

Whitewater Region Public Library Board
Board Meeting

MINUTES

Monday June 22, 2026
In Person (Cobden Branch) & Zoom Meeting
Start 6:30 pm

Attendance: Debbi McLaughlin, Jim Butterworth, Mary Clark, Angela Stone-Butterworth, Sarah Laut, Monica LaGrotta, Connie White

Regrets:

1. Call to order

On the Call of the Chair, the meeting was called to order at 6:31pm
Entered in camera 6:31-6:45pm.

Moved by: Mary Clark

Seconded by: Sarah Laut

That WRPLB form a committee to create a CEO contract.

Carried - Resolution #2026-06-01

2. Adoption of Agenda

Moved by: Mary Clark

Seconded by: Monica LaGrotta

That WRPLB approve the June 22, 2026 agenda.

Carried - Resolution #2026-06-02

3. Adoption of Minutes

a) [May Minutes](#)

Moved by: Sarah Laut

Seconded by: Mary Clark

That WRPLB approve the meeting minutes of May 26, 2026.

Carried - Resolution #2026-06-03

4. Communication

The Cobden Legion thanked the Library Board for the donation from Trivia Night.

5. Reports

- a) [CEO Report](#) and [Branch Report \(May\)](#) for June 2026:

Moved by: Connie White

Seconded by: Monica LaGrotta

That WRPLB approve the CEO Report for June 22, 2026.

Carried - Resolution #2026-06-04

- b) Treasurer Report [Budget Actual April 2026](#) and [April 2026](#)

Moved by: Angela Stone-Butterworth

Seconded by: Monica LaGrotta

That WRPLB approve the Treasurer Report for June 22, 2026.

Carried - Resolution #2026-06-05

Discussion was held about MacWha GIC renewal.

Moved by: Jim Butterworth

Seconded by: Connie White

That WRPLB approve the renewal of the MacWha GIC in the 2 year term.

Carried - Resolution #2026-06-06

6. Old Business

a) Short Term Goals

- i) Review [Proposed Organizational Chart](#) (Job descriptions and Budget)

Update: 3 computers can be moved over from municipal office to use in the library branches which allows for \$5000 allotted to the tech budget to be used to balance the WRPLB payroll expenses.

b) Municipal 25th Anniversary

“Touch-a-Truck” event to be held at the Beachburg Fairgrounds
discussion led to agreement that volunteer job descriptions and board member descriptions be the main priority. A shaded reading area would also be suitable.

(Volunteers for this event are to be confirmed.)

c) Agricultural Fairs

Discussion was held about WRPL participation with the Exhibits at both Cobden and Beachburg Fairs.

Moved by: Jim Butterworth

Seconded by: Connie White

That WRPLB approve the BAS Fair Junior Creative Writing Prizes and Cobden Fair Sponsorship up to \$100 annually.

Carried - Resolution #2026-06-07

Discussion was held regarding cost of vendor table at Beachburg Fair.

Moved by: Jim Butterworth

Seconded by: Angela Stone-Butterworth

That WRPLB approve the payment of the \$50 not-for-profit fee for a vendor space at the Beachburg Fair.

Carried - Resolution #2026-06-08

7. New Business

Discussion about Volunteer Recognition Event: It was suggested that the event be open to the general public and be held at the Township Office on Tuesday, July 28th, 6-8 pm. Library volunteers and MacWah recipient(s) are to be recognized with certificates and money, respectfully. Also, desserts/cake and hot drinks (tea/coffee) are to be available.

(Reservation of this space and time is to be confirmed by Sarah or Debbi.)

8. Motion to Adjourn

8:31 pm

Motioned by: Sarah Laut

That WRPLB adjourn the meeting.

Carried - Resolution #2026-06-09

Next meetings:

- Regular meeting September 22 @ 6:30 p.m. **in person or zoom**
- Working groups can contact Debbi if you need to create a meeting online
- [AODA training](#) is required by all library board members. Send certification to Debbi when completed.