

TOWNSHIP OF WHITEWATER REGION
Council Meeting

Meeting Title: Regular Council Meeting Date: Wednesday Feb. 6, 2013

Place: Cobden Council Chambers Start Time: 1:00 p.m.

REGULAR COUNCIL MEETING AGENDA

- A. Public Meeting
1. Zoning Amendment Pt lots 38, 39, 51 and 52, and Lot 50, Plan 60, Village of Westmeath – 52 Grace St. – Renfrew County Catholic District School Board
1. Call to Order
 2. Prayer
 3. Roll Call
 4. Disclosure of Pecuniary Interest
 5. Adoption of the Agenda
 6. Adoption of the Minutes of the Last Meeting
 7. Adoption of the Accounts
8. **Delegation**
1. Lisa Severson, Eastern Ontario Regional Network
Broadband update
9. **Departmental Reports**
- a. Monthly reports from Treasurer, Fire, Public Works, Environmental Services, By-law Enforcement, CAO Report
 - b. Reeve's Report
10. **Committee Reports**
1. Fire Committee Jan. 23/13
 2. Finance & Admin Committee Jan. 23/13
11. **Bylaws**
1. 13-02- 587 A By-Law to appoint Fence Viewers, Livestock Valuators, Fire Wardens and Poundkeepers for the year 2013.
 2. 13-02- 593 Zoning By-Law Pt Lots 38, 39, 51 and 52 and Lot 50, Plan 60, Westmeath – Renfrew County Catholic District School Board
12. **Misc Correspondence**
1. Seniors Home Support Trivia Night - information
 2. Ottawa Valley Historical Society – financial request
 3. Autism Ontario – World Autism Awareness Day April 2
 4. Upper Ottawa Valley Medical Recruitment Committee - information
 5. MPAC – reassessment update (as presented Jan. 23) - information
 6. Municipal Employer Pension Centre of Ontario - information
 7. AMO Report to Members - information
 8. AMO Priority Summary – Premier-Designate Kathleen Wynne
 9. Renfrew County Mutual Aid Program - information
 10. CPAC Meeting - invitation
 11. Livestock veterinary fees - information
 12. Ottawa Valley Historical Society – donation request
 13. Parents on Mental Health – request for meeting change
 14. Update on Hwy 17 tender – documents are now with MTO
13. **New/Unfinished Business**
1. Livestock claim – Craig McLaughlin
 2. Ministry of Environment Amendment to Certificate of Approval, Ross Landfill Site
 3. 2012 Council expenses
 4. Internal audit – drinking water systems
 5. Community Events and Councillor Announcements
14. **Non Agenda Items** (which because of urgency cannot be deferred to a subsequent meeting identified to be considered in this meeting both in open and closed session)
15. **Notice of Motions**
16. **Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.**
17. **Confirmation By-Law 13-02-592**
18. **Adjournment**
-
- A. **Public Meeting**
1. **Zoning Amendment Pt lots 38, 39, 51 and 52, and Lot 50, Plan 60, Village of Westmeath – 52 Grace St. – Renfrew County Catholic District School Board**
Moved by Donald Rathwell, Seconded by Joe Trimm
2013 – 2381 “Be it Resolved that the Council of the Township of Whitewater Region convene into a Public Meeting in connection with a Zoning Bylaw Amendment.

1. **Zoning Amendment Part Lots 38, 39, 51 and 52 and Lot 50 Plan 60 Westmeath – Renfrew County Catholic District School Board as per site plan.”.**

Carried by
Jim Labow

1. **Zoning Amendment Part Lots 38, 39, 51 and 52 and Lot 50 Plan 60 Westmeath – Renfrew County Catholic District School Board as per site plan**

The Clerk reviewed Zoning Amendment and Notification Requirements.

Deputy-Mayor McBride questioned if the property allowed for a portable?

Mr. Schultz explained to Council that the zoning approved the portable.

Councillor Trimm commented that the increased enrollment was good news to the school and Township.

Ms. Melissa Carroll-Dubeau addressed Council explaining why the new portable was needed.

The Township received an email from Heather von Dungern concerning the placement of the portable.

Mr. Schultz informed Council that Ms. von Dungern concern was addressed in the site plan because the site plan lays out exactly where the portable is to be placed on the property.

Moved by Joe Trimm, Seconded by Donald Rathwell

2013 – 2382 “Be it Resolved that the Township of Whitewater Region Public Meeting dated February 6, 2013 be hereby adjourned at 1:07 p.m.”

Carried by
Jim Labow

Regular Council Meeting

1. **Call to Order**

Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Joey Trimm, Daryl McLaughlin and Allen Dick. Councillor Cathy Regier was absent.

Staff Present: Annette Mantifel and Christine FitzSimons

2. **Prayer**

Prayer was recited

3. **Roll Call**

Clerk conducted Roll Call

4. **Disclosure of Pecuniary Interest**

None Reported

5. **Adoption of the Agenda**

Moved by Donald Rathwell, Seconded by Joe Trimm

2012 – 2383 “Be it Resolved that the Township of Whitewater Region adopt the Agenda dated February 6, 2013 for the Regular Council Meeting as submitted with the addition of plus one additional closed session item.”

Carried by
Jim Labow

6. **Adoption of Regular Council Meeting Minutes**

Moved by Joe Trimm, Seconded by Donald Rathwell

2012 – 2384 “Be it Resolved that the minutes of the previous Regular Council Meeting dated January 23, 2013 be adopted as circulated.”

Carried by
Jim Labow

7. **Adoption of Accounts**

Moved by Donald Rathwell, Seconded by Joe Trimm

2012 – 2385 “Be it Resolved that the Council of the Township of Whitewater Region approve the attached schedule of Accounts for the period December 31, 2012 – January 31, 2013 in the amount of \$666,107.46 for general purposes and \$21,584.17 for water purposes and that the above accounts be paid.”

Carried by
Jim Labow

8. **Delegation**

1. **Lisa Severson, Eastern Ontario Regional Network Broadband update**

Reeve Donald Rathwell welcomed Ms. Lisa Severson and Mr. Jim Pine and explained the

history that he had with them.

Ms. Lisa Severson and Mr. Jim Pine thanked Council for allowing them to present.

Mr. Pine informed Council that Eastern Ontario Regional Network started the business in 2002 in response to the lack of high speed services.

Mr. Pine informed Council that the company has 3 commitments:

- Access
- Higher Speed up to 10Mbps
- Affordable rates

Mr. Pine informed Council that the EORN is on time and budget and that they need to be completed by March 31, 2014.

Mr. Pine informed Council that there are two new satellites in the air and they are helping make the internet access cheaper and faster.

Deputy-Mayor questioned if NRTC0 responded to EORN.

Mr. Pine informed Council that the CRTC won't allow EORN to compete with NRTC0.

Reeve Rathwell asked when Haley's area would be able to get high-speed.

Ms. Severson informed Council that by the end of the summer the work will be complete.

Ms. Severson also informed Council that Bell would be marketing in the area when the work is complete.

9. Departmental Reports

a. Monthly reports from Treasurer, Fire, Public Works, Environmental Services, By-law Enforcement, and CAO Report

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Treasury

MONTHLY ACTIVITY: January 2013

INTERIM TAX BILLS

The Interim Tax bills have been sent out with the 1st installment due February 28th and the 2nd installment due April 30th. The total dollar amount of the two installments is \$3,997,679.53.

2012 YEAR-END

The auditors are scheduled to begin the 2012 year-end audit around February 13th.

2013 OMPF ALLOCATION

We have now received the first installment of the Township's 2013 OMPF allocation in the amount of \$263,750.00. Our total 2013 OMPF Funding allocation will be \$1,055,000.

Additional OMPF payments will be received in April, July and October 2013.

PRELIMINARY EDUCATION RATES

Ontario Regulation 445/12 has now prescribed the 2013 education tax rates. The residential education tax rate has decreased from 0.00221 (2012 year) to 0.00212 (2013 year). We will discuss the education tax rates later during the budget process.

2013 BUDGET

Requests went out to the larger departments in the later part of 2012 to start working on their updated five-year capital plan. Environmental Services has now submitted their plan and staff will be meeting this week to review and discuss the proposal. Most 2012 year-end figures (pre-auditor) have also gone out to the departments so they can begin working on their 2013 budget figures.

Annette Mantifel, Treasurer

WHITEWATER REGION FIRE DEPARTMENTAL REPORT 31-January- 13

Total Emergency (Station) Responses for 000-06 Fire Chief Wayne Heubner

07 – January – 13 – Moore attends Westmeath Stn. practices x4.

02 – January – 13 – Heubner met with Capt. Stone, at Cobden Stn. Practice.

03 – January – 13 – Heubner, Moore met on bills and budget.

05 – January – 13 – Heubner attended the retirement dinner for Morley Kosmack.

09 – January – 13 – Heubner attended Council.

23 – January – 13 – Heubner attended Fire Committee meeting.

24 – January – 13 – Heubner attended Health and Safety meeting.

24 – January – 13 – Heubner attended Renfrew County Communications meeting.

04 – January – 13 – Heubner, Moore met with Mutual Aid Meeting.

27 – January – 13 – Heubner, Moore met with Stn. Captains.

29 – January – 13 – Heubner attended Renfrew County Extrication meeting.

STN. #1 – Haley's

16 – January – 13 – Shed fire control burn Jeffrey Lake Rd.

18 – January – 13 – Garage fire 111 Industrial Park Rd.

STN. #2 – Cobden

03 – January – 13 – MVC Highway #17 at Turcotte Rd.

18 – January – 13 – Garage fire 111 Industrial Park Rd.

STN. #3 – Foresters Falls

18 – January – 13 – Garage fire 111 Industrial Park Rd.

STN. #4 – Beachburg

02 – January – 13 – House full of smoke 64 Meadow Dr.

09 – January – 13 – Alarm activation 1073 Yakabuskie Rd.

16 – January – 13 – Truck fire 2035 Westmeath Rd.

18 – January – 13 – Garage fire 111 Industrial Park Rd.

STN. #5 – Westmeath

09 – January – 13 – Alarm activation 1073 Yakabuskie Rd.

16 – January – 13 – Truck fire 2035 Westmeath Rd.

18 – January – 13 – Garage fire 111 Industrial Park Rd.

Truck/Hall Report

Haley – Bi-weekly training continues.

Cobden – Bi-weekly training continue,

Extrication training ongoing.

Foresters Falls – Bi-weekly training continues.

Beachburg – Weekly training sessions continue.

Westmeath – Weekly training continues.

RECOMMENDATION

Radio's and pagers need to be purchased.

Cobden Tanker leaking quite bad.

All other items will be brought forward in my budget.

Township of Whitewater Region Public Works Department Monthly Report January 2013

- Plows have been out plowing/sanding/salting/removing snow 23 times this month, this is compared to 16 times last year during the month of January
- Had 1 sewer call regarding blockage, but was the home owner responsibility
- Some brushing was done along Service Road and Berts Road of trees that were obstructing the plow trucks
- Fire hydrants were made accessible with snow removal
- Received excavator although still needs some work as it is missing some requests that were in the specifications
- The sand shed at the Mineview Garage has been emptied this month (Jan) compared to the middle of March last year. We are now hauling sand into the dome to finish the winter; we will probably be hauling sand to the Westmeath sand dome by mid-February as it is almost empty as well.
- Work has begun on the capital works budgeting for 2013

Township of Whitewater Region Environmental Services Department Departmental Report January, 2013

Drinking Water Systems:

High Lift Fire Pump at the Beachburg Water Treatment Plant was pulled for repair. A "fist" sized hole was present in the casing. Therefore the pump was not able to get up to normal pressure. Department staff and Harrington Mechanical carried out the repair.

The Quality Management System Representative has carried out the first Internal Audit on its Drinking Water Quality Management System. The purpose and scope of the Audit is to see how the System / process is working and how it can be continually improved. An Audit checklist and a Final Report have been prepared for the Owner and the Operating Authority. The Audit file will close following a Closing Meeting.

All documentation for the Drinking Water Quality Management System will be forwarded to our Accreditation Body early next month.

Wastewater Treatment:

Received notification from the Ministry of the Environment that the Annual Plant Inspection for the Cobden Sewage Plant will be early next month.

Old gas furnace at the Cobden Sewage Plant had to be replaced this month.

Waste Management:

Final Drawings and completed application to amend our Environmental Compliance Approval for the Ross Landfill is complete and ready to submit. This will go to MOE Approvals Branch in Toronto.

Steven Hodson, Environmental Services Manager

WHITEWATER REGION DEPARTMENTAL REPORT

DEPARTMENT: Building and By-law Enforcement DATE: January 31, 2013

MONTHLY ACTIVITIES:

- Carried out building, plumbing, septic and By-law inspections and attend Meetings for future developments.
- Since January 01, 2013 we have issued one single family dwelling permits, one single family addition, one single family alteration and one accessory building and one septic tank replacement. We issued 5 building permits in January with a construction value of \$ 193,000.00.
- We held a dog information meeting in Westmeath, there was twenty one people in attendance, we talked about our procedures on how we address complaints and asked if they had any idea how it would work better, it was a nice meeting and hopefully very helpful to our residents who attended.
- We are working on our burning by-law for the Township we met with the fire committee and have heard there recommendations and will make changes and bring it back to them.

RECOMMENDATIONS / MOTIONS TO BE BROUGHT FORWARD:

CAO Report

1. CAO went over questions from January 23 meeting concerning naming roads
2. Discussion is required regarding the voting system to aid in completing the survey for the public meetings.
3. The Building Communities Through Arts & Heritage grant application has been completed and submitted to Canadian Heritage.
4. The ¼ page ad for the 2014 Municipal Trade Show guide has been submitted (\$300 fee approved at January 23 meeting.)

b. Reeve's Report

Reeves Renfrew County Report For the Month of January

During January I attended four full days and four half day meeting.

Under Social Services we see approximately 10% increase in 2012 over 2011 under Child Care Statistics approximately 6% increase over 2011.

Renfrew County Housing Corporation Board of Directors meeting held January 17, 2013 a resolution was adopted appointing Reeve Donald Rathwell as President/Chair and Mayor Mary Campbell as Vice-President/Chair of the Renfrew County Housing Corporation Board of Directors which is consistent with the structure of the Social Services committee.

On January 30, 2013 County Council passed the budget for Renfrew County for 2013 for a Capital General and all purposes in the amount of \$36,052,253. On \$100,000 assessment this will be approximately \$0.77 over the 2012 budget.

For period January – December 2012 County of Renfrew received 203 severance applications compared to 220 received over same period in 2011.

County of Renfrew approved fore plan for subdivision totaling 471 lots/units approved and draft approved plans of subdivision totaling 993 lot units.

Economic Development Division Manager Mr. Alastair Baird will continue to participate in the on-going Renfrew County Water response Team core team meetings. In 2013 \$20,159.15 in advertising was spent in 2012 on the drought in Renfrew County.

.Donald Rathwell

10.

Committee Reports

1. Fire Committee Jan. 23/13

Moved by Joe Trimm. Seconded Donald Rathwell

2013 – 2386 "Be it Resolved that the Township of Whitewater Region Fire Committee recommend to Council that the following firefighters be hired: Jim Ness (Cobden) and Adam MacGregor (Haley)."

2. Finance & Admin Committee Jan. 23/13
Information.

11. Bylaws

1. **13-02- 587 A By-Law to appoint Fence Viewers, Livestock Valuators, Fire Wardens and Poundkeepers for the year 2013.**
2. **13-02- 593 Zoning By-Law Pt Lots 38,39,51 and 52 and Lot 50, Plan 60, Westmeath – Renfrew County Catholic District School Board**

Moved by Izett McBride, Seconded by Daryl McLaughlin
2013 – 2387 “Be it Resolved that Council of the Township of Whitewater Region Approves that the following By-Laws be introduced, read, dealt with, numbered and signed by the Mayor and Clerk:

13-02-587 A By-Law to appoint Fence Viewers, Livestock Valuators, Fire Wardens and Poundkeepers for the year 2013.

13-02-593 A By-Law to amend Zoning Pt Lots 38, 39, 51 and 52 and Lot 50, Plan 60 Westmeath – Renfrew County Catholic District School Board as per site Plan.”

Carried by
Jim Labow

12. Misc Correspondence

1. **Seniors Home Support Trivia Night – information**
Information.
2. **Ottawa Valley Historical Society – financial request**
Councillor Dick stated that felt this was important and has received calls from the Historical Society and the Olmstead-Jeffrey Lake Association.
Item to be placed on the Finance and Administration agenda.
3. **Autism Ontario – World Autism Awareness Day April 2**
Consensus to place the flag on the flag pole.
4. **Upper Ottawa Valley Medical Recruitment Committee – information**
Information.
Councillor McLaughlin questioned if there still was a waiting list?
Mayor Labow informed Council that the Whitewater Bromley Community Health Centre are all caught up with patients finding doctors.
Council asked for an update from Raye-Anne Briscoe for the Renfrew area.
5. **MPAC – reassessment update (as presented Jan. 23) – information**
Information.
6. **Municipal Employer Pension Centre of Ontario – information**
Information.
7. **AMO Report to Members – information**
Information.
8. **AMO Priority Summary – Premier-Designate Kathleen Wynne**
Information.
9. **Renfrew County Mutual Aid Program – information**
Information.
Councillor Trimm questioned whether or not Whitewater Region has an agreement with other municipalities?
Information would be obtained from the Fire Chief for the next Council meeting.
10. **CPAC Meeting – invitation**
Ms. Mantifel spoke with Detachment Commander, Jeff Smith concerning the scheduled meeting that is during the Good Roads convention and he is trying to reschedule the meeting until after the Good Roads Convention.
11. **Livestock veterinary fees – information**
Information.
12. **Ottawa Valley Historical Society – donation request**
Information.
13. **Parents on Mental Health – request for meeting change**
Councillor Trimm asked is a Councillor could be excused to attend the meeting.

Councillor Dick will be attending.

14. Update on Hwy 17 tender – documents are now with MTO

CAO informed Council that she had received the signed contract.

CAO informed Council that the tender documents are with the Minister

CAO informed Council the Mr. Blastovich will be sending her the advertisement for the tender.

13. New/Unfinished Business

1. Livestock claim – Craig McLaughlin

Moved by Councillor McLaughlin, Seconded by Izett McBride

2013 – 2388 “Be it Resolved that the Council of the Township of Whitewater Region agree to reimburse Craig McLaughlin \$500.00 for one red Angus calf killed by coyotes on January 19, 2013.”

Carried by
Jim Labow

2. Ministry of Environment Amendment to Certificate of Approval, Ross Landfill Site

Moved by Izett McBride, Seconded by Daryl McLaughlin

2013 – 2389 “Be it Resolved that Council of the Township of Whitewater Region directs staff to issue a cheque to the Ontario Minister of Finance for \$22,700.00, the required fee for an Amendment to the Provisional Certificate of Approval (Stage ii – Ross Landfill Site) from the Ministry of the Environment.”

Carried by
Jim Labow

3. 2012 Council expenses

Moved by Daryl McLaughlin, Seconded by Izett McBride

2013 – 2390 “Be it Resolved that Council of the Township of Whitewater Region report as per Section 284 of the Municipal Act, the 2012 remuneration and expenses of all Council Members.”

Carried by
Jim Labow

4. Internal audit – drinking water systems

Councillor Trimm stated that the information helped him understand his position as owner.

Mr. Hodson stated that the policy writing needs to have the owner involved.

Mr. Hodson stated that the Township is in good shape.

Moved by Izett McBride, Seconded by Daryl McLaughlin

2013 – 2391 “Be it Resolved that Council of the Township of Whitewater Region Accepts the DWQMS Internal Audit of the Operating Authority and its Drinking Water Systems, as prepared by Steven Hodson, QMS Representative/Internal Auditor, Township of Whitewater Region Operating Authority.”

Carried by
Jim Labow

5. Community Events and Councillor Announcements

Volunteer Fire Departments – Fishing Derby – February 8 – 10

Valentines' Day Dance – February 9 – WDRA

Trivia Night – Ross Church – February 9

Trivia Night – Haley's Station – February 22

14. Non Agenda Items (which because of urgency cannot be deferred to a subsequent meeting identified to be considered in this meeting both in open and closed session)

Nothing.

15. Notice of Motions

Nothing.

16. Closed Meeting to discuss litigation, potential litigation, labour relations, and the security of the property of the municipality.

Township of Whitewater Region Closed Session

Date: February 6, 2013

Moved by Daryl McLaughlin Seconded by Izett McBride

2013 – 2392 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 2:35 p.m. for the following purpose:

X (f) The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;"

Carried by
Jim Labow

Moved by Izett McBride, Seconded by Daryl McLaughlin
2013 – 2393 "Be it Resolved that Council of the Township of Whitewater Region come out of Closed Session #1 at 3:10 p.m."

Carried by
Jim Labow

Moved by Izett McBride, Seconded by Donald Rathwell
2013 – 2394 "Be it Resolved that the Council of the Township of Whitewater Region authorizes the appointment of a backup Overall Responsible Operator Class 2 effective immediately."

Carried by
Jim Labow

17. Confirmation By-Law 13-02-592

Moved by Joe Trimm, Seconded by Allen Dick
2013 – 2395 "Be it Resolved that Council of the Township of Whitewater Region pass By-law Number 13-02-592 Confirming By-Law & this bylaw be numbered 13-02-592, read a first, second & third time and be recorded in the by-law book this 6th day of February, 2013."

Carried by
Jim Labow


18. Adjournment

Moved by Daryl McLaughlin, Seconded by Izett McBride
2013 – 2396 "Be it Resolved that the Township of Whitewater Region Regular Council Meeting dated February 6th, 2013 hereby be adjourned at 3:25 p.m."

Carried by
Jim Labow



Christine FitzSimons



Mayor Jim Labow