

**TOWNSHIP OF WHITEWATER REGION**  
**Council Meeting**

**REVISED**

**Meeting Title: Regular Council Meeting Date: Wednesday June 25, 2014**

**Place: Municipal Council Chambers Start Time: 7:00 p.m.**

**REGULAR COUNCIL MEETING AGENDA**

*Any submissions received from the public, either orally or in writing may become part of the public record/package.*

1. Call to Order
  2. Prayer
  3. Disclosure of Pecuniary Interest
  4. Adoption of the Agenda
  5. Adoption of the Minutes of the Last Meeting
  6. Delegations –
    1. 7:15pm Gerry Brown – streetlight request
  7. Departmental Reports: Entrepreneurship Development Coordinator
  8. Committee Reports: all resolutions were ratified at June 11<sup>th</sup> Council Meeting
    1. Environmental Services
    2. Finance & Administration
    3. Planning Committee
    4. Culture Committee
  9. By-Laws
    1. 14-06-724 Appoint Treasurer/Deputy CAO
    2. 14-06-725 Appoint Municipal Officials 2014
    3. 14-06-726 Appoint Deputy Treasurer/Deputy Clerk
    4. 14-06-727 Appoint Deputy Clerk
    5. 14-06-729 Appoint Administrative Assistant
  10. Correspondence
    1. Retirement Letter
    2. Fire Safety Commission Decision – Shields- info
    3. County of Renfrew Construction update- info
    4. Delegation requests – AMO conference- info
    5. Special Occasion Permit Notice- info
    6. Fire Safety in vulnerable occupancies- info
    7. Ottawa River Power Corporation – Annual Shareholders Meeting minutes- info
    8. Whitewater Ram Rodeo notification- info
    9. AMO Post Ontario election members update- info
    10. MNR Forest Inventory Survey etc. – email & draft response
    - 10a & b & c MNR Forest Inventory Survey – letter copy & response - info
    11. Letter re: MNR Forest Inventory Survey – copy for info
    11. Response from Mayor to Admaston/Bromley re: Muskrat Watershed Council- info
    12. Muskrat Watershed Council – first Annual General Meeting - info
    13. Renfrew Golden Age Activity Centre – invitation
    14. Renfrew County Victim's Services – donation request
    15. Beachburg Fair Board update – info
    16. Letter re: Hwy 17 & Wallace Dr.
    17. Cobden Book Tree launch – articles – info
    18. Country Haven Retirement Home event – info
    19. Community Futures – AGM – invite
    20. River Run Rafting comments on road repairs
  11. New/Unfinished Business
    1. Renfrew County Plowman's Association request
    2. 2014 budget – PSAB Basis Report
    3. Cobden Pentecostal Church Day Camp request
    4. Councillor Announcements
    5. Recommendation from PW Manager re: updating Fire Dept. Fleet
    6. Building Permit - Gleason
  12. Notice of Motions for future agendas: none
  13. 1. Closed Meeting – 239 (2 e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region
  14. Confirmation By-Law 14-06-728
  15. Adjournment
- REGULAR COUNCIL MEETING AGENDA**
1. Call to Order



Present: Councillors: Mayor Jim Labow, Deputy Mayor Izett McBride, Reeve Donald Rathwell, Cathy Regier, Joey Trimm, Daryl McLaughlin and Allen Dick.

**Staff Present:** Christine FitzSimons, Annette Mantifel, Bill Misener, Steve Hodson, Hope Dillabough, Marsha Hawthorne and Wayne Heubner.

2. **Prayer**

Prayer was recited

3. **Disclosure of Pecuniary Interest**

None.

4. **Adoption of the Agenda**

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2014 – 2977 “Be it Resolved that Council of the Township of Whitewater Region adopts the agenda for the June 25, 2014 Council meeting with additions of Correspondence 10 (C) and New and Unfinished Business 5. and 6.”**

Carried by  
Jim Labow

5. **Adoption of Regular Council Meeting Minutes**

Moved by Daryl McLaughlin, Seconded by Cathy Regier

**2014 – 2978 “Be it Resolved that Council of the Township of Whitewater adopts the minutes of the June 11, 2014 Council meeting.”**

Carried by  
Jim Labow

6. **Delegations –**

1. **7:15pm Gerry Brown – streetlight request**

Mr. Gerry Brown asked Council about putting a streetlight at the corner of Cedar Haven Road and Foresters Falls Road because there is very little visibility there in the evening. He informed Council that there is very little visibility in the late fall and all winter. He spoke with Public Works Manager and was informed that the location of the street light is on County property.

Reeve Rathwell informed Council that after amalgamation he tried to get the County to place a streetlight there, but was told that it was too costly. Councillor Trimm stated that cost isn't the issue it is the County's criteria that needs to be covered and he would petition the County for Gerry Brown. He also asked that there be a street light policy discussion on the next Public Works Committee agenda.

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2014 – 2979 “Be it Resolved that Council of the Township of Whitewater Region directs staff to contact the County regarding a streetlight installation at Cedar Haven Rd. & Forester's Falls and report back to Council.”**

Carried by  
Jim Labow

7. **Departmental Reports: Entrepreneurship Development Coordinator**

CAO went over the Entrepreneurship Development Coordinator's report and information on the “Buy Local” contest.

Moved by Cathy Regier, Seconded by Daryl McLaughlin

**2014 – 2980 “Be it Resolved that Council of the Township of Whitewater Region receives and files the report dated June 25, 2014 from the Entrepreneurship Development Coordinator and directs him to continue with his plans for a “buy Local” contest to assist in building our Business Directory.”**

Carried by  
Jim Labow

8. **Committee Reports: all resolutions were ratified at June 11<sup>th</sup> Council Meeting**

1. **Environmental Services**
2. **Finance & Administration**
3. **Planning Committee**
4. **Culture Committee**

CAO informed Council that all resolutions were passed at the June 11<sup>th</sup> Council meeting.

9. By-Laws
1. 14-06-724 Appoint Treasurer/Deputy CAO
  2. 14-06-725 Appoint Municipal Officials 2014
  3. 14-06-726 Appoint Deputy Treasurer/Deputy Clerk
  4. 14-06-727 Appoint Deputy Clerk
  5. 14-06-729 Appoint Administrative Assistant

Moved by Izett McBride, Seconded by Cathy Regier

**2014 – 2981 “Be it Resolved that Council of the Township of Whitewater Region approves that the following by-laws be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book:**

1. 14-06-724 Appoint Treasurer/Deputy CAO
2. 14-06-725 Appoint Municipal Officials 2014
3. 14-06-726 Appoint Deputy Treasurer/Deputy Clerk
4. 14-05-727 Appoint Deputy Clerk
5. 14-06-729 Appoint Administrative Assistant

Carried by  
Jim Labow

10. Correspondence

1. Retirement Letter  
Information.
2. Fire Safety Commission Decision – Shields- info  
Information.
3. County of Renfrew Construction update- info  
Information.
4. Delegation requests – AMO conference- info  
Information.
5. Special Occasion Permit Notice- info  
Information.
6. Fire Safety in vulnerable occupancies- info  
Information.
7. Ottawa River Power Corporation – Annual Shareholders Meeting  
minutes- info  
Information.
8. Whitewater Ram Rodeo notification- info  
Information.
9. AMO Post Ontario election members update- info  
Information.
10. MNR Forest Inventory Survey etc. – email & draft response  
Information.
- 10a & b & c MNR Forest Inventory Survey – letter copy & response -  
info  
Information.
11. Letter re: MNR Forest Inventory Survey – copy for info  
Information.
11. Response from Mayor to Admaston/Bromley re: Muskrat  
Watershed Council- info  
Information.
12. Muskrat Watershed Council – first Annual General Meeting – info  
Information.
13. Renfrew Golden Age Activity Centre – invitation  
Information.
14. Renfrew County Victim's Services – donation request  
Information.
15. Beachburg Fair Board update – info  
Information.
16. Letter re: Hwy 17 & Wallace Dr.  
Information.



17. **Cobden Book Tree launch – articles – info**  
Information.

18. **Country Haven Retirement Home event – info**  
Information.

19. **Community Futures – AGM – invite**  
Information.

20. **River Run Rafting comments on road repairs**  
Information.

Moved by Cathy Regier, Seconded by Izett McBride

**2014 – 2982 “Be it Resolved that Council of the Township of Whitewater Region receives and files correspondence 1 – 20.”**

Carried by  
Jim Labow

11. **New/Unfinished Business**

1. **Renfrew County Plowman’s Association request**

Moved by Cathy Regier, Seconded by Izett McBride

**2014 – 2983 “Be it Resolved that Council of the Township of Whitewater Region directs staff to assist the Renfrew County Plowmen’s Association in providing their requests for sand and garbage disposal for their upcoming event in Whitewater Region and provision of recycling bins.”**

Carried by  
Jim Labow

2. **2014 budget – PSAB Basis Report**

Moved by Donald Rathwell, Seconded by Joe Trimm

**2014 – 2984 “Be it Resolved that the Council of the Township of Whitewater Region acknowledge receipt of and approval of the 2014 Budget – PSAB Basis Report dated May 29, 2014 as required under Ontario Regulation 284/09.”**

Carried by  
Jim Labow

3. **Cobden Pentecostal Church Day Camp request**

Consensus was given for the Church to use the digital sign.

4. **Councillor Announcements**

Every second week there will be Car Cruise held at the Country Kitchen  
Decoration service June 29 Cobden Presbyterian Church  
Legion – Canada Day July 1 from 3 - 6  
Ross Presbyterian church – Auction  
Canada Day – Foresters Falls July 1

Relay for life – June 27 at the Beachburg Fairgrounds. Thanks to Talie for being the Captain.

5. **Recommendation from PW Manager re: updating Fire Dept. Fleet**

The Public Works Manager investigated two vehicles for the Chief and Deputy Chief. The Fire Department has taken 4 trucks out of service and downsized. The Fire Department would now like to replace 2 trucks because of the new legislation it is very costly to safety the older trucks.

Mayor Labow informed Council that an expenditure between \$10,000 - \$20,000 can be approved by Council.

Moved by Joe Trimm, Seconded by Donald Rathwell

**2014 – 2985 “Be it Resolved that Council of the Township of Whitewater Region approves the recommendation of the Public Works Manager to purchase 2 used vehicles to effectively upgrade our Fire Dept. fleet with reliable vehicles for the Fire Chief & Deputy Fire Chief, as per our Purchasing Policy By-Law 14-04-695.”**

Carried by  
Jim Labow

6. **Building Permit – Gleason**

Chief Building Official informed Council that he spoke with Anne McVain from the County and she said that you can issue house and garage permit at the same time.



Moved by Allen Dick, Seconded by Joe Trimm

**2014 – 2986 “Be it Resolved that Council of the Township of Whitewater Region agrees with the Chief Building Official’s recommendation to issue both building permits for an accessory building and a single family dwelling to Dan Gleason.”**

Carried by  
Jim Labow

12. **Notice of Motions for future agendas: none**

13. **1. Closed Meeting – 239 (2 e) Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2987 “The Council of the Township of Whitewater Region went in to Closed Session under Section 239 (2) of the Municipal Act at 8:20 pm for the following purpose:**

- (e) **Litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region or local boards, including matters before administrative tribunals.”**

Carried by  
Jim Labow

Moved by Donald Rathwell, Seconded by Joe Trimm

**2014 – 2988 “Be it Resolved that the Council of the Township of Whitewater Region came out of closed session at 8:37 pm.**

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**Report in Open Session:**

**A Closed Meeting was held.**

**One item was on the agenda**

**Re: litigation or potential litigation, affecting the Corporation of the Township of Whitewater Region.**

**Minutes of the Environmental Services Committee closed session meeting held June 4, 2014 and minutes of the closed session meetings held at Regular Council June 11, 2014 were approved.”**

Carried by  
Jim Labow

14. **Confirmation By-Law 14-06-728**

Moved by Allen Dick, Seconded by Donald Rathwell

**2014 – 2989 “Be it Resolved that Council of the Township of Whitewater Region approves that the following by-law be introduced, read, dealt with, numbered, signed by the Mayor and Clerk and sealed and recorded in the By-Law Book: Confirmation By-Law 14-06-728.”**

Carried by  
Jim Labow

15. **Adjournment**

Moved by Joe Trimm, Seconded by Allen Dick

**2014 – 2990 “Be it Resolved that the Council of the Township of Whitewater Region adjourns the meeting of June 25, 2014 at 8:40 pm.”**

Carried by  
Jim Labow

  
Christine FitzSimons

  
Mayor Jim Labow