Storm Recovery	✓ Cobden Veterans Park emergency clean up after storm completed timely using our Recreation/Public Works staff partnership and contractor assistance.
Flood Assistance	✓ 2026 flood assistance provided by Recreation Staff - Westmeath Arena facility access through Westmeath and District Recreation Association Partnership.
Westmeath Boat Launch	✓ Tender created and opened for bidding. ✓ Approval from Department of Fisheries and Oceans received. ✓ Permit application sent to Ministry of Natural Resources for approval of work.

Cobden Arena:

Capital and Operations	Programming & Community Use
✓ Installed chemical dispenser in the Cobden arena for safety of staff and cost savings for bulk purchasing of supplies. ✓ Capital work – Plant Room Compressor & Electrical Panel & Beam Painting completed. ✓ Ice resurfer sent for regular maintenance. ✓ Ice allocation initiated for 2026-27 season. ✓ Arena advertising information shared – open to businesses.	• Roy Church Memorial Corn Hole Tournament • Pickleball moved to ice slab after seasonal change • Cobden Minor Ball 3 nights a week • Ladies Slo-Pitch and Upper Ottawa Valley Little League ball field use • Seniors fitness classes concluded end of June to restart in September • Whitewater Seniors Tai Chi classes try it classes held • Big Give event held successfully • PA Day Camp held BGC Renfrew County (June) • BGC Afterschool program held (Feb/March) and moved to Township Basement Hall location for April

Tourism & Community Partnerships

Cobden Tourist Booth	• Volunteer Kick-Off meeting held – Opened June 2. • Veterans Park Waterline repair completed with Public Works/Parks & Recreation partnership. • Eavestrough and roof painting of the Booth complete. • Cobden Civitan will cover the cost of the paint for the Gazebo in partnership. • Whitewater Region staff attended Renfrew County Familiarization Tour.
Cobden Legion Crosswalk	Initial meetings held and approved through Council
Whitewater Historical Society	Work on St. Aidens Church brick work initiated through partnership.
Whitewater Region Library	Managed requests for storage and equipment to promote partnerships moving forward.
Beachburg Fair	Coordinated effort for preparation
Muskrat Watershed Council	Meetings with staff held to discuss a phased in project plan for revitalization of the walking path as phase 1 and being shovel ready for potential grant funding to assist.
Cobden Legion	Grant writing workshop held with Renfrew County Legions – hosted in Cobden with partnership from municipality.
Lending Hub	WWR Lending Hub advertised and open for use mid- June.
BGC Renfrew County & Community Resource Centre	Summer Camps locations confirmed, and registration opened for BGC Renfrew County and Community Resource Centre Camps.
Swim Programs	• Pembroke information confirmed and offered for residents to begin in the summer. • Registration opened with Bonnechere Valley Lake Dore Program partnership.

Whitewater Seniors

- New agreement successfully signed and confirmed with Eganville and District Senior Citizen Needs Association.
- Whitewater Seniors programming update coming in August.
- SALC Grant final reporting completed for 2025-26.
- SALC Grant new application submitted for 2026-27.

25th Anniversary

- Video presented and two more coming
- Touch a Truck and Volunteer Expo Fair advertising beginning
- Name That Plow program running until end of July - Final voting starts Aug 15
- Community group expo registration opened

Workplan & Strategic Plan Progress

- Remaining ongoing capital work and plans ongoing.

Upcoming Initiatives

- Replacement of windows at Whitewater Seniors facility
- Structural testing Whitewater Region Arenas
- Cobden Arena – Ceiling in dressing room and replacement water heater

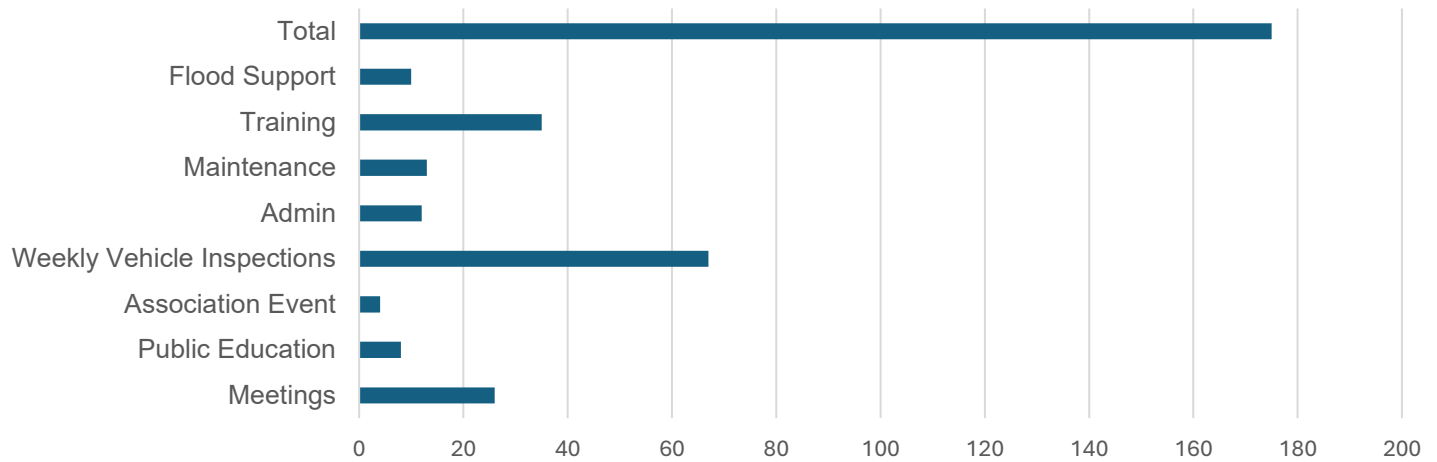
Delegated Authority

- Cobden Arena Compressor - Request for Quotations received under allocated budget. Work Completed.

FIRE SERVICES

By the Numbers

Fire Department Events



- Meetings include our Logistics, Communication, Public Education, JHSC and Training committees, as well as Peer Support sessions.
- Incident were up slightly in from 32 in Q1 to 35 in Q2, this included 2 structure fires, 1 extrication, and 4 motor vehicle collisions.

Total (35)



Key Activities

- Flood Response and mitigation measures included FRESHET meetings, sandbag filling, flood patrol, Water Barrier and sandbagging to protect the Lacroix Bay causeway. Staff from all Township Departments worked together to manage this year's flood event.
- An on-scene Firefighter Decon process was implemented to reduce exposure to carcinogens through rinsing and bagging of gear on scene.
- New Records Management System has been fully implemented, although work continues to develop a Computer Aided Dispatch link to the Renfrew Central Ambulance Communication Center to allow real time updates.

- A bunker gear washing machine has been installed in station 4 to reduce cleaning time. This was funded through the 2026 Fire Protection Grant.

Workplan & Strategic Plan Progress

Initiative	Progress
Automatic Aid Plan	Automatic aid plan review with Admaston Bromley will be taking place in July to extend both the Automatic Aid and Extrication agreements.
Training Site Development	Training site work continues, screw piles will be installed and shipping containers placed in Q3.
Emergency Response Plan	Plan review and update taking place to standardize and address areas identified during flood response as well as the Emergency Management scenario completed in February.
Training & Development	NFPA training continues to meet the mandatory training requirements, including an upcoming 1021 Officer 1 Course and current Firefighter 2 and HazMat Operations level course.

Upcoming Initiatives

- Alarmed for Life has been moved from the spring to Q2 to Q3 as a result of staff committed to flood response.
- Pump Testing has been rescheduled from May to July due to availability of the provider. NFPA1911 pump testing ensures apparatus are functioning properly, and required repairs are undertaken.
- Fire Protection Grant applications open in Q3 to support initiatives to support Firefighter cancer prevention.
- Global Medic generously donated a Forestry Firefighting Skid Unit. There will be deployment plans and training scheduled this month.

Delegated Authority

- None

PUBLIC WORKS

By the Numbers

	Year-over-year	2026 Q2	2025 Q2	2024 Q2
Cold Patch Purchased	306% increase	423 t	104 t	108 t
Hot Mix Purchased		31.61 t	0 t	0 t
Dust Control	10% decrease	243,130 L 89.3km	270,580 L 96.25km	216,240 L

(t) – tonne, (L) – Litre, (km) Kilometre

Key Activities

Roads & Infrastructure

Project/Activity	Status
Spring Road Maintenance	Completed across our 320km road network ✓ Grading of gravel roads was completed, and dust control application began on June 2. ✓ Roadside mowing commenced in June and is expected to be completed by the end of July. ✓ Extensive asphalt patching was undertaken to address potholes and improve roadway conditions. ✓ Street sweeping was completed in urban areas to remove sand and debris accumulated over the winter season. ✓ Storm maintenance hole and catch basin cleaning were completed throughout the Township.
Brushing/Ditching	✓ Elmac Road was brushed and ditched. ✓ Brushing was completed on Nangor Trail, Point Trail and Wright Road.
Guardrail Repairs	Repaired on Olmstead-Jeffrey Lake Road

- Mechanic Steve Piecarskie obtained a DZ licence.
- Thomas Hartwig completed the T.J. Mahony Road School - Construction Section.
- Superintendent Andrew McLeese completed the Good Roads Municipal Health and Safety course.
- Annual inspections and services took place on 9 fleet vehicles.
- Tandem truck Tr32 required a new radiator, Tr29 and Tr30 required new cross conveyors. Soil Compactor received a 1000hr service ahead of summer road projects.

Water, Wastewater & Environmental Services

Project/Activity	Status
Broader Public Sector Energy Reporting	Submitted to the Ontario Ministry of Energy for all Township facilities.
Haley Drinking Water System	Ministry of the Environment, Conservation and Parks conducted annual inspection.
OCWA Conducted Fuel System Inspections of diesel generators at all facilities	The inspections identified the following compliance-related repairs: • Cobden Wastewater Treatment Plant: \$7,584.83 • Cobden Wastewater Pump Station: \$1,082.91 • Cobden Water Treatment Plant: \$1,082.91
The Beachburg Water Treatment Plant Renewal and Optimization Project	Nearing completion ; remaining deficiencies currently being addressed. During the second quarter, significant project milestones were achieved, including: ✓ completion of the clearwell rehabilitation ✓ installation of a new chlorine analyzer

- ✓ upgrades to the coagulant and pre- and post-chlorination dosing system piping
- ✓ replacement of high-lift pump valves
- ✓ completion of domestic water plumbing improvements.

Cobden Wastewater Treatment Plant	CIMA+, OCWA, and Township staff met with representatives from the Ministry of the Environment, Conservation and Parks (MECP) on June 23 to formally introduce the project and confirm whether an amendment to the Environmental Compliance Approval (ECA) would be required.
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Workplan & Strategic Plan Progress

Initiative	Progress
Government Road Rehabilitation	Awarded to Thomas Cavanagh Construction Ltd. in April ✓ May - pulverizing took place. ✓ June - staff replaced culverts and placed Granular A as part of the road rehabilitation project. ✓ July - Paving was completed
Water Services Inventory	Staff completed a comprehensive inventory of water services serving institutional, commercial, and industrial properties.
Landfill Monitoring and Reporting Services	Request for proposal was issued and awarded to D.M. Wills Associates Ltd for a 5-year term for Landfill Environment Monitoring and Reporting.
Waste Management By-law	Draft presented to Council. • Council adopted an industrial, commercial, and institutional recycling curbside collection rate at \$223 per unit, annually (50% of full cost recovery).
Transportation Master Plan	Draft presented to Council.
Crawford Street Engineering	Awarded to Robinson Consultants Inc.
Fleet Replacement	Purchase of a 2027 Freightliner chassis equipped with a Viking Cives Proline U-Body and plow equipment was awarded to Gin-Cor Trucks at a cost of \$419,637.89, inclusive of non-refundable.
Tender 2026-06 Office HVAC Upgrades	Issued and closed on April 7th with submitted bids exceeding the approved budget. Staff are evaluating alternative equipment suppliers and investigating other distribution system options to identify a cost-effective solution.
Tender 2026-11 Solid Waste Collection Services	Curbside collection of solid waste and delivery to the Township's Landfill for disposal, as well as other waste collection and hauling services for a 5-year period was released with a closing date of July 29th.

Upcoming Initiatives

- Update the asset registry in PSD Citywide. Trial of PSD Maintenance Manager, to help organize, automate, and track work orders, inspections, and preventive maintenance activities.
- Updated Water and Wastewater Bylaw and creation of a Transportation By-law.
- Ministry of the Environment, Conservation and Parks (MECP) approval of the Ross Waste Disposal Site Environmental Compliance Approval (ECA) amendment.

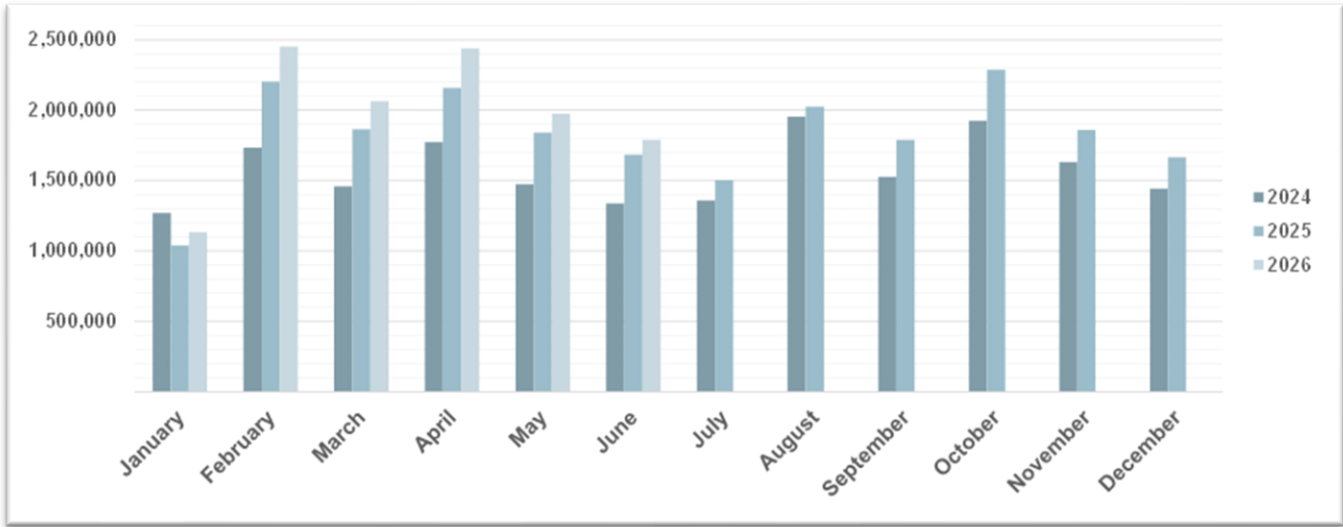
Delegated Authority

- Tender 2026-05 Pavement Markings was awarded to Acculines & Signs Inc. at a cost of \$38,536.51 inclusive of non-refundable H.S.T.
- 2026 street sweeping was awarded to Kerry Mullen (16000053 Canada Inc.) at a cost of \$23,791.49 inclusive of non-refundable H.S.T. Procurement took place through the County of Renfrew's municipal supply and service tender PWC-2026-18 Street Sweeping.
- Storm maintenance hole and catch basin cleaning was awarded to Clean Water Works Inc. though the County of Renfrew's municipal supply and service tender PWO-2026-19 at a cost of \$6,763.48.

CORPORATE SERVICES

By the Numbers

Property Taxes Receivable – Month and Year Comparison
As of June 30th, 2026

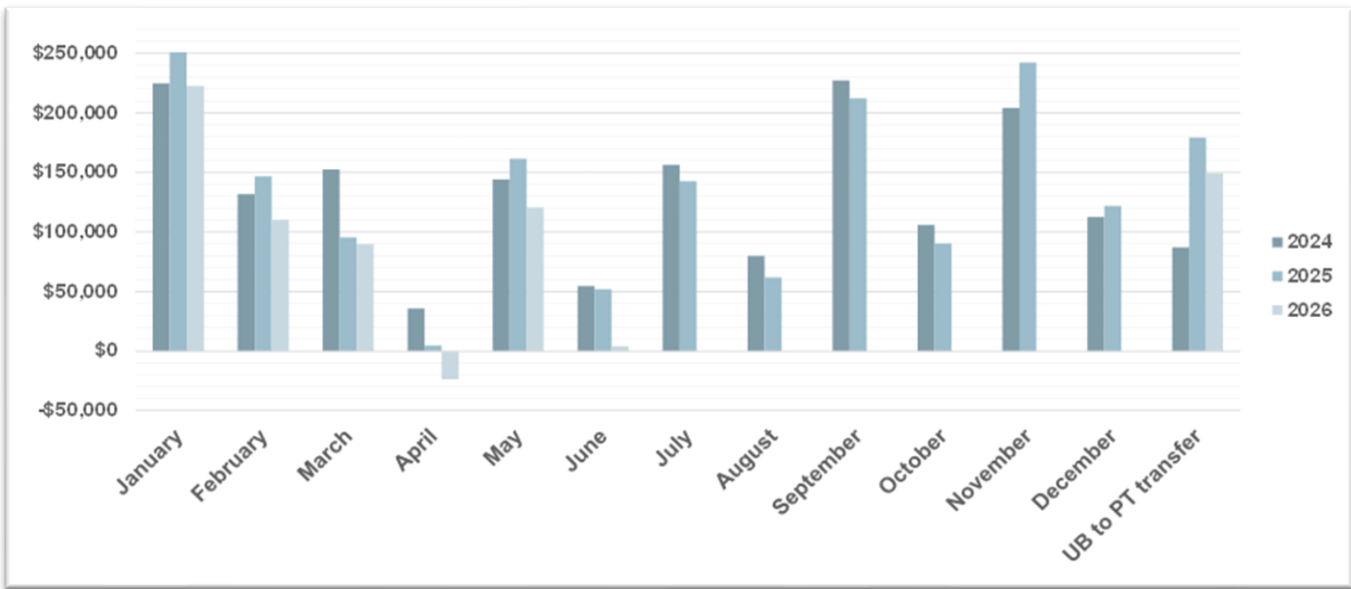


- Second installment of the 2026 Interim Billing was due April 30, 2026
- A number of properties are still registered in the tax sale process with 5 set to go for tender in November and 20 having a tax arrears certificate registered on title.

Tax Receivables Outstanding

2026 taxes and penalties	\$654,967
2025 taxes and interest	\$545,404
2024 taxes and interest	\$286,325
2023 and prior years' taxes and interest	\$301,767
Total Outstanding	\$1,788,463

Utility Billing Receivable – Month and Year Comparison
As of June 30th, 2026



Development Charges

Township Wide	\$44,199
Wastewater Service	\$2,601
Water Service	\$3,734

Budgets

- General fund overall showing \$3,071,822 deficit
 - Revenue from taxation not recognized until Final billing in August.
 - Revenue from Provincial and Federal Grants not recognized until budgeted projects are completed.
- Water fund overall showing a \$20,183 deficit.

Key Activities

- **Resident Portal:** Registrations increased from **138 to 189** for online property tax, utility, and accounts receivable access, demonstrating continued growth in the use of online self-service options.
- Completed annual grant reporting for Seniors Community and Seniors Active Living Grants
- Developed and presented to Council a long-term debt strategy and policy for the use of debt for financing
- Completed 2025 fiscal year-end process for audit and financial reporting.
- Working on implementation of EV Charging stations and electric vehicle.
- Virtually attended the 2026 AMCTO conference.
- Finance staff continued promoting electronic payment methods, resulting in **15** new Electronic Funds Transfer (EFT) and **14** Pre-Authorized Payment (PAP) enrollments during the quarter.

Workplan & Strategic Plan Progress

- Reviewing current policies and procedures to update or create as necessary.
- Continuing to develop key performance indicators to build internal capacity for corporate performance and identify efficiencies.
- Working to update the Asset Management Plan to meet the O.Reg.588/17 requirements.
- Working on multi-year budget framework to allow earmarking of funds.
- Creation of a policy and procedure for debentures and the use of debt financing is underway.

Upcoming Initiatives

- Continue the Implementation of the employee portal through 4S Consulting to streamline employee health and safety training as well as time tracking.
- Completion of the Township's Asset Management Plan to meet legislative requirements (Q3 – 2026).
- Review of Reserve and Reserve Fund policy with report on current balances.
- Create and implement a standardized onboarding policy to enhance employee orientation and ensure procedural consistency across departments.
- Present to Council 2025 fiscal year-end audit, and financial reporting.
- Opening of EV Charging stations and commencement of electric vehicle rental program.

Delegated Authority

- None

OFFICE OF THE CAO

By the Numbers

Licensing

YTD - Year-to-date

Backyard Chickens	2
Kennel	6
Lottery	13
Recreational Vehicles	22
Alcohol	10
Burial	35
Marriage	2

Key Activities

Emergency Management and Strategic Leadership

Project/Activity	Outcome
2026 Flood Response	Serving as the EOC Director during the Flood Response: Renfrew County Spring Freshet, Municipal Emergency Control Group (April 16-May 26), Discussion with MMAH relating to DRAO
Economic Development	✓ Transfer and support of the land acquisition of the non-mineral former Timminco lands ✓ Completed the transfer of the CN Rail Line to the County of Renfrew
Professional Mentoring	Continued mentoring with peer CAO's and land-use planners working towards becoming Registered Professional Planners
Professional Development	Completed the Joint Health and Safety Certification Training Parts 1 and 2
Ontario Land Tribunal	Responded to the Ontario Land Tribunal Appeal No. EA-002036_EN (File D-10-286 -Lachlan Lane) – Ensuring legal and land-use planning representation

Attended the following meetings and sessions:

- Ministry of Transportation relating to former Timminco Rail Line acquisition, Building and Land Use Permitting process, Intersections in the Village of Cobden and implementation of Emergency Detour Routes (EDR's)
- LAS Committee - MSC Business Case
- Magellan Aerospace Facility Tour and Discussion
- County of Renfrew Whitewater Paramedic Base Groundbreaking
- Intermunicipal Meeting – Mayor and CAO's (Pembroke, Laurentian Valley, Petawawa, Deep River) focused on: Energy (Hydro – Garrison/CNL/ORPC) Joint Advocation, Economic Development
- Discussion meeting with the Pentecostal Affordable Housing Committee
- CAO's Unrau and Guilchrist relating to the Water and Wastewater Public Corporations
- Meeting with Hydro One to better understand future challenges with the regional transmission lines
- Discussion with MaryAnn MacNeil, Inspector-Detachment Commander, Renfrew OPP, relating to community connection and patrol

2026 AMO Conference Requests	Status
Ministry of Municipal Affairs and Housing	✓ Confirmed
Ministry of Finance	Unconfirmed

Ministry of Economic Development, Job Creation and Trade	✓ Confirmed
Ministry of Infrastructure	✓ Confirmed
Ministry of Seniors and Accessibility	✓ Confirmed
Ministry of the Environment, Conservation and Parks	Unconfirmed
Ministry of Emergency Preparedness and Response	Unsuccessful

Presented and/or coordinated the:

- 2026 Outstanding Youth Bursaries
- 2026 Volunteer Appreciation Awards (Youth, Adult, and Lifetime)
- 2025 Annual Report of the Integrity Commissioner
- Council Remuneration – Effective 2026-2030
- Ottawa River Power Corporation Shareholders Agreement Amendments
- direction relating to the submission to the Environmental Registry of Ontario for the Water and Wastewater Public Corporation Act
- Development of a Regional Community Energy Plan – Investigation and Next Steps

Workplan & Strategic Plan Progress

- Held a Student Mock Council Meeting – Cobden District Public School
- Continue preparation for the election focused on:
 - Candidate nomination packages
 - Preliminary list of electors
 - Internet, phone and tabulator set up
 - Security vendor selection and risk assessments
 - By-laws relating to: (i) election related information in languages other than French and (ii) Municipal Election Automatic Recount Policy (iii) Joint Election Compliance Audit Committee 2026-2030
- Continued advancement of the 2026 Asset Management Plan
- Held the Township's first Employee Recognition Ceremonies and Lunch
- Presented an update on 2025 legal claims and organizations succession plan

Upcoming Initiatives

- 2026 Municipal Election
- Continued advancement of the draft 2026 Asset Management Plan
- Attendance at the 2026 AMO Conference
- Responsiveness to freedom of information request

Delegated Authority

- None

COUNCIL BUSINESS

Staff Reports

Category	Reports Presented
Community Development	• Comprehensive Zoning By-law Amendment - By-law 24-01-1655 • Annual Report - Muskrat Lake Development Activity • Part Lot Control - Lots 8 & 9 Plan 49M-30 and Lot 5 Plan 49M-9 • Amendment to Extend Development Charges By-law 21-05-1382 • Zoning By-law Amendment - 1662 Westmeath Rd • Wren Phase 3 & 4 - Authorization to Execute Subdivision Agreement • Zoning By-law Amendment D-14-226 - Leahy - Sarah Priscilla Dr
Public Works & Environmental Services	• 2026-03 Government Road Paving • Tandem Plow Truck Purchase • Crawford Street Reconstruction – Engineering • 2025 Annual Landfill Monitoring Reports • Draft Waste Management By-law • Draft Transportation Master Plan • Tender 2026-09 Supply and Application of Dust Control • Environmental Registry of Ontario (ERO) Submission - Water and Wastewater Public Corporations Act, 2025 • Request for Proposal Award - Environmental Monitoring and Reporting at Waste Sites PW 2026-04 • Main and Crawford Street Valve Repair Award • Commemorative Crossovers - Royal Canadian Legion Branch 550 Cobden
Corporate Services	• Debt Management Policy – Draft • Pembroke & Area Airport Commission 2026 Budget • Proposed Council Remuneration - Effective 2026-2030 • 2026 Property Taxation Rates and Budget Amendment • 2025 Development Charges Treasurers Report • Sunshine Coach - Annual Contribution • 2024 Year End Report
Office of the CAO	• Integrity Commissioner - 2025 Annual Report and Update • Delegations at the 2026 AMO Conference • Joint Election Compliance Audit Committee 2026-2030 • Ottawa River Power Corporation Shareholders Agreement – Amendment • Regional Community Energy Plan – Investigation and Next Steps

Presentations

- Muskrat Watershed Council - Annual Report and Activities
- RCCFDC- Local Solutions for Local Economies- Cyndy Phillips
- Renfrew County Roads Supervisors Association - 2026 AORS Tradeshow
- Volunteer Appreciation Awards
- LAS - Water & Wastewater Services Feasibility Study
- Killaloe Community Resource Center - Canada-Wide Early Learning and Child Care (CWELCC) - Space Expansion
- Presentation - Senior of the Year Award 2026- Bonny Johnson
- Delegation - Cedar Haven Road - Speed - Nathan Phelan

By-laws

- 26-04-1827 Comprehensive Zoning By-law Consolidation
- 26-04-1828 Municipal Election Automatic Recount Policy
- 26-04-1829 Municipal Election Use of French Language
- 26-05-1834 Amend Tax and User Pay Budgets (2026)
- 26-05-1835 Amend User Fees and Charges (2026)
- 26-05-1836 Tax Rate By-law
- 26-05-1837 Amending DC By-law
- 26-05-1838 Zoning By-law Amendment 1662 Westmeath Rd
- 26-06-1840 to Establish a Joint Compliance Audit Committee
- 26-06-1841 Council Remuneration 2026-2030 (repeals 22-03-1485)
- 26-06-1842 Solid Waste Management
- 26-06-1843 ORPC- Amendment to Shareholders Agreement (Final)
- 26-06-1845 Zoning By-law Amendment Sarah Priscilla Drive
- 26-06-1846 Wren Subdivision Phase 3 & 4 _Authorization to Execute Agreement

STAFF TEAMS

Department	Team	Overview
Community Development	Mackenzie Baird , Planner/EDO Doug Schultz , CBO Julie Butala , Community Development Assistant	<i>Community Development includes planning, building, economic development, and corporate communications matters which include the township's social media, website, news releases, and publications.</i>
Community Services	Stephanie Plebon , Director of Community Services Alan Griffiths , Superintendent of Parks and Recreation Amber Kent , Recreation Assistant Collin Lawson , Arena/Park Operator III	<i>The Community Services Department is responsible for the maintenance and operation of the municipal arenas, parks, boat launches, ball diamonds, beaches, and active transportation. The department also leads partnerships with community stakeholders.</i>
Corporate Services	Kurtis McGonegal , Director of Corporate Services Julie Parr , Deputy Treasurer Debbie Ready , Payroll Sandra Moss , Finance Clerk Noelle Green , Corporate Assistant	<i>The Corporate Services department oversees the accounts payable/receivable, taxation, purchasing, insurance/risk management, and asset management of the Township.</i>
Fire Services	Jonathan McLaren , Fire Chief Stacey Levesque , Deputy Fire Chief Corey MacKenzie , Deputy Fire Chief Julie Butala , Fire Prevention Officer	<i>With over 75 volunteer firefighters at five stations, the Department ensures the protection of the area with ongoing training, fire suppression, and fire prevention. The Fire Department provides public safety information and assists with numerous public events.</i>
Office of the CAO	Ivan Burton , Chief Administrative Officer Carmen Miller , Clerk/CEMC Rebecca Gill , Communication and Economic Development Coordinator	<i>The Office of the CAO includes overall corporate management of the organization. The office is also responsible for human resources. Legislative services include council support, animal control, and by-law enforcement. Emergency management, community safety/policing are also reported here.</i>
Public Works	Lane Cleroux , Director of Public Works Andrew McLeese , Superintendent of Roads Deanna Nicholson , Superintendent of Environmental Services Bill Tripp , Landfill/Facilities Operator Steve Hodson , Waste Management Operator Driver/Operator: Derek Bennett, Roger Blaedow, Grant McNulty, Lucas Hewitt, Nathan Tubby, Perry Yach, and Brayden Mayotte	<i>The Public Works department includes both Transportation and Environmental Services. The department is responsible for roads, fleet, facilities, drainage, utilities, waste & wastewater, as well as waste management.</i>