

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday November 7, 2012

Place: Cobden Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

1. Call to Order
2. Prayer
3. Roll Call
4. Disclosure of Pecuniary Interest
5. Adoption of the Agenda
6. Adoption of the Minutes of the Last Meeting
7. Adoption of the Accounts
8. **Delegation**
 1. **Kevin Bossy – Bishop Water Technologies Inc. – Biofilm Treatment for Polluted Rivers**
9. **Departmental Reports**
 - a. Monthly reports from Treasurer, Fire, Public Works, Environmental Services, By-Law Enforcement
 - b. Reeves Report
10. **Committee Reports**
11. **Bylaws**
 1. 12-11-570 Capital Financing Bylaw – Grader & Excavator
 2. 12-11-571 Agreement – Agricorp – Rain Gauge Site
12. **Misc Correspondence**
 1. Cheryl Gallant, M.P. – Applications for Eastern Ontario Development Program
 2. Min. of Community & Social Services – Applications for Accessibility Standards Advisory Council
 3. Min. of Municipal Affairs & Housing – Amendments to Local Improvements Charges Regulations
 4. Township of Greater Madawaska – Ability to Pay Act
 5. Township of Greater Madawaska – Say for Pay – Policing
 6. Township of Greater Madawaska – JEPP Program
 7. Min. of Natural Resources – Water Quality Conference/Meeting on August 13th
 8. CanWEA – Wind Energy and Property Values
 9. Township of Uxbridge – Equal access to high bandwidth broadband
 10. County of Renfrew – Water Response Team Information CD/Preparing for Low Water tip sheet
 11. Min. of Infrastructure – Consultation – Managing forfeited properties
 12. Minister of Agriculture & Agri-Food – Reply to letter - AgriRecovery
 13. Cobden Santa Claus Parade – November 24th, 2012
13. **New/Unfinished Business**
 1. New Chief Administrative Officer – Media Release
 2. Joint Grader Operator Truck Driver Machine Operator Appointment – Dave Brenner
 3. Truck Driver Machine Operator Appointment – Adam Burns
 4. Art Cobb – OHTO Conference expenses – Conference information & Customer Service Leader designation
 5. Severance Application B105/11 Pt Lot 32, Con 9 Ross – Valliant
 6. Severance Application B122/12 Pt Lot 16, Con 2 Ross – Guest
 7. Drainage Plan – Vera Crescent – Vereyken Severances
 8. Livestock Claim – Glenn Ferguson
 9. Livestock Claim – Ben Snyder
 10. Community Events and Councilor Announcements
14. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
15. **Adjournment**

Regular Council Meeting

1. Call to Order

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.

Staff Present: Annette Mantifel

2. **Prayer**
Prayer was recited

3. **Roll Call**
Clerk conducted Roll Call

4. **Disclosure of Pecuniary Interest**
None Reported

5. **Adoption of the Agenda**
Moved by Donald Rathwell, Seconded by Joe Trimm
2012 – 2262 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated November 7, 2012 for the Regular Council Meeting as submitted .”

Carried by
Jim Labow

6. **Adoption of Regular Council Meeting Minutes**
Moved by Joe Trimm, Seconded by Donald Rathwell
2012 – 2263 “Be it Resolved that the minutes of the previous Regular Council Meeting dated October 17th, 2012 be adopted as circulated.”

Carried by
Jim Labow

7. **Adoption of Accounts**
Moved by Donald Rathwell, Seconded by Joe Trimm
2012 – 2264 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period September 26 – October 31, 2012, in the amount of \$644,578.95 for general purposes and \$18,536.31 for water purposes and that the above accounts be paid.”

Carried by
Jim Labow

8. **Delegation**

1. **Kevin Bossy – Bishop Water Technologies Inc. – Biofilm Treatment for Polluted Rivers**

Mr. Kevin Bossy thanked Council for allowing him to come and present to Council.

Mr. Bossy explained the process that is used in China to bring the water back to acceptable standards.

Mr. Bossy presented Council the examples of the Biocord that would be used in Muskrat Lake if the approval for a pilot project goes through.

Mr. Bossy informed Council that the nylon polyester woven biocord provides a culture bed for the microbials to attach onto due t the positive charge that it has when it leaves the factory.

Mr. Bossy informed Council that he had met with the local MNR, the MOE and the ministry of Agriculture.

Deputy-Mayor McBride questioned about targeting the Snake River

Mr. Bossy said investigation needs to be done concerning what is draining into the Snake River.

Deputy-Mayor McBride questioned what does Mr. Bossy need from Council?

Mr. Bossy asked for a letter from Whitewater Region to support the Bishop Water Technologies Inc. to work on Muskrat Lake.

Mr. Bossy informed Council that he would like to include Algonquin College, University of Ottawa, OMAFRA and the MOE to show them the biocord works.

Councillor McLaughlin commented that the local MNR seems to be onboard.

Mr. Bossy informed Council that the life span of the biocord is 10 years.

Mayor Labow said that the start would be a letter from Whitewater Region to proceed and that the Township is very interested in a pilot project.

Mayor Labow questioned where the starting area would be?

Mr. Bossy said there would be three areas that have the highest activity, which he feels are where the Townline crosses the Snake River, Olmstead-Jeffrey Lake and tributaries off of the Muskrat Lake.

Mr. Bossy informed Council that there is money available for this purpose.

Mr. Bossy said that the first year he would implement a floating island and them into the ditches. This would remove what is coming into the lake and it will give the lake a chance to create a biological filter.

Moved by Joe Trimm, Seconded by Donald Rathwell

2012 – 2265 “Be it Resolved that Council for the Township of Whitewater Region would support a pilot project for biofilm treatment to improve water quality within Muskrat Lake and the local water areas.”

Carried by
Jim Labow

9. **Departmental Reports**

a. **Monthly reports from Treasurer, Fire, Public Works, Environmental Services, By-Law Enforcement**

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: October 2012

OMPF FINAL PAYMENT 2012

We have received the fourth installment of OMPF for 2012 in the amount of \$274,150.00. Our total 2012 funding amount is \$1,096,600 compared to \$1,127,300 received in 2011.

TAX BILLS

The final installment of the property taxes was due October 31, 2012. The second supplemental listing for 2012 has been received but no calculation has been completed yet to determine the municipal portion.

RECONCILIATION - POLICING

As you are aware we have now received the reconciliation credit for policing for the period January to June 2012 – it is \$12,015. Last year, for the same period, we received a reconciliation credit of \$11,286.

PROCEDURAL AUDIT

MacKilligan & Associates will be conducting our procedural audit during the week of November 26th.

Annette Mantifel

Treasurer/Deputy CAO

WHITEWATER REGION FIRE DEPARTMENTAL REPORT 31-October – 12

Total Emergency (Station) Responses for **94-06** Fire Chief Wayne Heubner

01 – October 12 – Moore attends Westmeath Stn. practices x5.

01 – October-12 – Heubner, Moore met with Westmeath Truck Comm.

02 – October 12 – Heubner, Moore met with Fire Chairl.

03 – October 12 – Heubner attends Council.

03 – October – Heubner attends Cobden Stn. practice.

04 – October – Heubner attended Mutual Aid in Whitney.

10 – October r – 12 Heubner attended Rescue Comm. Meeting Renfrew F.D.

17 – October - 12 Heubner attends Council.

17 – October -12 Heubner attends Cobden Stn. practice.

23 – October – 12 Heubner met with Chief Herback.

STN. #1 – Haley's

STN. #2 – Cobden

17 – October – 12 – CO2 32 John St.

22 – October – 12 – Control Burn 18745 Hwy #17.

25 – October– 12 – Lawn tractor fire 603 Mowat Rd.

31 – October – 12 – Alarm activation smoke machine 16 Cowley St.

31 – October – 12 – Alarm activation smoldering 17 Astrolabe Rd.

STN. #3 – Foresters Falls

STN. #4 – Beachburg

07 – October – 12 – Tree/Hydro line Lacroix Bay Rd.

STN. #5 – Westmeath

07 – October – 12 – Tree/Hydro line Lacroix Bay Rd.

Truck/Hall Report

Haley – Bi-weekly training continues.

Cobden – Bi-weekly training continue,

Extrication training ongoing.

Foresters Falls – Bi-weekly training continues.

Beachburg – Weekly training sessions continue.

Westmeath – Weekly training continues.

All pumps tests completed.

RECOMMENDATIONS

Beachburg Fire Hall hooked up to gas.

Purchasing of bunker gear, pagers and coveralls will be done shortly.

T.W.P. Whitewater Region Departmental Report

Department of PUBLIC WORKS October 2012 Monthly Activities:

- Bringing in the winter sand has been completed
- Received new float for transporting equipment around the Township
- All roads staff completed the first aid course
- Graveled Blind Line, and Behm Line, Rox Siding Rd, Stoppa Rd, Astrolabe Rd
- 2 fire hydrants repaired in Cobden
- Mowed some ditches with a demo mower we were trying out
- Side patching was done on some roads that are breaking down
- All the docks, benches and flower pots have been removed for the winter
- Culverts have been checked and cleaned out from beaver debris
- With all this rain we have received near the end of October the roads have developed a lot of pot holes again. Patching will be ongoing until the snow flies, as well pretty much all the gravel roads need grading, when the rain stops and before they freeze.

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- **Township of Whitewater Region**
- **Environmental Services Department**
- **Monthly Departmental Report**
- **October, 2012**

- **Plants:**
- The Department had Aspec Automation up from Ottawa to work on the PLC at both the Beachburg WTP as well as the Cobden WTP during October.
- Pat McInnis from MOE (Toronto) was up to get the Department started with the Ontario Water Quality Surveillance Program. This volunteer sampling and monitoring program will help MOE and the Municipality comprise data on the quality of source water for each of the three (3) drinking water systems. The sampling will provide analysis of over 250 parameters, the majority of which are man-made chemicals.
- The Drinking Water Quality Management System Representative is in the process of trying to put together summaries for a Management Review with respect to the Drinking Water Systems. The Management Review Meeting, Infrastructure Review, Quality Assurance Review, Risk Assessment and Internal Audit are all to be performed prior to our new Accreditation Body (SAI Global) being able to conduct a document review and an external audit for our accreditation. These internal reviews, meetings as well as the internal audit are very much overdue and the likelihood of the Municipality becoming accredited anytime soon is minimal. The accreditation process for operating authorities is a function of the Safe Drinking Water Act, 2002.

- Required annual flow meter calibrations were carried out this Month by DATUM Controls Inc.
- **Waste:**
- The stockpile of fill on the Westmeath Landfill Waste Mound has been spread and used to improve the slope on the West side. This was a direction from MOE following an Inspection of the Westmeath Site. Slope stability and grade has been improved following the project.
- Staff underwent Emergency First-Aid and CPR training this month.
- Gases were removed from the refrigerated appliances at the Ross Landfill Site during October. These units are now removed from the Site for recycling.
- Some of the stockpile of scrap tires has been removed from the Ross Site.
- **Steven Hodson, Environmental Services Manager**
- **Township of Whitewater Region**

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement DATE: October 31, 2012

MONTHLY ACTIVITIES:

- Carried out building, plumbing, septic and By-law inspections and attend meetings for future developments.
- For the Month of October we issued we 19 Building Permits at a constructions value of 1,354,000.00 in total. 8 Single family dwelling or units, 5 residential addition/renovation, 1 demo sfd, 5 Septic permits.
- We are very busy with severances, rezoning and some minor variances.
- We are still having some dog issues in the Westmeath area.
- Working on outdoor wood furnace by-laws drafts should be ready for council soon for review.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

None

b. Reeves Report

Reeves Renfrew County Report For the Month of October

During the month of October I attended three half day meetings and one full day.

On October 13th we held out last event Taste of the Valley with over 100 venders and during the day an estimated 6000 people attended.

The County received a letter from CN Railway from Beachburg to Pembroke they will sell holdings for \$12, 158, 00.00. Warden Michael McCrank saying CN were offering to sell track and land from Nepean to Portage-du-Fort for \$21,711,000.00.

Business Development Officer Mr. Craig Kelly has the opportunity to assume the role of President of Ontario East Economic Development Commission. Craig has been involved on the Executive for many years. He has been a vital coordinator of the Ontario East Municipal Conference that is held in Kingston each year attended by many County and Municipal Councillors. Past at County Council he accepted this position. Craig is currently working under Development and Property as the Business Development Officer.

Thirteen companies along with County of Renfrew and airport commission attended a business match maker and networking tradeshow in Winnipeg October 10 to October 12, 2012. The Warden and Alastair Baird, Manager of Economic Development attended.

County Council has approved a new award. It will be called Warden's Community Service Awards. The selection review committee will be comprised of the Warden, Chief Administrative Officer and one member of County Council. October 31 we had a presentation from the Ministry of Transportation that was winter maintenance on Provincial highways and new alignment on Highway 17. I have brochures on their presentation.

Donald Rathwell

10. Committee Reports

Nothing.

11. Bylaws

1. 12-11-570 Capital Financing Bylaw – Grader & Excavator

Moved by Joe Trimm, Seconded by Donald Rathwell

2012 – 2266 “Be it Resolved that the Council of the Township of Whitewater Region enact a By-law authorizing the submission of an application to the Ontario Infrastructure and Lands Corporation for financing capital works and to authorize temporary and long-term borrowing from OILC for such capital works and the said by-law be numbered 12-11-570 and be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-law Book this 7th day of November, 2012.”

Carried by
Jim Labow

2. 12-11-571 Agreement – Agricornp – Rain Gauge Site

Moved by Donald Seconded by Joe Trimm

2012 – 2267 “Be it Resolved that the Council of the Township of Whitewater Region enact a BY-law authorizing the Mayor and CAO to enter into an agreement with Agricornp regarding the Rain Gauge Site and the said bylaw be read a first, second and third time, and that the said by-law be numbered 12-11-571 and be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the By-law Book this 7th day of November, 2012.”

Carried by
Jim Labow

12. Misc Correspondence

1. Cheryl Gallant, M.P. – Applications for Eastern Ontario Development Program

Information.

2. Min. of Community & Social Services – Applications for Accessibility Standards Advisory Council

Information.

3. Min. of Municipal Affairs & Housing – Amendments to Local Improvements Charges Regulations

Information.

4. Township of Greater Madawaska – Ability to Pay Act

Information.

5. Township of Greater Madawaska – Say for Pay – Policing

Information.

6. Township of Greater Madawaska – JEPP Program

Moved by Donald Rathwell, Seconded by Izett McBride

2012 – 2268 “Be it Resolved that Council of the Township of Whitewater Region support the Township of Greater Madawaska’s resolution in requesting that the Federal Government reconsider its decision to cancel the JEPP program.”

Carried by
Jim Labow

7. Min. of Natural Resources – Water Quality Conference/Meeting on August 13th

This letter will be referred to the next Official Plan meeting re: Muskrat Lake..

8. CanWEA – Wind Energy and Property Values

Information.

9. Township of Uxbridge – Equal access to high bandwidth boardband.

Information.

10. County of Renfrew – Water Response Team Information CD/Preparing for Low Water tip sheet

Information.

11. Min. of Infrastructure – Consultation – Managing forfeited properties

Information.

12. Minister of Agriculture & Agri-Food – Reply to letter – AgriRecovery

Information.

13. Cobden Santa Claus Parade – November 24th, 2012

Information.

13. New/Unfinished Business

1. New Chief Administrative Officer – Media Release

Information.

2. Joint Grader Operator Truck Driver Machine Operator Appointment – Dave Brenner

Moved by Cathy Regier, Seconded by Izett McBride

2012 – 2269 “Be it Resolved that the Council of the Township of Whitewater Region is please to appoint Mr. Dave Brenner as Joint Grader Operator Truck Driver Machine Operator effective November 13, 2012.”

Carried by
Jim Labow

3. Truck Driver Machine Operator Appointment – Adam Burns

Moved by Izett McBride, Seconded by Cathy Regier

2012 – 2270 “Be it Resolved that the Council of the Township of Whitewater Region is pleased to appoint Mr. Adam Burns as Truck Driver Machine Operator effective November 14, 2012.”

Carried by
Jim Labow

4. Art Cobb – OHTO Conference expenses – Conference information & Customer Service Leader designation.

Moved by Donald Rathwell, Allen Dick

2012 – 2271 “Be it Resolved that the Council of the Township of Whitewater Region approve payment of hotel accommodation for Art Cobb for the Ontario Highland Tourism Conference held on October 29th, 2012.”

Carried by
Jim Labow

5. Severance Application B105/11 Pt Lot 32, Con 9 Ross – Valliant

Moved by Cathy Regier, Seconded by Izett McBride

2012 – 2272 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application B105/11 – Valliant provided that the owner contact the Ministry of Natural Resources concerning Species at Risk if any changes are made to the existing driveway/roadway.”

Carried by
Jim Labow

6. Severance Application B122/12 Pt Lot 16, Con 2 Ross – Guest

Moved by Izett McBride, Seconded by Cathy Regier

2012 – 2273 “Be it Resolved that the Council of the Township of Whitewater Region has no objections to Severance Application B122/12 – Guest. Council has considered Section 14.3 (4) of the Official Plan and the criteria noted and there are no concerns.”

Carried by
Jim Labow

7. Drainage Plan – Vera Crescent – Vereyken Severances

Moved by Izett McBride, Seconded by Cathy Regier,

2012 – 2274 “Be it Resolved that the Council of the Township of Whitewater Region approve the Drainage Plan as submitted by Jp2g Consultants Inc. dated November 2nd, 2012 for Severance B150/11(1), B151/11(2) and B152/11(3) Vereyken. Further drainage and easement agreements will be submitted to the Township for execution.”

Carried by
Jim Labow

8. Livestock Claim – Glenn Ferguson

Moved by Cathy Regier, Seconded by Izett McBride

2012 – 2275 “Be it Resolved that the Council of the Township of Whitewater Region agree to reimburse Glenn Ferguson:

1. **\$750.00 for one Charlois calf killed by a wolf on October 20th, 2012.”**

Carried by
Jim Labow

9. Livestock Claim – Ben Snyder

Moved by Izett McBride, Seconded by Cathy Regier

2012 – 2276 “Be it Resolved that the Council of the Township of Whitewater Region agree to reimburse Ben Snyder:

1. **\$770.00 for four lambs killed by coyotes on October 17th, 2012;**
2. **\$577.50 for three lambs killed by coyotes on October 19th, 2012;**
3. **\$1,540.00 for eight lambs killed by coyotes on October 23th, 2012;**
4. **\$800.00 for two goats and one lamb killed by coyotes on October 13, 2012.”**

Carried by
Jim Labow

10. Community Events and Councilor Announcements

Santa Claus Parade – November 24th – Cobden

Santa Claus Parade – December 1st – Beachburg

Santa Claus Parade – December 2nd – Westmeath

Fundraiser – November 18th – Ag Hall

Horseman Breakfast – November 25th – Ag Hall

Christmas Craft Shoe – November 30th & December 1st – Christmas Craft Show

Business Dinner – December 8th – Ag Hall

Dinner – November 10th – Trinity United Church

14. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.

Moved by: Izett McBride, Seconded by: Cathy Regier

2012 – 2277 “THAT this meeting become a closed meeting for the purpose(s) – Time 2:45 p.m.

- the security of the property of the municipality or local board;

- Personal matters about an identifiable individual, including municipal or

- a proposed or pending acquisition or disposition of land by the municipality or local board;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;
- A meeting of a council or local board or of a committee of wither of them may be closed to the public if the following conditions are both satisfied:
The meeting is held for the purpose of educating or training the members
AND
At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee

Moved by Cathy Regier, Seconded by Izett McBride

2012 – 2278 “Be it Resolved that the Council of the Township of Whitewater Region Committee of the Whole meeting dated November 7, 2012, hereby be adjourned at 3:53 p.m.”

Carried by
Jim Labow

Moved by Don Rathwell, Seconded by Joe Trimm

2012 – 2279 “Be it Resolved that Council of the Township of Whitewater Region require a lot addition merging the two properties’ owned by Jessica & Benjamin McMullen in order to approve an accessory building that is currently on the second lot.”

Carried by
Jim Labow

15. Adjournment

Moved by Izett McBride, Seconded by Cathy Regier

2012 – 2280 “Be it Resolved that the Township of Whitewater Region Council Meeting dated November 7, 2012 hereby be adjourned at 3:55 p.m.”

Carried by
Jim Labow


Annette Mantifel Interim CAO/Clerk


Mayor Jim Labow