

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**Meeting Title: Regular Council Meeting Date: Wednesday Oct. 2, 2013**

**Place: Cobden Council Chambers Start Time: 1:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

1. Call to Order
  2. Prayer
  3. Roll Call
  4. Disclosure of Pecuniary Interest
  5. Adoption of the Agenda
  6. Adoption of the Minutes of the Last Meeting
  7. Adoption of the accounts
  8. **Delegation - none**
  9. **Departmental Reports**  
Treasurer, Public Works, Environmental Services, Bldg/by-Law Enforcement, Fire, Reeve & CAO reports
  10. **Committee Reports**
    1. Public Works Sept. 18, 2013 – no motions
  11. **By-Laws**
    1. 13-10-653 Campbell Agreement
    2. 13-10-654 OCWA amending Agreement
    3. 13-10-655 Civil Marriage Delegates
    4. 13-10-656 Admaston/Bromley Extrication Agreement
  12. **Correspondence**
    1. Letter - info
    2. Dementia Care Strategy - info
    3. JLT Risk Reporter - info
    4. Aggregate Recycling Promotion Act - info
    5. National Seniors Day - info
    6. Waste Reduction Act - info
    7. Library Trivia Night - info
    8. Remembrance Day Service – info
    9. Annual Community Awards - info
  13. **New/Unfinished Business**
    1. Tourist Booth report
    2. Wildlife Compensation – Nicolai
    3. Solar Project RFP 13-01
    4. McDonald Burying Ground = Heritage Designation
  14. **Non Agenda Items** (which because of urgency cannot be deferred to a subsequent meeting)
  15. **Notice of Motions for future agendas:**
  16. **Closed Meeting -**
    1. 239 (3) Subject matter to be considered is a request under the Municipal Freedom of Information and Protection of Privacy Act.
    2. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees
    3. 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees
  17. **Confirmation By-Law 13-10-657**
  18. **Adjournment**
- 
1. **Call to Order**  
Present: Councillors: Mayor Jim Labow, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick. Deputy Mayor Izett McBride was absent.  
  
**Staff Present:** Christine FitzSimons, Annette Mantifel, Bill Misener, Steve Hodson and Marsha Hawthorne.
  2. **Prayer**  
Prayer was recited
  3. **Roll Call**  
Clerk conducted Roll Call

4. **Disclosure of Pecuniary Interest**  
Nothing.

5. **Adoption of the Agenda**  
Moved by Cathy Regier, Seconded by Daryl McLaughlin  
**2013 – 2676 “Be it Resolved that Council of the Township of Whitewater Region adopt the Agenda for the October 2, 2013 meeting.”**

Carried by  
Jim Labow

6. **Adoption of Regular Council Meeting Minutes**  
Moved by Daryl McLaughlin, Seconded by Cathy Regier  
**2013 – 2677 “Be it Resolved that the minutes of the Council Meeting of the Township of Whitewater Region dated Sept. 18, 2013 be adopted as circulated.”**

Carried by  
Jim Labow

7. **Adoption of the Accounts**  
Moved by Cathy Regier, Seconded by Daryl McLaughlin  
**2013 – 2678 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of General Purpose Accounts for the period August 29, 2013 to September 27, 2013 in the amount of \$1,982,243.90 and approve the attached schedule of Accounts for water purposes for the period August 29, 2013 to September 27, 2013 in the amount of \$346,500.51 and that the above accounts be paid.”**

Carried by  
Jim Labow

8. **Delegation – none**  
Nothing.

9. **Departmental Reports**  
**Treasurer, Public Works, Environmental Services, Bldg/by-Law Enforcement, Fire, Reeve & CAO reports**

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT:** Treasury/Administration

**MONTHLY ACTIVITY: SEPTEMBER 2013**

**COUNTY AND SCHOOL BOARD LEVIES**

The County and School Board levies are due at the end of September. A total of \$1,125,131.41 will be paid - \$616,883.00 to the County and \$508,248.41 to the School Boards.

**WATER/SEWER BILLING**

The third installment of the 2013 water/sewer billing is due September 30<sup>th</sup>, 2013. A total of \$150,597.92 was billed in water revenue and \$56,978.24 was billed in sewer revenue.

**ACCOUNTS RECEIVABLE REPORT**

Attached is an Accounts Receivable Report as of September 25<sup>th</sup>, 2013. Our outstanding balance is high at this time but there is over \$14,000 invoiced to government agencies and boards and one large tipping fee account is to be paid within a few weeks.

Annette Mantifel

Treasurer/Deputy CAO

**WHITEWATER REGION DEPARTMENTAL REPORT**

**DEPARTMENT:** Environmental Services

**MONTHLY ACTIVITY: September, 2013**

Trenched and installed electrical conduit from the drilled well to the Beachburg Water Plant. Control panel upgrades included the ability to monitor the static water level within the drilled well...simply had to run the wire to the well.

Algae bloom in Muskrat Lake persuaded the closing of the Public Beach. MOE testing of the lake showed evidence of Blue-Green Algae (microcystin). Testing of the treated water from the Cobden Water Treatment Plant showed no signs of microcystin.

M&R Feeds was the successful bidder for the installation of security fencing at the Beachburg Water Treatment Plant.

Barron Disposal Systems was the successful bidder for the removal of scrap metal from the Ross Landfill.

Valley Window & Door was the successful bidder for the installation of new windows and doors at the Cobden Wastewater Treatment Plant.

The Department has begun forwarding documentation, records, drawings, etc. to Ontario Clean Water Agency for the upcoming transition.

Terex Excavator down from mid-August to latter part of September. Utilized Public Works loader occasionally, the Hitachi for a brief period and a rental excavator from Buchanan's Sand and Gravel.

Moved a large volume of sand this month at the Ross Landfill. Cover material for the fall and early winter. Will also use the ground up mulch from the brush pile. National Grinding in the last week of the month grinding the pile.

Household Hazardous Waste Event for the Fall was held on the 14<sup>th</sup>. Good turn-out I understand.

Steven Hodson, Environmental Services Manager



# WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement

DATE: September 30, 2013

## MONTHLY ACTIVITIES:

- We have completed the site plan agreement and issued the building permit for the Cobden Travel Center.
- We have issued 23 building permits this month, 4 single family dwellings, 2 single family additions, 1 commercial permit, 6 garage /carports, 3 agricultural, 2 demolition, 5 septic permits, total cost of construction \$3,888,400.00
- We are going to court on October 21, 2013 in regards to property owners which refuse to by dog tags.
- We have been working on severances, minor variances building permit inquiries.

## RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

Department Head Signature \_\_\_\_\_

# WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Fire

MONTHLY ACTIVITY: September 2013

## Chief

Heubner attended Council.

Heubner attended County Chief's meeting in Petawawa.

Heubner attended Mutual Aid in Petawawa.

Heubner, Moore met on Budget.

Heubner, Moore attended RIT meeting in Foresters Falls.

Heubner attended Health and Safety Meeting.

Station 1 Haley's

Gas alarm activation 576 Kerr Line.

Station 2 Cobden

Control burn false alarm 16463 Highway # 17

Station 3 Foresters Falls

Station 4 Beachburg

Station 5 Westmeath

Recommendations

Purchase's have begun, but we are waiting on further quotes.

## Reeve's Report

### Month of September 2013

During the month of September, I attended three half-day meetings and one full day.

County Council had a delegation from the Minister of Transport, Kingston Office, at our County Council meeting held September 25, 2013. They explained the work on highway 17, also had material on winter maintenance on provincial highways. I will give this material to the Public Works Manager at the October 2<sup>nd</sup> meeting. In 2013, MTO is investing approximately 14.6 million on highway improvements. In Renfrew County, I will also pass this material on where the work is done to our manager.

For the period January to August 2013, the County received 112 severance applications compared to 147 received over same period in 2012.

The Rural Ramble in the Ottawa Valley is now underway and the sites include: 11 Adventure & Explorations sites, 16 Agriculture & Food sites, 9 History & Heritage sites and 12 Arts & Culture sites. Sites are searchable by date and by theme as follows.

County Council passed a by-law at the September 25<sup>th</sup>, 2013 meeting approving an updated County of Renfrew Emergency Response Plan. I will present a copy to Whitewater Region CAO at the October 2<sup>nd</sup> meeting.

A ten year Housing and Homelessness plan: This plan began in 2012 with a large range of stakeholders. The Housing and Homelessness plan examines the Housing issues and needs for residents of Renfrew County. The Plan has been sent to the Ministry of Municipal Affairs and Housing for review signed off by the County CAO, Director of Social Services and as Chair myself.

At the September 25<sup>th</sup> County Council meeting, the County staff by resolution directed to prepare the first draft of the 2014 County Budget using guideline of 1.5% increase over 2013 levy.

Renfrew County Economic Development held a summit at Renfrew September 26<sup>th</sup>, with guest speaker Mr. Rick Spense. Around 100 Mayors, Reeves, Planners, CAO's and Business people attended.

Donald Rathwell

Reeve

## CAO Report

1. Letter to Canada Post Information.
2. Sign update – Cobden Park  
CAO informed Council that to print the new council names is would cost \$75 for a vinyl sticker with the new council names.
3. Response regarding Canadian Heritage Rivers System statement.  
CAO informed Council that she is received a response from Parks Canada and the designation does not add or create restrictions.  
Reeve Rathwell stated that the designation request for came to the County. The County felt that there was no benefit to designate the Ottawa River.  
Councillor McLaughlin agreed with the Reeve stating that he does not see the benefit of designating the river.  
Councillor McLaughlin asked for a recorded vote.

Moved by Daryl McLaughlin, Seconded by Allen Dick

**2013 – 2679 "Be it Resolved that Council of the Township of Whitewater Region has reviewed the County of Renfrew report dated Feb. 23, 2011 regarding the approval of the designation of the Ottawa River to the Canadian Heritage Rivers**



System and does not support the nomination.”

Yeas  
Reeve Rathwell  
Councillor Regier  
Councillor Trimm  
Councillor McLaughlin  
Councillor Dick

Nays  
Mayor Labow

Carried by  
Jim Labow

4. Confidential correspondence
5. Confidential correspondence
6. Letter to resident.  
Information.

Moved by Daryl McLaughlin, Seconded by Cathy Regier  
**2013 – 2680 “Be it Resolved that the Council of the Township of Whitewater Region receives and files the Treasurer’s Report, Public Works Report, Environmental Services Report, Building Dept./By-Law Enforcement Report, Fire Dept. report, Reeve’s report & the CAO Report.”**

Carried by  
Jim Labow

**10. Committee Reports**

1. **Public Works Sept. 18, 2013 – no motions**  
Information.

**11. By-Laws**

1. **13-10-653 Campbell Agreement**
2. **13-10-654 OCWA amending Agreement**
3. **13-10-655 Civil Marriage Delegates**
4. **13-10-656 Admaston/Bromley Extrication Agreement**

Moved by Cathy Regier, Seconded by Daryl McLaughlin  
**2013 – 2681 “Be it Resolved that Council of the Township of Whitewater Region Approves that the following By-Laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law book:**

1. **13-10-653 Campbell Agreement**
2. **13-10-654 OWCA amending Agreement**
3. **13-10-655 Civil Marriage Delegates**
4. **13-10-656 Admaston/Bromley Extrication Agreement**

Carried by  
Jim Labow

**12. Correspondence**

1. **Letter – info**  
Information.
2. **Dementia Care Strategy – info**  
Information.
3. **JLT Risk Reporter – info**  
Information.
4. **Aggregate Recycling Promotion Act – info**  
Information.
5. **National Seniors Day – info**  
Information.
6. **Waste Reduction Act – info**  
Information.
7. **Library Trivia Night – info**  
Information.

**8. Remembrance Day Service – info**  
Information.

**9. Annual Community Awards – info**  
Information.

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2013 – 2682 “Be it Resolved that the Council of the Township of Whitewater Region receives and files correspondence 1 – 9.”**

Carried by  
Jim Labow

**13. New/Unfinished Business**

**1. Tourist Booth report**

Council thanked Mr. Cobb and the volunteers for another great season at the Tourist Booth.

Councillor Dick informed Council that there was damage done to picnic tables. They were pushed over the embankment. He made a phone call to the OPP concerning this item.

CAO informed Council that this will be placed in next year's budget funds to replace them.

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2013 – 2683 “Be it Resolved that Council of the Township of Whitewater Region receives and files the 2013 Tourist Booth Report and thanks the dedicated volunteers and Art Cobb for another successful year of operation.”**

Carried by  
Jim Labow

**2. Wildlife Compensation – Nicolai**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2013 – 2684 “Be it Resolved that the Council of the Township of Whitewater Region agree to reimburse:**

- 1. Ron Nicolai \$127.50 for one Katahdin sheep killed by coyotes on September 9, 2013.”**

Carried by  
Jim Labow

**3. Solar Project RFP 13-01**

CAO informed Council that she received 5 qualifying bids. She informed Council that a Review Committee was made up of the CAO, Treasurer/Deputy CAO, Environmental Services Manager and Deputy Clerk that reviewed the bids. They all came to a unanimous decision.

CAO informed Council that the Township will receive confirmation on financing by Friday. The solar panels will start generating revenue as soon as the switch is flipped. The revenue will net over \$700,000.00 and there will be no cost to the ratepayer for this project.

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2013 – 2685 Be it Resolved that the Council of the Township of Whitewater Region awards the RFP 13-01 bid for 9 Solar Rood Mount Grid Tie Installations to iSolara Soar Power in the amount of \$358,292.67 including hst.”**

Carried by  
Jim Labow

**4. McDonald Burying Ground = Heritage Designation**

CAO informed Council that Mr. Bernie Buechman has asked that a heritage designation be place on the McDonald Burial Ground because it will get a blue heritage sign. This sign will be placed where people will see it on Highway 17 and come and visit the burial ground.

Mayor Labow thanked Councillor Dick for attending the ceremony on his behalf. Councillor Dick thanked Mr. Buechman for all his work and Deputy Clerk Dillabough for all her work.

Moved by Councillor Dick, Seconded by Donald Rathwell

**2013 – 2685 “Be it Resolved that Council of the Township of Whitewater Region direct staff to serve notice of intention to designate the McDonald Burial Ground to be of cultural heritage value and interest in accordance with the Ontario Heritage Act, R.S.O. 1990 and to follow contents of notice specified in section 29(4) of the aforementioned.”**

Carried by  
Jim Labow



14. **Non Agenda Items** (which because of urgency cannot be deferred to a subsequent meeting)  
Nothing.
15. **Notice of Motions for future agendas:**  
Nothing.
16. **Closed Meeting -**
  1. **239 (3) Subject matter to be considered is a request under the Municipal Freedom of Information and Protection of Privacy Act.**
  2. **239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees**
  3. **239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees**

Moved by Donald Rathwell, Seconded by Allen Dick

**2013 – 2686 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (3) of the Municipal Act at 2:07 pm for the following purpose:**

**239 (3) Council shall, by resolution, close a meeting or part of a meeting to members of the public where the subject matter to be considered is a request under the Municipal Freedom of Information and Protection of Privacy Act.’**

Carried by  
Jim Labow

Moved by Allen Dick, Seconded by Donald Rathwell

**2013 – 2687 “Be it Resolved that Council of Township of Whitewater Region came out of closed session at 2:12 pm.”**

Carried by  
Jim Labow

Moved by Donald Rathwell, Seconded by Allen Dick

**2013 – 2688 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 2:12 pm for the following purpose:**

**(b) Personal matters about an identifiable individual, including municipal or local board.”**

Carried by  
Jim Labow

Moved by Donald Rathwell, Seconded by Allen Dick

**2013 – 2689 “Be it Resolved that Council of Township of Whitewater Region came out of closed session at 3:03 pm.”**

Carried by  
Jim Labow

Moved by Allen Dick, Seconded by Donald Rathwell

**2013 – 2690 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 3:04 pm for the following purpose:**

**(b) Personal matters about an identifiable individual, including municipal or local board.”**

Carried by  
Jim Labow

Moved by Donald Rathwell, Seconded by Allen Dick

**2013 – 2691 “Be it Resolved that Council of Township of Whitewater Region came out of closed session at 3:25 pm.”**

Carried by  
Jim Labow

Moved by Allen Dick, Seconded by Donald Rathwell

**2013 – 2692 “Be it Resolved that Council of the Township of Whitewater Region adopted the minutes of the Sept. 18/13 Closed Session meeting and the Sept. 18/13 Public Works Committee Closed Session Meeting.”**

Carried by  
Jim Labow

17. **Confirmation By-Law 13-10-657**

Moved by Donald Rathwell, Seconded by Allen Dick

**2013 – 2693 “Be it Resolved that Council of the Township of Whitewater Region approves that Confirmation By-Law #13-10-657 be introduced, read, dealt with, numbered and signed by the Mayor and Clerk.”**

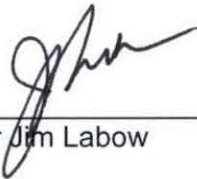
Carried by  
Jim Labow

18. **Adjournment**

Moved by Allen Dick, Seconded by Donald Rathwell

**2013 – 2694 “Be it Resolved that the Council of the Township of Whitewater Region adjourned the regular meeting of October 2, 2013 at 3:26 pm.”**

Carried by  
Jim Labow

  
\_\_\_\_\_  
Christine FitzSimons  
\_\_\_\_\_  
Mayor Jim Labow