

Administration Report

January to March 2021 (Q1/21)



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Table of Contents

Message from the Chief Administrative Officer	3
Community Development.....	4
Planning	4
Building	4
Economic Development, Tourism & Corporate Communications	5
Finance & Administration	6
Financial Services	6
Asset Management & Risk Management	7
Corporate Management & Legislative Services.....	8
Legislative Services	8
Health & Safety	8
Office of the CAO	8
Parks & Recreation	10
Arenas	10
Outdoor Rinks	10
Boat Launches & Beaches	11
Parks & Trails	11
Protective & Fire Services	12
Crossing Guards, By-law Services & Animal Control	12
Fire Services	12
Emergency Management.....	13
Public Safety & Policing.....	13
Public Works	14
Administration, Fleet & Engineering.....	14
Roads	14
Waste Management	15
Environmental Services.....	15
Water & Wastewater	15
Facility Management	16
Staff Teams	17

Message from the Chief Administrative Officer

The first quarter was once again dominated by the pandemic with a stay-at-home order imposed in late December. Council decided to keep ice in at the Cobden Arena and bookings resumed when safe to do so until the end of March. A successful outdoor rink was put in place through community leadership in Westmeath. Council was able to resume in person meetings with continued broadcasting on YouTube and electronic participation by presenters and delegations.

Staff have been working diligently to implement projects approved in the 2021 budget. Several tenders have already been issued. Consultation and engagement continued despite the pandemic. This includes electronic participation in Planning Public Meetings, and community feedback as part of the Seniors Community Needs Assessment, Active Transportation Plan survey, and Olmstead-Jeffrey Lake Road Public Information Centre.

Work was also completed on the development charges study, led by our Manager of Community Development. This will ensure new growth pays for a portion of infrastructure costs associated with a growing municipality. In addition, the County granted our request for delegated approval of severances at the Township level. This ensures one-window for applicants and will help streamline planning approvals and review going forward. The community development team has also completed a Welcome Package for new residents and started business profiles to help shine a light on local entrepreneurs.

Staff continue to work to implement Council's 2020-2030 Strategic Plan, and the actions set out in the 2021 Departmental Workplan. This is our commitment to Council and the community and provides accountability and transparency on staff's work. I want to thank all staff for the work they do, day in and day out. Please stay safe and well.

Sincerely,



Robert Tremblay

Chief Administrative Officer

Community Development

Community Development includes planning matters such as severances, site plans, zoning and official plan applications, as well as economic development & tourism, and corporate communications. Ivan Burton serves as Manager and Planner/Economic Development Officer. Building Code matters, under the responsibility of Chief Building Official Doug Schultz, are also summarized in this section.

Planning

- One Site Plan Control Approval (Snyder's Equipment Services) was considered by Council. Ten compliance reports were issued.
- The Committee of Adjustment held two meetings to consider one Consent Application (Magnesium Road,) and three Minor Variance Applications (Astrolabe Road, Pembroke Street, Hendry Lane).
- Awarded RFP 2020-22 for the Stormwater Assessment, Planning and Implementation of the Cobden Agriculture Area to Hutchinson Environmental Sciences Limited. Start-up meeting was held on February 18.
- Facilitated the Olmstead-Jeffrey Lake Virtual Public Information Centre held on February 10.
- Council approved the acceptance, assumption, dedication as public highway and naming of the lands described as Part 3 of Plan 49R-15937 (Rox Siding/Behm Line Intersection).
- Submitted a joint funding application with Greater Madawaska to implement recommendations from the LEG Service Delivery Review for growth readiness policies, modernization of zoning and engineering standards through the Municipal Modernization Program Intake 2.
- Met with local stakeholders relating to the proposed implementation of Development Charges.
- Responded to upwards of 120 inquiries relating to land sales, zoning, setbacks, applications, approval processes, etc.

Building

- For the first quarter 39 building permits were issued valued at \$6,877,035. These include 21 single detached dwellings, 3 septic systems, 6 demolitions, 3 accessory buildings and 6 renovations. The CBO is also reviewing 2 large barns, a commercial garage and 2 commercial retrofits.
- Issued 2 letters for building without building permit, 23 letters for outstanding building permits, 10 property standards infractions (transferred to by-law services) and 4 conditional building permits for Wren subdivision due to delayed MTO Building and Land Use Permits.

- Submitted a funding application to undertake a Building Services Review to streamline process, maximize resources, and meet increasing demand through the Municipal Modernization Program Intake 2.
- Issued RFP 2021-12 for an all-wheel drive compact utility vehicle to replace the CBO vehicle.

Economic Development, Tourism & Corporate Communications

- Issued a letter of support to BORCA in their application to the Canada Healthy Communities Initiative for the Vereyken Valley Trail Project
- Issued letters of support to County of Renfrew/EORN Gig Project and NRTC Universal Broadband Fund.
- Approved two Community Improvement Projects for septic systems improvements (Mowat Road, Sullivan Street) and issue payment for an accessibility improvement (Main Street).
- Submitted a funding application for the completion of the OMAFRA Business, Retention and Expansion (BR+E) Program through the Rural Economic Development (RED) Program.
- Presented a report to support the 2021 Census and encourage all residents to complete their census questionnaire.
- Published five Business Showcases (I Like Chocolate, K&A Extreme Towing and Diesel Repair, White Pine Bison and Techshot Laser)
- Finalized the Welcome Package. Online registration forthcoming (end of April).
- Continued examination of options for the installation of a communication tower for fire services including leases with local broadband providers.
- Published weekly block ads in local newspapers (Pembroke Observer, Whitewater News and Eganville Leader).
- Issued four press releases on the Seniors Needs Assessment, Fire Department, with two related to Covid and services.
- Parks & Recreation also coordinated the removal and storage of Christmas light displays from the main street corridors of both Cobden and Beachburg.

Finance & Administration

Sean Crozier, Treasurer/Deputy CAO leads Financial Services, including accounts payable/receivable, taxation, purchasing, payroll, risk management, and asset management.

Financial Services

- The total tax outstanding as of March 31, 2021 was \$3,561,348.78:
 - \$2,439,000.92 – current
 - \$425,770.45 – 1-year arrears
 - \$499,686.96 – 2+ year arrears
 - \$161,836.97 – Interest
 - \$35,053.48 – miscellaneous (tax sale revenue & utility transferred to water)
- As of March 31, the Township had collected \$3,324,275.84 of the interim tax bill (58.1%).
- On January 6, the sixth of six utility bills pertaining to 2020 were issued in the amount of \$263,489.78. As of January 31, 2021, \$69,108.62 (~26%) remained uncollected.
- On March 23, staff transferred \$69,197.89 of utility arrears pertaining to 99 properties to their tax roll.
- On March 3, the first of six utility bills pertaining to 2021 were issued in the amount of \$312,634.74. As of March 31, 2021, \$61,387.27 (~20%) remained uncollected.
- On February 17, the following was awarded:
 - Tender 2021-05 Parks & Recreation Half Ton Truck in the amount of \$38,607.79 to Mack Mackenzie Motors Ltd. to be funded from they Recreation Reserve.
 - Tender 2021-01 Mobile Column Lifts in the amount of \$59,590.66 to ISN Canada Group Holdings Inc. to be funded from the Capital Reinvestment Reserve.
 - Sole source in the amount of \$19,054.57 for the Joint Job Evaluation & Pay Equity Project to Cornerstone Management Solutions Limited to be funded from the 2021 Operating Tax Supported Budget.
- On March 3, staff provided Council with a report clarifying landfill fees.
- On March 17, Council approved supporting the Westmeath & District Recreation Association with a temporary loan of \$38,000 and additional contributions of \$63,474.59 for the Westmeath Arena BFA Ramp project.
- On March 17, Council received a 2020-year end budget report and the Statement of Council Remuneration.
- On March 24, the Treasurer and Deputy Treasurer attended the Tax Policy Working Group meeting hosted by the County of Renfrew. The effect of changing the multi-residential and industrial tax ratios were discussed but ultimately no change was being recommended from the Tax Policy Working Group to County Council.

- Throughout quarter 1, staff implemented payment by debit at the landfill. A summary of payments are as follows:
 - January: \$384.00
 - February: \$970.00
 - March: \$1,365.00
- Dog tag reminders were sent out to residents in quarter 1 with details on how to pay via PayPal. Sales compared to previous years were as follows:
 - 2021: \$9,985
 - 2020: \$6,800
 - 2019: \$9,722

Asset Management & Risk Management

- Council approved the assignment of the remaining funds from Ministry of Municipal Affairs & Housing received in 2019 to improve service delivery and efficiency, in the amount of \$62,998 and set aside in reserve, for asset management initiatives. Public Sector Digest will be assisting to complete the mandated Asset Management Plan to ensure compliance under Ontario Regulation 588/17 for core and all assets required for 2021 and 2023.
- Building condition assessments were completed for the Township's five fire halls and three Public Works garages.
- The Parks & Recreation Operational Review was completed and includes building condition assessments to help with asset management planning.
- Data on all Township assets was reviewed as part of Asset Management Plan preparations. This is a key component of both the 2020-2030 Strategic Plan and 2021 Departmental Workplan. For each asset category, the plan will outline summary, description, replacement cost, average age, current levels of service, condition, and performance, as well as lifecycle activities.
- Insurance 2021 renewal documents were received, and insurance certificates for any grant funds received.

Corporate Management & Legislative Services

Carmen Miller, Clerk provides leadership in legislative services. The Office of the CAO provides overall corporate management of the organization. Health & Safety matters are summarized in this section as well.

Legislative Services

- The department officiated 1 wedding, 22 commissions and issued 2 lottery licenses.
- Staff are continuing to update and revise by-laws.
- Recreational Vehicle applications have been received to date with 2 permits have been issued. Reminder letters have been sent to those who had a permit last year.
- Council met 7 times, passed 15 by-laws, and considered 39 reports.

Health & Safety

- The JHSC Q1 meeting was held in March. Five incidents were reported. (1 failure to warn, 3 damages to property, and 1 worker injury).
- First Aid kits were inspected.
- Defibrillators on the fire trucks were inspected.
- Nathan Tubby completed JHSC Part 1 certification.

Office of the CAO

- A tender was issued for the sale of remaining vacant land in the Township's Industrial Park. No bids were received through the process; however, McRae Excavating submitted an offer which was accepted by Council.
- A review of the Township's non-union salary grid and job evaluation system is underway with the assistance of Cornerstones Management Solutions Limited. The project involves reviewing the current job evaluation, classification, and salary structure to meet statutory Pay Equity obligations. A total of 31 job classifications are being reviewed, including full-time, part-time, casual, and seasonal positions. The non-union grid includes part-time and casual fire, arena, and library positions. The project is being completed collaboratively with other municipalities, including Bonnechere Valley, Greater Madawaska, McNab-Braeside, and Laurentian Valley. As part of this project, the consultants will provide group job evaluation training for the participating municipalities to be able to undertake job evaluation together in the future without a requirement for external assistance and in compliance with requirements.
- The 2020 Legal/Claims Update was provided to Council in closed session.
- Several grant opportunities were explored with the Township awaiting responses, including:

- ICIP: Covid Stream - Local Government Intake (\$100,000) – Beachburg Arena Restart (Chiller, Septic, Accessibility)
- Canada Healthy Communities Initiative (Up to \$250,000) – Cobden Marsh Trail
- Public Safety Canada National Disaster Mitigation Program (\$35,000) – Area Near Westmeath Provincial Park
- Ontario Trillium Foundation - Resilient Communities Fund (\$9,600) – Library Covid Measures
- Canada Commemorative Partnership Program - Community War Memorial Funding (\$25,000) – Westmeath Cenotaph
- Ontario Rural Economic Development Program (\$25,000) – Business Retention, Restart & Expansion Program
- Ontario Inclusive Community Grants (\$60,000) – Seniors Home Support & Active Living Pilot Project
- Ontario Seniors Community Grant - Local Initiatives (\$24,000) – Seniors Community Needs Assessment
- FCM Municipal Asset Management Program (\$50,000) – Master Servicing Study.
- An update was provided on the Local Efficiency Group Joint Service Delivery Review. Several initiatives are being pursued with LEG partners, the Towns of Arnprior and Renfrew, and Townships of Admaston-Bromley, Greater Madawaska, Horton and McNab/Braeside.
- Applications were also submitted to the second intake of the Province's Municipal Modernization Program:
 - With the Townships of Admaston-Bromley and Greater Madawaska to undertake a review of road operations to maximize efficiency while ensuring utmost safety in each township.
 - With the Township of Greater Madawaska to implement recommendations from the Local Efficiency Group Service Delivery Review to position both Townships as "growth ready", specifically completion of growth readiness policies, modernization of zoning for growth, and a streamlined Development Approvals Process with construction standards.
 - Under the Third Party Review stream to undertake a Building Services Review to streamline process, maximize resources, and meet increasing demand.
- The Township completed the Seniors Community Needs Assessment and Age Friendly Plan under the guidance of the Seniors Task Force and with the support of Barnes Consulting. The process included focus groups, a survey, and a concluding forum. Seniors and service providers took part in the process.
- A community survey was completed as of the development of an Active Transportation Plan which is bring completed by WSP Consultants.

Parks & Recreation

The Parks & Recreation Department is led by Jordan Durocher, Manager. The Department is responsible for arenas, parks, boat launches, ball diamonds, beaches, and trails & active transportation. The department works closely with community partners.

Arenas

- A second lockdown, which began December 26 prevented the community from using the Cobden Arena for the first six weeks of the first quarter. With the extension of the second lockdown, it prevented any regular bookings to proceed until mid-February.
- The Eastern Ontario health units approved leagues to 're-set' after the second lockdown. Teams who re-set would have to maintain these as a new bubble. Out of region teams were also recommended to be the same Covid-19 colours (i.e., green to green). The Whitewater Kings had a re-set to play Brockville Tikis.
- The County of Renfrew moved to a yellow zone on March 8, preventing us from hosting users of the same green to green Covid-19 colour in our facilities. The Whitewater Kings forfeited their season shortly after.
- March Break Skates were cancelled due to the change in March Break at local County schools.
- Last ice was March 29. Total arena bookings in Cobden, during the first quarter, totalled 252 hours, despite the lockdown.
- Plant shutdown occurred, and ice was removed by March 31. Regular ice out protocols occurred thereafter.
- A brine leak occurred at the Beachburg Arena with plans for repair. The cost to repair will be approximately \$13,000.00.
- Building maintenance and snow removal was on-going throughout the lockdown at all facilities.
- The Renfrew County Recreation Facility meetings resumed after the second lockdown. The nature of these meetings is to discuss, share, and implement safe and best practices for our users and staff during COVID-19.
- Tender 2021-15 was issued for the repair on the chiller seals at the Beachburg Arena. Tender will be awarded in Q2.

Outdoor Rinks

- The Westmeath & District Recreation Association (WDRA) opened an outdoor rink with the support of the Township through the Community Recreation Grant.
- In Foresters Falls, electrical upgrades took place and are on-going to satisfy Electrical Safety Authority (ESA) requirements.

Boat Launches & Beaches

- Pre-planning work to repair the Westmeath Boat Launch was undertaken and a virtual meeting with the Department of Fisheries & Oceans took place. On on-site visit will occur in Q2.
- A new raft was ordered for Little Lakes. This raft will replace the exhausted raft that had been there for several years.

Parks & Trails

- Updated light poles were completed in Veterans Memorial Park in Cobden as part of capital work and Electrical Safety Authority (ESA) requirements. Tree removal occurred at the same time for dying, dead, or trees interfering with hydro lines. Brush was also removed.
- Tender No. 2021-05 for the Parks & Recreation half ton truck was awarded to Mack MacKenzie Motors Ltd. for the purchase of a 2021 Chevrolet Silverado Half Ton Truck.
- Transition to parks began at the end of March.
- Summer Park Attendant student position interviews were completed during the quarter; three park students were hired. Of these students, two are returning employees and one also joins us from arena operations.
- Tender 2021-14 Westmeath Cenotaph Project was issued. Tender will be awarded in Q2.



Protective & Fire Services

Protective Services includes crossing guards, animal control, and by-law enforcement. The Fire Department is managed by Acting Fire Chief Guy Longtin and Deputy Fire Chief Jonathan McLaren. With over 60 volunteer firefighters and five stations, the Department ensures the protection of the area with suppression, training, and prevention. OPP matters are also summarized here. Carmen Miller, Clerk serves as the Township's Community Emergency Control Coordinator. She also oversees crossing guards and contracts for animal control and by-law services.

Crossing Guards, By-law Services & Animal Control

- The crossing guards were available when in person school occurred in Cobden.
- Parents are being asked to drive their kids to school when able.
- Staff are addressing by-law issues and animal control as calls are received.
- Payment for dog tags can now be made online. Payments were also available at community stores until March 31.
- Four 4 kennel licenses were issued.

Fire Services

Education and Prevention – The Acting Chief thanks the Pub Ed committee for the excellent video they produced for use in our schools. The teachers very well received it.

Suppression and Emergency Response – The call volume has returned to normal for this quarter. A total of 18 calls were responded to with minimal dollar loss. With the early onset of spring like weather the grass/brush fires have already started. We will be monitoring the situation closely and will place a fire ban should the need arise.

Training – It was nice to be able to return to in person training for a short period at the start of this quarter with 18 new recruits. This is the largest recruit class that we have ever had. Recent restrictions have the firefighters back to online training. We are hoping to see some relief to be able to return to in person training for the summer.

Fire Permits – Agricultural permits were on the rise this quarter with many wanting to burn before the snow leaves us. Notice was posted about renewing your fire permits as they all expired at the end of 2020. Permits are also available online.

Message from Outgoing Acting Chief – Since this will be my last quarterly report as your Acting Fire Chief, I would like to take this opportunity to thank Council for entrusting your fire department under my command. I would also like to thank Deputy Chief McLaren for his support and all the officers and firefighters for making my work so much easier. Whitewater Region should be proud of the professionalism exhibited by its volunteer fire department.

Emergency Management

- MEEG met regularly to keep up to date on all the new information that has been circulated from the various agencies, also to prepare for the spring freshet.
- Dr. Jennifer Spinney and Dr. Brent Doberstein's final study on 2019 flooding was received by Council in January. A total of 26 people participated in the study, including 22 residents and 4 Township representatives.
- A motion from Councillor Jackson was approved regarding navigation on the Ottawa River. It asks the federal Minister of Transportation to consult whitewater tourism operators prior to imposing any bans. Staff are also exploring an agreement for service with Wilderness Tours for the provision of swift water operators and boats in the event of an emergency.
- A flood readiness plan was also worked on and completed in Q2.

Public Safety & Policing

- The Province issued guidance on new Detachment Boards. Municipalities are encouraged to work together to determine composition with a minimum of 20% representation for each of citizen appointees and provincial seats. The Township is served by both the Upper Ottawa and Renfrew detachments. A report will be forthcoming by the CAO in Q2.
- Work continues the development of the Community Safety and Well Being Plans which are being led by each detachment.
- The Q4 2020 calls for service summary was received by Council in February. Q1 2021 calls for service summary is expected in Q2.



Public Works

Public Works is managed by Lane Cleroux. The Transportation Services Division is led by Randy Buckwalt, Roads Superintendent. This area includes responsibility for fleet and roads. The Environmental Services Division is led by Steve Hodson, Superintendent. The Division is responsible for facilities, drainage, utilities, waste & wastewater, as well as waste management, including recycling and curbside pickup.

Administration, Fleet & Engineering

- The Ross Garage received the four lifts to raise vehicle/ equipment.
- A HP DesignJet T830 wide format printer/scanner was purchased from Cansel by request for quotation.
- Jp2g Consultants were retained to prepare tender drawings and specifications for the rehabilitation of Grace Street in Westmeath.
- The Stormwater Assessment, Planning and Implementation of the Cobden Agriculture Area RFP was award to Hutchinson Environmental Sciences Limited. A kick of meeting was held on February 18 with representatives from the Township, Jp2g, Hutchinson Environmental and Muskrat Watershed Council.
- Tenders were released for a tandem, grader and drum roller.
- The following items were sold on GovDeals. (Pricing includes HST and GovDeals administration fee):
 - 2005 Ford Explorer XLS 4.0L 4WD - \$2,378.99 (Fire)
 - 2006 Dodge Ram 1500 4WD - \$4,118.29 (Roads)
 - Auto Scanner Diagnostic Unit - \$533.08 (Roads)
 - 1991 Olympia Ice Resurfacing Machine - \$3,397.06 (Parks & Recreation)
 - 1995 Chevrolet C/K 1500 Ext. Cab 6.5-ft. Bed 4WD - \$1,594.01 (Fire)
- Installed pressure sensors to existing GPS systems to monitor plow up/down on plow trucks & moldboard up/down on graders. Upfitted all fire trucks with front & rear blue LED lighting.



Roads

- The department responded to 23 weather events, requiring sanding and/or plowing. Snow removal was completed 4 times in the villages and hamlets.
- Manual brushing was completed on Oattes Rd and Fletcher Rd and Olmstead-Jeffrey Lake Road.
- Pothole patching started in March and various washouts were repaired due to a fast thaw. Grading of gravel roads started in March.

Waste Management

- Debit payment option was introduced at the Ross Landfill Site.
- Jp2g Consultants were instructed to initiate the process of seeking further capacity at the Ross Landfill Site as well as site improvements. This direction is the outcome of their written proposal from 2020.
- 2020 operational data has been compiled specific to waste management and it demonstrates a total of 465 tonnes of recyclables was collected curbside within the Township.
- Landfill Site staff attended a two 2-day virtual training sessions on landfill operations. The training was facilitated by the Ontario Chapter of the Solid Waste Association of North America.
- The annual operations report for the Ross Landfill Site was submitted to the Ministry of Environment, Conservation & Parks.
- Sand was hauled into the Ross Landfill Site for cover material as the winter supply of mulch was diminished sooner than usual.
- Changes to landfill fees were implemented and a flyer was distributed. A follow up report was also prepared for Council's information.

Environmental Services

- Energy consumption data (hydro, propane & furnace oil) for 2020 was compiled in Q1.
- Discussions were initiated with Envari Energy Solutions to submit a proposal for the supply and engineering of LED streetlights for all remaining streetlights excluding Beachburg and La Passe.

Water & Wastewater

- An inventory of the Townships linear assets (water mains, sanitary and storm sewers) was collected and assessed for Asset Management functions. A condition assessment of these linear assets as well as the Treatment Plants and their components was also undertaken.
- Drinking Water System reports (Haley, Beachburg & Cobden) prepared by the Ontario Clean Water Agency were received for Council review and submission to the Ministry of Environment, Conservation & Parks as an annual requirement.
- The Ontario Clean Water Agency is finalizing the tender package for preliminary engineering and re-coating of Filter #1 at the Cobden Water Treatment Plant.
- Commissioning meetings for the Cobden Wastewater Treatment Plant are underway including automation & controls meetings.
- The Cobden Wastewater Treatment Plant upgrade project status update as of March 31 is as follows:
 - Original Contract amount: \$10,980,000.00 (including \$400,000.00 contingency)
 - 50 change orders valued at \$542,862.56
 - Total completed value to date: \$10,151,845.55
 - Revised Contract Amount: \$11,004,422.70 (including \$400,000.00 contingency).

Facility Management

- Services from Garland Canada were obtained to provide specifications for the roof replacement on the Cobden Water Treatment Plant. Garland will also act as project coordinator.
- Electrical defects at various locations were corrected from the Electrical Safety Authority site visit reports.



Staff Teams

Corporate Management & Legislative Services

Robert Tremblay, Chief Administrative Officer
Carmen Miller, Clerk/CEMC

rtremblay@whitewaterregion.ca
cmiller@whitewaterregion.ca

Finance & Administration

Sean Crozier, Treasurer/Deputy CAO
Kim Peterson, Deputy Treasurer
Julie Parr, Finance Assistant
Marsha Hawthorne, HR/Compensation Coordinator
Sandra Moss, Finance Clerk

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Community Development

Ivan Burton, Manager, Planner/EDO
Doug Schultz, Chief Building Official
Debbie Ready, Coordinator

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dready@whitewaterregion.ca

Parks & Recreation

Jordan Durocher, Manager

Arena/Park Operator III:
 Al Griffiths
 Kelly Davidson
 Jerry McIntyre

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agriffiths@whitewaterregion.ca
kdavidson@whitewaterregion.ca
jmcintyre@whitewaterregion.ca

Fire Department

Guy Longtin, Acting Fire Chief (to May 31)*
Jonathan McLaren, Fire Chief (June 1)*
Stacey Levesque, Deputy Chief*
Corey MacKenzie, Deputy Chief*
Julie Butala, Assistant*

glongtin@whitewaterregion.ca
jmclaren@whitewaterregion.ca
slevesque@whitewaterregion.ca
cmackenzie@whitewaterregion.ca
jbutala@whitewaterregion.ca

Public Works

Lane Cleroux, Manager

lcleroux@whitewaterregion.ca

Environmental Services

Steve Hodson, Superintendent
Bill Tripp, Landfill/Facilities Operator
Courtney Loan, Landfill Attendant*

shodson@whitewaterregion.ca
btripp@whitewaterregion.ca

Transportation Services

Randy Buckwalt, Roads Superintendent
Terry O'Malley, Mechanic

rbuckwalt@whitewaterregion.ca
tomalley@whitewaterregion.ca

Driver/Operator:

Derek Bennett, Roger Blaedow, Lindsay Broadhurst, Roy Church, Lucas Hewitt, Colin Limlaw,
Andrew McLeese, Ward Somerville, Nathan Tubby, Perry Yach, and Anthony Zadow.

**designates Part-Time*

Budget Variance

For Period Ending 31-Mar-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
1 GENERAL FUND				
Revenue				
Taxation	-5,904,057.00	0.00	5,904,057.00	-1.00
Special Charges	-35,000.00	-21,802.76	13,197.24	-0.38
Grant in Lieu of Taxes	-50,000.00	-18,733.63	31,266.37	-0.63
Ontario Grants	-1,333,400.00	-375,080.00	958,320.00	-0.72
Federal Grants	-248,891.00	0.00	248,891.00	-1.00
Administration Revenue	-192,322.00	-48,159.89	144,162.11	-0.75
Services & Rents	-4,300.00	-558.50	3,741.50	-0.87
Miscellaneous Revenue	-40,000.00	-2,589.35	37,410.65	-0.94
Sales	-90,200.00	-7,798.28	82,401.72	-0.91
Miscellaneous Revenue	-2,000.00	0.00	2,000.00	-1.00
Arena Sales	-2,700.00	0.00	2,700.00	-1.00
Arena Rentals	-180,378.00	-14,085.16	166,292.84	-0.92
Fire Department Revenue	-133,350.00	-7,272.50	126,077.50	-0.95
Emergency Measures	-5,000.00	-3,250.00	1,750.00	-0.35
Building Department Revenue	-118,400.00	-32,116.30	86,283.70	-0.73
Animal Control	-21,100.00	-11,040.08	10,059.92	-0.48
By-Law Enforcement	-2,500.00	0.00	2,500.00	-1.00
Lottery License	-4,000.00	-36.00	3,964.00	-0.99
Planning Revenues	-36,700.00	-9,450.00	27,250.00	-0.74
Roads Revenue	-4,489,500.00	-1,275.00	4,488,225.00	-1.00
Sewer/Water Revenue	-790,750.00	-132,796.22	657,953.78	-0.83
Recycling Revenue	-650,500.00	1,963.05	652,463.05	-1.00
Waste Management Revenue	-157,000.00	-40,917.70	116,082.30	-0.74
Parks	-107,000.00	0.00	107,000.00	-1.00
Boat Launches	-2,000.00	0.00	2,000.00	-1.00
Tourism	-5,000.00	0.00	5,000.00	-1.00
Industrial Park	-23,125.00	0.00	23,125.00	-1.00
Drains	-119,000.00	0.00	119,000.00	-1.00
Capital Revenues	-57,500.00	0.00	57,500.00	-1.00
Total Revenue	-14,805,673.00	-724,998.32	14,080,674.68	-0.95
Expenses				
Council	185,750.00	46,290.16	-139,459.84	-0.75
Ad-Hoc Committees	5,000.00	0.00	-5,000.00	-1.00
Administration	1,333,627.00	309,950.16	-1,023,676.84	-0.77
Administration Building	73,350.00	13,501.77	-59,848.23	-0.82
Fire Department	848,392.00	160,946.34	-687,445.66	-0.81
Policing	1,083,228.00	90,269.00	-992,959.00	-0.92
Emergency Measures	30,805.00	3,148.65	-27,656.35	-0.90
Building Administration	229,550.00	40,248.10	-189,301.90	-0.82
Building Department	750.00	630.91	-119.09	-0.16
Animal Control	25,591.00	5,134.34	-20,456.66	-0.80
By-Law Enforcement	11,541.00	1,079.86	-10,461.14	-0.91
Planning	213,350.00	38,356.04	-174,993.96	-0.82
Transportation	7,182,505.00	698,745.24	-6,483,759.76	-0.90
Street Lights	340,700.00	22,933.10	-317,766.90	-0.93
Crossing Guards	13,900.00	4,650.66	-9,249.34	-0.67
Airport	75,000.00	0.00	-75,000.00	-1.00
Sewer Distribution	100,510.00	1,861.61	-98,648.39	-0.98
Sewer Transmission	690,240.00	103,159.64	-587,080.36	-0.85
Recycling	339,000.00	55,767.77	-283,232.23	-0.84
Waste General	300,300.00	40,550.71	-259,749.29	-0.86
Landfill - Cobden	8,175.00	0.00	-8,175.00	-1.00
Landfill - Westmeath	13,225.00	2,917.97	-10,307.03	-0.78
Landfill - Ross	294,365.00	44,500.19	-249,864.81	-0.85
Parks	430,665.00	100,492.36	-330,172.64	-0.77
Tourist Booth	27,650.00	1,279.32	-26,370.68	-0.95

Budget Variance

For Period Ending 31-Mar-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
1 GENERAL FUND				
Boat Launches	80,000.00	0.00	-80,000.00	-1.00
Tourism	18,000.00	4,606.27	-13,393.73	-0.74
Arena - Cobden	252,900.00	60,522.13	-192,377.87	-0.76
Arena - Beachburg	251,089.00	14,859.09	-236,229.91	-0.94
Arena - Westmeath	80,720.00	9,842.28	-70,877.72	-0.88
Libraries	83,000.00	83,078.00	78.00	0.00
Museum	15,000.00	9,141.07	-5,858.93	-0.39
Industrial Park	31,000.00	25,000.00	-6,000.00	-0.19
Drainage	174,295.00	17,728.74	-156,566.26	-0.90
Total Expenses	14,843,173.00	2,011,191.48	-12,831,981.52	-0.86
Surplus/Deficit	37,500.00	1,286,193.16	1,248,693.16	33.30
Total GENERAL FUND	37,500.00	1,286,193.16	1,248,693.16	33.30

Budget Variance

For Period Ending 31-Mar-2021

BV Variance	2021 BUDGET VALUE	2021 ACTUAL VALUE	VARIANCE \$	VARIANCE %
2 WATER FUND				
Revenue				
Cobden User Charges	-1,070,000.00	-179,260.37	890,739.63	-0.83
Cobden - Capital Revenues	-150,000.00	0.00	150,000.00	-1.00
Total Revenue	-1,220,000.00	-179,260.37	1,040,739.63	-0.85
Expenses				
Cobden Administration	722,185.00	172,609.39	-549,575.61	-0.76
Cobden Transmission	365,310.00	4,790.19	-360,519.81	-0.99
Cobden Distribution	132,505.00	4,790.23	-127,714.77	-0.96
Total Expenses	1,220,000.00	182,189.81	-1,037,810.19	-0.85
Surplus/Deficit	0.00	2,929.44	2,929.44	0.00
Total WATER FUND	0.00	2,929.44	2,929.44	0.00
Total Surplus (-)/Deficit	37,500.00	1,289,122.60	1,251,622.60	33.38