

Q3-2026

ADMINISTRATION REPORT

WHITEWATER REGION

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MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

I am pleased to highlight several key activities from the third quarter of 2026. As the current term of Council concludes, the Township continues to balance effective service delivery with long-term sustainability and growth, reflecting the vision and priorities established in the 2020–2030 Strategic Plan and 2022–2026 Council Strategic Direction.

A major focus this quarter was the 2026 Municipal and School Board Election. Staff coordinated candidate nominations, voting methods, training, logistics and accuracy testing, while providing ongoing support to candidates. With voting complete, I would like to recognize staff for their commitment to delivering an accessible, transparent and well-coordinated election. This work reflects our continued focus on professionalism, client service and effective municipal administration.

The Township also continued to advance regional infrastructure and economic development opportunities. This included collaboration on future energy capacity, a potential regional water and wastewater public corporation, and discussions with Natural Resources Canada regarding off-grid energy opportunities and the former Timminco Mine site. These efforts support the Township's strategic focus on sustainable infrastructure, economic development and responsible growth.

Provincial advocacy remained an important priority. In August, members of Council and I attended the 2026 Association of Municipalities of Ontario Conference, advancing Whitewater Region's priorities through delegations with six provincial ministries. The positive response to these discussions provides opportunities to continue advocating for the infrastructure, services and economic conditions necessary to support our community and the broader Upper Ottawa Valley.

Looking ahead, our attention will shift toward welcoming and orienting the 2026–2030 Council, preparing the 2027 budget and departmental workplans, and maintaining organizational continuity through the transition.

Thank you to Council, staff, residents and our partners for their continued support as we work together to build a strong, sustainable and resilient Whitewater Region.

Sincerely,

Ivan Burton

Chief Administrative Officer






COMMUNITY DEVELOPMENT

By the Numbers

Building Permits

Applications Received:

Building	63
Septic	19

Issued:

Q3	2026	2025
New Home or major additions (over $100,000.00)	12	12
Septic	16	17
Demolition	3	5
Commercial	5	1
Agricultural	1	2
Other	16	20
Estimated total cost of construction:	**$6,094,760.66**	**$6,978,518.00**

*Other permits include garages, decks, pools, additions, and renovations under $100,000.00

Planning Applications

Received:

Zoning By-law Amendment	2
Consent	5
Minor Variance	5

Presented to Council/Committee of Adjustment:

Zoning By-law Amendment	3
Consent	1
Minor Variance	6

Social Media

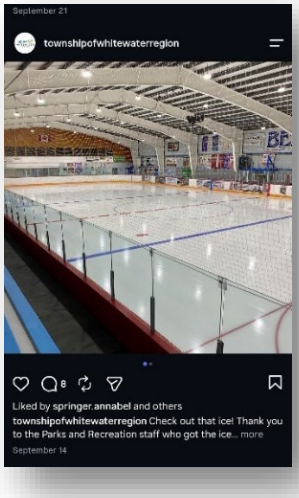
Metric	Facebook	Instagram
Views	588,077	5,833
Viewers	74,001	1,046
Content Interactions	4,525	132
Page Visits	15,415	97

Top Performing Posts:

Facebook
McDonal Burying Ground Signage
- 43,269 views
- 25,975 viewers
- 211 interactions



Instagram
Ice is in
- 841 views
- 445 viewers
- 35 interactions



Key Activities

Building

- Participated in the planning of the annual OBOA conference being held in Ottawa this year.

Planning

- Finalized update to Comprehensive Zoning By-law 24-01-1655 and published updated by-law
- Prepared and Passed by-law authorizing sale of land on Red Ash Trail
- Finalized and signed Wren Phase 3 & 4 Subdivision Agreement
- Executed Water Quality Impact Assessments and Development Agreements to support appropriate development on Muskrat Lake
- Continued to attend and support Muskrat Watershed Council Meetings



Economic Development

Ceremonies & Events	Date
Simple Things New Ownership	July 4th
McDonal Burying Ground – New Signage	July 8th
The Beachburg Fair Opening Ceremonies	July 9th
Tim Hortons Camp Day	July 15th
Pembroke Multicultural Festival	July 18th
Fraser-Morris & Heubner Funeral Home 150th	July 22nd
Whitewater Region Community Day	Aug. 15th
End of Season Tourist Booth Luncheon	Aug. 8th
The Cobden Fair Opening Ceremonies	Aug. 28th
Commemorative Crosswalks Unveiling	Sept. 24th

- Celebrated the 25th anniversary of amalgamation with our Community Day event. We loved having the opportunity to connect and have fun with residents! We estimate between 800 and 1000 people attended. Big thanks to the staff and community groups who supported the event.
    - Staff marketed the event through a variety of channels including radio ads, an interview with MyFM that was aired and published online, print flyers, and digitally (social media/website).
    - The Volunteer Expo had 14 groups attend with positive feedback from the representatives.
- Colouring contest had 33 entries, thank you to the young artists who participated!
- Conducted our Name that Plow Contest with voting held at the Community Day event.
- In partnership with Enterprise Renfrew County, staff continue to organize the Small Business Month training event being held in Whitewater Region this October.
- Attended the Ottawa Valley Economic Development Partners Meeting held in Deep River with a site tour of CNL on September 17th.
- Procured a branded tent to be used at promotional events.

Workplan & Strategic Plan Progress

- Continued to support appropriate growth and development in the Township through Zoning updates, execution of agreements, and providing planning support.
- Created and advertised new social media CIP marketing materials.
- Continued to assist in the planning of Taste of the Valley.
- Pole banners have been installed throughout most of the Township.

Upcoming Initiatives

- Review existing Development Charges By-law, and Fee Schedule for Building and Planning.
- Installation of final pole banners in the village of Beachburg
- Review and update of Township of Whitewater Region Community Improvement Plan policies.
- Kick-off of new website development, including preparing a survey for public consultation.

Delegated Authority

- Execution of two development agreements

COMMUNITY SERVICES

By the Numbers

Hours of use

Ball Diamond	
July	28.5
August	2
September	--
Total	**30.5**

Slab Surface	Slab	Ice
July	17.5	--
August	44	--
September	--	92
Total	**61.5**	**92**

Arena Upstairs	
July	135
August	14
September	30
Total	**179**

Key Activities

- Fall/Winter Part-time and student hiring and training complete
- Switch from Summer to Winter operations
- Westmeath Boat Launch Dredging Project

Facilities & Parks

Area	Activity
Mainstreets	✓ Street banners installed. Park benches repaired. ✓ Confirmed flower planting plans with volunteer groups and staff.
Fall Community Recreation Grant	✓ Total requested to fund all fall projects was $13,276.27. Awarded $3,903.85 to complete the 2026 funding. Funds have been awarded to Beachburg Off-Road Cycling Association, Cobden Santa Claus Parade, Cobden Pickleball, Connectwell, Foresters Falls Athletic Association, Haley's Fire Station, Renfrew OPP, Tour de Whitewater and Valley G notes.
Grass Cutting & Maintenance	✓ Grass cutting through July, August and start of September.
Westmeath Boat Launch	✓ Contract awarded and work initiated with dredging to be completed within the fish window.

Cobden Arena:

Capital and Operations

- ✓ Dressing Room 7 & 8 ceiling installed.
- ✓ Ice allocation complete for 2026-27.
- ✓ Cobden Arena roof repair – screw replacements by contractor
- ✓ Arena advertising information shared – open ice and public skating for all WWR arenas.
- ✓ Staff switched to ice operations.
- ✓ Cobden Astrolabe Arena Ice Rentals start Sept 14th
- ✓ Bi-Annual inspection completed for Ammonia Alarm system for Refrigeration Plant. New light and buzzer installed
- ✓ Water Heater replaced
- ✓ Annual facility painting and maintenance ongoing

Programming & Community Use

- ✓ Whitewater Seniors 10-week Thai Chi Program
- ✓ Ladies Slo-Pitch July and 1st week August
- ✓ Portapotties removed from parks and playgrounds.
- ✓ Windows and blinds replaced in Whitewater Seniors Building/Ross Museum Office
- ✓ Fall Community Recreation grant awarded.

Tourism & Community Partnerships

Cobden Tourist Booth	Volunteer Season Wrap up celebration held end of August. Closed Sept Long weekend. Big Thank you to Katie Mick and Rebecca Gill for a well organized and run season.
Legion Veterans Crosswalks	4 commemorative crosswalks painted in Cobden, Beachburg, Westmeath & Foresters Falls funds partnership through Civitan and Cobden Legion.
Whitewater Historical Society	Whitewater Historical Society building signage installed and new drive shed build support given. Council awarded capital funds granted.
Whitewater Region Library	Meetings attended to support ongoing operations at the Library. Support offered for advertising and plans for new board members.
Cobden Fair	Coordinated effort for preparation. Staff and Council attending opening ceremony and VIP event.
25th Anniversary Videos	25th Anniversary Video Series coming in November, December & January.
Westmeath Look Out	New grass cutting measures implemented. Perennial flowers planted in the fall with most stolen and will need to be replaced in 2027.
Lending Hub	Lending hub replacement equipment purchased Kayaks, SUP & Lifejackets. Closed mid-September.
Foresters Falls Athletic Association	FFAA funded and completed the outdoor rink roof replacement. Staff completed initial asbestos testing and removal based on requirements.
BGC Renfrew County & Community Resource Centre	Summer Camps: • BGC 3 weeks July • CRC 1 week August • Beachburg and Westmeath camps cancelled due to low registration. • PA Day and After school program-initiated
Swim Programs	• Lake Dore Swim Program – Successfully partnership complete with 15 Whitewater Region residents participating. • New - City of Pembroke Pool Partnership - Outside user fees covered for the summer swim program - 6 residents participating.
Whitewater Seniors	• Letters of support issued for funding opportunities. • Application to OACAO Seniors Active Living Fair funding application successful – Nov 12, 2026

Workplan & Strategic Plan Progress

- Remaining ongoing capital work and plans ongoing.

Upcoming Initiatives

- Westmeath Boat Launch dredged material to be moved in November. Contractors work to continue in the spring 2027 to repair the parking area.
- Assisting with Taste of the Valley organization and planning
- 25th Anniversary Videos
- Community Age Friendly & Accessibility Committee

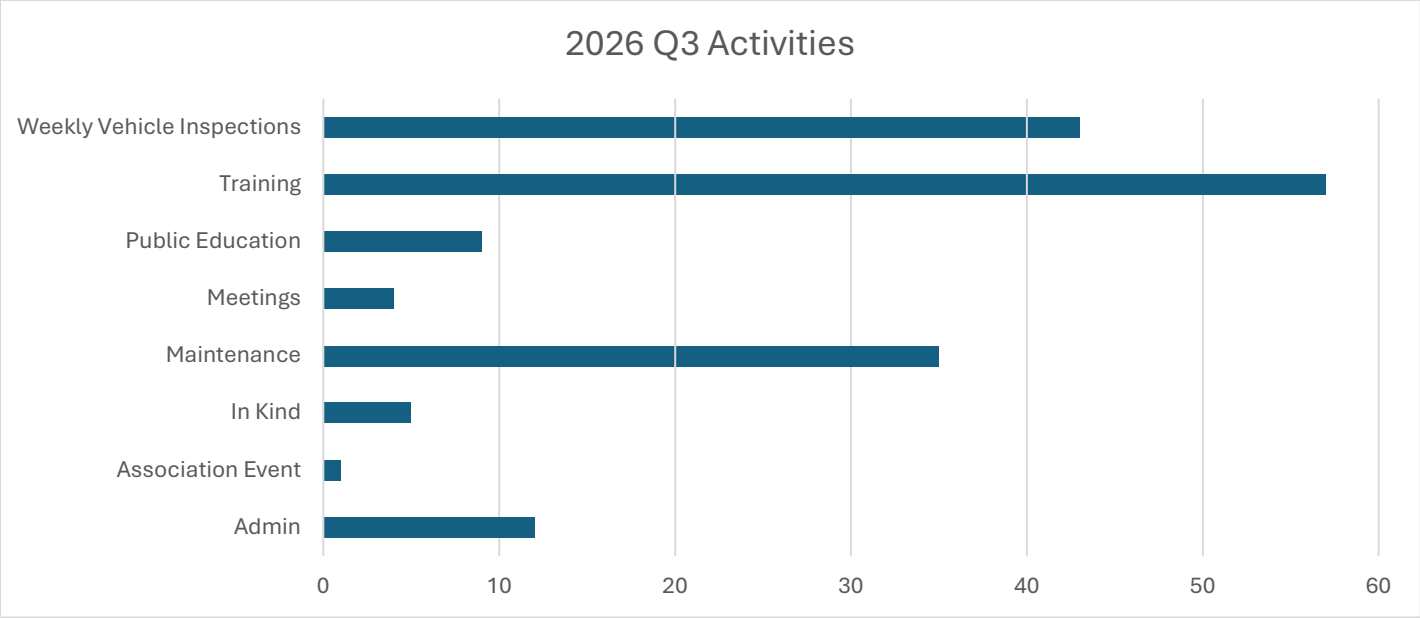
Delegated Authority

- None.

FIRE SERVICES

By the Numbers

Fire Department Events



- Meetings include our Logistics, Communication, Public Education, JHSC and Training committees, as well as Peer Support sessions.
- In Kind events included providing suppression and extrication for the Beachburg and Cobden Fair demolition derbies
- Incident were down slightly in from 35 in Q2, to 33 in Q3 this included 4 fires, 1 extrication, and 4 motor vehicle collisions.



- 12 Fire inspections were completed in Q3 including the Arenas, and Fairs, and 2 fire drills.

Key Activities

- Annual bunker gear testing was completed as per NFPA 1850
- Annual Pump testing was completed in July as per NFPA 1910
- New Records Management System has been fully implemented, although work continues to develop a Computer Aided Dispatch link to the Renfrew Central Ambulance Communication Center to allow real time updates.

- 2027 Fire Protection Grant application was submitted to better address Cancer reduction initiatives as well as lithium battery fire response.
- A joint training with Laurentian Valley Fire Department took place to share capabilities and practices in the event of a Mutual Aid response.

Workplan & Strategic Plan Progress

Initiative	Progress
Automatic Aid Plan	A meeting with Admaston Bromley regarding the Automatic aid plan renewal agreements took place in July, the draft agreements are currently being reviewed.
Training Site Development	Training site work continues, screw piles will be installed and shipping containers placed in Q4.
Emergency Response Plan	Plan review and update taking place to standardize and address areas identified during flood response as well as the Emergency Management scenario completed in February.
Training & Development	NFPA training continues to meet the mandatory training requirements, including an upcoming 1021 Officer 1 Course and current Firefighter 2 and HazMat Operations level course.

Upcoming Initiatives

- Alarmed for Life smoke alarm program has begun and is continuing throughout the fall.
- Fall Capital Region EMO meeting, where Whitewater will be presenting on the 2026 Flood Response
- Ontario Fire Marshals Office Mobile Live Fire Training Unit will be in Whitewater the last weekend of October. This unit will provide live fire training for Fire Departments across Renfrew County. Whitewater was one of the successful applicants from over 100 applications.
- Transition from Wildfire response to winter activities.
- Provincial EMO compliance to be completed in Q4

Delegated Authority

- None

By the Numbers

Roads:

	Year-over-year	2026 Q3	2025 Q3	2024 Q3
Cold Patch Purchased	109% increase	158 t	75.49 t	215 t
Roadway Noxious Weed Spraying	28% increase	356 km	278 km	131 km
Roadside Mowing	26% increase	165h	131 h	134 h

Environmental Services:

	Year-over-year	2026 Q3	2025 Q3	2024 Q3
Curbside Solid Waste	8% increase	428.87 t	395.91 t	377.51 t
Landfill Customers	2% decrease	2534	2583	2442
Waste Landfilled delivered directly	10% increase	536.59 t	486.65 t	575.2 t
Freon Units Removed	18% decrease	120	147	181

(t) – tonne, (L) – Litre, (km) Kilometre, (h) hour

Key Activities

Roads & Infrasturcture

Project/Activity	Status
Road Maintenance	✓ Line painting and pavement markings were completed including 4 Legion's commemorative crossovers. ✓ First roadside mowing took place in June/ July with second cut in August/ September. ✓ Roadside spraying took place in early July. ✓ 7 Culverts were changed.
Brushing	✓ Wright Road ✓ Broome Road ✓ Garden of Eden ✓ Orin Road
Ditching	✓ Zion Line between 2700 Zion Line to Hila Road ✓ Sandpoint Road ✓ McGonegal Road

- Thomas Hartwig was promoted to Roads Lead Hand.
- Curtis Schultz and Justin Redekop were hired to fill Driver/Operator position vacancies.
- Superintendent Andrew McLeese completed the Good Roads Snow School, Ontario Traffic Manual-Book 7.
- Curtis Schultz and Justin Redekop completed Surface Miner Common Core training.
- Annual inspections and services took place on 14 fleet vehicles in house.
- 10 Fleet vehicles were e-tested
- Tandem truck Tr29 required a new fuel tank, Tr33 required new engine oil pan. Light truck Tr41 received new tires, Tr31 received new box sides. Grader Gr6 required new drive tires and front tires were loaded for extra weight and its end of warranty inspection completed. Tractor Trc4 required new radiator.

Water, Wastewater & Environmental Services

Project/Activity	Status
Tender 2026-11 Solid Waste Collection Services	Waste Collection Services tender (2027-2031) was award to Miller Waste Systems.
Landfill	Environmental Compliance Approval (ECA) amendment was approved by the Ministry of the Environment, Conservation and Parks.
Building Repairs	• Painted the tourist booth • Parging and Brickwork at the Foresters Falls Museum • Windows and Door at the Seniors Centre.
The Beachburg Water Treatment Plant Renewal and Optimization Project	✓ Received substantial completion on September 1st ✓ Deficiencies outstanding
Cobden Wastewater Treatment Plant	✓ CIMA+ submitted 70% drawing and specification package ✓ Environmental Compliance Approval (ECA) submitted

Workplan & Strategic Plan Progress

Initiative	Progress
Gravel Road Program	5 of 8 gravel roads were resurfaced ✓ Acres Road (Mine View Road to Olmstead-Jeffrey Lake Road) ✓ Desjardins Road (Lookout Road to Pleasant Valley Road) ✓ Desjardins Road (Pleasant Valley Road to Hawthorne Road) ✓ Garden of Eden Road (Godfrey Road to Gravel section) DST to Gravel was postponed to a future year. ✓ Nangor Trail - including shoulder/ditching ✓ Point Trail
Beachburg Watermain Replacement	Tender was released for the Beachburg Watermain Replacement project. Project was not awarded and will be reissued for 2027 construction.
Tourism Information Signage Policy	Tourism Information Signage Policy was created to promote tourism businesses
Municipal Drain	• Robinson Consultants Inc. was awarded to complete at Section 78 under the Drainage Act.
Crawford Street Engineering	Preliminary design was submitted on September 6th
Fleet	Purchased a sweeper for tractor TRC5
Tender 2026-06 Office HVAC Upgrades	Reviewed HVAC options for a more cost-effective solution and directed consultant for redesign.

Upcoming Initiatives

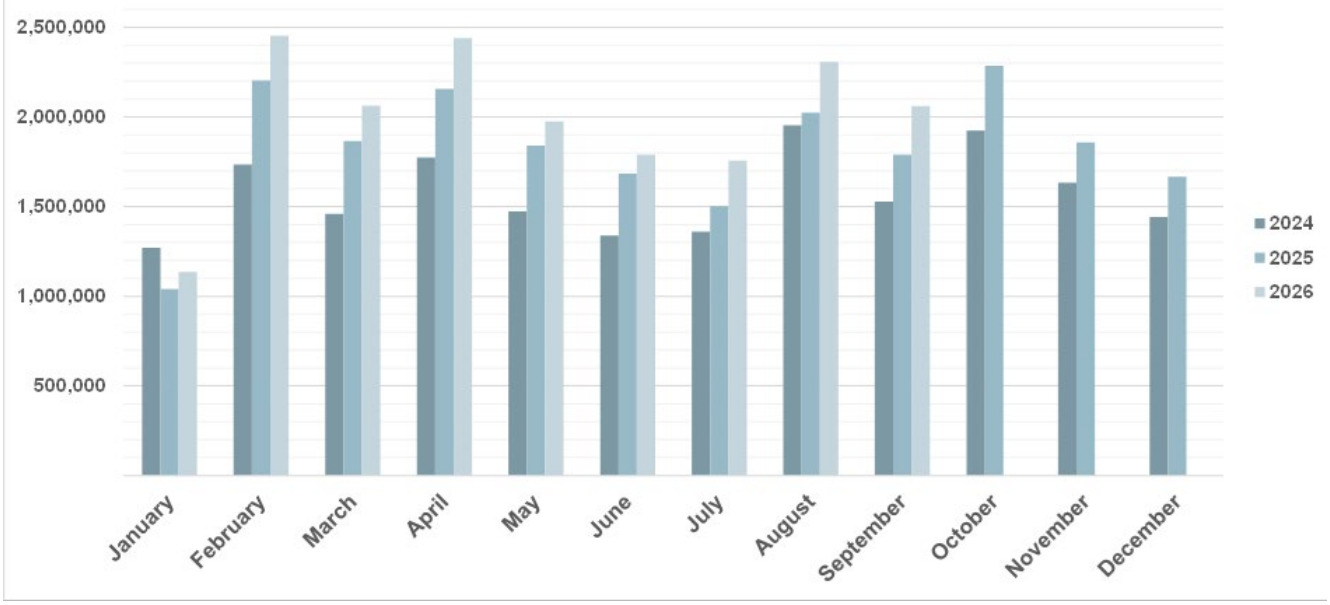
- Updated Water and Wastewater Bylaw
- Crawford Street Public Information Session
- Releasing Cobden Wastewater Treatment Plant Bioreactor Tank Expansion and Membrane Replacement tender

Delegated Authority

- None

By the Numbers

Property Taxes Receivable – Month and Year Comparison
As of September 30th, 2026

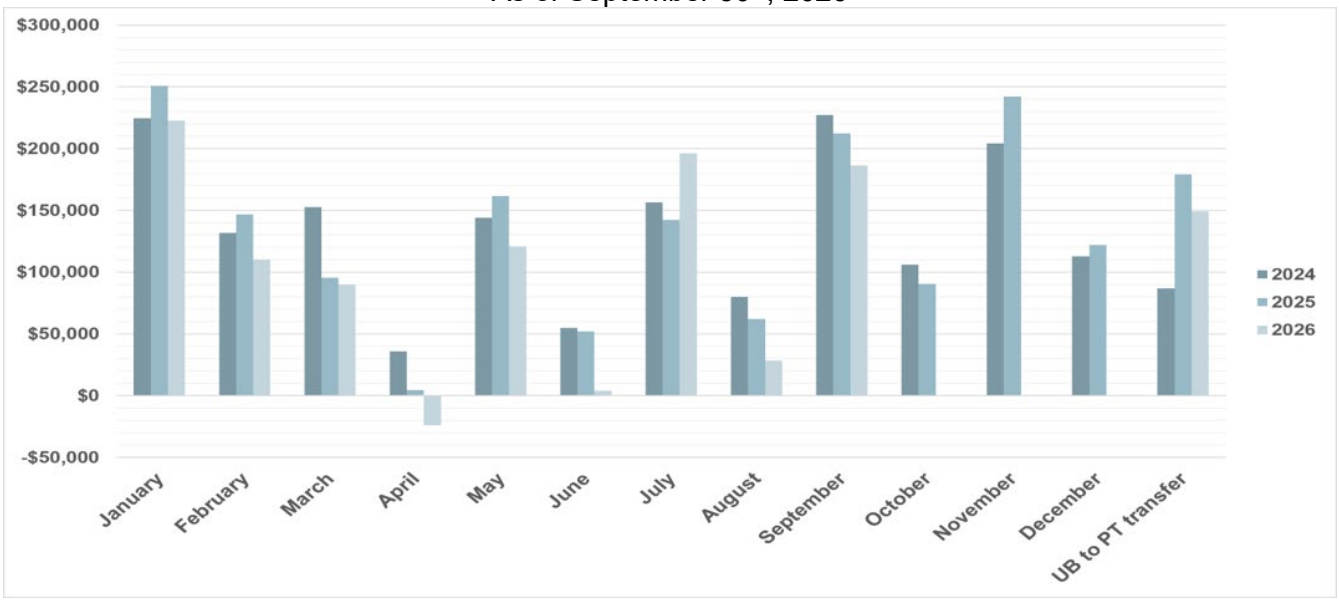


- First installment of the 2026 Final Billing was due April 30, 2026
- A number of properties are still registered in the tax sale process, in Q3, 3 properties made payments to be removed from the process. Five (5) properties are currently listed for tax sale tender, closing November 19th.

Tax Receivables Outstanding

2026 taxes and penalties	$978,405
2025 taxes and interest	$495,890
2024 taxes and interest	$271,945
2023 and prior years' taxes and interest	$313,927
Total Outstanding	**$2,060,167**

Utility Billing Receivable – Month and Year Comparison
As of September 30th, 2026



- Third and fourth Utility billings were issued.
- $186,516 Utilities remained outstanding

Development Charges

Township Wide	$36,000
Wastewater Service	$4,500
Water Service	$3,000

Budgets

- General fund overall showing an $3,287,456 surplus
  - Revenue from Provincial and Federal Grants not recognized until budgeted projects are completed.
- Water fund overall showing an $829,363 surplus.

Key Activities

- **Resident Portal:** Registrations increased from **189 to 253** for online property tax, utility, and accounts receivable access, demonstrating continued growth in the use of online self-service options.
- Finalized and began implementation of a standardized onboarding policy to enhance employee orientation and ensure procedural consistency across departments.
- Council adopted a long-term debt strategy and policy for the use of debt for financing
- 2025 year-end audit completed and Financial Statements presented and approved.
- 2027 Budget preparation has commenced.
- Development of a long-term financial plan to fund Operations and Capital underway.

Workplan & Strategic Plan Progress

- Reviewing current policies and procedures to update or create as necessary.
- Finance staff continued promoting electronic payment methods, resulting in 7 new Electronic Funds Transfer (EFT) and 28 Pre-Authorized Payment (PAP) enrollments during the quarter.
- Continuing to develop key performance indicators to build internal capacity for corporate performance and identify efficiencies.
- Working to update the Asset Management Plan to meet the O.Reg.588/17 requirements.
- Working on multi-year budget framework to allow earmarking of funds.
- Creation of a policy and procedure for debentures and the use of debt financing is underway.

Upcoming Initiatives

- Completion of the Township's Asset Management Plan and presentation to Council (Q1 – 2027).
- 2027 Operating and Capital Budget meetings with staff and presentations to Council.
- 2026 fiscal year-end audit working papers preparation.
- Issue request for proposal for Financial Auditing services for the 2026, 2027, and 2028 years.
- Review of Reserve and Reserve Fund policy with report on current balances.
- Continue the Implementation of the employee portal through 4S Consulting to streamline employee health and safety training as well as time tracking.
- Official opening of EV Charging stations and commencement of electric vehicle rental program

Delegated Authority

- None

OFFICE OF THE CAO

By the Numbers

Licensing

YTD - Year-to-date

Backyard Chickens	3
Kennel	7
Lottery	24
Recreational Vehicles	22
Alcohol	10
Burial	37
Marriage	2

Key Activities

Strategic Leadership and Corporate Initiatives

Project/Activity	Outcome
Regional Energy Planning	Continued engagement in the development of a Regional Energy Plan to support regional energy capacity and future growth.
Pembroke Regional Hospital	Supported the Medical Inpatient Unit Renovation Project through a letter of support and participation in an on-site tour with area Mayors and CAOs.
Cobden Drinking Water System – Water Quality	Supported the management of manganese-related water quality impacts in the Cobden Drinking Water System, including operational and communication responses. Received public comments regarding water quality.
Cobden Wastewater Treatment Plant	Prepared for and followed up on the delegation from Elizabeth Guest and Donald Deer while supporting ongoing dispute resolution.
Former Timminco Rail Line	Received Council direction regarding the potential acquisition of the former Timminco rail line from the Ministry of Transportation.
Land Disposition	Advanced matters relating to 2272 Mineview Road with Snow Country Snowmobile Region (OFSC District 6) and the unopened road allowance at Red Ash Trail.
Off-Road Vehicle By-law	Reviewed Laurentian Valley's resolution regarding off-road motorcycles on the Algonquin Trail. Council directed a review of the Township's Off-Road Vehicle By-law as part of the 2027 Departmental Workplan.
Infrastructure Funding Advocacy	Supported Council's endorsement of the Municipal Finance Officers' Association's request to make the doubling of the Ontario Community Infrastructure Fund permanent.
Notices of Motion	Received three Notices of Motion directing further review of: • Alternative water rates for properties with reduced demand • Property Standards By-law provisions for properties impacted by disasters. • Development charge policies and Non-Development Charge Program funding criteria
Freedom of Information	Responded to four (4) Freedom of Information requests.
Professional Mentorship	Continued professional mentorship of Nicole Moore, Benjamin Savage, and Alex Pyschcalvic through the Ontario Professional Planners Institute.

Attended the following meetings and sessions:

- Participated in CAO discussions regarding AMO delegation requests with neighbouring Renfrew County municipalities, including a post-conference debrief with area CAOs.
- Prepared for and participated as an expert witness in a two-day Ontario Land Tribunal (OLT) hearing.
- Recognized Fraser-Morris & Heubner Funeral Home’s 150th anniversary.

- Participated in the Beachburg Fair Opening Ceremonies.
- Attended the 2026 Association of Municipalities of Ontario (AMO) Conference on August 17 and 18, including preparation and delivery of delegations with:
  - Ministry of Municipal Affairs and Housing
  - Ministry of Energy and Mines
  - Ministry of Seniors and Accessibility
  - Ministry of Infrastructure
  - Ministry of Economic Development, Job Creation and Trade
  - Ministry of Transportation
- Participated in the recruitment process for the Public Works Transportation Lead Hand position.
- Supported the organization and chaired the Renfrew County Clerks and Treasurers Association Fall Meeting in the role of Association President.

Workplan & Strategic Plan Progress

Initiative	Progress
2026 Departmental Workplan	Presented the 2026 Departmental Workplan Update to Council.
2026 Municipal and School Board Election	✓ Administered the candidate nomination process through the August 21, 2026, deadline. ✓ Coordinated with external service providers to prepare online, telephone and paper voting methods, including election training, logistics and testing to ensure accuracy. ✓ Provided information and support to candidates throughout the election period.
2026 Asset Management Plan	Continued advancement of the 2026 Asset Management Plan.
Water and Wastewater Public Corporation	Continued collaboration with neighbouring municipalities on the development of a Water and Wastewater Public Corporation, including support for the Environmental Registry of Ontario submission.
Regional Energy Opportunities	Engaged with Natural Resources Canada regarding off-grid energy opportunities in Upper Renfrew County and potential opportunities associated with the former Timminco Mine site.
Leadership and Professional Development	Organized a Strengths Workshop for the Senior Management Team, facilitated by Parm Chohan of Conquer Leadership, and attended an Executive Roundtable led by Arborvida Conscious Leadership.
Organizational Structure	Appointed the Director of Corporate Services/Treasurer as Deputy CAO, supporting leadership continuity and organizational capacity.
Human Resources Policy	Amended the Human Resources Policy regarding overtime accrual and time off in lieu.

Upcoming Initiatives

- 2026 Municipal Election Completion
- Prepare for the 2026-2030 Council Orientation and 2027 Operating and Capital Budget
- Continued advancement of the draft 2026 Asset Management Plan
- Preparation of delegation for the 2027 ROMA Conference

Delegated Authority

- Delegation of Authority Policy (25-12-1793)
  - Schedule “A” Section 24 - Award to UpanUp Website Redesign
- Restricted Acts After Nomination Day (Lame Duck) – None

COUNCIL BUSINESS

Staff Reports

Category	Reports Presented
Community Development	• Lifting of Holding Symbol - Wren Subdivision Phase 3 & 4 • Zoning By-law Amendment D-14-222 - 189 Branch Trail • Zoning By-law Amendment D-14-228 - Industrial Park Rd
Public Works & Environmental Services	• Road Naming - Ward Trail • Tourism Information Signage Policy • 2026-12 Beachburg Road Watermain Replacement • Pinewood Park Road and Zion Line Engineering • Appointment of Drainage Engineer - McLeod Drain • Tender 2026-11 Solid Waste Collection Services • Cobden Water Quality Update
Corporate Services	• 2025 Year End Report - Financial Statements • Pembroke & Area Airport Commission 2026 Budget
Community Services	• Westmeath Boat Launch Update • Website Upgrade Project Update
Office of the CAO	• Sale of Land - 2272 Mineview Road • 2026 Departmental Workplan – Update • Human Resources Related Policies – Amendment • Sale of Land - Unopened Road Allowance for Lot Addition

Presentations

- Cobden Wastewater Treatment Plant Upgrades – Elizabeth Anne Guest and Donald Deere

By-laws

- 26-07-1848_ZBLA Lifting of h symbol - Wren Subdivision
- 26-07-1849 Private Road Naming
- 26-07-1850 Tourism information Signage Policy
- 26-07-1851 Amend User Fees and Charges (2026)
- 26-07-1852_ Sale of Land - 2272 Mineview Road_Snow Country
- 26-08-1854_Amendment to Human Resource Related Policies 25-12-1798
- 26-08-1855_Debt Management Policy
- 26-08-1856_Appoint Deputy CAO
- 26-09-1858 - Zoning By-law Amendment D-14-222 189 Branch Trail
- 26-09-1859 - Zoning By-law Amendment D-14-228 Industrial Park Road
- 26-09-1861 Sale of Land RedAsh Trail – McBride

STAFF TEAMS

Department	Team	Overview
Community Development	**Mackenzie Baird**, Planner/EDO **Doug Schultz**, CBO **Julie Butala**, Community Development Assistant	*Community Development includes planning, building, economic development, and corporate communications matters which include the township's social media, website, news releases, and publications.*
Community Services	**Stephanie Plebon**, Director of Community Services **Alan Griffiths**, Superintendent of Parks and Recreation **Amber Kent**, Recreation Assistant **Collin Lawson**, Arena/Park Operator III **Rebecca Gill**, Communication and Economic Development Coordinator	*The Community Services Department is responsible for the maintenance and operation of the municipal arenas, parks, boat launches, ball diamonds, beaches, and active transportation. The department also leads partnerships with community stakeholders.*
Corporate Services	**Kurtis McGonegal**, Director of Corporate Services/Treasurer/Deputy CAO **Julie Parr**, Deputy Treasurer **Debbie Ready**, Payroll **Sandra Moss**, Finance Clerk **Noelle Green**, Corporate Assistant	*The Corporate Services Department oversees the accounts payable/receivable, taxation, purchasing, insurance/risk management, and asset management of the Township.*
Fire Services	**Jonathan McLaren**, Fire Chief **Stacey Levesque**, Deputy Fire Chief **Corey MacKenzie**, Deputy Fire Chief **Julie Butala**, Fire Prevention Officer	*With over 75 volunteer firefighters at five stations, the Department ensures the protection of the area with ongoing training, fire suppression, and fire prevention. The Fire Department provides public safety information and assists with numerous public events.*
Office of the CAO	**Ivan Burton**, Chief Administrative Officer **Carmen Miller**, Clerk/CEMC	*The Office of the CAO includes overall corporate management of the organization. The office is also responsible for human resources. Legislative services include council support, animal control, and by-law enforcement. Emergency management, community safety/policing are also reported here.*
Public Works	**Lane Cleroux**, Director of Public Works **Andrew McLeese**, Superintendent of Roads **Thomas Hartwig**, Roads Lead Hand **Steven Piecarskie**, Mechanic **Deanna Nicholson**, Superintendent of Environmental Services **Bill Tripp**, Landfill/Facilities Operator **Steve Hodson**, Waste Management Operator **Driver/Operator**: Chad Beebe, Derek Bennett, Roger Blaedow, Grant McNulty, Lucas Hewitt, Perry Yach, and Brayden Mayotte, Curtis Schultz, Justin Redekop	*The Public Works department includes both Transportation and Environmental Services. The department is responsible for roads, fleet, facilities, drainage, utilities, waste & wastewater, as well as waste management.*